

RESOLUTION 2002-100

AUTHORIZING CONTRACT NO. 2002-037 WITH ANA LABORATORIES INC. FOR THE FURNISHING OF SPECTROCHEMICAL ANALYSIS SERVICES AS SPECIFIED AND AS REQUIRED FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$83,428.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET).

WHEREAS, the Authority has recurring requirements for services to test used motor oil for impurities which might indicate an engine problem; and

WHEREAS, the bid of Ana Laboratories, Inc. located at 641 Creek Rd, Bellmawr, NJ 08031 for the furnishing of spectrochemical analysis services as specified and as required for a period of two (2) years was received on May 15, 2002, at unit prices resulting in an amount not to exceed eighty three thousand four hundred twenty eight & 00/100 dollars (\$83,428.00); and

WHEREAS, the General Manager deems the bid of Ana Laboratories, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Ana Laboratories, Inc. received on May 15, 2002 be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

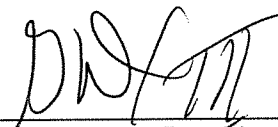
Section 2. That the General Manager of the Authority be and he is hereby authorized to enter into a contract with Ana Laboratories, Inc. for the furnishing of spectrochemical analysis services as specified and as required for a period of two (2) years.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department Budget, in an amount of eighty three thousand four hundred twenty eight & 00/100 dollars (\$83,428.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years; compliance by the contractor to the Specifications and Addenda, if any: the Affirmative Action Plan adopted by the Board of Trustees in resolution 2001-064: bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: June 18, 2002



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

A-2

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2002-037 WITH ANA LABORATORIES INC. FOR THE FURNISHING OF SPECTROCHEMICAL ANALYSIS SERVICES AS SPECIFIED AND AS REQUIRED FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED EIGHTY THREE THOUSAND FOUR HUNDRED TWENTY EIGHT & 00/100 DOLLARS \$83,428.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET).	Resolution No.: 2002-100
	Date: June 4, 2002
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

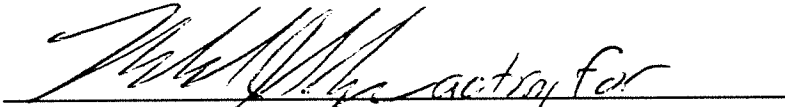
- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for spectrochemical analysis services as specified on a requirement basis for a period of two (2) years.
- 2.0 DESCRIPTION/JUSTIFICATION: The services are used to analyze the various bus and rail fluids to ensure that no impurities are present. The presence of items such as metal shavings can indicate a problem with engine or drive train components. The contractor will provide all labor and materials necessary to perform the service and provide the Authority with recommended maintenance practices for our fleet.
- 3.0 PROCUREMENT BACKGROUND: Invitations for bid were sent to six (6) prospective bidders. Bids were opened on May 15, 2002. There were four (4) bids submitted. Summary of the bids are as follows:

<u>COMPANY</u>	<u>BID PRICE</u>
Ana Laboratories, Inc. 641 Creek Rd. Bellmawr, NJ 08031	\$83,428.00
CTC Analytical Services 18419 Euclid Avenue Cleveland, Ohio 44112	\$92,902.00
American Testing Company, Inc. 5475 Perkins Road Bedford Hts., OH 44146	\$323,488.50
Lubrizol Corporation 29400 Lakeland Blvd. Wickliffe, OH 44092	\$2,624,142.00

The bid of Ana Laboratories, Inc. has been determined by the Procurement Department to be a responsive bid from a responsible bidder. A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: All Affirmative Action requirements have been met. A zero percent 0% DBE goal was established for this procurement. Although no goal was established for this procurement Ana Laboratories, Inc. has committed to achieve fourteen percent 14% DBE Participation by utilizing American Merchandising Services, Inc. an African American male business located at 1735 Elsinore Street, Cleveland, Ohio 44122, to perform sample pick up and courier service.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department Budget. The estimated annual expenditure of \$41,714.00 is below the budgeted estimate of \$42,000.00 per year.
- 7.0 ALTERNATIVES: Reject all bids. Rejection of all bids would cause delays in the procurement of the spectrochemical analysis services and possibly affect the GCRTA's ability to maintain and alleviate engine and fleet downtime.
- 8.0 RECOMMENDATION: It is recommended that the bid of Ana Laboratories Inc. be accepted and the resolution passed authorizing the General Manager to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer