

RESOLUTION 2003- 133

AUTHORIZING CONTRACT NO. 2003-069 WITH J & S CO., FOR CLEANING SERVICES FOR WALKWAY TO GATEWAY AS SPECIFIED AND AS REQUIRED FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$199,020.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET).

WHEREAS, the Greater Cleveland Regional Transit Authority has a recurring need for cleaning services for the Ronald J. Tober Walkway to Gateway; and

WHEREAS, the bid of J & S Co., located at 12640 Euclid Avenue, Cleveland, OH 44112 for the furnishing of cleaning services for the Ronald J. Tober Walkway to Gateway, as specified and as required for a period of two (2) years was received on July 10, 2003, at unit prices resulting in an amount not to exceed one hundred ninety nine thousand twenty & 00/100 dollars (\$199,020.00); and

WHEREAS, the General Manager deems the bid of J & S Co., to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of J & S Co., received on July 10, 2003 be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

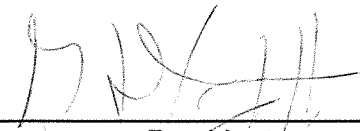
Section 2. That the General Manager of the Authority be and he is hereby authorized to enter into a contract with J & S Co., for the furnishing of cleaning services for the Ronald J. Tober Walkway to Gateway, as specified and as required for a period of two (2) years.

Section 3. That said contract shall be payable from the General Fund, Rail District Department Budget, in an amount not to exceed one hundred ninety nine thousand twenty & 00/100 dollars (\$199,020.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority; contingent upon appropriation of funds for future years; compliance by the contractor to the Specifications and Addenda, if any: the Affirmative Action Plan adopted by the Board of Trustees in resolution 2003-107: bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: August 19, 2003

  
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President

Attest:   
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer

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Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2003-069 WITH J & S CO. FOR CLEANING SERVICES FOR WALKWAY TO GATEWAY, AS SPECIFIED AND AS REQUIRED FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$199,020.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET).	Resolution No.: 2003- 133
	Date: August 14, 2003
	Initiator: Rail District Department

ACTION REQUEST:

Approval     Review/Comment     Information Only     Other \_\_\_\_\_

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for cleaning services for the Walkway to Gateway, as specified and as required on a requirement basis for a period of two (2) years.
- 2.0 DESCRIPTION/JUSTIFICATION: This project covers the custodial services at the Ronald J. Tober Walkway to Gateway on an as needed basis at each and every event and cleaning at periodic intervals of all elements of the specifications as specified. This contract enables the Authority to keep the Walkway clean to the benefit of our customers, employees, and the general image of the Authority.
- 3.0 PROCUREMENT BACKGROUND: Invitations for bid were sent to a total of twelve (12) prospective bidders. Bids were opened on July 10, 2003. There were four (4) bids submitted for this bid. Two of the bids were found to be non-responsive in that one did not have their required bid guaranty properly enclosed and the second did not have their bid page enclosed. Summary of the remaining two (2) bids are as follows:

<u>COMPANY</u>	<u>ESTIMATED BID PRICE</u>
J & S Company 12640 Euclid Avenue. Cleveland, OH 44112	\$199,020.00
Artisan Cleaning Co., Inc. 174 Chestnut Street Painesville, OH 44077	\$242,480.00

The bid of J & S Co. has been determined by the Procurement Department to be a responsive bid from a responsible bidder. J & S Co. has provided services to the City of Cleveland at the West Side Market and the Division of Water at the Kirby Water Treatment facility. A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

4.0 AFFIRMATIVE ACTION/DBE COMPLIANCE: All Affirmative Action requirements have been met. A DBE goal of 10% was established for this procurement. The prime contractor, J & S Landscaping Company, Shaker Heights, Ohio is a RTA certified Company, Shaker Heights, Ohio is a RTA certified DBE (African-American Male) firm. J & S Landscaping Company will exceed the DBE goal by performing approximately 100% of the base contract work with its own forces.

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5.0 POLICY IMPACT: Does not apply.

6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Rail District Department Budget, in an amount not to exceed one hundred ninety-nine thousand twenty & 00/100 dollars (\$199,020.00). The bid price is above the budgeted cost for this procurement.

7.0 ALTERNATIVES: Reject all bids. Rejection of this offer would cause delays in the procurement of the services and would cause the Authority to continue to do this service in house with our facility janitorial personnel.

8.0 RECOMMENDATION: It is recommended that the bid of J & S Co. be accepted and the resolution passed authorizing the General Manager to enter into a contract.

9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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CEO, General Manager/Secretary-Treasurer