



TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2002-026 WITH ALLTELL COMMUNICATIONS, INC. FOR THE FURNISHING OF CELLULAR TELEPHONE SERVICE AND MAINTENANCE, AS REQUIRED, FOR A PERIOD OF THREE YEARS WITH TWO ONE YEAR OPTIONS, IN AN AMOUNT NOT TO EXCEED \$48,600.00 FOR THE BASE TERM (GENERAL FUND-INFORMATION SYSTEMS DEPARTMENT BUDGET)	Resolution No.: 2002- 79
	Date: May 16, 2002
	Initiator: Information Systems Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE:** This action will allow the Authority to enter into a three year contract, with two one year options, to obtain cellular telephone service and maintenance, as required.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has a recurring need to obtain cellular telephone service and maintenance. This includes equipment, airtime, and maintenance.
- 3.0 **PROCUREMENT BACKGROUND:** Requests for Proposals were sent to six potential vendors. On March 29, 2002, five proposals were received. After evaluation by a panel of Authority employees in accordance with established Procurement policies and procedures, and after negotiations, the proposal of ALLTELL Communications, Inc. was selected as the most advantageous to the Authority. The negotiated plan is a combination of two bulk minute plans: a local 5,800 minute plan and a national 3,000 minute plan. The plans are summarized on Attachment A. Negotiations with this proposer resulted in a pricing schedule that, when applied to the estimated GCRTA usage, will result in a total price not to exceed \$48,600.00 for the base three years of the contract. ALLTELL has also committed to maintain the same rates for the two option years.

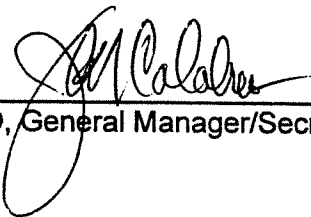
 A cost/price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.
- 4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to a lack of subcontracting opportunities and the unavailability of DBEs to perform the work.
- 5.0 **POLICY IMPACT:** Does not apply
- 6.0 **ECONOMIC IMPACT:** This contract shall be funded through the RTA General Fund, Information Systems Department budget in an amount not to exceed forty eight thousand six hundred and 00/100 dollars (\$48,600.00) for the base three years. This is below the budget estimate of \$90,000.00 for the three year period.
- 7.0 **ALTERNATIVES:** Rejection of the offer of ALLTELL Communications, Inc. would leave the Authority without the ability to utilize cellular telephones for day-to-day operations.

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8.0 RECOMMENDATION: It is recommended that the offer of ALLTELL Communications, Inc. be accepted and the resolution passed authorizing the General Manager to enter into a contract.

9.0 ATTACHMENTS: Attachment A - Plan Description

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer

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Attachment A: Plan Description

Bulk National Plan

- 3,000 shared minutes
- No monthly access
- No roaming or long distance charges
- A total of 3,500 free nights and weekends (9 pm - 6 am) minutes for each user
- Unlimited mobile to mobile calls
- Shared by 4 users (plus 1 spare phone)

Bulk Local Plan

- 5,800 shared minutes
- No monthly access
- Primarily used for non-travelers
- Has a roaming and long distance charge outside of Ohio, but the users in this plan average a limited number of roaming/long distance minutes.
- Shared by 43 users (plus 3 spare phones)

Additional Benefits

- There are no cancellation or activation fees
- ALLTELL will provide each user a Star Tac 7868 phone
- An Auto Power Adapter is included
- Includes a desk charger.
- Other accessories are available at discount prices.
- Approximately 15% cheaper than our current service