

RESOLUTION NO. 2003- 137

AUTHORIZING CONTRACT NO. 2003-095 WITH GARTNER GROUP, INC. FOR THE PURCHASE OF IT RESEARCH & ADVISORY SERVICES, AS SPECIFIED, THROUGH THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM AT A TOTAL COST OF \$29,750.00 (RTA GENERAL FUND - INFORMATION SYSTEMS DEPARTMENT BUDGET)

WHEREAS, the Authority has identified the need to contract with a research and consulting firm to provide expertise on an as-needed basis in all areas of Information Technology; and

WHEREAS, such services are available from Gartner Group, Inc., located at 1024 Melinda Drive, Westerville, Ohio 43081 through the State of Ohio Cooperative Purchasing Program; and

WHEREAS, the Cooperative Purchasing Act provides political subdivisions within the State of Ohio with the opportunity to participate in contracts executed by the State of Ohio, Department of Administrative Services, Office of State Purchasing, for the purchase of supplies, services, equipment and certain materials; and

WHEREAS, Section 306.43(H)(4) of the Ohio Revised Code permits a Regional Transit Authority to participate in said program; and

WHEREAS, the Board of Trustees authorized utilization of the State of Ohio Cooperative Purchasing Program in Resolution 1990-69; and

WHEREAS, the General Manager has deemed it in the best interest of the Authority to utilize the State of Ohio Cooperative Purchasing Program for the purchase IT Research & Advisory Services as specified.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. The offer of Gartner Group Inc. through the Ohio Cooperative Purchasing Program to provide IT Research & Advisory Services, as specified, is hereby accepted.

Section 2. That the General Manager of the Authority be and he is hereby authorized to enter into a contract with Gartner Group, Inc. to provide IT Research & Advisory Services as specified.

Section 3. That said contract is entered into under the authority granted by the Ohio Revised Code, Section 306.43(H)(4).

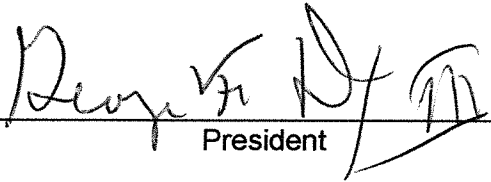
Section 4. That said contract shall be payable from the RTA General Fund, Information Systems Department budget at a total cost of twenty nine thousand, seven hundred fifty and 00/100 dollars (\$29,750.00.)

Resolution 2003-137
Page 2

Section 5. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specification and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2003-107; bonding and insurance requirements and all applicable laws relating to the contractual obligations of the Authority.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 16, 2003



President

Attest:



CEO, General Manager/ Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

C-3

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2003-095 WITH GARTNER GROUP, INC. FOR THE PURCHASE OF IT RESEARCH & ADVISORY SERVICES, AS SPECIFIED, THROUGH THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM AT A TOTAL COST OF \$29,750.00 (RTA GENERAL FUND - INFORMATION SYSTEMS DEPARTMENT BUDGET)	Resolution No.: 2003 - 137
	Date: September 11, 2003
	Initiator: Information Systems Department

ACTION REQUEST:

Approval Review/Comment Information Only Other _____

1.0 PURPOSE/SCOPE: This resolution will allow the Authority to enter into a contract with Gartner Group, Inc. to provide IT Research & Advisory Services for one year, as specified, from the State of Ohio Cooperative Purchasing Agreement.

2.0 DESCRIPTION/JUSTIFICATION: The Authority has utilized the services of the Gartner Group for three years. The Information Systems Department has decreased its staff significantly within the past three years. At the same time the GCRTA Information Technology Infrastructure has grown tremendously. Utilization of this service will provide a much-needed resource to the Authority's Information Systems Department. Information Technology is ever changing, making it impossible for any I.S. Department to keep totally "up-to-date" on industry developments and trends. This service will provide the Authority with ready access to industry experts in all of the IT related areas including Voice & Data Infrastructure, Systems, Applications & Database Software, Desktop and End-User Hardware, among others. In addition, use of this service will minimize the need to contract with outside consultants related to new Information Technology implementations.

3.0 PROCUREMENT BACKGROUND: One subscription for IT Research & Advisory Services will be purchased through the State of Ohio Cooperative Purchasing Program at a total cost of \$29,750.00. The Board of Trustees has authorized the General Manager to utilize the State of Ohio Cooperative Purchasing Program by Resolution 1990-69. The price established under the state program is the result of the published price list offered to all government entities.

A price analysis has been performed and determined to be fair and reasonable to the Authority.

4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing program.

5.0 POLICY IMPACT: Does not apply.

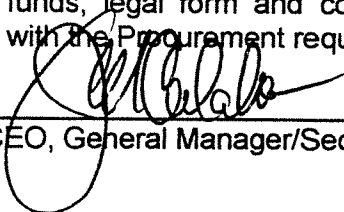
6.0 ECONOMIC IMPACT: This procurement will be funded through the RTA General Fund, Information Systems Department budget at a total cost of twenty nine thousand, seven hundred fifty and 00/100 dollars (\$29,750.00). The price is approximately 1% below the budgeted amount of \$30,000.00.

7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would prevent the Information Systems Department from accessing a much-needed resource in areas of Information Technology Research.

C-4

- 8.0 RECOMMENDATION: It is recommended that the offer of Gartner Group, Inc. be accepted and a resolution passed authorizing the General Manager to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary- Treasurer