

RESOLUTION NO. 1990 - 237

A RESOLUTION TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY DURING THE YEAR 1991.

BE IT RESOLVED by the Board of Trustees of The Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That no transfers of funds be made in this appropriation budget from one department to another without approval of the Board of Trustees, with a single exception. The General Manager is granted the authority to transfer funds from the Department of Personnel to various other departments at such time as merit adjustments are awarded to non-bargaining unit employees in compliance with the Salary Compensation Plan established by the Board of Trustees in Resolution 1989-109, dated July 18, 1989. A merit pool of \$467,306 in salaries and \$142,247 in related fringe benefits is appropriated in the Department of Personnel to be distributed at the time salary adjustments are made. Appropriation transfers shall be made only as they relate to the Compensation Plan and there shall be no net increase in the total operating budget as a result of these transfers. Transfers made within a department from one line item to another shall be reported to the Board within thirty days after the end of the month in which said transfer occurred.

Section 2. That the appropriation for the current expenses and other expenditures of The Greater Cleveland Regional Transit Authority during the period January 1, 1991 through December 31, 1991 are as indicated below, in order that the amount appropriated to each classification shall be not less than the amount expended and encumbered in each classification during the fiscal year for which such appropriations are made and they are hereby set aside and appropriated:

Section 3. That as part of this appropriation, the General Manager is granted the authority to upgrade or downgrade positions within a department provided the total number of positions for that department approved in the budget is not exceeded.

GENERAL FUND

OPERATIONS

31 PARATRANSIT

PERSONNEL SERVICES	3,907,070
OTHER EXPENDITURES	2,052,535
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	5,959,605

32 RAPID TRANSIT

PERSONNEL SERVICES	8,921,838
OTHER EXPENDITURES	707,500
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	9,629,338

OPERATIONS (continued)

35 TRANSPORTATION MANAGEMENT

PERSONNEL SERVICES	2,544,199
OTHER EXPENDITURES	191,000
	<u>2,735,199</u>

36 POWER DEPARTMENT

PERSONNEL SERVICES	4,610,544
OTHER EXPENDITURES	4,377,250
	<u>8,987,794</u>

37 FACILITIES MAINTENANCE

PERSONNEL SERVICES	3,264,978
OTHER EXPENDITURES	3,443,913
	<u>6,708,891</u>

40 BUS EQUIPMENT

PERSONNEL SERVICES	14,882,893
OTHER EXPENDITURES	9,746,163
	<u>24,629,056</u>

41 RAIL EQUIPMENT

PERSONNEL SERVICES	4,129,459
OTHER EXPENDITURES	638,697
	<u>4,768,156</u>

43 SATELLITES AND PASS THRU

PERSONNEL SERVICES	
OTHER EXPENDITURES	6,313,467
	<u>6,313,467</u>

46 HAYDEN STATION

PERSONNEL SERVICES	11,151,860
OTHER EXPENDITURES	3,500
	<u>11,155,360</u>

47 WOODHILL STATION

PERSONNEL SERVICES	12,548,912
OTHER EXPENDITURES	3,500
	<u>12,552,412</u>

48 BROOKLYN STATION

PERSONNEL SERVICES	9,142,919
OTHER EXPENDITURES	3,500
	<u>9,146,419</u>

OPERATIONS (continued)

49 TRISKETT STATION

PERSONNEL SERVICES	9,646,069
OTHER EXPENDITURES	3,500
	<u>9,649,569</u>

DIVISION TOTALS

\$112,235,266

MARKETING/MANAGEMENT

50 CUSTOMER RELATIONS

PERSONNEL SERVICES	1,555,168
OTHER EXPENDITURES	578,625
	<u>2,133,793</u>

51 COMMUNITY RELATIONS

PERSONNEL SERVICES	237,401
OTHER EXPENDITURES	47,500
	<u>284,901</u>

53 MARKETING

PERSONNEL SERVICES	327,011
OTHER EXPENDITURES	695,500
	<u>1,022,511</u>

54 OPERATIONS PLANNING

PERSONNEL SERVICES	1,527,022
OTHER EXPENDITURES	126,140
	<u>1,653,162</u>

55 STRATEGIC PLANNING & RESEARCH

PERSONNEL SERVICES	401,642
OTHER EXPENDITURES	97,500
	<u>499,142</u>

56 MEDIA RELATIONS

PERSONNEL SERVICES	50,549
OTHER EXPENDITURES	37,000
	<u>87,549</u>

DIVISION TOTAL

\$ 5,681,058

FINANCE

60 ACCOUNTING DEPARTMENT	
PERSONNEL SERVICES	1,110,664
OTHER EXPENDITURES	36,000
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	1,146,664
61 DATA SYSTEMS DEPARTMENT	
PERSONNEL SERVICES	1,041,474
OTHER EXPENDITURES	380,000
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	1,421,474
62 SUPPORT SERVICES	
PERSONNEL SERVICES	458,411
OTHER EXPENDITURES	1,277,425
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	1,735,836
65 REVENUE COLLECTION	
PERSONNEL SERVICES	1,387,527
OTHER EXPENDITURES	190,300
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	1,577,827
67 FINANCE	
PERSONNEL SERVICES	554,468
OTHER EXPENDITURES	28,601
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	583,069
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DIVISION TOTALS	<u>\$ 6,464,870</u>

LEGAL

20 CLAIMS DEPARTMENT	
PERSONNEL SERVICES	1,248,617
OTHER EXPENDITURES	2,677,200
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	3,925,817
21 LEGAL SERVICES	
PERSONNEL SERVICES	897,660
OTHER EXPENDITURES	1,187,000
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	2,084,660
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DIVISION TOTALS	<u>\$ 6,010,477</u>

MATERIELS

42 TECHNICAL SERVICES

PERSONNEL SERVICES	594,686
OTHER EXPENDITURES	29,400
	<u>624,086</u>

64 PROCUREMENT AND ADMINISTRATION

PERSONNEL SERVICES	1,098,855
OTHER EXPENDITURES	194,000
	<u>1,292,855</u>

66 INVENTORY

PERSONNEL SERVICES	2,215,362
OTHER EXPENDITURES	7,091,000
	<u>9,306,362</u>

DIVISION TOTALS

\$ 11,223,303

HUMAN RESOURCES

14 PERSONNEL ADMINISTRATION

PERSONNEL SERVICES	1,349,194
OTHER EXPENDITURES	275,650
	<u>1,624,844</u>

15 SAFETY DEPARTMENT

PERSONNEL SERVICES	271,515
OTHER EXPENDITURES	283,275
	<u>554,790</u>

17 WORKERS' COMPENSATION

PERSONNEL SERVICES	469,501
OTHER EXPENDITURES	2,395,500
	<u>2,865,001</u>

30 TRAINING SERVICES AND CAREER DEVEL

PERSONNEL SERVICES	1,250,431
OTHER EXPENDITURES	262,000
	<u>1,512,431</u>

DIVISION TOTALS

\$ 6,557,066

ENGINEERING AND CONSTRUCTION

11 ENGINEERING AND CONSTRUCTION

PERSONNEL SERVICES	1,551,842
OTHER EXPENDITURES	75,000
	<u>1,626,842</u>

DIVISION TOTALS \$ 1,626,842

EXECUTIVE

10 OFFICE OF EQUAL OPPORTUNITY

PERSONNEL SERVICES	302,495
OTHER EXPENDITURES	9,500
	<u>311,995</u>

12 EXECUTIVE

PERSONNEL SERVICES	1,350,291
OTHER EXPENDITURES	288,794
	<u>1,639,085</u>

16 SEC/TREAS - BOARD OF TRUSTEES

PERSONNEL SERVICES	90,061
OTHER EXPENDITURES	99,650
	<u>189,711</u>

19 INTERNAL AUDIT

PERSONNEL SERVICES	400,538
OTHER EXPENDITURES	47,000
	<u>447,538</u>

34 TRANSIT POLICE

PERSONNEL SERVICES	5,303,111
OTHER EXPENDITURES	418,650
	<u>5,721,761</u>

99 FUND TRANSFERS

PERSONNEL SERVICES	
OTHER EXPENDITURES	14,692,000
	<u>14,692,000</u>

DIVISION TOTALS \$ 23,002,090

GRAND TOTALS \$172,800,972

BOND RETIREMENT FUND

Debt Service - Principal	\$ 5,100,000
Debt Service - Interest	2,598,500
	<u>\$ 7,698,500</u>

CAPITAL IMPROVEMENT FUNDS

Construction and Acquisition of Transit Facilities and Equipment	\$ 77,800,917
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INSURANCE FUND

Payment of Claims	-0-
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SUPPLEMENTAL PENSION FUND

Benefit Payments	\$ 222,000
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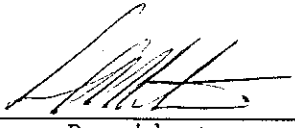
CUMULATED APPROPRIATIONS

General Fund	\$172,800,972
Bond Retirement Fund	\$ 7,698,500
Capital Improvement Funds	\$ 77,800,917
Insurance Fund	-0-
Supplemental Pension Fund	\$ 222,000

Section 4. That this resolution from time to time may be amended in order to appropriate additional monies that are to be received in 1991.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: December 18, 1990



President

Attest: 

General Manager/Secretary-Treasurer

General Fund Balance Analysis

	1988 Actual	1989 Actual	1990 Estimate	1991 Budget	1992 Estimate	1993 Estimate
Beginning Balance	21,366,023	30,913,098	19,467,375	12,266,227	10,710,655	8,100,710
Revenue						
Passenger Fares	35,835,639	35,565,273	38,327,800	44,621,000	46,592,200	47,812,000
Advertising & Concessions	494,074	932,412	864,600	950,000	1,000,000	1,000,000
Sales & Use Tax	91,690,099	93,198,049	99,700,000	104,700,000	109,567,000	114,434,000
Federal Operating Assistance	16,191,817	3,472,433	19,204,925	9,310,000	9,310,000	9,310,000
State Operating Assistance	9,461,590	3,199,724	7,013,398	6,715,000	6,450,000	6,200,000
Ohio Elderly Fare Assistance	331,217	965,846	629,567	630,000	630,000	630,000
Investment Income	2,273,604	2,720,263	2,200,000	1,750,000	1,239,000	1,000,000
Other Revenue	192,999	771,194	1,900,000	700,000	700,000	700,000
Reimbursed Expenditures	1,321,446	1,627,324	1,775,000	1,869,400	1,991,600	2,140,760
Total Revenue	157,792,485	142,452,518	171,615,290	171,245,400	177,479,800	183,226,760
Total Resources	179,158,508	173,365,616	191,082,665	183,511,627	188,190,455	191,327,470
Operating Expenditures						
Personnel Services	87,840,915	96,729,850	106,784,195	111,796,237	115,231,652	118,663,851
Other Expenditures	41,975,422	39,860,586	44,712,243	46,312,735	47,260,393	48,669,107
Total Operating Expenditures	129,816,337	136,590,436	151,496,438	158,108,972	162,492,045	167,332,958
Transfers						
Bond Retirement Fund	7,910,340	7,988,000	7,650,000	7,422,000	6,641,000	4,008,000
Capital Improvement Funds	5,000,000	4,500,000	6,000,000	4,000,000	6,300,000	9,850,000
Insurance Fund	2,000,000	0	0	0	0	0
PERS Buyout	3,518,733	0	0	0	0	0
Total Transfers	18,429,073	12,488,000	13,650,000	11,422,000	12,941,000	13,858,000
Total Expenditures	148,245,410	149,078,436	165,146,438	169,530,972	175,433,045	181,190,958
Ending Balance	30,913,098	24,287,180	25,936,227	13,980,655	12,757,410	10,136,512
Capital Improvements Contribution	0	4,819,805	7,170,000	3,270,000	4,656,700	1,593,400
Adjusted Ending Balance	30,913,098	19,467,375	18,766,227	10,710,655	8,100,710	8,543,112
Year-End Encumbrances	0	0	-6,500,000	0	0	0
Available Ending Balance	30,913,098	19,467,375	12,266,227	10,710,655	8,100,710	8,543,112

DEPARTMENTAL STAFFING ANALYSIS

Recommended Staffing Levels by Division

	1990	1991	Change 1990-1991
Operations			
Paratransit	114	111	-3
Rail Operations	235	228	-7
Transportation Management	51	52	1
Power	132	121	-11
Facilities Maintenance	138	80	-58
Bus Equipment	395	395	0
Rail Equipment	105	104	-1
Hayden Station	292	307	15
Woodhill Station	325	357	32
Brooklyn Station	231	253	22
Triskett Station	256	272	16
	2,274	2,280	6
Marketing & Development			
Schedules	27	0	-27
Customer Relations	31	40	9
Community Relations	12	6	-6
Customer Service Center	11	0	-11
Marketing	3	8	5
Operations Planning	9	37	28
Strategic Planning & Research	8	8	0
Media Relations	0	1	1
	101	100	-1
Materiel			
Technical Services	12	12	0
Procurement	24	24	0
Inventory	53	51	-2
	89	87	-2

DEPARTMENTAL STAFFING ANALYSIS

Recommended Staffing Levels by Division

	1990	1991	Change 1990-1991
Finance & Administration			
Accounting	27	28	1
Data Systems	25	24	-1
Support Services	12	11	-1
Revenue	35	38	3
Finance	13	12	-1
	112	113	1
Legal			
Claims	36	32	-4
Legal	17	18	1
	53	50	-3
Human Resources			
Personnel Administration	27	20	-7
Safety	6	6	0
Worker's Compensation	13	13	0
Training & Career Development	28	28	0
	74	67	-7
Executive			
Office of Equal Opportunity	6	7	1
Executive	25	20	-5
Secretary/Treasurer	11	11	0
Internal Audit	10	9	-1
Transit Police	228	154	-74
	280	201	-79
Engineering and Construction			
Engineering and Construction	33	31	-2
	33	31	-2
Union Officials	3	3	0
GRAND TOTAL	3,019	2,932	-87

RTA Capital Fund Balance Analysis

	1989 Actual	1990 Estimate	1991 Budget	1992 Estimate	1993 Estimate
Beginning Balance	0	5,858,617	5,750,732	3,222,287	3,214,587
Revenue					
Transfer from General Fund (Sales Tax)	9,319,805	13,170,000	7,270,000	10,956,700	11,443,400
Investment Income	275,541	817,000	800,000	645,600	576,600
Total Revenue	9,595,346	13,987,000	8,070,000	11,602,300	12,020,000
Total Resources	9,595,346	19,845,617	13,820,732	14,824,587	15,234,587
Expenditures					
Routine Capital	2,021,695	4,353,257	4,775,014	5,383,000	5,601,400
Asset Maintenance	1,715,034	1,860,434	3,749,618	4,227,000	4,398,600
Transfer to Local Match	0	0	0	2,000,000	2,100,000
UMTA Reimbursement	0	1,481,295	2,073,813	0	0
Total Expenditures	3,736,729	7,694,986	10,598,445	11,610,000	12,100,000
Ending Balance	5,858,617	12,150,632	3,222,287	3,214,587	3,134,587
Year-End Encumbrances	0	-6,399,900	0	0	0
Available Ending Balance	5,858,617	5,750,732	3,222,287	3,214,587	3,134,587

Grant Fund Balance Analysis (Local Match and Grant Funds)

	1988 Actual	1989 Actual	1990 Estimate	1991 Budget	1992 Estimate	1993 Estimate
Beginning Balance	37,104,060	33,803,870	33,901,853	31,850,436	23,222,934	19,556,995
Revenue						
Transfer from General Fund	5,000,000	0	0	0	0	0
Transfer from RTA Capital	0	624,968	0	0	2,000,000	2,100,000
Investment Income	2,695,064	2,740,520	2,706,844	2,132,606	1,434,053	1,090,669
Federal Capital Grants	19,359,844	34,068,770	47,801,121	52,523,444	43,366,189	46,031,116
State Capital Grants	1,959,417	3,375,754	2,074,498	2,683,074	3,837,610	4,175,640
Local Match - UDAG	0	1,619,199	855,000	1,235,846	0	0
Total Revenue	29,014,325	42,429,211	53,437,463	58,574,970	50,637,852	53,397,425
Total Resources	66,118,385	76,233,081	87,339,316	90,425,406	73,860,786	72,954,420
Expenditures						
Capital Outlay	31,685,855	42,331,228	55,488,880	67,202,472	54,303,791	54,538,895
Transfer to Bond Retirement	628,660	0	0	0	0	0
Total Expenditures	32,314,515	42,331,228	55,488,880	67,202,472	54,303,791	54,538,895
Ending Balance	33,803,870	33,901,853	31,850,436	23,222,934	19,556,995	18,415,525

Bond Retirement Fund Balance Analysis

	1988 Actual	1989 Actual	1990 Estimate	1991 Budget	1992 Estimate	1993 Estimate
Beginning Balance	733,763	690,648	663,901	641,776	593,276	345,151
Revenue						
Transfer from General Fund	7,910,340	7,984,000	7,650,000	7,422,000	6,641,000	4,008,000
Transfer from Grant Fund	628,660					
Investment Income	222,260	267,003	279,000	228,000	218,000	84,000
Total Revenue	8,761,260	8,251,003	7,929,000	7,650,000	6,859,000	4,092,000
Total Resources	9,495,023	8,941,651	8,592,901	8,291,776	7,452,276	4,437,151
Operating Expenditures						
Debt Service						
Principal	4,600,000	4,600,000	4,800,000	5,100,000	5,100,000	2,700,000
Interest	4,204,375	3,677,750	3,151,125	2,598,500	2,007,125	1,415,750
Total Expenditures	8,804,375	8,277,750	7,951,125	7,698,500	7,107,125	4,115,750
Ending Balance	690,648	663,901	641,776	593,276	345,151	321,401

Insurance Fund Balance Analysis

	1988 Actual	1989 Actual	1990 Estimate	1991 Budget	1992 Estimate	1993 Estimate
Beginning Balance	7,952,328	10,487,782	11,541,287	11,382,287	12,267,287	13,089,287
Revenue						
Transfer from General Fund	2,000,000	0	0	0	0	0
Investment Income	535,454	1,053,505	941,000	885,000	822,000	742,100
Total Revenue	2,535,454	1,053,505	941,000	885,000	822,000	742,100
Total Resources	10,487,782	11,541,287	12,482,287	12,267,287	13,089,287	13,831,387
Expenditures						
Claims Outlay	0	0	1,100,000	0	0	0
Total Expenditures	0	0	1,100,000	0	0	0
Ending Balance	10,487,782	11,541,287	11,382,287	12,267,287	13,089,287	13,831,387

Supplemental Pension Fund Balance Analysis

	1988 Actual	1989 Actual	1990 Estimate	1991 Budget	1992 Estimate	1993 Estimate
Beginning Balance	2,154,276	2,094,548	2,022,019	1,941,019	1,861,862	1,776,818
Revenue						
Transfer from General Fund	3,506,838	0	0	0	0	0
Investment Income	175,974	160,306	143,000	142,843	134,956	119,985
Total Revenue	3,682,812	160,306	143,000	142,843	134,956	119,985
Total Resources	5,837,088	2,254,854	2,165,019	2,083,862	1,996,818	1,896,803
Expenditures						
Service Credit Cost	3,503,842	0	0	0	0	0
Benefit Payments	238,698	232,835	224,000	222,000	220,000	218,000
Total Expenditures	3,742,540	232,835	224,000	222,000	220,000	218,000
Ending Balance	2,094,548	2,022,019	1,941,019	1,861,862	1,776,818	1,678,803

Financial Indicators

	1988 Actual	1989 Actual	1990 Estimate	1991 Budget	1992 Estimate	1993 Estimate
Operating Ratio	29.7%	28.7%	27.3%	29.9%	30.1%	29.8%
Operating Reserve (Months)	2.86	1.71	1.49	0.81	0.60	0.61
Cost/Hour of Service	*	*	\$66.56	\$67.86	\$69.74	\$71.81
Growth by Year				1.94%	2.77%	2.98%

Operating Ratio = $\frac{\text{Operating Revenue (Fares + Advertising + Interest)}}{\text{Total Operating Expenditures (Total Expenditures - Transfers)}}$

Operating Reserve = $\frac{\text{Available Ending Balance}}{\text{(Total Operating Expenditures/12)}}$

Cost/Hour of Service = $\frac{\text{Total Operating Expenditures}}{\text{Total Service Hours}}$

* Comparable Total Service Hour data are not available for 1988 and 1989.