

RESOLUTION 2004- 72

AUTHORIZING CONTRACT NO. 2004-022B WITH ELECTRONIC DATA MAGNETICS, INC. FOR THE FURNISHING OF PLASTIC MONTHLY PASSES, PAPER ALL DAY PASSES & PAPER MULTI-RIDE FARECARDS, AS REQUIRED, FOR A PERIOD OF THREE YEARS WITH TWO ONE YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$336,253.61 FOR THE BASE YEARS AND AN AMOUNT NOT TO EXCEED \$112,084.54 PER YEAR FOR THE OPTION YEARS (GENERAL FUND – REVENUE DEPARTMENT BUDGET).

WHEREAS, the Greater Cleveland Regional Transit Authority dispenses magnetic paper thermal cards and magnetic paper thermal cards from the GFI electronic fareboxes; and

WHEREAS, the bid of Electronic Data Magnetics, Inc. located at 210 Old Thomasville Road, High Point, NC 27260 for the furnishing of magnetic polyester non-thermal cards and magnetic paper thermal cards, as required, was received on April 5, 2004, at unit prices resulting in amount not to exceed three hundred thirty-six thousand two hundred fifty-three & 61/100 dollars (\$336,253.61) for the base years and an amount not to exceed one hundred twelve thousand eighty-four & 54/100 dollars (\$112,084.54) per year for the option; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Electronic Data Magnetics, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Electronic Data Magnetics, Inc. received on April 5, 2004 be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Electronic Data Magnetics, Inc. for the furnishing of magnetic polyester non-thermal cards and magnetic paper thermal cards for a period of three years with the right to exercise the option for two (2) additional one (1) year periods at the bid price.

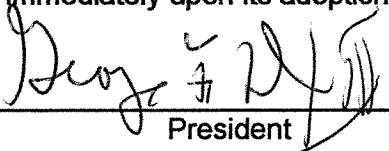
Section 3. That said contract shall be payable from the General Fund, Revenue Department budget, in an amount not to exceed three hundred thirty-six thousand two hundred fifty-three & 61/100 dollars (\$336,253.61) for the base term of the contract in an amount not to exceed one hundred twelve thousand eighty-four & 54/100 dollars (\$112,084.54) per year for the option years.

Section 4. That said contract shall be binding upon and an obligation of the Authority, contingent upon appropriation of funds for future years; contingent upon compliance by the contractor to the Specifications and Addenda, if any, the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2003-107, bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expect that Electronic Data Magnetics, Inc., will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 18, 2004

  
\_\_\_\_\_  
President

Attest:   
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> AUTHORIZING CONTRACT NO. 2004-022B WITH ELECTRONIC DATA MAGNETICS, INC. FOR THE FURNISHING OF PLASTIC MONTHLY PASSES, PAPER ALL DAY PASSES & PAPER MULTI-RIDE FARECARDS, AS REQUIRED, FOR A PERIOD OF THREE YEARS WITH TWO ONE YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$336,253.61 FOR THE BASE YEARS AND AN AMOUNT NOT TO EXCEED \$112,084.54 PER YEAR FOR THE OPTION YEARS (GENERAL FUND – REVENUE DEPARTMENT BUDGET).	<b>Resolution No.:</b> 2004- 72
	<b>Date:</b> May 13, 2004
	<b>Initiator:</b> Revenue Dept.
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for blank magnetic polyester non-thermal cards and magnetic paper thermal cards for a period of three years with two one year options.

2.0 **DESCRIPTION/JUSTIFICATION:** The magnetic polyester non-thermal cards and magnetic paper thermal cards are distributed by the Authority for use with the GFI Electronic farebox. These magnetic cards benefit the Authority by allowing electronic processing of fare collection. Electronic fare collection reduces processing of cash fares. This allows the authority greater accuracy and maximizes the customers options for payment of fare.

3.0 **PROCUREMENT BACKGROUND:** Solicitation packages were sent to a total of six (6) prospective bidders. Bids were opened on April 5, 2004. Two (2) bids were received for this bid. A summary of the two (2) bids are included as Attachment A.

This procurement is divisible. Magnetic Ticket & Label Corp., is the lowest responsive and responsible bidder for the blank magnetic paper thermal cards (bid section #1). Electronic Date Magnetics, Inc., is the lowest responsive and responsible bidder for the magnetic polyester non-thermal cards and magnetic paper thermal cards (bid section #2). Bid section #3 for magnetic thermal polyester cards will not be awarded at this time due to additional review of samples provided by the bidders.

A price analysis has been performed and the Procurement Department has determined the price is fare and reasonable to the Authority.

