

RESOLUTION NO. 2004- 47

AUTHORIZING CONTRACT NO. 2004-017A WITH YARDMASTER INC. TO PROVIDE LANDSCAPING SERVICES AT THE EAST SIDE RAIL LOCATIONS, AS SPECIFIED, FOR THE PERIOD FROM MAY 1, 2004 THROUGH DECEMBER 31, 2005, IN AN AMOUNT NOT TO EXCEED \$65,978.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Authority has a requirement to obtain the full range of landscaping and turf maintenance services, as specified, for a period of 20 months at approximately 43 rail locations in the Greater Cleveland area; and

WHEREAS, the bid of Yardmaster Inc., located at 1447 North Ridge Rd., Painesville, Ohio 44077 for the furnishing of said services for the 24 East Side locations was received on Tuesday, March 31, 2004, at unit prices resulting in an estimated total of \$65,978.00 for the twenty month period; and

WHEREAS, the General Manager deems the bid of Yardmaster Inc. to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Yardmaster Inc. for providing East Side rail locations landscaping services, as specified, for the period of twenty months be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

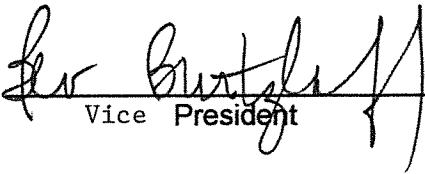
Section 2. That the General Manager of the Authority be and he is hereby authorized to enter into a contract with Yardmaster Inc. for furnishing of East Side rail locations landscaping services, as specified, for the period of twenty months.

Section 3. That the contract shall be payable out of the General Fund, Rail District Department budget, in an amount not to exceed sixty five thousand nine hundred seventy eight & 00/100 dollars (\$65,978.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years and compliance by the contractor to the Specification and Addenda; if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2003-107; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Yardmaster Inc. will attempt to exceed the 20% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 20, 2004   
Vice President

Attest:   
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

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TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2004-017A WITH YARDMASTER INC. TO PROVIDE LANDSCAPING SERVICES AT THE EAST SIDE RAIL LOCATIONS, AS SPECIFIED, FOR THE PERIOD FROM MAY 1, 2004 THROUGH DECEMBER 31, 2005, IN AN AMOUNT NOT TO EXCEED \$65,978.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET).	Resolution No.: 2004 - 47
	Date: April 15, 2004
	Initiator: Rail District
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the furnishing of the full range of landscaping and turf maintenance services, as specified, for the East Side rail locations for twenty months at approximately 24 Authority-owned locations.
- 2.0 DESCRIPTION/JUSTIFICATION: Landscaping at the various GCRTA locations is an integral aspect of maintaining the public image of the Authority and is required for compliance with laws and regulations. This summary is for the East Side rail locations only. The West Side locations are covered under a separate resolution.
- 3.0 PROCUREMENT BACKGROUND: Eighteen bid packages were sent to prospective contractors and six responsive bids were received on March 31, 2004, as follows:

<u>Firm</u>	<u>Total Required</u>	<u>Maintenance</u>
Yardmaster, Inc. 1447 North Ridge Rd. Painesville, OH 44077	\$54,932.00	\$11,046.00
Aaron Landscaping 3001 Towpath Road Broadview Heights, OH 44147	\$55,450.00	\$12,350.00
PerfecTurf, Inc. P. O. Box 633 Mentor, Ohio 44061	\$57,400.00	\$ 8,800.00
Thomas Landscaping 3690 East 103 <sup>rd</sup> Street Cleveland, Ohio 44105	\$64,930.00	\$12,450.00
Wake Forest Garden Center 4583 Lee Road Cleveland, OH 44128	\$66,467.00	\$ 7,880.00
J & S Company 12640 Euclid Avenue Cleveland, OH 44112	\$226,848.00	\$58,500.00

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There was one non-responsive bid received from JFD Landscaping. They did not submit all required DBE forms for the bid and were found to be non-responsive.

Yardmaster, Inc. is a Painesville-based architectural and landscaping firm in business since 1973. Its clients include Cleveland-Hopkins and Burke Lakefront Airports, the U.S. Army Corps of Engineers, and the City of Mentor. Yardmaster, Inc. was the previous contractor for the total rail landscaping requirements for the past two years and provided acceptable service to the Authority.

- 4.0. AFFIRMATIVE ACTION/DBE BACKGROUND All Affirmative Action requirements have been met. A 20% DBE goal was established for this procurement. Yardmaster, Inc. has committed to achieve the goal through the utilization of the following DBE firm(s):

DBE(s) Name/Address	DBE Category	Scope of Work	Amount	Percent
Thomas Brothers Landscaping Cleveland, Ohio	African American Male	Mowing, pruning, bed weeding, and mulching	\$13,195.60	20%
Total DBE Participation			\$13,195.60	20%

- 5.0 POLICY IMPACT: Does not apply
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the RTA General Fund, Rail District Department budget, in an amount not to exceed \$65,978.00 for the twenty month period.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this award would delay procurement of this service and cause the Authority to be without landscaping services at the East Side Rail locations.
- 8.0 RECOMMENDATION: It is recommended that the bid of Yardmaster, Inc. for the East Side locations be accepted and the resolution passed authorizing the General Manager to enter into a contract.
- 9.0 ATTACHMENTS: No Attachments

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer