

RESOLUTION NO. 1989 - 177

A RESOLUTION TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY DURING THE YEAR 1990.

BE IT RESOLVED by the Board of Trustees of The Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That no transfers of funds be made in this appropriation budget from one department to another without approval of the Board of Trustees, with a single exception. The General Manager is granted the authority to transfer funds from the Department of Personnel to various other departments at such time as merit adjustments are awarded to non-bargaining unit employees in compliance with the Salary Compensation Plan established by the Board of Trustees in Resolution 1989-109, dated July 18, 1989. A merit pool of \$393,837 in salaries and \$113,306 in related fringe benefits is appropriated in the Department of Personnel to be distributed at the time salary adjustments are made. Appropriation transfers shall be made only as they relate to the Compensation Plan and there shall be no net increase in the total operating budget as a result of these transfers. Transfers made within a department from one line item to another shall be reported to the Board within thirty days after the end of the month in which said transfer occurred.

Section 2. That the appropriation for the current expenses and other expenditures of The Greater Cleveland Regional Transit Authority during the period January 1, 1990 through December 31, 1990 are as indicated below, in order that the amount appropriated to each classification shall be not less than the amount expended and encumbered in each classification during the fiscal year for which such appropriations are made and they are hereby set aside and appropriated:

Section 3. That as part of this appropriation, the General Manager is granted the authority to upgrade or downgrade positions within a department provided the total number of positions for that department approved in the budget is not exceeded.

GENERAL FUND

OPERATIONS  
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31 PARATRANSIT

PERSONNEL SERVICES	\$ 3,760,911
OTHER EXPENDITURES	1,857,744
	<hr/>
	5,618,655

32 RAPID TRANSIT

PERSONNEL SERVICES	8,922,208
OTHER EXPENDITURES	417,500
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	9,339,708

## OPERATIONS (continued)

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33 SCHEDULE

PERSONNEL SERVICES	\$ 914,694
OTHER EXPENDITURES	6,540
	<u>921,234</u>

## 35 TRANSPORTATION MANAGEMENT

PERSONNEL SERVICES	2,320,743
OTHER EXPENDITURES	229,000
	<u>2,549,743</u>

## 36 POWER DEPARTMENT

PERSONNEL SERVICES	4,799,164
OTHER EXPENDITURES	4,503,853
	<u>9,303,017</u>

## 37 FACILITIES MAINTENANCE

PERSONNEL SERVICES	3,559,894
OTHER EXPENDITURES	3,738,600
	<u>7,298,494</u>

## 40 BUS EQUIPMENT

PERSONNEL SERVICES	14,006,748
OTHER EXPENDITURES	5,908,680
	<u>19,915,428</u>

## 41 RAIL EQUIPMENT

PERSONNEL SERVICES	3,838,821
OTHER EXPENDITURES	728,555
	<u>4,567,376</u>

## 43 SATELLITES AND PASS THRU

PERSONNEL SERVICES	
OTHER EXPENDITURES	6,112,123
	<u>6,112,123</u>

## 46 HAYDEN STATION

PERSONNEL SERVICES	9,963,049
OTHER EXPENDITURES	9,000
	<u>9,972,049</u>

## 47 WOODHILL STATION

PERSONNEL SERVICES	10,824,457
OTHER EXPENDITURES	9,000
	<u>10,833,457</u>

## 48 BROOKLYN STATION

PERSONNEL SERVICES	8,181,887
OTHER EXPENDITURES	9,000
	<u>8,190,887</u>

## OPERATIONS (continued)

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49 TRISKETT STATION

PERSONNEL SERVICES	\$ 8,369,615
OTHER EXPENDITURES	9,000
	<u>8,378,615</u>

DIVISION TOTALS	<u>\$103,000,786</u>
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MARKETING/MANAGEMENT  
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## 50 TELECOMMUNICATIONS

PERSONNEL SERVICES	\$ 1,128,012
OTHER EXPENDITURES	453,000
	<u>1,581,012</u>

## 51 COMMUNICATIONS

PERSONNEL SERVICES	465,410
OTHER EXPENDITURES	61,550
	<u>526,960</u>

## 52 CUSTOMER SERVICE CENTER

PERSONNEL SERVICES	384,523
OTHER EXPENDITURES	143,125
	<u>527,648</u>

## 53 MARKETING

PERSONNEL SERVICES	122,744
OTHER EXPENDITURES	754,435
	<u>877,179</u>

## 54 SERVICE PLANNING

PERSONNEL SERVICES	437,520
OTHER EXPENDITURES	83,000
	<u>520,520</u>

## 55 STRATEGIC PLANNING &amp; RESEARCH

PERSONNEL SERVICES	328,375
OTHER EXPENDITURES	273,300
	<u>601,675</u>

DIVISION TOTALS	<u>\$ 4,634,994</u>
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FINANCE  
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## 60 ACCOUNTING DEPARTMENT

PERSONNEL SERVICES	\$ 985,967
OTHER EXPENDITURES	65,000
	<u>1,050,967</u>

## 61 DATA SYSTEMS DEPARTMENT

PERSONNEL SERVICES	1,007,828
OTHER EXPENDITURES	543,350
	<u>1,551,178</u>

## 62 SUPPORT SERVICES

PERSONNEL SERVICES	457,095
OTHER EXPENDITURES	1,401,086
	<u>1,858,181</u>

## 65 REVENUE COLLECTION

PERSONNEL SERVICES	1,181,290
OTHER EXPENDITURES	221,540
	<u>1,402,830</u>

## 67 FINANCE

PERSONNEL SERVICES	553,073
OTHER EXPENDITURES	48,080
	<u>601,153</u>

## DIVISION TOTALS

\$ 6,464,309LEGAL  
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## 20 CLAIMS DEPARTMENT

PERSONNEL SERVICES	\$ 1,178,842
OTHER EXPENDITURES	2,732,000
	<u>3,910,842</u>

## 21 LEGAL SERVICES

PERSONNEL SERVICES	798,109
OTHER EXPENDITURES	1,115,000
	<u>1,913,109</u>

## DIVISION TOTALS

\$ 5,823,951

MATERIELS  
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## 42 TECHNICAL SERVICES

PERSONNEL SERVICES	\$ 537,946
OTHER EXPENDITURES	45,800
	<u>583,746</u>

## 64 PROCUREMENT AND ADMINISTRATION

PERSONNEL SERVICES	941,877
OTHER EXPENDITURES	268,700
	<u>1,210,577</u>

## 66 INVENTORY

PERSONNEL SERVICES	2,093,987
OTHER EXPENDITURES	7,181,000
	<u>9,274,987</u>

## DIVISION TOTALS

\$11,069,310HUMAN RESOURCES  
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## 14 PERSONNEL

PERSONNEL SERVICES	\$ 1,400,081
OTHER EXPENDITURES	303,000
	<u>1,703,081</u>

## 15 SAFETY DEPARTMENT

PERSONNEL SERVICES	266,098
OTHER EXPENDITURES	171,100
	<u>437,198</u>

## 17 WORKERS' COMPENSATION

PERSONNEL SERVICES	688,878
OTHER EXPENDITURES	2,785,883
	<u>3,474,761</u>

## 30 TRAINING SERVICES AND CAREER DEVEL

PERSONNEL SERVICES	1,248,764
OTHER EXPENDITURES	306,000
	<u>1,554,764</u>

## DIVISION TOTALS

\$ 7,169,804

EXECUTIVE  
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10 OFFICE OF EQUAL OPPORTUNITY

PERSONNEL SERVICES	\$ 258,460
OTHER EXPENDITURES	19,013
	<u>277,473</u>

11 CONSTRUCTION MGT & ENGINEERING

PERSONNEL SERVICES	1,634,147
OTHER EXPENDITURES	150,660
	<u>1,784,807</u>

12 EXECUTIVE

PERSONNEL SERVICES	1,279,514
OTHER EXPENDITURES	297,354
	<u>1,576,868</u>

16 SEC/TREAS - BOARD OF TRUSTEES

PERSONNEL SERVICES	48,235
OTHER EXPENDITURES	110,570
	<u>158,805</u>

19 INTERNAL AUDIT

PERSONNEL SERVICES	450,375
OTHER EXPENDITURES	100,080
	<u>550,455</u>

34 TRANSIT POLICE

PERSONNEL SERVICES	4,705,789
OTHER EXPENDITURES	413,798
	<u>5,119,587</u>

99 FUND TRANSFERS

PERSONNEL SERVICES	
OTHER EXPENDITURES	20,996,073
	<u>20,996,073</u>

DIVISION TOTALS

\$30,464,068

TOTAL GENERAL FUND

\$168,627,222

BOND RETIREMENT FUND

Debt Service - Principal	\$ 4,800,000
Debt Service - Interest	3,151,125
	<u>\$ 7,951,125</u>

CAPITAL IMPROVEMENT FUND

Construction and Acquisition of  
Transit Facilities \$ 78,492,688

INSURANCE FUND

Payment of Claims -0-

SUPPLEMENTAL PENSION FUND

Benefit Payments \$ 234,000

CUMULATED APPROPRIATIONS

General Fund \$168,627,222

Bond Retirement Fund \$ 7,951,125

Capital Improvement Fund \$ 78,492,688

Insurance Fund -0-


Supplemental Pension Fund \$ 234,000

Section 4. That this resolution incorporates the amendments pertaining to the Paratransit and Transit Police Departments made by motion at the December 12, 1989 Board Meeting.

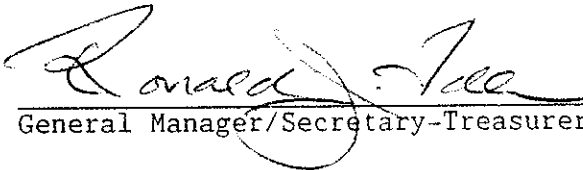
Section 5. That this resolution from time to time may be amended in order to appropriate additional monies that are to be received in 1990.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 12, 1989

  
\_\_\_\_\_  
President

Attest:

  
\_\_\_\_\_  
General Manager/Secretary-Treasurer

## ATTACHMENT A

### KEY ASSUMPTIONS USED IN THE 1990 BUDGET

1. Ridership will be 70.2 million passenger trips, equal to a projected 2% increase over 1989 ridership. No fare increase is budgeted.
  2. Sales tax revenues will increase by 5.2%.
  3. Federal and State operating assistance programs will continue at historical levels.
  4. An inflation rate of 5%.
  5. Diesel fuel prices will average 60¢.
  6. State capital grants will continue to provide approximately one-half the local matching share for federal grants.
  7. A 2% service increase is planned.
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## ATTACHMENT B

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
ANNUAL APPROPRIATION BUDGET  
GENERAL FUND  
1990

	1987 ACTUAL	1988 ACTUAL	1989 ORIGINAL BUDGET	1989 CURRENT ESTIMATE	1990 BUDGET
Cash and Investments @January 1	\$32,140,594	\$21,366,023	\$31,929,424	\$30,913,098	\$34,792,725
Encumbrance					-7,500,000
<b>REVENUES:</b>					
- Passenger Fares	35,807,608	35,808,581	35,630,000	35,630,000	36,700,000
- Charter	71,223	27,058	25,000	18,000	18,000
Advertising & Concessions	666,863	494,074	788,000	1,021,087	807,500
Sales & Use Tax	84,241,130	91,690,099	95,000,000	95,000,000	100,900,000
Federal Operating Assist.	1,188,006	16,191,817	10,868,000	13,365,822	9,893,000
State Operating Assistance	5,962,875	9,461,590	6,534,264	6,497,938	6,714,972
Ohio Elderly Fare Assist.	799,653	331,217	651,078	972,600	629,535
Interest Income	2,191,584	2,273,604	2,100,000	2,900,000	2,681,000
Other Revenue	657,193	192,999	500,000	800,000	600,000
Reimbursed Expenditures	708,074	1,321,446	1,700,000	1,512,000	2,180,000
Revenue Sub-Total	132,294,209	157,792,485	153,796,342	157,717,447	161,124,007
Cash, Invest. & Revenues	<u>164,434,803</u>	<u>179,158,508</u>	<u>185,725,766</u>	<u>188,630,545</u>	<u>188,416,732</u>
<b>EXPENDITURES:</b>					
Personnel Services	84,553,153	87,840,915	96,679,595	95,602,000	104,045,130
Other Expenditures	35,321,850	41,975,422	44,079,471	40,752,052	43,586,019
Total Operating Expend.	119,875,003	129,816,337	140,759,066	136,354,052	147,631,149
Fund Transfers:					
- Bond Retirement	8,287,000	7,910,340	8,043,000	7,983,768	7,706,073
- Capital Improvements	8,509,789	5,000,000	4,500,000	4,500,000	6,000,000
- Pension Fund	100,000	0	0	0	0
- Insurance Fund	1,300,000	2,000,000	0	0	0
- PERS Buyout	4,996,988	3,518,733	0	0	0
Total Expenditures	143,068,780	148,245,410	153,302,066	148,837,820	161,337,222
Available Cash & Invests.	21,366,023	30,913,098	32,423,700	39,792,725	27,079,510
Contrib.- Capital Improve.	0	0	5,000,000	5,000,000	7,290,000
Carryforward Cash/Invests. @ December 31,	<u>21,366,023</u>	<u>30,913,098</u>	<u>27,423,700</u>	<u>34,792,725</u>	<u>19,789,510</u>

ATTACHMENT C

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
ANNUAL APPROPRIATION BUDGET  
BOND RETIREMENT FUND

For The Calendar Year Ended December 31, 1990

	<u>1987</u> <u>ACTUAL</u>	<u>1988</u> <u>ACTUAL</u>	<u>1989</u> <u>ESTIMATED</u>	<u>1990</u> <u>BUDGET</u>
CASH AND SHORT-TERM INVESTMENTS - January 1	\$ 777,973	\$ 733,763	\$ 690,648	\$ 661,666
<u>REVENUES</u>				
Transfers From				
Other Funds	9,084,000	8,539,000	7,983,768	7,706,073
Investment Income	<u>202,790</u>	<u>222,260</u>	<u>265,000</u>	<u>224,000</u>
TOTAL CASH, SHORT-TERM INVESTMENTS AND REVENUE	<u>10,064,763</u>	<u>9,495,023</u>	<u>8,939,416</u>	<u>8,591,739</u>
<u>EXPENDITURE</u>				
Debt Service for Capital Improvement Bonds:				
— Principal	4,600,000	4,600,000	4,600,000	4,800,000
— Interest	<u>4,731,000</u>	<u>4,204,375</u>	<u>3,677,750</u>	<u>3,151,125</u>
TOTAL EXPENDITURES	<u>9,331,000</u>	<u>8,804,375</u>	<u>8,277,750</u>	<u>7,951,125</u>
TOTAL CASH AND SHORT-TERM - December 31	<u>\$ 733,763</u>	<u>\$ 690,648</u>	<u>\$ 661,666</u>	<u>\$ 640,614</u>

## ATTACHMENT D

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 ANNUAL APPROPRIATION BUDGET  
 SUPPLEMENTAL PENSION FUND  
 For The Calendar Year Ended December 31, 1990

	<u>1987</u> <u>ACTUAL</u>	<u>1988</u> <u>ACTUAL</u>	<u>1989</u> <u>ESTIMATED</u>	<u>1990</u> <u>BUDGET</u>
CASH AND SHORT-TERM INVESTMENTS - January 1	\$ 1,924,947	\$ 2,154,276	\$ 2,094,548	2,018,548
<u>REVENUES</u>				
Income on Investments	460,254	175,974	160,000	160,000
Employer Contributions	<u>5,604,943</u>	<u>3,506,838</u>	<u>-0-</u>	<u>-0-</u>
TOTAL CASH, SHORT-TERM INVESTMENTS AND REVENUES	<u>7,990,144</u>	<u>5,837,088</u>	<u>2,254,548</u>	<u>2,178,548</u>
<u>EXPENDITURES</u>				
Service Credit Cost	5,595,372	3,503,842	-0-	-0-
Benefit Payments	<u>240,496</u>	<u>238,698</u>	<u>236,000</u>	<u>234,000</u>
TOTAL EXPENDITURES	<u>5,835,868</u>	<u>3,742,540</u>	<u>236,000</u>	<u>234,000</u>
TOTAL CASH AND SHORT-TERM INVESTMENTS - December 31	<u><u>\$ 2,154,276</u></u>	<u><u>\$ 2,094,548</u></u>	<u><u>\$ 2,018,548</u></u>	<u><u>\$ 1,944,548</u></u>

ATTACHMENT E

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
ANNUAL APPROPRIATION BUDGET  
INSURANCE FUND

For The Calendar Year Ended December 31, 1990

	<u>1987</u> <u>ACTUAL</u>	<u>1988</u> <u>ACTUAL</u>	<u>1989</u> <u>ESTIMATED</u>	<u>1990</u> <u>BUDGET</u>
CASH AND SHORT-TERM INVESTMENTS - January 1	\$ 5,986,002	\$ 7,952,328	\$ 10,487,782	\$ 11,407,682
<u>REVENUES</u>				
Transfer From General Fund	1,300,000	2,000,000	0	0
Investment Income	<u>666,326</u>	<u>535,454</u>	<u>919,000</u>	<u>977,000</u>
 TOTAL CASH, SHORT-TERM INVESTMENTS AND REVENUES	 <u>7,952,328</u>	 <u>10,487,782</u>	 <u>11,407,682</u>	 <u>12,384,682</u>
<u>EXPENDITURES</u>				
Claims Outlay	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL EXPENDITURES	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
 TOTAL CASH AND SHORT-TERM INVESTMENTS - December 31	 <u><u>\$ 7,952,328</u></u>	 <u><u>\$ 10,487,782</u></u>	 <u><u>\$ 11,407,682</u></u>	 <u><u>\$ 12,384,682</u></u>

## ATTACHMENT F

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
ANNUAL APPROPRIATION BUDGET  
CAPITAL IMPROVEMENT FUNDS**

	1987 ACTUAL	1988 ACTUAL	1989 ORIGINAL BUDGET	1989 CURRENT ESTIMATE	1990 BUDGET
<b>Cash &amp; Investments Jan 1</b>	<b>25,328,854</b>	<b>37,104,060</b>	<b>37,241,155</b>	<b>33,803,870</b>	<b>40,058,684</b>
Encumbrance					-6,083,652
<b>REVENUES:</b>					
Sales Tax Contribution	0	0	9,500,000	9,500,000	10,090,000
Transfer From General Fund	8,509,789	5,000,000	0	0	3,200,000
Earnings on Investments	2,064,141	2,695,064	2,600,000	3,108,444	3,106,844
Federal Capital Grants	11,507,970	19,359,844	63,820,700	39,940,266	51,779,149
State Capital Grants	5,210,926	1,959,417	6,765,456	4,501,005	7,449,110
Local Match - UDAG	0	0	0	1,619,195	2,944,805
<b>Total Revenues</b>	<b>27,292,826</b>	<b>29,014,325</b>	<b>82,686,156</b>	<b>58,668,910</b>	<b>78,569,908</b>
<b>Cash, Invest. &amp; Revenues</b>	<b>52,621,680</b>	<b>66,118,385</b>	<b>119,927,311</b>	<b>92,472,780</b>	<b>112,544,941</b>
<b>EXPENDITURES:</b>					
Capital Outlay	14,720,620	31,685,855	88,825,664	52,414,096	78,492,688
Transfer to Bond Retirement Fund	797,000	628,660	0	0	0
<b>Total Expenditures</b>	<b>15,517,620</b>	<b>32,314,515</b>	<b>88,825,664</b>	<b>52,414,096</b>	<b>78,492,688</b>
<b>Cash &amp; Investments Dec 31</b>	<b>37,104,060</b>	<b>33,803,870</b>	<b>31,101,647</b>	<b>40,058,684</b>	<b>34,052,253</b>

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
ANNUAL APPROPRIATION BUDGET  
RTA CAPITAL FUND**

	1987 ACTUAL	1988 ACTUAL	1989 ORIGINAL BUDGET	1989 CURRENT ESTIMATE	1990 BUDGET
<b>Cash &amp; Investments Jan 1</b>	0	0	0	0	6,751,642
Encumbrance					-6,083,652
<b>REVENUES:</b>					
Sales Tax Contribution	0	0	9,500,000	9,500,000	10,090,000
Transfer From General Fund	0	0	0	0	3,200,000
Earnings on Investments	0	0	300,000	365,373	400,000
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>9,800,000</b>	<b>9,865,373</b>	<b>13,690,000</b>
<b>Cash, Invest. &amp; Revenues</b>	<b>0</b>	<b>0</b>	<b>9,800,000</b>	<b>9,865,373</b>	<b>14,357,990</b>
<b>EXPENDITURES:</b>					
Capital Outlay					
Routine Capital	0	0	7,664,289	391,179	5,894,750
Asset Maintenance	0	0	1,385,500	2,097,584	5,458,800
Transfer To Local Match Fund	0	0	0	624,968	1,984,230
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>9,049,789</b>	<b>3,113,731</b>	<b>13,337,780</b>
<b>Cash &amp; Investments Dec 31</b>	<b>0</b>	<b>0</b>	<b>750,211</b>	<b>6,751,642</b>	<b>1,020,210</b>

## ATTACHMENT H

# GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY ANNUAL APPROPRIATION BUDGET LOCAL MATCH FUND

	1987 ACTUAL	1988 ACTUAL	1989 ORIGINAL BUDGET	1989 CURRENT ESTIMATE	1990 BUDGET
<b>Cash &amp; Investments Jan 1</b>	<b>25,328,854</b>	<b>37,104,060</b>	<b>37,241,155</b>	<b>33,803,870</b>	<b>33,307,042</b>
<b>REVENUES:</b>					
Transfer From General Fund	8,509,789	5,000,000	0	0	0
Transfer From RTA Capital	0	0	0	624,968	1,984,230
Earnings on Investments	2,064,141	2,695,064	2,300,000	2,743,071	2,706,844
Federal Capital Grants	11,507,970	19,359,844	63,820,700	39,940,266	51,779,149
State Capital Grants	5,210,926	1,959,417	6,765,456	4,501,005	7,449,110
Local Match - UDAG	0	0	0	1,619,195	2,944,805
<b>Total Revenues</b>	<b>27,292,826</b>	<b>29,014,325</b>	<b>72,886,156</b>	<b>49,428,505</b>	<b>66,864,138</b>
<b>Cash, Invest. &amp; Revenues</b>	<b>52,621,680</b>	<b>66,118,385</b>	<b>110,127,311</b>	<b>83,232,375</b>	<b>100,171,180</b>
<b>EXPENDITURES:</b>					
Capital Outlay	14,720,620	31,685,855	79,775,875	49,925,333	67,139,138
Transfer to Bond Retirement Fund	797,000	628,660	0	0	0
<b>Total Expenditures</b>	<b>15,517,620</b>	<b>32,314,515</b>	<b>79,775,875</b>	<b>49,925,333</b>	<b>67,139,138</b>
<b>Cash &amp; Investments Dec 31</b>	<b>37,104,060</b>	<b>33,803,870</b>	<b>30,351,436</b>	<b>33,307,042</b>	<b>33,032,042</b>

## ATTACHMENT I

Greater Cleveland Regional Transit Authority  
 Service Hours (By Mode)  
 (In Thousands)

Service Mode	1988 Actual	1989 Estimated	1990 Projected
Heavy Rail	102,138	107,071	109,213
Light Rail	80,781	71,718	73,153
Subtotal - Rail	<u>182,919</u>	<u>178,789</u>	<u>182,366</u>
Bus - RTA	1,921,781	1,902,278	1,940,325
Bus - North Olmsted	76,015	72,833	74,290
Bus - Maple Heights	45,739	44,853	45,750
Subtotal - Bus	<u>2,043,535</u>	<u>2,019,964</u>	<u>2,060,365</u>
Paratransit			
GCRTA	68,276	100,314	101,802
Contract	33,779	33,266	33,266
Subtotal - Paratransit	<u>102,055</u>	<u>133,580</u>	<u>135,068</u>
TOTAL	<u><u>2,328,509</u></u>	<u><u>2,332,333</u></u>	<u><u>2,377,799</u></u>



## ATTACHMENT J

## DETAILED DEPARTMENTAL STAFFING ANALYSIS

<u>DIVISION/DEPARTMENTS</u>	<u>1989 AUTHORIZED POSITIONS</u>	<u>1990 RECOMMENDED POSITIONS</u>	<u>INCREASE/ (DECREASE)</u>
<u>Executive Division (6)</u>			
10 Office of Equal Opportunity	5	6	1
11 Construction Management	31	33	2
12 Executive	19	25	6
16 Secretary/Treasurer	11	11	0
19 Internal Audit	10	10	0
34 Transit Police	225	228	3
	<u>301</u>	<u>313</u>	<u>12</u>
<u>Human Resources (4)</u>			
14 Personnel	24	27	3
15 Safety	6	6	0
17 Worker's Compensation	0	13	13
30 Training Services	27	28	1
	<u>57</u>	<u>74</u>	<u>17</u>
<u>Legal (2)</u>			
20 Claims	50	36	(14)
21 Legal	19	17	(2)
	<u>69</u>	<u>53</u>	<u>(16)</u>
<u>Materiel (3)</u>			
42 Technical Services	11	12	1
64 Procurement	21	24	3
66 Inventory	50	53	3
	<u>82</u>	<u>89</u>	<u>7</u>
<u>Marketing (6)</u>			
50 Telecommunications	31	31	0
51 Communications	12	12	0
52 Customer Service Center	11	11	0

## DETAILED DEPARTMENTAL STAFFING ANALYSIS

<u>DIVISION/DEPARTMENTS</u>	<u>1989 AUTHORIZED POSITIONS</u>	<u>1990 RECOMMENDED POSITIONS</u>	<u>INCREASE/ (DECREASE)</u>
53 Marketing	2	3	1
54 Planning	12	9	(3)
55 Strategic Planning	0	8	8
	<u>68</u>	<u>74</u>	<u>6</u>
<u>Finance (5)</u>			
60 Accounting	30	27	(3)
61 Data Systems	24	25	1
62 Support Services	12	12	0
65 Revenue	35	35	0
67 Finance	0	13	13
	<u>101</u>	<u>112</u>	<u>11</u>
<u>Operations (12)</u>			
31 Paratransit	107	114	7
32 Rail Operations	246	235	(11)
33 Schedules	27	27	0
35 Transportation Mgmt.	50	51	1
36 Power	118	132	14
37 Plant	139	138	(1)
40 Bus Equipment	395	395	0
41 Rail Equipment	100	105	5
46 Hayden	290	292	2
47 Woodhill	327	325	(2)
48 Brooklyn	230	231	1
49 Triskett	256	256	0
	<u>2,285</u>	<u>2,301</u>	<u>16</u>
GRAND TOTAL	2,963	3,016	53

ATTACHMENT K  
 1990 Operating Budget  
 Program Increases/Initiatives  
 for BOT Review/Approval

<u>Dept.</u>		<u>Positions</u>	<u>Amount</u>
OEO (10)	Add one (1) Equal Opportunity Specialist to increase contract compliance activities and assist Procurement.	1	\$ 30,896
CM&E (11)	Add one (1) Staff Electrical Engr. for design review and signal work.	1	52,152
	Add one (1) Station Engr./Construction Supt. due to increased bus garage and rail station construction.	1	42,623
	Add one (1) Senior Proj. Engr./Architect for in-house review of structural designs due to increased construction activity.	1	50,360
Executive (12)	Establish a Minority/Female Intern Program for skilled maintenance areas to help meet affirmative action goals.	7	90,139
Personnel (14)	Add funds to develop a Human Resource Information System (HRIS) to automate various personnel matters.		40,000
Worker's Comp. (17)	Add one (1) vocational rehab. specialist to administer light duty/return to work programs.	1	34,602
	Create a light duty pool for employees on worker's comp.; offset by reduction in worker's comp. payments to employees.	10	-0-
Training (30)	Add one (1) Training Administrator position to coordinate expanded administrative/supv. staff training program.	1	52,489
	Increase admin./supv. staff training programs using UMTA grant funding and increased RTA funding.		105,000
Paratransit (31)	Add funds for a neighborhood circulator demonstration project.		250,000
	Expand CRT Sunday service by adding six (6) more runs (total = 10 runs).	2	39,665
	Establish pool of funds to purchase taxi service for customers whose immediate needs cannot be met by regular CRT service.		50,000

