

RESOLUTION 2002- 189

AUTHORIZING CONTRACT NO. 2002-122 WITH J & L DOOR SERVICE, INC. FOR OVERHEAD DOOR REPAIR AND MAINTENANCE, AS REQUIRED AND SPECIFIED, FOR A PERIOD OF THREE (3) YEARS WITH TWO - ONE YEAR OPTIONS AT AN AMOUNT NOT TO EXCEED \$300,000.00 (GENERAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET).

WHEREAS, the bid of J & L Door Service, Inc., located at 7998 Mayfield Road, Chesterland, Ohio 44026 for overhead door repair and maintenance for a period of three (3) years was received on November 14, 2002, at unit prices resulting in an amount not to exceed three hundred thousand & 00/100 dollars (\$300,000.00); and

WHEREAS, the General Manager deems the bid of J & L Door Service, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of J & L Door Service, Inc. received on November 14, 2002 be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

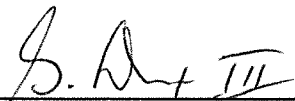
Section 2. That the General Manager of the Authority be and he is hereby authorized to enter into a contract with J & L Door Service, Inc. for overhead door repair and maintenance, as required and as specified, for a period of three (3) years with two - one year options beginning January 1, 2003.

Section 3. That said contract shall be payable from the General Fund, Service Management Department Budget, in an amount not to exceed three hundred thousand & 00/100 dollars (\$300,000.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years; compliance by the contractor to the Specifications and Addenda thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2002-120; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2002



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2002-122 WITH J & L DOOR SERVICE, INC. FOR OVERHEAD DOOR REPAIR AND MAINTENANCE, AS REQUIRED AND SPECIFIED FOR A PERIOD OF THREE (3) YEARS WITH TWO - ONE YEAR OPTIONS AT AN AMOUNT NOT TO EXCEED \$300,000.00 (GENERAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET).	Resolution No.: 2002- 189
	Date: December 12, 2002
	Initiator: Service Management
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the repair and maintenance of overhead doors at various facilities throughout the Authority on a requirement basis for a period of three (3) years with two - one year options.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract provides the service to repair and maintain the overhead doors at various garages that are damaged by accidents, as well as to repair doors that fail due to age and normal wear through continuous usage. This also ensures the security of the Authority's buildings and equipment and provides employees and equipment from being exposed to inclement weather.
- 3.0 **PROCUREMENT BACKGROUND:** Invitations for bid were sent to seventeen (17) prospective bidders. Bids were opened on November 14, 2002. There were four (4) bids submitted for this procurement. Summary of the three (3) responsive bids are as follows :

<u>Company</u>	<u>Item No. 1 Hourly Rate Journeyman</u>	<u>Item 2 Hourly Rate Helper</u>	<u>Item #3 Parts Discount</u>
J & L Door Service, Inc. 7998 Mayfield Road Chesterland, Ohio 44026	1 st Yr. \$32.00 2 nd Yr. \$33.00 3 rd Yr. \$34.00	\$29.00 \$30.00 \$31.00	10% 10% 10%
Barcol Doors Co. 3815 Brookpark Road Cleveland, OH 44134	1 st Yr. \$47.50 2 nd Yr. \$47.50 3 rd Yr. \$47.50	\$39.00 \$39.00 \$39.00	20% 20% 20%
Advance Door Co. 4555 Willow Parkway Cleveland, OH 44125	1 st Yr. \$49.25 2 nd Yr. \$50.25 3 rd Yr. \$51.25	\$49.25 \$50.25 \$51.25	30% 30% 30%

The submittal of Action Door Co. 201 East Granger Road, Brooklyn Hts., Ohio 44131 was found to be non-responsive in that it did not submit the necessary bid bond requirement with their bid.

The bid of J & L Door Service, Inc. has been determined by the Procurement Department to be a responsive bid from a responsible bidder.

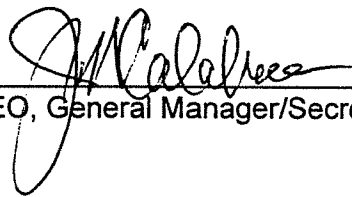
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A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to an insufficient number of DBE firms available to participate on this project.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Service Management Department Budget, in the amount not to exceed three hundred thousand & 00/100 dollars (\$300,000.00). The bid price is below the previous hourly contract pricing and is expected to reduce the Authority's overall cost for the maintenance of the overhead doors for the next three years.
- 7.0 ALTERNATIVES: Reject all bids. Rejection of this award would delay the continued maintenance and repair service of the Authority's overhead doors at the facilities and potentially affect the health and safety of our employees as the winter season approaches.
- 8.0 RECOMMENDATION: It is recommended that the bid of J & L Door Service, Inc. be accepted and the resolution passed authorizing the General Manager to enter into a contract.
- 9.0 ATTACHEMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer