

RESOLUTION 2004- 12

AUTHORIZING CONTRACT NO. 2003-127 WITH SMART SOLUTIONS, INC. TO PROVIDE IBM LAPTOP COMPUTERS AND EQUIPMENT, AS SPECIFIED, AT A PRICE OF \$41,736.00 (RTA CAPITAL FUND, INFORMATION SYSTEMS DEPARTMENT BUDGET).

WHEREAS, the Authority has a requirement to purchase IBM laptop computers and related equipment, as specified; and

WHEREAS, the bid of Smart Solutions, Inc., located at 4925 Galaxy Parkway, Cleveland, Ohio 44128 for providing IBM laptop computers and equipment, as specified, was received on February 2, 2004, for a total price of forty-one thousand seven hundred thirty six & 00/100 dollars (\$41,736.00); and

WHEREAS, the General Manager deems the bid of Smart Solutions, Inc. to be the lowest responsive bid from a responsible bidder, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Smart Solutions for providing IBM laptop computers and equipment, as specified, be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

Section 2. That the General Manager of the Authority be and he is hereby authorized to enter into a contract with Smart Solutions for providing IBM laptop computers and equipment, as specified.

Section 3. That said contract shall be payable from the RTA Capital Fund, Information Systems Department budget, at a total price of forty-one thousand seven hundred thirty six & 00/100 dollars (\$41,736.00)

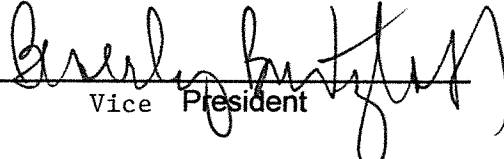
Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2003-107; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Transit Authority's Board of Trustees expects that Smart Solutions, Inc. will attempt to exceed the zero percent (0%) DBE goal assigned to this procurement.

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Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 17, 2004

  
\_\_\_\_\_  
Vice President

Attest:   
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2003-127 WITH SMART SOLUTIONS, INC. TO PROVIDE IBM LAPTOP COMPUTERS AND EQUIPMENT, AS SPECIFIED, AT A TOTAL PRICE OF \$41,736.00 (RTA CAPITAL FUND, INFORMATION SYSTEMS DEPARTMENT BUDGET).	Resolution No.: 2004-12
	Date: February 12, 2004
	Initiator: Information Systems Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the purchase of twenty (20) IBM Thinkpad Notebook PCs and related equipment.
- 2.0 DESCRIPTION/JUSTIFICATION: The IBM Thinkpad Notebook PCs are required for various users within the Authority including training, bus diagnostics, and replacement units. Current laptops that are not functional and need to be replaced quickly.
- 3.0 PROCUREMENT BACKGROUND: Twenty (20) bid packages were sent to prospective contractors for this solicitation and eight (8) responsive bids were received on February 2, 2004. The bids are listed on Attachment A to this Staff Summary. The bid of Smart Solutions, Inc. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder. A price analysis was performed and the Procurement Department has determined that the price is fair and reasonable.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of subcontracting opportunities.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the RTA Capital Fund, Information Systems Department budget at a total price of forty-one thousand seven hundred thirty six & 00/100 dollars (\$41,736.00). The total price is 1% below the estimate of \$42,100.00 for this procurement.
- 7.0 ALTERNATIVES: Reject this award. Rejection of this award would deny GCRTA staff the use of IBM Thinkpad Notebook computers to perform day-to-day activities, especially with training and bus diagnostics.

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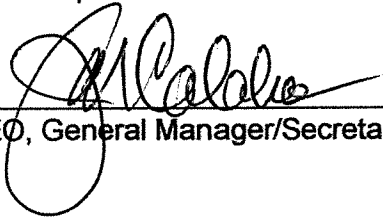
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8.0 RECOMMENDATION: It is recommended that the bid of Smart Solutions be accepted and the resolution passed authorizing the General Manager to enter into a contract.

9.0 ATTACHMENTS: Attachment A. - Bid Summary

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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CEO, General Manager/Secretary-Treasurer

ATTACHMENT A  
BID SUMMARY

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IFB 2003-127, IBM LAPTOP COMPUTERS AND  
EQUIPMENT

Listing of Bidders and Bids

<u>Company Name</u>	<u>Bid Amount</u>
1. Technology Solutions	\$49,057.80
2. SDF Computers	\$46,769.14
3. Computer Hut	\$45,945.00
4. Xitech	\$44,531.25
5. Boise Cascade	\$44,222.00
6. Global Gov't. Education Solutions, Inc.	\$43,942.00
7. Sarcom	\$42,977.73
8. Smart Solution	\$41,736.00

NON-COMPLIANT BIDDERS

1. IBM Direct (Required Forms Not Submitted)	\$40,328.35
2. Dell Computer (Required Forms Not Submitted)	\$35,913.20

No Bid

1. Anixter	Submitted a "No Bid"
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