

RESOLUTION NO. 1990-38

AUTHORIZING A PERSONAL SERVICES CONTRACT WITH RECORDS & FILING CONSULTANTS, INC. FOR A PHYSICAL RECORDS INVENTORY OF SEMI-ACTIVE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY RECORDS (\$31,089.00 - GENERAL FUND) - SUPPORT SERVICES DEPARTMENT BUDGET

WHEREAS, the Greater Cleveland Regional Transit Authority requires the personal services of a records manager for the performance of a physical records inventory of semi-active Greater Cleveland Regional Transit Authority records;

WHEREAS, Records & Filing Consultants, Inc. located at 1890 East 40th Street, Cleveland, Ohio 44103 has offered to provide a physical inventory of semi-active Greater Cleveland Regional Transit Authority records.

WHEREAS, the General Manager deems the offer of Records & Filing Consultants, Inc. to be advantageous and finds the negotiated price of Thirty-One Thousand Eighty-Nine Hundred & 00/100 Dollars (\$31,089.00) to be reasonable, to the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the proposal submitted by Records & Filing Consultants, Inc. as amended through subsequent negotiations be and it is hereby accepted.

Section 2. That the General Manager be and he is hereby authorized to enter into a personal services contract with Records & Filing Consultants for the provision of a physical records inventory of semi-active records.

Section 3. That Records & Filing Consultants, Inc. be compensated in an amount not to exceed Thirty-One Thousand Eighty-Nine Hundred & 00/100 Dollars (\$31,089.00).

Section 4. That said contract shall be payable from the General Fund.

Section 5. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriations for future contract years and upon compliance by the contractor to the Bid Specification and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 1985-87; bonding and insurance requirements and all applicable laws relating to the contractual obligations of the Authority.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: _____ March 20 _____, 1990



President

Attest: 

General Manager/Secretary-Treasurer