

RESOLUTION 2004- 75

AUTHORIZING CONTRACT NO. 2004-019 WITH OHIO MATERIALS HANDLING, INC, FOR THE PURCHASE OF THREE (3) TOW TRACTORS WITH CAB, AS SPECIFIED AT A PRICE OF \$89,647.00 (RTA CAPTIAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET).

WHEREAS, the Authority has identified the need to replace tow tractors which are worn and no longer feasible to repair; and

WHEREAS, the bid of Ohio Materials Handling, Inc., located at 7100 Krick Road, Bedford, Ohio 44146, for the purchase of three (3) tow tractors with cab, as specified was received on March 17, 2004, at a price of eighty-nine thousand six hundred forty seven & 00/100 dollars (\$89,647.00); and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Ohio Materials Handling, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Ohio Materials Handling, Inc. received on March 17, 2004 be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Ohio Materials Handling, Inc. for the purchase of three (3) tow tractors with cab, as specified.


Section 3. That said contract shall be payable from the RTA Capital Fund, Fleet Management Department Budget, at a price of eighty-nine thousand six hundred forty seven & 00/100 dollars (\$89,647.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2003-107; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Ohio Materials Handling, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 18, 2004



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Form 100-326
07-03-97

I-2

Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2004-019 WITH OHIO MATERIALS HANDLING INC. FOR THE PURCHASE OF THREE (3) TOW TRACTORS WITH CAB, AS SPECIFIED IN THE CONTRACT (PRICE OF DOLLARS \$89,647.00 (RTA CAPITAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)).	Resolution No.: 2004-75
	Date: May 13, 2004
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the purchase of three (3) tow tractors with cab with Ohio Materials Handling, Inc.
- 2.0 DESCRIPTION/JUSTIFICATION: This procurement will provide Central Bus Maintenance Facility (CBMF) with three (3) tow tractors and cab to replace existing units, which are worn and no longer feasible to repair. These vehicles will be used to move disabled buses around the Facility.
- 3.0 PROCUREMENT BACKGROUND: Invitations for bid were sent to ten (10) prospective bidders. Bids were opened on March 17, 2004. There were three (3) bids submitted for this bid. Summary of the three (3) bids are as follows:

<u>COMPANY</u>	<u>TOTAL BID PRICE</u>
Ohio Materials Handling 7100 Krick Road Bedford, OH 44146	\$89,647.00
Loadstar Material Handling Equipment 3751 Jennings Road Cleveland, Ohio 44109	\$91,754.00
MH Equipment 2476 Edison Blvd. Twinsburg, Ohio 44087	\$92,940.00

The bid of Ohio Materials Handling, Inc. has been determined by the Procurement Department to be a responsive bid from a responsible bidder. Ohio Materials Handling Inc. has provided services on previous contracts for tow tractors and material handling equipment. A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of subcontracting opportunities.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the RTA Capital Fund, Fleet Management Department budget, at a price of eighty-nine thousand six hundred forty seven & 00/100 dollars (\$89,647.00). The bid price is above the estimated cost for this procurement and additional monies are available. The budgeted amount for this procurement was eighty-four thousand three hundred seventy-six & 00/100 dollars (\$84,376.00).
- 7.0 ALTERNATIVES: Reject all bids. Rejection of this award would delay the receipt of this equipment and may delay maintenance and other needs associated with these tow tractors and potentially affect the service goals of the Authority.
- 8.0 RECOMMENDATION: It is recommended that the bid of Ohio Materials Handling, Inc. is accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer