

RESOLUTION NO. 1999-148

AMENDING THE AUTHORITY'S PROCUREMENT POLICIES
AND PROCEDURES MANUAL TO CONFORM TO THE AUTHORITY'S
MANAGEMENT AND ADMINISTRATION REORGANIZATION PLAN AND
DIRECTING THE GENERAL MANAGER/SECRETARY-TREASURER
TO SUBMIT A REVISED MANUAL FOR APPROVAL TO
THE BOARD NOT LATER JUNE 1, 2000

WHEREAS, the Board of Trustees adopted a Procurement Policies and Procedures Manual by Resolution No. 1995-61, adopted April 18, 1995, codified as Section 410.02 of the Policies and Procedures of the Board of Trustees of the Greater Cleveland Regional Transit Authority, and has amended such policies from time to time by appropriate resolutions; and

WHEREAS, the Management and Administration of the Greater Cleveland Regional Transit Authority was substantially reorganized in 1999 by the Authority by changing the titles, functions, powers and duties of the various offices and officers and Management personnel of the Authority; and

WHEREAS, amendments to the Procurement Policies and Procedures Manual are necessary to conform the same to the Authority's Reorganization Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority:

Section 1. That the Procurement Policies and Procedures Manual of the Greater Cleveland Regional Transit Authority is hereby amended as follows:

- (1) All references to the "Office of Equal Opportunity (OEO)" are hereby changed to "Office of Small Business and Employment Opportunity".
- (2) All references to "Assistant General Manager-Finance" or "Director of Finance" are hereby changed to "Deputy General Manager-Finance and Administration", unless otherwise amended herein.
- (3) All references to "Assistant General Manager - Human Resources" are hereby changed to "Director of Human Resources".
- (4) All references to "Assistant General Manager-Engineering and Construction" are hereby changed to "Deputy General Manager-Development".
- (5) Section 3.2 of Chapter II, Approval Authorities, shall be amended to read as follows:

3.2 Approval Authorities.

Pursuant to the authority granted to the General Manager by the Board of Trustees, authority and responsibility for the approval of purchase requests is delegated as follows:

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3.2.1 Purchase Requests - Other Than for Inventory Parts

<u>Dollar Limits</u>	<u>Approval</u>
\$0 - \$5,000	Department Head
Over \$5,000 - \$25,000	Deputy General Manager/ Executive Director
Over \$25,000	General Manager or in his absence The Acting General Manager

3.2.2 Purchase Requests - Inventory Parts

<u>Dollar Limits</u>	<u>Approval</u>
\$0 - \$2,500	Manager of Inventory
\$0 - \$5,000	Director of Fleet Management
Over \$5,000	Deputy General Manager - Operations

3.3 Procurement Department

Procurement Department will purchase the required item as identified on the PR and in accordance with GCRTA Policies and Procedures.

Section 2. That until June 1, 2000, the General Manager be and he is hereby authorized to implement any other non-substantive changes not addressed herein so as to conform to the Management Reorganization Plan of the General Manager that are not specifically addressed in this resolution.

Section 3. That not later than June 1, 2000, the General Manager shall present to the Board for approval a revised Procurement Policies and Procedures Manual that reflects all changes required by the General Manager's Reorganization Plan.

Section 4. That any conflicts between the Procurement Policies and Procedures previously adopted by the Board and the amendments contained herein that arose prior to the adoption of this resolution shall be resolved in favor of the amendments contained herein.

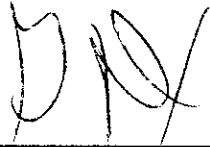
Section 5. That any conflicts between the Procurement Policies and Procedures previously adopted by the Board and the General Manager's Reorganization Plan shall be resolved in favor of the Reorganization Plan until such time as the revised policy is presented to the Board.

Section 6. That all formal action of this Board concerning and relating to the adoption of this resolution was performed in an open meeting of this Board and that all deliberations of this Board or any of its committees that resulted in such actions were in meetings open to the public in compliance with all legal requirements established by Section 121.22 of the Ohio Revised Code.

Section 7. That this resolution shall become effective immediately upon its adoption.


ADOPTED:

October 26, 1999



PRESIDENT

ATTEST:



General Manager/Secretary-Treasurer