

RESOLUTION NO. 2003- 153

AUTHORIZING CONTRACT NO. 2003-074 WITH MCKNIGHT & ASSOCIATES, LTD., FOR PROJECT 10.19 – SHAKER SQUARE MEDIAN ENHANCEMENT PROJECT AT A PRICE OF \$40,018.00 (RTA DEVELOPMENT FUND, PROGRAMMING AND PLANNING DEPARTMENT BUDGET).

WHEREAS, the Authority deems it necessary to procure Architect/Engineering services for the Shaker Square Median Enhancement Project; and

WHEREAS, the proposal of McKnight & Associates, Ltd., located at 812 Huron Road, Suite 421, Cleveland, Ohio 44115-1126 to perform said services was received on July 21, 2003, in response to a request for proposals; and

WHEREAS, McKnight & Associates, Ltd. was determined to be the most technically qualified firm offering to perform such services, as agreed upon, at a negotiated price of forty thousand eighteen and 00/100 dollars (\$40,018.00); and

WHEREAS, the General Manager deems the offer of McKnight & Associates, Ltd., as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of McKnight & Associated, Ltd., as negotiated, to perform A/E services is hereby accepted as the most advantageous to the Authority, cost and all other factors considered.

Section 2. That the General Manager of the Authority be and he is hereby authorized to enter into a contract with McKnight & Associates, Ltd. for performance of said services.

Section 3. That said contract shall be payable from the RTA Development Fund, Programming and Planning Department Budget, including but not limited to 100% Local Funds, at a total amount of forty thousand eighteen & 00/100 dollars (\$40,018.00).

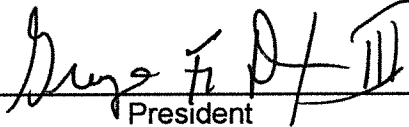
Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2003-107; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that McKnight & Associates, Ltd. will attempt to exceed the 10% minimum DBE Goal assigned to this procurement.

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Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: October 21, 2003



President

Attest:



CEO, General Manager/Secretary-Treasurer



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	Date: October 16, 2003
	Initiator: Programming & Planning Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE: This action will allow the Authority to enter into a contract with McKnight & Associates, Ltd. to provide A/E services for enhancement of the Shaker Square Median Enhancement Project.
- 2.0 DESCRIPTION/JUSTIFICATION: This project is designed to enhance the visual character of the median by restoring its appearance to acceptable standards that compliment the existing Shaker Square re-development. The project area runs from the Shaker Square Station to the Coventry Road Station on the Green Line. The project work will include the landscaped areas, sidewalks, pedestrian crossings, and iron fencing within or at the perimeter.
- 3.0 PROCUREMENT BACKGROUND: Twelve prospective proposers requested packages for this solicitation and four proposals were received on July 21, 2003.

These services were solicited through a competitive negotiated procurement utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel selects the most technically qualified firms to interview, based on the written proposals received, as measured against weighted evaluation criteria. Interviews are conducted and based upon those interviews, the single most technically qualified firm is selected and asked to submit a cost proposal. The Authority then negotiates only with that firm. Should the Authority determine that a cost agreement can not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, the Authority was able to reach a mutually accepted cost with McKnight & Associates, Ltd. A cost analysis was performed and the Procurement Department has determined the negotiated price to be fair and reasonable to the Authority

- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: All Affirmative Action requirements have been met. A 10% DBE goal was established for this procurement. McKnight & Associates, Ltd has committed to achieve the goal through the utilization of the following DBE firm(s):

DBE(s) Name/Address	DBE Category	Scope of Work	Amount	Percent
Alpha Builders Cleveland, Ohio	Hispanic Male	Facilities Evaluation	\$4,000.00	10%
Total DBE Participation:			\$4,000.00	10%

5.0 POLICY IMPACT: Does not apply.

6.0 ECONOMIC IMPACT: This procurement shall be payable from the RTA Development Fund, Programming and Planning Department.

In 2002, GCRTA applied for and received a NOACA Transportation Enhancement Grant to fund 80% of the construction cost of this project. A condition of the grant award was that GCRTA provide the design of the project as part of our local participation.

7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will cause the Authority to fall behind schedule to have plans ready for construction per the grant requirements.

8.0 RECOMMENDATION: It is recommended that the offer of McKnight & Associates, Ltd. be accepted and the resolution passed authorizing the General Manager to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate
to the availability of funds, legal form
and conformance with the Procurement
requirements.



CEO, General Manager/Secretary-Treasurer