

RESOLUTION NO. 2002-114

AUTHORIZING CONTRACT NO. 2002-038C WITH SOUTHWEST CAB TO PROVIDE PARATRANSIT SERVICE FOR A TWO YEAR TERM, IN AN AMOUNT NOT TO EXCEED \$150,000.00 (GENERAL FUND- PARATRANSIT DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Authority currently has a requirement to continue the supplemental paratransit program in order to comply with the Americans with Disabilities Act (ADA) of 1990; and

WHEREAS, the proposal of Southwest Cab, located at 8700 Akins Road, North Royalton, OH 44133 was received on April 18, 2002, in response to a competitive solicitation for this purpose; and

WHEREAS, after negotiations, the proposal of Southwest Cab was determined to be one of the three most advantageous proposals for the Authority, cost and other factors considered; and

WHEREAS, the General Manager deems acceptance of the offer of Southwest Cab, as negotiated, to be in the best interest of the Authority.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Southwest Cab, as negotiated, to provide supplemental paratransit support, is hereby accepted.

Section 2. That the General Manager of the Authority be and he is hereby authorized to enter into a contract with Southwest Cab to provide this service through June 30, 2004.

Section 3. That said contract shall be payable from the General Fund, Paratransit District Department budget at unit prices resulting in a total contract price not to exceed one hundred fifty thousand and 00/100 dollars (\$150,000.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years; compliance by the contractor to Specifications and Addenda thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2001-064; bonding and insurance requirements and all applicable laws related to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: June 18, 2002



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2002-038C WITH SOUTHWEST CAB TO PROVIDE PARATRANSIT SERVICE FOR A TWO YEAR TERM, IN AN AMOUNT NOT TO EXCEED \$150,000.00 (GENERAL FUND- PARATRANSIT DISTRICT DEPARTMENT BUDGET)	Resolution No.: 2002-114
	Date: June 18, 2002
	Initiator: Paratransit District Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE:** This action will allow the Authority to enter into a contract to obtain additional on-demand Paratransit service, as required, for a two year period. The service will be a combination of on-demand service and dedicated on-demand service (where the service provider dedicates vehicles to the Authority for a number of hours on a given day at a flat rate). Three service providers will be used.

2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has a recurring need to provide Paratransit service to comply with the Americans with Disabilities Act (ADA) of 1990. Eligibility for Paratransit service is determined by the Authority in accordance with established FTA and ADA guidelines. The Authority is not able to meet demand with its current fleet of vehicles and contract services, necessitating that additional support be obtained for on-demand service.

3.0 **PROCUREMENT BACKGROUND:** The Authority established a pilot program for providing on-demand Paratransit service for ambulatory eligible patrons using a small purchase solicitation process. This pilot program proved successful and economical, and a formal request for proposals was issued. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, and after negotiations, the Authority selected three vendors from a competitive solicitation to carry on this service over a two year period. Southwest Cab proposed to provide on-demand service, which included multiple pick-ups where practical. Their price is the meter rate of \$4.05 for the first mile and \$1.60 for each additional mile plus a \$4.35 surcharge per trip for the term of the contract. When multiple pick-ups are involved, one surcharge applies. They were recommended as a secondary service provider.

Southwest Cab is a full service transportation company licensed to do business in the southwestern suburbs. In addition to providing on-call taxi service to the general public, Southwest Cab provides contract transportation services to hospitals, school systems, and businesses in need of transportation services. They successfully performed transportation support for the Authority in the past.

A cost/price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established due to lack of subcontracting opportunities.

5.0 **POLICY IMPACT:** Does not apply.

STAFF SUMMARY & COMMENTS
PROVIDE PARATRANSIT SERVICE

Page 2

- 6.0 **ECONOMIC IMPACT:** This contract shall be funded through the RTA General Fund, Paratransit District Department Budget in an amount not to exceed one hundred fifty thousand and 00/100 dollars (\$150,000.00). The actual amount of funds allocated to Southwest Cab will depend on the future demand for services required. The budgeted amount for the three companies participating in this project is \$700,000.00 for the two year contract, on an as required basis.
- 7.0 **ALTERNATIVES:** Rejection of this offer would leave the Authority without the ability to provide Paratransit service to many eligible patrons.
- 8.0 **RECOMMENDATION:** The Paratransit Service Program has been reviewed by the Operations Committee of the Board of Trustees at its June 4, 2002 meeting. It is recommended that the offer of Southwest Cab be accepted and the resolution passed authorizing the General Manager to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate
to the availability of funds, legal form
and conformance with the Procurement
requirements.



CEO, General Manager/Secretary-Treasurer