

RESOLUTION 1997-21

RESOLUTION AMENDING SECTION 5.4 OF THE  
PERSONNEL POLICIES AND PROCEDURES MANUAL  
FOR THE GREATER CLEVELAND REGIONAL  
TRANSIT AUTHORITY

WHEREAS, the Authority, through its Board of Trustees, has adopted and approved a Personnel Policies and Procedures Manual pursuant to Resolution 1990-27; and

WHEREAS, revisions to that Manual were adopted and approved by the Board under Resolutions 1992-31 and 1993-117; and

WHEREAS, Authority staff has identified the need for revisions to Section 5.4, Professional Society Membership, of the Manual in order to provide an improved policy for employees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

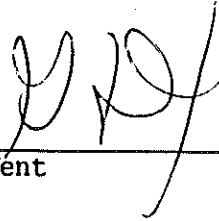
Section 1. That the amendment to Section 5.4, Professional Society Membership, of the Personnel Policies and Procedures Manual, which is attached hereto and incorporated as if fully written herein, be adopted and approved.

Section 2. The the amendment approved by this resolution shall be retroactive to January 1, 1997.

Section 3. That this resolution shall become effective immediately upon its adoption.

ATTACHMENT: Amended Section 5.4, Professional Society Membership of the Greater Cleveland Regional Transit Authority Personnel Policies and Procedures Manual.

Adopted: January 21, 1997

  
\_\_\_\_\_  
President

Attest:   
\_\_\_\_\_  
General Manager/Secretary-Treasurer

## ATTACHMENT

### SECTION 5.4

### PROFESSIONAL SOCIETY MEMBERSHIP

The Authority encourages those employees who are employed in a professional capacity and provide professional services to the Authority to become members of and participate in professional societies. To the extent that the GCRTA is legally permitted to do so, the Authority will reimburse payment of dues or membership fees in professional organizations for individual staff members upon prior approval from that employee's Assistant General Manager. Payments for professional membership(s) shall not exceed Three Hundred Dollars (\$300.00) per employee annually and shall be reimbursed to the employee upon submission of proof of payment by the employee.

This policy shall apply to those employees whose job descriptions require that they are licensed or registered by the State of Ohio or others whose membership in such organizations is work related and in the best interest of the Authority, as determined by the Human Resources Division and the General Manager.

Payment or reimbursement for individual dues or memberships in private clubs or civic organizations with Authority funds is prohibited. This policy does not apply to civic or professional organizations in which GCRTA holds corporate memberships, nor does it cover professional license or registration fees.