

AUTHORIZING CONTRACT NO. 2003-024A WITH OCCUCENTERS, INC. D.B.A. EAST SIDE OCCUPATIONAL HEALTH CENTER TO PROVIDE MEDICAL SERVICES AND SPECIMEN COLLECTION SERVICES, AS REQUIRED, FOR A PERIOD OF THREE YEARS WITH TWO ADDITIONAL ONE YEAR OPTIONS AT A BASE AMOUNT NOT TO EXCEED \$277,155.00 (RTA GENERAL FUND, OFFICE OF BUSINESS DEVELOPMENT DEPARTMENT BUDGET).

WHEREAS, the Authority is required to conduct medical examinations and drug and alcohol specimen testing to determine the medical fitness of applicants and employees in order to meet Department of Transportation, Federal Transit Administration regulations and GCRTA policies; and

WHEREAS, the offer of OccuCenters, Inc., d. b. a. Eastside Occupational Health Center, located at 4450 St. Clair Avenue, Cleveland, Ohio 44103 to provide medical services and specimen collection services, as required, for a period of three years with two (2) one-year options, was received on April 1, 2003; and

WHEREAS, after negotiations, a fixed fee schedule for services, as required, at a total price not to exceed two hundred, seventy-seven thousand, one hundred, fifty-five and 00/100 dollars (\$277,155.00) for a period of three years with two (2) one-year options was agreed upon; and

WHEREAS, the General Manager deems the offer of OccuCenters, Inc., d. b. a. Eastside Occupational Health Center, as negotiated, to provide medical services and specimen collection services, as required, for a period of three years with two (2) one-year options to be advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of OccuCenters, Inc., d.b.a. East Side Occupational Health Center as modified by negotiations, to provide medical services and specimen collection services, as required, for a period of three years with two (2) one-year options be and the same is hereby accepted as in the best interest of the Authority.

Section 2. That the General Manager of the Authority be and he is hereby authorized to enter into a contract with OccuCenters, Inc. d. b. a. Eastside Occupational Health Center, to provide medical services and specimen collection services, as required, for a period of three years with two (2) one-year options.

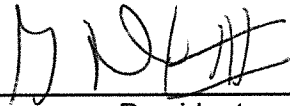
Section 3. That said contract shall be payable from the RTA General Fund, Office of Business Development Department Budget in an amount not to exceed two hundred, seventy-seven thousand, one hundred, fifty-five and 00/100 dollars (\$277,155.00) for the base three years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years; compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2002-120: bonding and insurance requirements, future years funding and all applicable laws relating to contractual obligations of the Authority.

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Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: July 15, 2003



President

Attest: 

CEO, General Manager/Secretary-Treasurer

Form
100-326
07-03-97



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

Title/Description: AUTHORIZING CONTRACT NO. 2003-024A WITH OCCUCENTERS, INC. DBA EAST SIDE OCCUPATIONAL HEALTH CENTER TO PROVIDE MEDICAL SERVICES AND SPECIMEN COLLECTION SERVICES, AS REQUIRED, FOR A PERIOD OF THREE YEARS WITH TWO ADDITIONAL ONE-YEAR OPTIONS AT A BASE AMOUNT NOT TO EXCEED \$277,155.00 (RTA GENERAL FUND, OFFICE OF BUSINESS DEVELOPMENT DEPARTMENT BUDGET).	Resolution No.: 2003-094
	Date: July 10, 2003
	Initiator: Office of Business Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a three year contract with two (2) one-year options with OccuCenters, Inc., d. b. a. Eastside Occupational Health Center, to provide medical services and specimen collection services, as required.

2.0 DESCRIPTION/JUSTIFICATION: This action will allow the Authority to determine the physical and medical fitness of all applicants and employees to safely perform their job duties. In addition, this action will allow the Authority to continue to screen applicants and employees, as required, and to meet Federal guidelines for drug and alcohol specimen collection. In order to provide the Authority with multiple screening locations, this portion of the procurement has been divided into three contracts.

3.0 PROCUREMENT BACKGROUND: Requests for Proposal were sent to six potential vendors. Four proposals were received on April 1, 2003. After evaluation by a panel of Authority employees and in accordance with established Procurement Policies and Procedures and negotiations, the proposal of OccuCenters, Inc. was determined to be most advantageous to the Authority to furnish medical services. In addition, OccuCenters, Inc., d.b.a. East Side Occupational Health Center was also determined to be one of the three most advantageous to the Authority to provide specimen collection services. The not to exceed price of \$277,155.00 for the base three year period is based upon the anticipated usage of these services at the pre-determined, negotiated rates. OccuCenters, Inc., d. b. a. Eastside Occupational Health Center, has successfully conducted these services for GCRTA since 1998. OccuCenters, Inc., d.b.a. East Side Occupational Health Center was established in 1977. With more than twenty years of experience, their clients include Cleveland Metropolitan Housing Authority, The Cleveland Job Corps and the Cleveland Municipal School District.

A cost analysis was performed and the Procurement Department has determined the negotiated rates to be fair and reasonable to the Authority.

4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of subcontracting opportunities.

5.0 POLICY IMPACT: Does not apply.

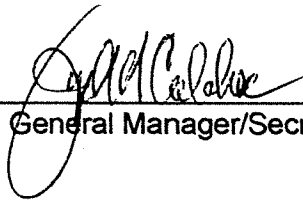
6.0 ECONOMIC IMPACT: That said contract shall be payable from the RTA General Fund, Office of Business Development Department Budget at a total amount not to exceed two

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hundred, seventy-seven thousand, one hundred, fifty-five and 00/100 dollars (\$277,155.00), as required, for the base three year period. This is the budgeted amount for this project and is based upon anticipated usage.

- 7.0 ALTERNATIVES: Reject all proposals. Rejection of this offer would put the Authority at risk of being non-compliant to the Federal regulations, as set forth by the Department of Transportation for drug testing in the workplace.
- 8.0 RECOMMENDATION: It is recommended that the proposal of OccuCenters, Inc., d. b. a. Eastside Occupational Health Center be accepted and the resolution passed authorizing the General Manager to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer