

RESOLUTION 2004- 49

AUTHORIZING CONTRACT NO. 2004-018 WITH CHEMSAFE INTERNATIONAL FOR THE FURNISHING OF HEAVY-DUTY CLEANER/DEGREASER, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR WITH AN OPTION FOR ONE (1) YEAR AT AN AMOUNT NOT TO EXCEED \$55,562.24 FOR THE BASE YEAR (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET).

WHEREAS, the Authority has a requirement to obtain heavy-duty cleaner/degreaser, as specified and as required, for a period of one (1) year with an option for one (1) year to be used by the Authority for interior and exterior surface cleaning of the transit vehicles; and

WHEREAS, the bid of Chemsafe International, located at 7777 First Place, Cleveland Ohio 44146, for the furnishing of heavy-duty cleaner/degreaser, as specified and as required, for a period of one (1) year with a one (1) year option was received on March 24, 2004, for the unit prices set forth in said bid, in an amount not to exceed fifty-five thousand five hundred sixty two & 24/100 dollars (\$55,562.24); and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Chemsafe International to be lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Chemsafe International received on March 24, 2004 be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Chemsafe International for the furnishing of heavy-duty cleaner/degreaser, as specified and as required, for a period of one (1) year with an option for one (1) year.

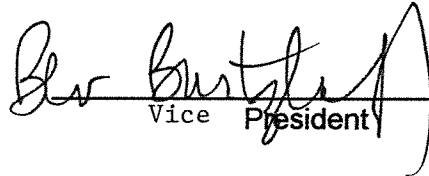
Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed fifty-five thousand five hundred sixty-two & 24/100 dollars for the base year (\$55,562.24).

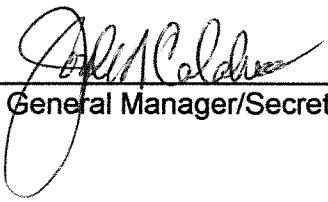
Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2003-107; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Chemsafe International will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 20, 2004

  
Vice President

Attest:   
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

E-3

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2004-018 WITH CHEMSAFE INTERNATIONAL FOR THE FURNISHING OF HEAVY-DUTY CLEANER/DEGREASER, AS SPECIFIED AND AS REQUIRED FOR A PERIOD OF ONE (1) YEAR WITH AN OPTION FOR ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED \$55,562.24 FOR THE BASE YEAR (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET).	Resolution No.: 2004-49
	Date: April 15, 2004
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the furnishing of heavy-duty cleaner/degreaser, as specified, on a requirement basis for a period of one (1) year with an option for one (1) year.
- 2.0 DESCRIPTION/JUSTIFICATION: Heavy-Duty Cleaner/Degreaser is required to be used by the Authority for interior and exterior surface cleaning of its transit vehicles, including the chassis and undercarriage. The heavy-duty cleaner/degreaser will be used at different facilities and delivered in drums, bulk and tubs as required. Anticipated annual usage of heavy duty cleaner/degreaser is approximately 43,400 gallons annually.
- 3.0 PROCUREMENT BACKGROUND: Invitations for bid were sent to a total of five (5) prospective bidders. Bids were opened on March 24, 2004. There were two (2) bids submitted for this bid. Summary of the two (2) bids are as follows:


<u>COMPANY</u>	<u>TOTAL BID PRICE</u>
Chemsafe International 7777 First Place. Cleveland, OH 44146	\$55,562.24
Chemical Solvents, Inc. 3751 Jennings Road Cleveland, Ohio 44109	\$60,337.12

The bid of Chemsafe International has been determined by the Procurement Department to be a responsive bid from a responsible bidder. Chemsafe International has provided services on previous contracts for heavy-duty cleaner/degreaser and they have also performed on small purchase procurements for chemical lubricants. A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of subcontracting opportunities.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed fifty-five thousand five hundred sixty-two & 24/100 dollars (\$55,562.24) the bid price is 5% below the \$58,340.00 estimated cost for this procurement
- 7.0 ALTERNATIVES: Reject all bids. Rejection of this award would delay procurement of this product and cause the Authority to be without heavy-duty cleaner/degreaser, for it's revenue vehicles, adversely affecting the physical appearance of the vehicles.
- 8.0 RECOMMENDATION: It is recommended that the bid of Chemsafe International be accepted and the resolution passed authorizing the General Manager to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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CEO, General Manager/Secretary-Treasurer