

RESOLUTION 2003- 010

AUTHORIZING CONTRACT NO. 2002-143 WITH SHINING COMPANY TO PROVIDE LANDSCAPING SERVICES, AS SPECIFIED, FOR A PERIOD OF ONE (1) YEAR, WITH AN OPTION FOR ONE ADDITIONAL YEAR, IN THE AMOUNT NOT TO EXCEED \$99,200.00 FOR THE BASE YEAR (GENERAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has a requirement to obtain the full range of landscaping and turf maintenance services, as specified, for a period of one year, with an option for an additional year, at approximately 35 non-rail locations in the Greater Cleveland area; and

WHEREAS, the bid of Shining Company, located at 13145 Euclid Ave, Cleveland, Ohio 44112 for the furnishing of landscaping services, as specified, for a period of one (1) year, with an option for one (1) additional year, was received on January 6, 2003, in an amount not to exceed ninety nine thousand two hundred & 00/100 dollars (\$99,200.00) for the base year; and

WHEREAS, the General Manager deems the bid of Shining Company to be the lowest responsive bid from a responsible bidder, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Shining Company for providing landscaping services, as specified, for a period of one (1) year, with an option for one (1) additional year, be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

Section 2. That the General Manager of the Authority be and he is hereby authorized to enter into a contract with Shining Company for providing landscaping services, as specified, for a period of one (1) year, with an option for one (1) additional year.

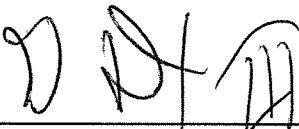
Section 3. That said contract shall be payable from the General Fund, Service Management Department Budget, in an amount not to exceed ninety nine thousand two hundred & 00/100 dollars (\$99,200.00) for the base year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years; compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2002-120; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

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Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: February 18, 2003

  
\_\_\_\_\_  
President

Attest:   
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2002-143 WITH SHINING COMPANY TO PROVIDE LANDSCAPING SERVICES, AS SPECIFIED, FOR A PERIOD OF ONE (1) YEAR, WITH AN OPTION FOR ONE ADDITIONAL YEAR, IN THE AMOUNT NOT TO EXCEED \$99,200.00 FOR THE BASE YEAR (GENERAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET).	Resolution No.: 2003- 010
	Date: February 13, 2003
	Initiator: Service Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the furnishing of the full range of landscaping and turf maintenance services, as specified, for a period of one year, with an option for one additional year, at 35 non-rail locations in the Greater Cleveland area.

2.0 DESCRIPTION/JUSTIFICATION: Landscaping at the various GCRTA locations is an integral aspect of maintaining the public image of the Authority. In addition to adhering to local, state, and federal laws, codes, ordinances, and regulations, a neat and orderly landscaped facility appearance gives the public the impression that the Authority will be equally diligent in the transit service they will receive.

3.0 PROCUREMENT BACKGROUND: Fifteen (15) bid packages were sent to prospective prime contractors for this solicitation and eight (8) responsive bids were received on January 7, 2003. The bids are listed on Attachment A to this Staff Summary. Award was made on the combination of base year and option year costs. The lowest combined bid was from Shining Company.


The bid of Shining Company has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder. A pre-award survey was conducted by procurement and operations personnel, including a review of references, and the contractor was found to be responsible. The Shining Company has performed landscaping services extensively in the Columbus and Cincinnati areas for a number of public and private entities. Some of their recent clients are the City of Columbus, Columbus Metropolitan Housing Authority, Re/Max New Directions, Cincinnati Metropolitan Housing Authority, Defense Supply Center (Federal Government, Columbus) and the Hamilton County/City of Cincinnati. A price analysis was performed and the Procurement Department has determined that the price is fair and reasonable.

4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 20% DBE goal was established for this procurement. Shining Company has committed to achieve the goal through the utilization of the following DBE firm(s):

DBE(s) Name/Address	DBE Category	Scope of Work	Amount	Percent
J & S Landscaping, Inc. Cleveland, Ohio	African American Male	Mowing & Landscaping services	\$19,390.00	20%
		<b>Total DBE Participation:</b>	<b>\$19,390.00</b>	<b>20%</b>

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the RTA General Fund, Service Management Department Budget in an amount not to exceed ninety-nine thousand two hundred & 00/100 dollars (\$99,200.00) for the base year. This was 22% below the estimate of \$127,000 for this project.
- 7.0 ALTERNATIVES: Reject this award. Rejection of this award would delay issuing the contract for non-rail landscaping services and delay performing the spring landscape and turf maintenance services.
- 8.0 RECOMMENDATION: It is recommended that the proposal of Shining Company be accepted and the resolution passed authorizing the General Manager to enter into a contract.
- 9.0 ATTACHMENTS: Attachment A.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer

Attachment A

IFB 2002-143, Non-Rail Landscaping For A Period Of  
One Year, With A One Year Option

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Listing of Bidders and Bids

	<u>2003 Bid</u>	<u>2004 Option</u>	<u>Total</u>
Shining Company Cleveland, Ohio 44112	\$99,200.00	\$71,050.00	\$170,250.00
Thomas Bros Cleveland, Ohio 44105	\$93,040.00	\$93,040.00	\$186,080.00
Aaron Landscaping Broadview Heights, Ohio 44147	\$129,121.00	129,121.00	\$258,242.00
J & S Landscaping Cleveland, Ohio 44112	\$130,069.00	\$133,486.00	\$264,355.00
Brookside Landscaping Medina, Ohio 44256	\$132,660.00	132,660.00	\$265,320.00
Perfect Turf Mentor, Ohio 44060	\$138,290.00	\$138,290.00	\$276,580.00
Wake Forest Garden Ctr Cleveland, Ohio 44128	\$141,213.00	\$142,574.00	\$283,787.00
Yardmaster, Inc Painesville, Ohio 44077	\$157,705.00	\$157,705.00	\$315,410.00