	Add four (4) operators and fuel to provide an additional four runs per day for the Cross-County Medical and Community Dialysis Center programs, effective 6/1/90.	4	79,327
	Add one (1) Zone Supervisor to expand street supervision of CRT services.	1	\$ 34,502
Rail Transp. (32)	Add two (2) Janitors to clean new, expanded Tower City Station.	2	29,474
	Add six (6) Rapid Transit Supervisors to provide rush-hour coverage at ends of light rail lines and Windermere and increase evening coverage (offset by rescheduling of Red Line going to single person trains).	6	171,225
Police (34)	Add 5 Police Officers to replace part-time Cleveland Police and improve coverage reliability.	5	163,938
	Add six (6) Police Officers to expand undercover/plainclothes patrols.	6	196,725
	Add two (2) Lieutenants to improve supervision and create proper command structure within Department.	2	87,052
Bus Transp. (35)	Add one (1) Street Supervisor to expand hours of coverage at Public Square to midnight, seven days a week.	1	42,276
	Add one (1) Dispatcher at Hayden Garage to achieve proper supervisory coverage.	1	39,169
Power (36)	The on-going reconstruction of various rail facilities and an emphasis on the safety of RTA employees and customers, require the addition of 19 Flagmen. Flagmen will be on-site, at all rail maintenance/construction projects.	19	364,339
Rail Equip. (41)	Add four (4) temp. laborers to undertake LRV chopper ventilation modifications and accelerate installation.	4	37,441
Tech. Services (42)	Add one (1) Bus Equipment Engr. to improve handling of bus equipment engineering problems and procurements.	1	34,698
Procurement (64)	Add two (2) Contract Administrators to improve handling and oversight of construction and A/E contracts.	2	66,719

	Add one (1) Contract Administrator to be responsible for cost/price analyses in response to UMTA review comments.	1	39,520
	Add one (1) Senior Contract Administrator to work on increasing competition and DBE participation and improve vendor relations.	1	42,910
Inventory (66)	Add one (1) Supervisor of Stores to provide supervision of employees at various stock-rooms and improve handling of personnel matters in Department.	1	29,360
	Add two (2) Material Handler/Stock Clerks to improve receiving operations at CBMF and CRMF.	2	52,151
Finance (67)	Add two (2) Section Supervisors and reorganize/reclass other staff to create effective financial planning capability; transfer grants accounting staff from Accounting Department.	2	81,373
Accounting (60)	Add two (2) Account Clerks to improve processing of bills and other accounting transactions.	2	43,266
Data Systems (61)	Provide funds to contract with a consultant to coordinate installation of the FMS and MMMIS to insure proper integration of new systems.		75,000
	Add two (2) Programmers and reduce use of outside consultants for development and maintenance of new systems.	2	13,125 (net)
	Add one (1) PC/Software Specialist to support PC users and coordinate maintenance activities.	1	54,548
Support Services (62)	Provide funds to lease outside office space for some Human Resources functions and free-up space within SOB for other staff.		150,000
Telecommunications (50)	Provide funds to hire a consultant to assess the Authority's telephone system and telecommunications needs for the future.		60,000
Marketing (53)	Add one (1) Administrative Assistant to provide secretarial and promotional assistance to marketing staff.	1	28,643

Strategic Planning & Research (55)	Create a new department of strategic planning and research to undertake long-range planning and market research activities; transfer three (3) staff from Service Planning and add five (5) new staff positions; provide funds for market research and O/D studies of current customers.	5	455,059
	Totals	<u>97</u>	<u>\$3,309,766</u>

ATTACHMENT L

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 ANNUAL APPROPRIATION BUDGET  
 GENERAL FUND  
 1990

	1987 ACTUAL	1988 ACTUAL	1989 ORIGINAL BUDGET	1989 CURRENT ESTIMATE	1990 BUDGET
FINANCIAL INDICATORS:					
Operating Ratio	32.3%	29.7%	27.4%	29.0%	27.2%
Operating Reserve (Mths)	2.1	2.9	2.3	3.1	1.6
Cost/Hour of Service	\$53.00	\$55.75	\$60.35	\$58.46	\$62.09
Growth by Year		5.2%	8.3%	4.9%	6.2%

Operating Ratio =  $\frac{\text{Operating Revenue (Fares + Advertising + Interest)}}{\text{Operating Expenditures (Total Operating Expenditures - Transfers)}}$

Operating Reserve =  $\frac{\text{Carryforward Dec 31}}{\text{(Total Operating Expenditures / 12)}}$

Cost / Hour of Service =  $\frac{\text{Total Operating Expenditures}}{\text{Total Service Hours}}$

Filename: BUDSUM1990