

RESOLUTION NO. 2004- 48

AUTHORIZING CONTRACT NO. 2004-017B WITH PERFECTURF, INC. TO PROVIDE LANDSCAPING SERVICES AT THE WEST SIDE AND SHAKER SQUARE RAIL LOCATIONS, AS SPECIFIED, FOR THE PERIOD FROM MAY 1, 2004 THROUGH DECEMBER 31, 2005, IN AN AMOUNT NOT TO EXCEED \$92,100.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Authority has a requirement to obtain the full range of landscaping and turf maintenance services, as specified, for the period from May 1, 2004 through December 31, 2005 at approximately 43 rail locations in the Greater Cleveland area; and

WHEREAS, the bid of PerfectTurf, Inc., located at 6520 Hopkins Road, Mentor, Ohio 44060 for the furnishing of said services for the 19 West Side and the Shaker Square area locations was received on Tuesday, March 31, 2004, at unit prices resulting in an estimated total of \$92,100.00 for the twenty month period; and

WHEREAS, the General Manager / Secretary-Treasurer deems the bid of PerfectTurf, Inc. to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of PerfectTurf, Inc. for providing West Side and Shaker Square rail locations landscaping services, as specified, for the period from May 1, 2004 through December 31, 2005 be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

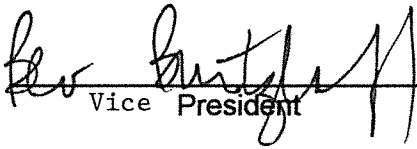
Section 2. That the General Manager /Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with PerfectTurf, Inc. for furnishing of West Side and Shaker Square rail locations landscaping services, as specified, for the period from May 1, 2004 through December 31, 2005.

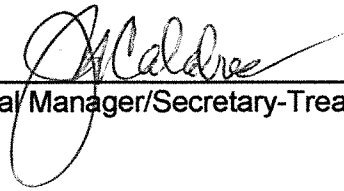
Section 3. That the contract shall be payable out of the General Fund, Rail District Department budget, in an amount not to exceed ninety two thousand one hundred & 00/100 dollars (\$92,100.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years and compliance by the contractor to the Specification and Addenda; if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2003-107; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that PerfectTurf, Inc. will attempt to exceed the 20% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 20, 2004 
Vice President

Attest: 
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

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TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2004-017B WITH PERFECTURF, INC. TO PROVIDE LANDSCAPING SERVICES AT THE WEST SIDE AND SHAKER SQUARE RAIL LOCATIONS, AS SPECIFIED, FOR THE PERIOD FROM MAY 1, 2004 THROUGH DECEMBER 31, 2005, IN AN AMOUNT NOT TO EXCEED \$92,100.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET)	Resolution No.: 2004 - 48
	Date: April 15, 2004
	Initiator: Rail District
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the furnishing of the full range of landscaping and turf maintenance services as specified for the West Side and Shaker Square rail locations for the period from May 1, 2004 through December 31, 2005 at approximately 19 Authority owned locations and the Shaker Square area.
- 2.0 DESCRIPTION/JUSTIFICATION: Landscaping at the various GCRTA locations is an integral aspect of maintaining the public image of the Authority and is required for compliance with laws and regulations. These services are for the West Side and Shaker Square rail locations only as the East Side locations are covered under a separate resolution.
- 3.0 PROCUREMENT BACKGROUND: Eighteen bid packages were sent to prospective contractors for this solicitation and six responsive bids were received on March 31, 2004, as follows (Maintenance services will only be used if determined by Rail District personnel):

	<u>West Side Locations</u> <u>Total Two Year</u>	<u>Shaker Square</u> <u>Total Two Years</u>
PerfecTurf, Inc. P. O. Box 633 Mentor, Ohio 44061	\$65,800.00 \$10,100.00 Maintenance	\$16,200.00
Yardmaster, Inc. 1447 North Ridge Rd. Painesville, OH 44077	\$69,720.00 \$12,296.00 Maintenance	\$18,600.00
Aaron Landscaping 3001 Towpath Road Broadview Heights, OH 44147	\$70,950.00 \$11,650.00 Maintenance	\$19,200.00
Thomas Landscaping 3690 East 103 rd Street Cleveland, Ohio 44105	\$84,200.00 \$14,010.00 Maintenance	\$22,300.00
Wake Forest Garden Center 4583 Lee Road Cleveland, OH 44128	\$86,229.00 \$12,250.00 Maintenance	\$24,095.00
J & S Company 12640 Euclid Avenue Cleveland, OH 44112	No Bid	\$46,150.00

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There was one non-responsive bid received from JFD Landscaping. They did not submit all required forms completed for the bid.

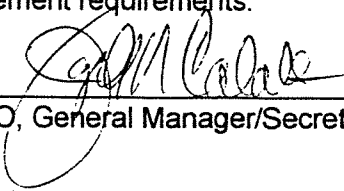
PerfectTurf, Inc. is a Mentor-based architectural and landscaping firm in business since 1983. Its clients include City of Cleveland, Concord Township, and Auburn Township. PerfectTurf, Inc. was previously a contractor for the Authority's landscaping requirements and performed acceptable service.

- 4.0. **AFFIRMATIVE ACTION/DBE BACKGROUND;** All Affirmative Action requirements have been met. A 20% DBE goal was established for this procurement. Perfecturf, Inc. has committed to exceed the goal through the utilization of the following DBE firm(s):

DBE(s)	DBE Category	Scope of Work	Amount	Percent
Caver Brothers, Inc. Bedford, OH	African American Male	Weekly mowing, weeding, blowing/pruning	\$20,500.00	22.26%
Total DBE Participation			\$20,500.00	22.26%

- 5.0 **POLICY IMPACT:** Does not apply
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the RTA General Fund, Rail District Department Budget, in an amount not to exceed \$92,100.00 for the twenty month period from May 1, 2004 through December 31, 2005.
- 7.0 **ALTERNATIVES:** Reject this bid. Rejection of this award would delay procurement of this service and cause the Authority to be without landscaping services at the Rail locations.
- 8.0 **RECOMMENDATION:** It is recommended that the bid of PerfectTurf, Inc. for the West Side and Shaker Square rail locations be accepted and the resolution passed authorizing the General Manager /Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer