

AUTHORIZING CONTRACT NO. 2002-035 WITH YARDMASTER INC. TO PROVIDE LANDSCAPING SERVICES AT RAIL LOCATIONS, AS SPECIFIED, FOR THE PERIOD FROM MAY 1, 2002 THROUGH DECEMBER 31, 2003, IN AN AMOUNT NOT TO EXCEED \$156,260.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Authority has a requirement to obtain the full range of landscaping and turf maintenance services, as specified, for a period of May 1, 2002 through December 31, 2002 at approximately 43 rail locations in the Greater Cleveland area; and

WHEREAS, the bid of Yardmaster Inc., located at 1447 North Ridge Rd., Painesville, Ohio 44077 for the furnishing of said services was received on Tuesday, April 2, 2002, at unit prices resulting in an estimated total of \$156,260.00 for the two-year period; and

WHEREAS, the General Manager deems the bid of Yardmaster Inc. to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

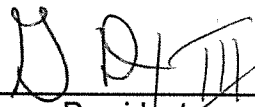
Section 1. That the bid of Yardmaster Inc. for providing landscaping services, as specified, for the period of May 1, 2002 through December 31, 2003 be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

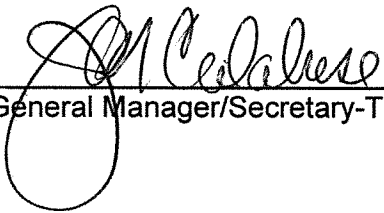
Section 2. That the General Manager of the Authority be and he is hereby authorized to enter into a contract with Yardmaster Inc. for furnishing of landscaping services, as specified, for the period of May 1, 2002 through December 31, 2003.

Section 3. That the contract shall be payable out of the General Fund, Rail District Budget, in an amount not to exceed one hundred fifty six thousand two hundred sixty & 00/100 dollars (\$156,260.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years and compliance by the contractor to the Specification and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2001-064; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: April 16, 2002   
President

Attest:   
General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

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<b>TITLE/DESCRIPTION:</b> AUTHORIZING CONTRACT NO. 2002-035 WITH YARDMASTER, INC. TO PROVIDE LANDSCAPING SERVICES AT RAIL LOCATIONS, AS SPECIFIED, FOR THE PERIOD FROM MAY 1, 2002 THROUGH DECEMBER 31, 2003 IN AN AMOUNT NOT TO EXCEED \$156,260.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET)	<b>Resolution No.:</b> 2002 - 71
	<b>Date:</b> April 2, 2002
	<b>Initiator:</b> Rail District
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the furnishing of the full range of landscaping and turf maintenance services as specified for the period of May 1, 2002 through December 31, 2003 at approximately 43 Authority-owned rail locations.
- 2.0 **DESCRIPTION/JUSTIFICATION:** Landscaping at the various GCRTA locations is an integral aspect of maintaining the public image of the Authority as is required for compliance with laws and regulations.
- 3.0 **PROCUREMENT BACKGROUND:** Eighteen bid packages were sent to prospective contractors for this solicitation and five responsive bids were received on April 2, 2002, as follows:

<u>Firm</u>	<u>Total Two Year</u>
Yardmaster, Inc. 1447 North Ridge Rd. Painesville, OH 44077	\$156,260.00
Thomas Landscaping 3690 East 103 <sup>rd</sup> Street Cleveland, Ohio 44105	\$196,410.00
PerfectTurf, Inc. P. O. Box 633 Mentor, Ohio 44061	\$276,698.92
Wake Forest Garden Center 4583 Lee Road Cleveland, OH 44128	\$271,720.00
Parkworks 1836 Euclid Avenue Cleveland, Ohio 44115	\$1,987,041.00

Yardmaster, Inc. is a Painesville-based architectural and landscaping firm in business since 1973. Its clients include both Cleveland-Hopkins and Burke Lakefront Airports, the U.S. Army Corps of Engineers, and the City of Mentor.

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4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 20% DBE goal was established for this procurement. Yardmaster, Inc. has committed to achieve this goal through the utilization of the following DBE firm(s):

DBE(S)	DBE Category	Scope of Work	Amount	Percent
Thomas Bros. Landscaping, Inc. 3690 East 103 <sup>rd</sup> St. Cleveland, OH 44105	African American Male	General landscape maintenance for specific eastside properties, fertilization	\$31,252.00	20%

5.0 POLICY IMPACT: Does not apply

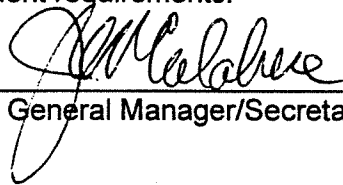
6.0 ECONOMIC IMPACT: This procurement will be funded through the RTA General Fund, Facilities Maintenance Department Budget, in an amount not to exceed \$156,260.00 for the two-year period

7.0 ALTERNATIVES: Reject this bid. Rejection of this award would delay procurement of this service and cause the Authority to be without landscaping services at the Rail locations.

8.0 RECOMMENDATION: It is recommended that the bid of Yardmaster, Inc. be accepted and the resolution passed authorizing the General Manager to enter into a contract.

9.0 ATTACHMENTS: No Attachments

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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CEO, General Manager/Secretary-Treasurer

GPH