

RESOLUTION NO. 1991 - 194

A RESOLUTION APPROVING AN AMENDMENT TO
THE BYLAWS ADOPTED BY THE CITIZENS
ADVISORY COMMITTEE

WHEREAS, the Board of Trustees of the Greater Cleveland Regional Transit Authority has established the Citizens Advisory Committee, and

WHEREAS, the Citizens Advisory Committee has adopted bylaws for the conduct of its affairs, and

WHEREAS, the Citizens Advisory Committee adopted changes to the bylaws on June 12, 1991; and

WHEREAS, the bylaws adopted by the Citizens Advisory Committee are subject to the approval of the Board of Trustees of the Greater Cleveland Regional Transit Authority.


NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority:

Section 1. That the amendment to the bylaws adopted by the GCRTA Citizens Advisory Committee, a copy of which is attached hereto and fully incorporated as if rewritten herein, is hereby approved.

Section 2. That this resolution shall become effective immediately upon its adoption.


Attachment: Citizens Advisory Committee Bylaws

Date: September 24, 1991



President

Attested:



General Manager
Secretary-Treasurer

Wednesday June 12, 1991

PROPOSED MOTION FROM LEGAL SUBCOMMITTEE TO FULL CAC RECOMMENDED
FOR APPROVAL AT JUNE 12, 1991 MEETING

The legal subcommittee, having met March 21, 1991, recommends to the full Citizens Advisory Committee the following motion and asks for its adoption:

WHEREAS, the Citizens Advisory Committee (CAC) of the Greater Cleveland Regional Transit Authority has adopted and the Board of Trustees of the Greater Cleveland Regional Transit Authority has approved, effective July 24, 1990, bylaws for the conduct of the affairs of the CAC, and

WHEREAS, Article III, Section 6 states "Members, selected by CAC and appointed by the Board, may be removed after failure to attend four consecutive regular CAC meetings due to unexcused absences...", and

WHEREAS, The Citizens Advisory Committee presently has no procedure or known authority to accept or deny excusable circumstances for absence from a regular meeting nor does the Committee desire to establish such procedure or authority, and

IN ACCORDANCE WITH Article VIII, Section 1 of the bylaws ("Amendment to CAC Bylaws").

NOW, THEREFORE, BE IT ADOPTED by the Citizens Advisory Committee of the Greater Cleveland Regional Transit Authority that:

1. Article III, Section 6 of the bylaws be amended by striking the word "unexcused" from the first sentence.

2. This motion shall become effective following a vote of approval at the June, 1991 meeting and subsequent approval by the GCRTA Board of Trustees.

Wednesday, June 12, 1991

PROPOSED MOTION FROM LEGAL SUBCOMMITTEE TO FULL CAC RECOMMENDED
FOR APPROVAL AT JUNE 12, 1991 MEETING

The legal subcommittee, having met March 21, 1991, recommends to the full Citizens Advisory Committee the following motion and asks for its adoption:

WHEREAS, the Citizens Advisory Committee (CAC) of the Greater Cleveland Regional Transit Authority has adopted and the Board of Trustees of the Greater Cleveland Regional Transit Authority has approved, effective July 24, 1990, bylaws for the conduct of the affairs of the CAC, and

WHEREAS, Article IV, Section 2 provides that the candidates for the offices of Chair and Vice Chair "be voted on at the regular April meeting by the secret ballot," and

WHEREAS, the bylaws do not presently stipulate if the ballot for the offices of chair and vice chair shall be combined or separate, and

WHEREAS, the members of the Legal Subcommittee desire to promote an orderly and efficient election process, and

IN ACCORDANCE WITH Article VIII, Section 1 of the bylaws (Amendment to CAC Bylaws").

NOW, THEREFORE, BE IT ADOPTED by the Citizens Advisory Committee of the Greater Cleveland Regional Transit Authority that:

1. Article IV, Section 2 of the bylaws be amended by striking the last three words and substituting "a separate secret ballot for each officer, Chair first."
2. This motion shall become effective following a vote of approval at the June, 1991 meeting and subsequent approval by the GCRTA Board of Trustees.

BY-LAWS OF THE CITIZENS ADVISORY COMMITTEE
OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY

ARTICLE I. - NAME

Section 1. The name of the organization shall be the Citizens Advisory Committee of the Greater Cleveland Regional Transit Authority.

Section 2. Definitions: RTA shall be the Greater Cleveland Regional Transit Authority.

The Board shall be the Board of Trustees of RTA.

CAC shall be the Citizens Advisory Committee of RTA.

Chair shall be the Chair of CAC.

Vice Chair shall be the Vice Chair of CAC.

ARTICLE II. - OBJECTIVE

The objective of CAC shall be to make recommendations to the RTA Board for improvements in the transit service provided by RTA in accordance with objectives set forth by the GCRTA Board of Trustees in Resolution NO. 1989-44, adopted on April 18, 1989.

ARTICLE III. - MEMBERS

Section 1. The members of CAC shall consist of 40 persons; twenty (20) appointed by individual RTA Board Members (two CAC members appointed by each member of the Board), and twenty (20) members recommended by CAC, and appointed by the Board.

Section 2. All members, selected by CAC shall be residents of Cuyahoga County over the age of 18 years, who hold no other positions with RTA, and are not elected public officials.

Section 3. The Membership subcommittee shall utilize the following criteria for the selection of the twenty (20) CAC candidates to be recommended to the Board of Trustees for appointments to the Citizens Advisory Committee:

- a. The Membership subcommittee shall insure that all its recommendations for appointments reflect the geographical representation of all Cuyahoga County areas, and that all socio-economic groups, senior and disabled persons are represented.
- b. The membership subcommittee shall not discriminate on the basis of race, sex, creed, color or ethnic heritage.
- c. The Membership subcommittee shall solicit applications from the general public from all areas of Cuyahoga County to insure that the Citizens Advisory Committee reflects the diversity of RTA's ridership.
- d. The Membership subcommittee shall review the applications received in accordance with all previously mentioned selection criteria.
- e. All applications received from the qualified applicants who cannot be recommended for appointments because of a limited number of membership openings shall be retained

on file for a period of two years so they may be considered for appointments in the future.

Section 4. The Term of office for members of CAC shall be for one year, March 1 through the last day of the following February. However, in the case of an appointment after March 1, that term shall also end on the last day of the next February.

Section 5. All members shall continue to serve until a qualified person has been appointed to replace them.

Section 6. Members, selected by CAC and appointed by the Board, may be removed after failure to attend four consecutive regular CAC meetings due to absences upon such a recommendation of the Membership subcommittee, and a majority vote of CAC members at a regular meeting. The CAC shall advise the RTA Board of such removal and shall recommend to the Board a replacement for the member who has been removed.

ARTICLE IV. - OFFICERS

Section 1. The officers of CAC shall be a Chair and a Vice Chair. The Chair and Vice Chair shall not represent the same geographical area.

Section 2. At the regular March meeting, the Chair shall appoint a Nominating committee of three (3) members of CAC. It shall be the duty of this committee to nominate candidates for Chair and

Vice Chair to be voted on at the regular April meeting by a separate secret ballot for each officer, Chair first.

Section 3. At the regular April meeting, additional nominations may be made from the floor. However, prior to nominations all persons must have agreed to serve in the position for which they are to be nominated.

Section 4. Neither the Chair nor the Vice Chair shall serve on the Nominating committee.

Section 5. No member shall be eligible to serve as Chair or Vice Chair until they have attended at least three (3) regular CAC meetings.

Section 6. No member shall serve more than two (2) consecutive years as Chair or Vice Chair.

ARTICLE V. - MEETINGS

Section 1. The regular meetings of CAC shall be held the second Wednesday of each month unless otherwise authorized by a majority vote of those attending a regular monthly meeting.

Section 2. QUORUM

Fifteen (15) members attending a regular meeting of CAC shall constitute a quorum.

ARTICLE VI. - SUBCOMMITTEES

Section 1. There shall be the following subcommittees of CAC:

FINANCE

LEGAL

OPERATIONS

MARKETING

PARATRANSIT and other services for the disabled

MEMBERSHIP

Other subcommittees may be appointed as the need arises.

Section 2. Subcommittees shall consist of at least three (3) and not more than eight (8) members of CAC.

Section 3. The CAC Chair shall make all subcommittees' appointments wherever possible taking into consideration the wishes of CAC members as expressed in writing.

Section 4. Each subcommittee shall select its own Chair from among its members. No person shall be a Chair of more than one subcommittee.

Section 5. The CAC Chair and the CAC Vice Chair shall be, ex officio, members of all subcommittees with the rights of other members.

Section 6. Subcommittees shall meet, investigate and make recommendations on matters referred to them by the full CAC.

ARTICLE VII.

Section 1. Parliamentary Authority shall be Robert's Rules of Order, Edition 1981, unless otherwise provided in CAC By-Laws.

Section 2. The Legal subcommittee shall appoint a parliamentarian to advise, when requested, the CAC Chair of parliamentary procedures.

ARTICLE VIII. - AMENDMENT TO THE CAC BY-LAWS

Section 1. These By-Laws may be amended at any regular meeting of CAC by a two-thirds (2/3) vote of members in attendance at such meeting, provided that the amendment shall be submitted in writing at the previous regular CAC meeting, and subsequently approved by the Board of Trustees.