

RESOLUTION NO. 2002-91

AUTHORIZING AN INCREASE TO CONTRACT 99139 WITH ANCHOR CLEANING CONTRACTORS, INC. FOR PROJECT 8.53 - BUILDING, WINDOW AND CANOPY CLEANING (\$54,552.36 - GENERAL FUND - SERVICE MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Board of Trustees in Resolution 1999-152 authorized a contract with Anchor Cleaning Contractors for a period of two years in an amount not to exceed three hundred eighty three thousand nine hundred fifteen & 12/100 dollars (\$383,915.12); and

WHEREAS, the General Manager, under his delegated authority authorized an increase to the contract price of ninety eight thousand five hundred six & 00/100 dollars (\$98,506.00) and extended the contract term through March 31, 2002; and

WHEREAS, additional funding is required for the balance of the contract term.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the price of contract 99139 with Anchor Cleaning Contractors, Inc. for the provision of cleaning the building, window and canopies at the Authority's locations is hereby recognized as four hundred eighty two thousand four hundred twenty one & 12/100 dollars (\$482,421.12).

Section 2. That the General Manager of the Authority is hereby authorized to amend said contract for said services and to increase the price by fifty four thousand five hundred fifty two & 36/100 dollars (\$54,552.36), for a total contract price of five hundred thirty six thousand nine hundred seventy three & 48/100 dollars (\$536,973.48).

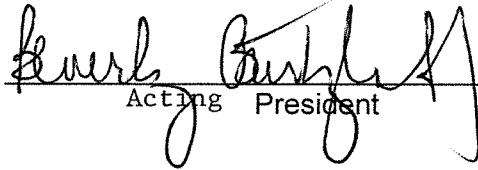
Section 3. That said change order shall be payable from the General Fund, Service Management Department budget in the amount of fifty four thousand five hundred fifty two & 36/100 dollars (\$54,552.36).

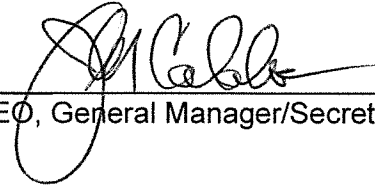
Section 4. That all other terms and conditions of the original contract shall remain unchanged.

Section 5. That the General Manager be and he is hereby re-authorized to exercise his full change order authority under the GCRTA Procurement Policy, Section 1-4.2.7.2 as applied to Contract 99139 with Anchor Cleaning Contractors, Inc..

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 21, 2002

  
Acting President

Attest:   
CEO, General Manager/Secretary-Treasurer

Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

<b>TITLE/DESCRIPTION:</b> AUTHORIZING AN INCREASE AND EXTENSION TO CONTRACT 99139 WITH ANCHOR CLEANING CONTRACTORS FOR BUILDING, WINDOW AND CANOPY CLEANING (\$54,552.36 - GENERAL FUND - SERVICE MANAGEMENT DEPARTMENT BUDGET)	<b>Resolution No.:</b> 2002 - 91
	<b>Date:</b> May 16, 2002
	<b>Initiator:</b> Service Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to amend the current contract with Anchor Cleaning Contractors for the provision of the services as specified.

2.0 **DESCRIPTION/JUSTIFICATION:** The Service Management Department utilizes Anchor for the cleaning of buildings, windows and canopies at all the Authority's owned locations on a weekly, monthly and bi-monthly basis and also for the work performed at the Root-McBride building.

This contract increase will allow for funding of contract 99139 through the extended completion date of July 31, 2002.

3.0 **PROCUREMENT BACKGROUND:** Contract 99139 was competitively bid and awarded by the Board of Trustees in Resolution 1999-152. This contract provides for weekly, monthly and bi-monthly cleaning of buildings, windows and canopies at all Authority owned locations. The current required services rates are the same rates specified in the contract.

4.0 **DBE / AFFIRMATIVE ACTION BACKGROUND:** All Affirmative Action requirements have been met. Staff established an 8% DBE goal for this procurement in November 1999 (Reso. #1999-152). The change order/contract modification will increase this contract amount to \$536,973.48. For the contract period, Anchor Cleaning Contractors, Inc. has achieved 7.24% DBE participation through the utilization of the following DBE firm(s):

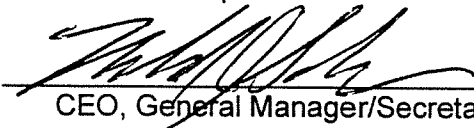
DBE(s) Name/ Address	DBE Category	Scope of Work	AMOUNT	PERCENT
J & J Management Systems 3673 Brinkmore Rd. Cleveland Hts., OH 44121	African American Male	Window cleaning services	\$34,901.45	7.24%

5.0 **POLICY IMPACT:** Does not apply

6.0 **ECONOMIC IMPACT:** This procurement will be funded through the RTA General Fund, Service Management Department budget in the amount of \$54,552.36.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will result in an inability to continue to have the cleanings performed in a timely manner.
- 8.0 RECOMMENDATION: It is recommended to the Board of Trustees that the resolution be approved and the General Manager authorized to amend the contract.
- 9.0 ATTACHMENTS:NONE.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer