

RESOLUTION NO. 2002 -110

AUTHORIZING AN INCREASE TO CONTRACT 2002-079 WITH R. E. WARNER & ASSOCIATES, INC. TO PROVIDE ADDITIONAL DESIGN SERVICES FOR THE PRINT SHOP RELOCATION IN THE AMOUNT OF \$7,620.00 (RTA DEVELOPMENT FUND-PROJECT DEVELOPMENT & ENGINEERING DEPARTMENT BUDGET)

WHEREAS, additional design services for the relocation of the Print Shop are required; and

WHEREAS, after negotiations, a small purchase contract was entered into with R. E. Warner & Associates, Inc., located at Three King James Park, Suite 300, 24600 Center Ridge Road, Westlake, Ohio 44145 pursuant to the General Manager's delegated small purchase authority to provide design services at a price of \$24,789.00; and

WHEREAS, additional design was identified during preliminary design review, which includes Fire & Security Projection and value engineering at a cost of \$7,620.00 which increased the total price to \$32,409.00; and

WHEREAS, said increase will cause the contract price to exceed the General Manager's small purchase authority, requiring authorization by the Board of Trustees; and

WHEREAS, the General Manager deems proceeding with such additional design to be in the best interest of the Authority.

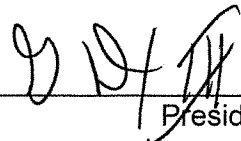
NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

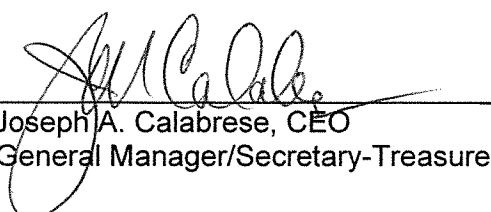
Section 1. That the General Manager be and he hereby is authorized to modify Contract No. 2002-079 with R. E. Warner & Associates, Inc. to provide additional design services for the Print Shop Relocation project.

Section 2. That said contract amendment shall be payable from the RTA Development Fund, Project Development & Engineering Department budget, in an amount of seven thousand six hundred twenty and 00/100 dollars (\$7,620.00), including but not limited to Capital Grant OH-90-X270 (\$6,096.00 in Federal Funds, which represents 80% of the total cost).

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: June 18, 2002


President

Attest: 
Joseph A. Calabrese, CEO
General Manager/Secretary-Treasurer

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Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT 2002-079 WITH R. E. WARNER & ASSOCIATES, INC. TO PROVIDE ADDITIONAL DESIGN SERVICES FOR THE PRINT SHOP RELOCATION IN THE AMOUNT OF \$7,620.00 (RTA DEVELOPMENT FUND-PROJECT DEVELOPMENT & ENGINEERING DEPARTMENT BUDGET)	Resolution No.: 2002- 110
	Date: June 18, 2002
	Initiator: Project Development & Engineering
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to amend the contract with R. E. Warner & Associates, Inc. to provide additional design services for the Print Shop Relocation.
- 2.0 DESCRIPTION/JUSTIFICATION: Additional design is required in order to include Fire and Security Protection systems and to provide value engineering services to reduce construction costs.
- 3.0 PROCUREMENT BACKGROUND: In March 2002, the Authority entered into a small purchase contract with R. E. Warner & Associates, Inc. to provide A/E services for design of a specified area of the Woodhill Bus Garage. This design is to provide a new area to relocate the Print Shop, which is presently located in the Bingham Building. Upon review of the preliminary drawings, it was identified that additional scope and drawings were required to include Fire and Security Protection. Also, the construction cost required value engineering.

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. The Office of Business Development does not establish goals on small purchases or any procurement that was initially less than \$25,000.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This change order will be funded through the RTA Development Fund, Project Development and Engineering Department budget, including but not limited to Capital Grant OH-90-X270, line item 11.41.03 (\$6,096.00 in Federal Funds, which represents 80% of the total cost.)
- 7.0 ALTERNATIVES: Reject this change order. Rejection of this change order will cause the GCRTA not to have a location for the Print Shop to operate after lease terminates on September 16, 2002.

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STAFF SUMMARY AND COMMENTS

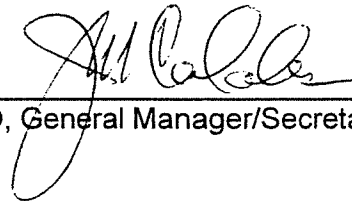
Print Shop Relocation

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8.0 RECOMMENDATION: It is recommended that the change order be accepted and the resolution passed authorizing the General Manager to modify the contract.

9.0 ATTACHMENTS: No attachments.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer