

RESOLUTION NO. 2002-66

AUTHORIZING CONTRACT 2001-133 WITH SOFTWARE SOLUTIONS UNLIMITED, INC., FOR MAINTENANCE AND MATERIALS MANAGEMENT SOFTWARE FOR THE COMPUTER INTEGRATED TRANSIT MAINTENANCE ENVIRONMENT SYSTEM (CITME) AT A PRICE NOT TO EXCEED \$1,995,487.00 (RTA DEVELOPMENT FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, The Authority has identified a need for software that will provide a fully integrated maintenance and materials management system; and

WHEREAS, the proposal of Software Solutions Unlimited, Inc., located at 7500 Jefferson Street, NE, Albuquerque, New Mexico, 87109-1253, was received to provide software and the related integration and implementation of a computer integrated transit maintenance environment system; and

WHEREAS, the General Manager deems the offer of Software Solutions Unlimited, Inc., as negotiated, for a price not to exceed \$1,995,487.00, to be advantageous to the Authority, price and all other factors considered, and therefore recommends the acceptance thereof by the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Software Solutions Unlimited, Inc., as modified by negotiations, to provide maintenance and materials management software and the related integration and implementation of the Computer Integrated Transit Maintenance Environment (CITME), be and is hereby accepted as the most advantageous to the Authority, cost and all other factors considered.

Section 2. That the General Manager of the Authority be and he is hereby authorized to enter into a contract with Software Solutions Unlimited, Inc., for said software and related integral implementation.

Section 3. That said contract shall be payable from the RTA Development Fund, Fleet Management Department budget, including but not limited to Capital Grant OH-26-7001 in an amount not to exceed \$1,250,000.00 and Capital Grant OH-03-0186 in the amount of \$745,487.00 (\$1,596,389.60 in Federal Funds which represent 80% of the total cost).

Section 4. That said contract shall be consistent with the proposal received from Software Solutions Unlimited, Inc., as modified by negotiations.

Section 5. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor with the Specification and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2001-064; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 16, 2002



President

Attest:   
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

<b>TITLE/DESCRIPTION:</b> AUTHORIZING CONTRACT 2001-133 WITH SOFTWARE SOLUTIONS UNLIMITED, INC., FOR MAINTENANCE AND MATERIALS MANAGEMENT SOFTWARE FOR THE COMPUTER INTEGRATED TRANSIT MAINTENANCE ENVIRONMENT SYSTEM (CITME) AT A PRICE NOT TO EXCEED \$1,995,487.00 (RTA DEVELOPMENT FUND, FLEET MANAGEMENT DEPARTMENT BUDGET).	<b>Resolution No.:</b> 2002- 66
	<b>Date:</b> April 10, 2002
	<b>Initiator:</b> Fleet Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for a maintenance and materials management software system, as defined, in the CITME design document.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The software will allow the Authority to fully automate its maintenance and materials management functions. When implemented, the system will allow Authority staff to more effectively track costs associated with Inventory, Vehicle Maintenance, and Facilities Maintenance. The reports generated from the software will provide management better tools to control and monitor these functions, while providing information regarding Authority staff, vendor and product performance.
- 3.0 **PROCUREMENT BACKGROUND:** Six proposals were received in response to the request for proposals. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, and after negotiations, the proposal of Software Solutions Unlimited, Inc., was selected as the most advantageous to the Authority.

Software Solutions Unlimited, Inc. was founded in 1980. The firm's primary focus is both on the transit and airline industries. Its client base includes Phoenix Transit, Connecticut Transit, Hong Kong City Bus, Virgin Atlantic Airlines, Cathay Pacific Airlines, the Kuwaiti Air Force and British Aerospace. Another major client is Kindercare, Inc., a firm operating over 1200 day care centers throughout the United States.

A cost/price analysis was performed, and the Procurement Department determined the negotiated price to be fair and reasonable to the Authority.

- 4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** All Affirmative Action requirements have been met. A 10% DBE goal was established for this procurement. Software Solutions Unlimited, Inc., has committed to achieve this goal through the utilization of the following DBE firm(s):

DBE(s) Name/Address	DBE Category	Scope of Work	Amount	Percent
Optimum Technology One Crosswoods Center 100 E. Campus View Blvd. - Suite 380 Columbus, OH 43235	Asian Indian Male	Data conversion, interfaces, scanning, "hot-pointing"	\$199,548	10%

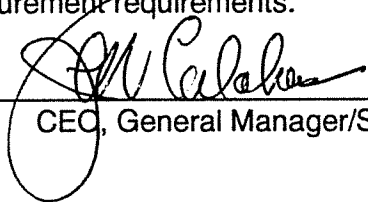
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STAFF SUMMARY & COMMENTS

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- 5.1 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the RTA Development Fund, Fleet Management Department budget including but not limited to Capital Grant OH-26-7001, line item 11.71.11 (\$1,250,000.00), and Capital Grant OH-03-0186, line item 12.42.08 (\$745,487.00), in the amount of \$1,995,487.00 (\$1,596,389.60 in Federal Funds, which represents 80% of the total cost). The proposed price submitted by Software Solutions Unlimited, Inc., in the amount of \$1,995,487.00 is 8% below the Internal Estimate of \$2,200,000.00.
- 7.0 ALTERNATIVES: Reject this offer: Rejection of this contract will prevent the Authority from implementing a fully integrated maintenance and materials management system.
- 8.0 RECOMMENDATION: It is recommended that the offer of Software Solutions Unlimited, Inc., as negotiated, be accepted and the resolution passed authorizing the General Manager to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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CEO, General Manager/Secretary-Treasurer