

RESOLUTION NO. 2003-173

AUTHORIZING AN INCREASE TO CONTRACT 2001-001 WITH PROVIDE-A-RIDE TO PROVIDE VANPOOL OPERATION FOR A THREE YEAR PERIOD WITH TWO ADDITIONAL ONE YEAR OPTIONS AT A PRICE NOT TO EXCEED \$759,770.00 (GENERAL FUND – SERVICE MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority currently has the requirement to continue the services of a professional transportation provider to supply quality and efficient transportation services to clients who are transitioning from welfare to work; and

WHEREAS, by Resolution No. 2001-060, the Board of Trustees authorized Contract 2001-001 with Provide-A-Ride located at 4299 Cranwood Parkway, Cleveland, Ohio 44128 for the operation of the GCRTA Vanpool Program, for a period of three years, with the right to exercise two additional one year options at the negotiated not to exceed price of \$3,614,389.00 for the base three year contract term; and

WHEREAS, due to an increase in demand for this service, an increase in the amount of \$759,770.00 is necessary to continue service during the balance of the base three year contract term; and

WHEREAS, the General Manager deems it to be advantageous to the Authority to continue these services from Provide-A-Ride and recommends acceptance by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager of the Authority be and he is hereby authorized to amend Contract No. 2001-001 with Provide-A-Ride to provide transportation services.

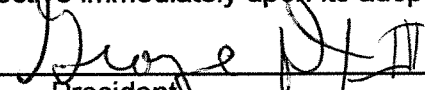
Section 2. That said amendment shall be payable from the General Fund, Service Management Department budget at a price not to exceed seven hundred fifty nine thousand, seven hundred seventy and 00/100 dollars (\$759,770.00), for a total contract amount of four million, three hundred seventy four thousand, one hundred fifty nine and 00/100 dollars (\$4,374,159.00) for the base three year contract term, at the negotiated not to exceed rates specified.

Section 3. That all other terms and conditions of said contract shall remain unchanged.

Section 4. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Provide-A-Ride will attempt to exceed the three percent (3%) DBE goal assigned to this procurement.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: November 24, 2003



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: AUTHORIZING AN INCREASE TO CONTRACT 2001-001 WITH PROVIDE-A-RIDE TO PROVIDE VANPOOL OPERATION FOR A THREE YEAR PERIOD WITH TWO ADDITION OPTIONS AT A PRICE NOT TO EXCEED \$759,770.00 (GENERAL FUND – SERVICE MANAGEMENT DEPARTMENT BUDGET)	Resolution No.: 2003-173
	Date: November 19, 2003
	Initiator: Service Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to increase Contract 2001-001 with Provide-A-Ride to continue to provide transportation service to welfare-to-work clients pursuant to our partnership with Cuyahoga County.
- 2.0 DESCRIPTION/JUSTIFICATION: The Authority has identified the need to provide supplemental transportation services for welfare to work clients to remove barriers to employment by using a professionally managed service provider. The success of the current program has exceeded growth expectations. This action will allow the Authority to continue providing this service and insure consistent quality service during the initial three year contract term.
- 3.0 PROCUREMENT BACKGROUND: Provide-A-Ride was awarded Contract 2001-001 as a result of a competitive Requests for Proposal process for a three year term, which also included two option years. This is a requirements contract which is based on fixed negotiated rates applied to actual hours of service. Currently, service provided by Provide-A-Ride is excellent and demand has exceeded the initial workload projections. The initial term of the contract extends through May 7, 2004. Based on current expenditures, the current contract amount does not allow the Authority to provide service through the completion of the initial contract term. The contract amount must be increased by \$759,770.00 to fund the contract to completion of the base three year term. Provide-A-Ride is a company with strong local credentials and varied transportation experience, including supplying welfare-to-work transportation in the Greater Cleveland metropolitan area. Provide-A-Ride offers extensive transportation service for private, public, and nonprofit organizations.

A cost analysis has been performed and the Procurement Department has determined that the price of Provide-A-Ride is fair and reasonable.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 3% DBE goal was established for this procurement in May 2001 (Reso. #2001-001). The change order/contract modification will increase this contract amount to \$4,374,159. For the contract period, Provide-A-Ride has committed to achieve 3% DBE participation through the utilization of the following DBE firm(s):

DBE(s) Name/Address	DBE Category	Scope of Work	Amount	Percent
American Merchandising Services, Cleveland, Ohio	African American Male	Unleaded Fuel On-Site Service	\$137,339.00	3.14%
Ace Taxi Cleveland, Ohio	Asian Indian Male	Operation of Vanpool vehicles	\$ 23,142.00	.53%
Total DBE Participation:			\$160,481.00	3.67%

5.0 POLICY IMPACT: Does not apply.

6.0 ECONOMIC IMPACT: The contract will be funded through the RTA General Fund, Service Management Department Budget. Funds for the balance of the base contract term will be included in the 2004 Operating Budget for the Access to Jobs Program, of which various grants from Cuyahoga County, the State of Ohio and the Federal Government will reimburse the General Fund approximately 80% of the program cost.

7.0 ALTERNATIVES: Reject this offer. Rejection of this change order will leave the Authority without the ability to provide supplemental transportation services to welfare-to-work clients to remove barriers to employment.

8.0 RECOMMENDATION: It is recommended that the change order be accepted and the resolution passed authorizing the General Manager to amend the contract with Provide-A-Ride, contingent upon funding availability in the 2004 next year budget.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer