



Greater Cleveland  
Regional Transit Authority

1240 West 6th Street  
Cleveland, Ohio 44113-1302  
Phone: 216-566-5100  
[riderta.com](http://riderta.com)

## MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, April 15, 2025** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page [www.RideRTA.com/board](http://www.RideRTA.com/board) via the meeting date for staff and members of the public. Members of the public may attend in person.

The meeting package will be posted on RTA's website at ([www.riderta.com/board](http://www.riderta.com/board)), on RTA's Facebook page, and RTA's Twitter page.

9:00 am

Operational Planning & Infrastructure Committee

- IFB Procurement – a presentation of a competitive procurement for the reconstruction of the East 79<sup>th</sup> Street Blue and Green Line station

RTA Board of Trustees Meeting – agenda attached

India L. Birdsong Terry  
General Manager, Chief Executive Officer

IBT:arl  
Attachment

Scan this QR code to access the meeting schedule, live streams and meeting materials.





## AGENDA

RTA Board of Trustees Meeting

Tuesday, April 15, 2025

9:00 am

- I. Call to order
- II. Roll Call
- III. Certification regarding notice of meeting
- IV. Approval of Minutes
  - a. March 18, 2025 Annual Meeting
  - b. March 18, 2025 Board Meeting
- V. Public comments (**2 minutes**) on **Agenda and Non-Agenda items:**  
  
***Please state your name and city of residence***
  - a. In person
  - b. Phone: 440-276-4600
  - c. Web form (1 comment limit) Comments will be forwarded to Board and staff
- VI. Board Governance Committee report
  - Mayor Paul Koomar, President
- VII. Operational Planning & Infrastructure Committee report
  - Chair: Mr. Jeffrey Sleasman
- VIII. Organizational, Services & Performance Monitoring Committee report
  - Chair: Ms. Emily Pacetti
- IX. Audit, Safety Compliance and Real Estate Committee report
  - Chair: Mayor David E. Weiss
- X. External and Stakeholder Relations and Advocacy Committee report
  - Chair: Ms. Lauren R. Welch
- XI. Committee of the Whole
  - Chair: Mayor Paul Koomar
- XII. Civilian Oversight Committee (COC)
  - Board Liaison: Ms. Lauren R. Welch
- XIII. Community Advisory Committee (CAC)
  - Board Liaison: Ms. Deidre McPherson

XIV. Ad Hoc Committee reports

- a. Ad Hoc COC Selection Committee
  - Chair: Ms. Lauren R. Welch
- b. Ad Hoc Compensation Committee
  - Chair: Mayor David Weiss
- c. Ad Hoc Nominating
  - Chair: Mr. Stephen M. Love

XV. Introduction of new employees and announcement of promotions - Ida Marshall, Senior Manager of Talent Acquisition

XVI. Introduction of Resolutions:

- A. 2025-46 - Expressing Congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the first quarter of 2025
- B. 2025-47 - Authorizing Contract No. 2024-214 with Burgess & Niple, Inc. for Project 20.29 – Engineering services for special bridge inspections – 2025 in an amount not to exceed \$371,710.00 for a period of 24 months (RTA Development Fund, Engineering & Project Development Department Budget)
- C. 2025-48 - Authorizing Contract No. 2024-163 with Vail Network Co., DBA VN Services, Inc. for Project 20.13 – On-Call Schedule and Cost Control – 2024 in an amount not to exceed \$200,000.00 for a period of twenty-four months (RTA Capital and/or RTA Development Funds, Engineering & Project Development Department Budget)
- D. 2025-49 - Authorizing Contract No. 2025-007 with R.L. Hill/ Platform Contracting Joint Venture for East 79<sup>th</sup> Street Green and Blue Line Station reconstruction in an amount not to exceed \$9,984,587.00 (RTA Development Fund, Engineering & Project Development Department Budget)
- E. 2025-50 - Authorizing Contract No. 2024-217 with CPC Industries, Inc. for the furnishing of all-purpose, heavy-duty cleaner/degreaser, as specified and as required, for a period of two (2) years in an amount not to exceed \$167,200.00 (General Fund, Fleet Management Department Budget)
- F. 2025-51 - Granting Permanent and Temporary Easements for the Construction, Operation and Maintenance of Sewer Infrastructure (Kingsbury Run Consolidation Sewer Project)
- G. 2025-52 – Authorizing a Salary Adjustment for India L. Birdsong Terry, General Manager, Chief Executive Officer for the Greater Cleveland Regional Transit Authority.

Secretary-Treasurer's Report – Rajan D. Gautam, Deputy General Manager, Finance  
Secretary-Treasurer

- a. General Fund Revenue – March 2025 compared to March 2024
- b. General Fund Revenue – period ending March 2025 compared to budget
- c. Sales & Use Tax Receipts Report budgeted during 2025, actual receipts through March 31, 2025
- d. Inventory of Treasury Investments as of March 31, 2025
- e. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of March 31, 2025
- f. Summary of Investment Performance, Year to Date through March 31, 2025
- g. Report on Investment Earnings (cash basis) as of March 31, 2025
- h. Composition of Investment Portfolio as of March 31, 2025
- i. Banking and Financial Relationships as of March 31, 2025

XVII. General Manager's Report – India Birdsong Terry, General Manager, Chief Executive Officer

XVIII. President's Report

XIX. Old Business

XX. New Business

XXI. Executive Session

- a. To consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- b. To enable the Board to conference with GCRTA attorneys for information gathering, fact-finding, and to receive legal advice.

XXII. The next regular Board meeting is scheduled for **May 20, 2025** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Board page ([www.RideRTA.com/board](http://www.RideRTA.com/board)) by clicking the meeting date. The public is welcome to attend in person.

XXIII. Adjournment



## RTA Annual Meeting

March 18, 2025

### MEETING MINUTES

**Board Members:** Mayor Koomar (Chair), Ms. Welch (Vice Chair), Ms. Elder, Mayor Gallo, Mr. Love, Rev. Lucas, Ms. McPherson, Ms. Pacetti, Mr. Sleasman, Mayor Weiss

**Staff/Other:** Nick Biggar, India Birdsong Terry, Janet Burney, Floun'say Caver, Melinda Dangelo, Nick Davidson, Shashelia Degraffinried, Maribeth Feke, Michael Fesler, George Fields, Bob Fleig, Ida Ford-Marshall, Joel Freilich, Anthony Garofoli, Rajan Gautam, Chief Deirdre Jones, Lawrence Jupina, Carl Kirkland, Sheila Miller, Joshua Miranda, Charles Morgan, Holly Mothes, Mike Schipper, Kay Sutula, John Togher, Natoya Walker-Minor, Carolyn Young

**Public:** E. Bingaman, Brian Gibbons, Kevin Hinkle, Stephen Katanovic, Loh, J. Sopko, MD, B. Sosk

Mayor Koomar called the meeting to order at 9:53 am with a roll call. All ten (10) committee members were present, representing a quorum.

It was advised that the notice of this meeting had been posted more than twenty-four hours in advance of the meeting, that the usual notification had been given to the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting had been complied with.

Mr. Love, Chair of the Nominating Committee, conducted the election.

The Nominating Committee received two letters of interest for the Office of President from Mayor Paul A. Koomar and Mr. Jeffrey Sleasman. One letter received for the Office of Vice President from Ms. Lauren R. Welch.

#### Nominations and Election for the Office of President

Mr. Love called for a roll call vote for the Office of President. A motion to nominate candidates was made by Mayor Weiss and seconded by Ms. Pacetti.

The results of the roll call vote were as follows:

<u>Member</u>	<u>Vote</u>	<u>Member</u>	<u>Vote</u>
Mayor Koomar	Koomar	Rev. Lucas	Koomar
Ms. Welch	Sleasman	Ms. McPherson	Sleasman
Ms. Elder	Sleasman	Ms. Pacetti	Koomar
Mayor Gallo	Koomar	Mr. Sleasman	Sleasman
Mr. Love	Koomar	Mayor Weiss	Koomar

The final vote count:

- Mayor Koomar – 6 votes
- Mr. Sleasman – 4 votes

With a majority vote of 6 out of 10, Mayor Koomar was elected as President.

Nominations and Election for the Office of Vice President

Mr. Love asked for a motion and second to approve Ms. Welch as Vice President. It was moved by Ms. Pacetti, seconded by Ms. McPhearson and approved by unanimous vote.

There being no further business to bring before this Board, a motion to adjourn the meeting by Mayor Weiss and seconded by Mr. Sleasman.

The meeting was adjourned at 10:01 am.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



## RTA Board of Trustees Meeting

March 18, 2025

### MEETING MINUTES

**Board Members:** Mayor Koomar (Chair), Ms. Welch (Vice Chair), Ms. Elder, Mayor Gallo, Mr. Love, Rev. Lucas, Ms. McPherson, Ms. Pacetti, Mr. Sleasman, Mayor Weiss

**Staff/Other:** Nick Biggar, India Birdsong Terry, Janet Burney, Floun'say Caver, Melinda Dangelo, Nick Davidson, Shashelia Degraffinried, Maribeth Feke, Michael Fesler, George Fields, Bob Fleig, Ida Ford-Marshall, Joel Freilich, Anthony Garofoli, Rajan Gautam, Chief Deirdre Jones, Lawrence Jupina, Carl Kirkland, Sheila Miller, Joshua Miranda, Charles Morgan, Holly Mothes, Mike Schipper, Kay Sutula, John Togher, Natoya Walker-Minor, Carolyn Young

**Public:** E. Bingaman, Brian Gibbons, Kevin Hinkle, Stephen Katanovic, Loh, J. Sopko, MD, B. Sosk

I. Call to Order

- a. Mayor Koomar called the meeting to order at 10:01 am.

II. Roll Call

- a. There were ten (10) Board members present, representing a quorum.

III. Certification regarding Notice of Meeting

- a. It was advised that the notice of this meeting had been posted more than twenty-four hours in advance of the meeting, that the usual notification had been given to the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting had been complied with.

IV. Approval of Board Meeting Minutes from February 25, 2025

- a. The minutes from February 25, 2025, Board Meeting had been previously distributed and reviewed, and the Board Chair asked whether there were any additions and/or corrections. Rev. Lucas asked that the font be corrected to the appropriate size on all documents. It was moved by Ms. Welch and seconded by Mr. Sleasman with the necessary edits. The minutes were approved.

V. Public Comments – Agenda and Non-Agenda Items

The public comment section has been consolidated to include agenda and non-agenda items.

1. In-person – Cleveland, OH - a longtime RTA rider came forward to share their perspective, expressing a nostalgic appreciation for paying fares with cash and using all-day passes rather than digital methods. They noted their discomfort with the prevalence of computer advertisements on buses—particularly on the HealthLine and the 51 Pearl Road line and described how they often shield their view from the ads while riding. The speaker voiced concerns about the agency's technology spending, suggesting that funds might be better allocated toward improving service. Specifically, they highlighted the limited afternoon service

on certain routes like 251 and 53A (North Royalton), which currently only operate one-way during the afternoon. They advocated for restoring full two-way service on these lines and emphasized that not everything in transit needs to revolve around technology. The comments were acknowledged and appreciated by the General Manager, Ms. Terry, who thanked the speaker for their input and demonstration.

2. Kevin Hinkle – Cleveland, OH (in person) - a regular RTA rider from Cleveland, Ohio, inquired about the possibility of adding a bus stop at the corner of Bridge Avenue and West 25th Street to improve accessibility to Dave's grocery store, particularly for seniors. Management acknowledged his suggestion and stated it would be taken into consideration.
3. Airric Stewart – Cleveland, OH (caller) - voiced concerns about public access to the board meetings via phone. He noted that this was the first time in over four months he had been able to stay connected through the designated call-in number for the duration of the meeting. Mr. Stewart emphasized that the phone line should remain open for the entirety of the Board of Trustees meetings, as it has been in the past, and called for extended time for public comments to allow for feedback throughout the meeting. He reiterated his ongoing proposals regarding the 48A, 15A, and the rerouting of the 50 line to improve transit access to hospitals, retail areas, and underserved neighborhoods. Mr. Stewart highlighted the potential benefits for workers in Cleveland, particularly those in retail jobs. He also referenced past comments made by Mayor Koomar and General Manager Ms. Terry, expressing frustration that his suggestions have not been directly addressed. He concluded by underscoring the important role of public transit in supporting socioeconomic well-being. His comments ended when his allotted time expired.
4. Airric Stewart – Cleveland, OH (webform) - submitted a written message on Friday, April 14th, which mirrored the verbal comments he had just made during the call-in segment. The board acknowledged that a full reading was unnecessary due to the repetition.
5. Isaac Shimsky-Agosto – Cleveland, OH (webform) - expressed enthusiasm about the progress being made toward fare capping and shared his excitement about the upcoming availability of RTA smart cards, stating that the change would make riding RTA more convenient and improve his overall experience.

VI. Board Governance Committee Report

- a. No committee report

VII. Operational Planning & Infrastructure Committee Report

- a. No committee report

VIII. Audit, Safety Compliance and Real Estate Committee Report

- a. No committee report

IX. External and Stakeholder Relations and Advocacy Committee Report

- a. No committee report

X. Civilian Oversight Committee (COC) Report

- a. No committee report

XI. Community Advisory Committee (CAC)

- a. No committee report

XII. Ad Hoc Committee Reports

- a. No committee reports.

Mayor Koomar stated the Compensation Committee would have a brief report following the relevant resolution discussion.

XIII. Introduction of New Employees/Promotions

- a. Ms. Marshall, Senior Manager, Talent Acquisition announced the new employees and promotions including new operators, administrative staff and engineering personnel. The board welcomed and applauded these individuals for joining or advancing with GCRTA.

XIV. Introduction of Resolutions

- A. 2025-38 - Authorizing Contract No. 2024-225 with J. Ross Express Inc. for motor vehicle towing and flat tire replacement services, as specified and as required, in an amount not to exceed \$596,805.00 for a three-year period, and in an amount not to exceed \$198,935.00 for each of two option years, for a total five-year contract amount not to exceed \$994,675.00 General Fund, Fleet Management Department Budget) the adoption of which was moved by Ms. Pacetti, seconded by Ms. Welch and approved by unanimous vote.
- B. 2025-39 - Authorizing Contract No. 2024-213 with Mike Coates Construction Co., Inc. for Project No. 24W – Warrensville Van Aken Station Reconstruction in an amount not to exceed \$6,702,676.00 (RTA Development Fund, Engineering & Project Development Department Budget) the adoption of which was moved by Mr. Sleasman, seconded by Mr. Love and approved by unanimous vote.
- C. 2025-40 – Intentionally Omitted
- D. 2025-41 - Permanent Easement for The Construction, Use, Operation and Maintenance of a Connector Track, Delivery Switch and Related Facilities for Delivery of Replacement Railcars the adoption of which was moved by Ms. McPhearson, seconded by Mr. Sleasman and approved by unanimous vote.
- E. 2025-42 - Amending Chapter 840 Commissions and Fare Structure of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority to Implement Fare Capping and Open Payments, the adoption of which was moved by Ms. Pacetti, seconded by Ms. Elder and approved by unanimous vote. Mayor Weiss abstained from the vote.
- F. 2025-43 - Permanent Easement granted to the Cleveland Electric Illuminating Company ("CEI") for the Installation and Maintenance of Underground Electric and Communications Cables the adoption of which was moved by Mr. Sleasman, seconded by Ms. McPhearson and approved by unanimous vote.
- G. 2025-44 - Authorizing the Greater Cleveland Regional Transit Authority to Enter into a Purchase and Sale Agreement for the Purchase of Real Property Necessary for the Installation, Operation and Maintenance of a New Modular Traction Power Station in an Amount not to Exceed \$392,000.00 (RTA Development Fund, Engineering & Project Development Department Budget) the adoption of which was moved by Mr. Sleasman, seconded by Ms. McPhearson and approved by unanimous vote.