4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of subcontracting opportunities.

5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Revenue Department budget in an amount not to exceed three hundred thirty-six thousand two hundred fifty-three & 61/100 dollars. The amount of this resolution is within the amount budgeted and projected for the purchase of magnetic polyester non-thermal cards for the base term of the contract. This bid represents a significant savings from the previous contract for this type of card. Should the General Manager/Secretary-Treasurer exercise the options, funding authorization for the option terms will be through the Board approved budget for the appropriate years.
- 7.0 ALTERNATIVES: Reject all bids. Rejection of this bid would cause the Authority to only accept cash. This would increase the authority's currency fees and inconvenience the Authority's customers.
- 8.0 RECOMMENDATION: It is recommended that the bid of magnetic Electronic Data Magnetics, Inc., be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: Attachment A – Bid Summary.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer

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**SECTION #1  
MAGNETIC PAPER THERMAL CARDS**

Item	Approximate Annual Usage (in 1,000's)	EDM	EDM - 3 Year	MTL	MTL - 3 Year
1.	8000	\$ 7.30	\$ 175,200.00	\$ 6.95	\$ 166,800.00
2.	1000	\$ 7.30	\$ 21,900.00	\$ 6.95	\$ 20,850.00
<b>Magnetic Trim Cards</b>					
<b>Total For Items 1 &amp; 2:</b>			<b>\$ 197,100.00</b>		<b>\$ 187,650.00</b>

**SECTION #2  
MAGNETIC POLYESTER NON-THERMAL .010" & MAGNETIC PAPER THERMAL CARDS .010"  
(MONTHLY PASSES, ALL DAY PASSES & 1 & 2 RIDE FARECARDS)**

Item	Approximate Annual Usage (in 1,000's)	EDM	EDM - 3 Year	MTL	MTL - 3 Year
3.	91	\$ 85.00	\$ 23,205.00	\$ 99.97	\$ 27,291.81
4.	156	\$ 85.00	\$ 39,780.00	\$ 99.97	\$ 46,785.96
5.	200	\$ 43.04	\$ 25,824.00	\$ 68.91	\$ 41,346.00
6.	20	\$ 43.04	\$ 2,582.40	\$ 110.50	\$ 6,630.00
7.	80	\$ 43.04	\$ 10,329.60	\$ 88.60	\$ 21,264.00
8.	108	\$ 43.04	\$ 13,944.96	\$ 75.30	\$ 24,397.20
9.	320	\$ 43.04	\$ 41,318.40	\$ 68.91	\$ 66,153.60
10.	90	\$ 43.04	\$ 11,620.80	\$ 88.60	\$ 23,922.00
11.	40	\$ 43.04	\$ 5,164.80	\$ 110.50	\$ 13,260.00
12.	80	\$ 43.04	\$ 10,329.60	\$ 88.60	\$ 21,264.00
13.	1500	\$ 33.81	\$ 152,145.00	\$ 29.95	\$ 134,775.00
<b>Poly Non-Thermal &amp; Paper Thermal</b>					
<b>Total For Items 3 to 13</b>			<b>\$ 336,244.56</b>		<b>\$ 427,089.57</b>

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SECTION #3  
MAGNETIC POLYESTER THERMAL .010"  
(5 & 10 RIDE FARECARDS and 7-DAY PASSES)

Item	Approximate Annual Usage (in 1,000's)	EDM	EDM - 3 Year	MTL	MTL - 3 Year
14.		80 \$	75.30 \$ 18,072.00	\$	92.95 \$ 22,308.00
15.		180 \$	75.30 \$ 40,662.00	\$	92.95 \$ 50,193.00
16.		30 \$	75.30 \$ 6,777.00	\$	92.95 \$ 8,365.50
17.		40 \$	75.30 \$ 9,036.00	\$	92.95 \$ 11,154.00
18.		80 \$	75.30 \$ 18,072.00	\$	92.95 \$ 22,308.00
19.		20 \$	75.30 \$ 4,518.00	\$	92.95 \$ 5,577.00
20.		650 \$	75.30 \$ 146,835.00	\$	92.95 \$ 181,252.50
21.		380 \$	75.30 \$ 85,842.00	\$	92.95 \$ 105,963.00
22.		80 \$	62.75 \$ 15,060.00	\$	255.00 \$ 61,200.00

**Polyester Thermal**

**Total For Items 14 to 22:**

**\$ 344,874.00**

**\$ 468,321.00**

**TOTAL FOR THREE YEARS:**

**Electronic Data Magnetics**

**\$ 878,218.56**

**Magnetic Ticket & Label**

**\$1,083,060.57**