Mayor Weiss provided background, explaining that the compensation committee—formed when he joined the board and currently consisting of himself, Ms. Welch, Ms. Elder, and Ms. Pacetti—conducted a thorough review. This included a self-evaluation by Mr. Garofoli, board evaluations, input from Ms. Terry, and consideration of market benchmarks and internal equity, and following three committee meetings, a recommendation was made.

- H. 2025-45 - Authorizing a Salary Adjustment for Anthony A. Garofoli, Executive Director of Internal Audit, the adoption of which was moved by Mayor Koomar, seconded by Mayor Weiss and approved by unanimous vote.

#### Secretary-Treasurer's Report

Rajan D. Gautam, Deputy General Manager of Finance and Secretary-Treasurer, addressed the board, first providing clarification on a significant variance from the Q4 Quarterly Management Report. He explained that reimbursed expenses were 163.9% over budget primarily due to the use of preventive maintenance (PM) funds to close out several older grants, increasing the PM amount from the budgeted \$1 million to \$7 million.

He then delivered his regular financial update, noting key economic indicators: the annual inflation rate stood at 2.9%, and interest rates remained at 4.5% pending a Federal Reserve decision. Year-to-date ridership through February 2025 was up 0.2% from 2024 but remained 24% below pre-COVID 2019 levels. Passenger fare revenue was 14.1% below February 2024 due to delayed UPASS receipts and 15.2% under budget. Sales tax revenue, which reflects economic activity from three months prior, was down 2% year-over-year for February, and year-to-date collections were 0.9% lower than in 2024. He also noted recent changes by the Ohio Department of Taxation, which consolidated tax categories.

Financial highlights included \$22.3 million in outstanding debt as of December 31, an average investment yield of 4.07% year-to-date, and total cash and investments of \$361.1 million—\$27.5 million of which is in the general fund, meeting the board's reserve policy. In response to Mayor Weiss's question about investment income projections, Mr. Gautam confirmed the 2025 general fund investment income was budgeted at \$1 million and agreed to follow up with additional details.

#### General Manager, CEO Report

India L. Birdsong Terry, General Manager, CEO provided the final formal report of the annual meeting, beginning with gratitude and setting the tone for a celebratory close, including two upcoming appreciation videos. She first acknowledged the board transition, thanking outgoing Mayor Anthony Biasiotta of Seven Hills for his service. She welcomed Mayor Marie Gallo of Parma Heights as the newest board member.

Ms. Terry highlighted a significant recognition for the finance team: under the leadership of Deputy General Manager of Finance, Mr. Rajan Gautam and Director of Accounting, Mr. John Togher, the team was awarded the Government Finance Officers Association's (GFOA) highest honor for governmental accounting and financial reporting for fiscal year 2023. John humbly thanked his team, and Ms. Terry playfully acknowledged his unofficial title as the "King of the St. Patrick's Day Parade," a historically high ridership day for RTA. She praised the operations and Transit Police divisions for their excellent service during the event, emphasizing the collective effort involved in ensuring a successful and safe day for Clevelanders.

On March 1<sup>st</sup>, Ms. Terry participated in Case Western Reserve University's "Protecting Your Crown" conference, aimed at empowering Black women leaders. She moderated a panel featuring influential voices discussing work-life balance, authenticity in leadership, and navigating professional spaces as women of color. She described the experience as both powerful and uplifting.

Also spotlighted was Dr. Floun'say Caver's testimony to the Ohio Senate Transportation Committee, advocating for \$80 million in general funds and \$15 million for workforce development to support transit across the state. Dr. Caver emphasized that "mobility is freedom" and "transportation is economic development," messages that resonated with bipartisan legislators. Ms. Terry praised Dr. Caver's preparation and delivery, reinforcing the agency's flat management approach that empowers multiple team members to serve as capable spokespeople.

On March 6<sup>th</sup>, Ms. Terry participated in iHeartMedia's "CEOs You Should Know" podcast, which showcases leaders from diverse industries across the region. She shared insights on RTA's operations and leadership style. While the podcast hasn't been released yet, it is expected to be published in the coming weeks, and we will share this information once it becomes available.

The swearing-in ceremony for 14 new Transit Police Officers, joined by their families was held in the boardroom on March 7<sup>th</sup>. Chief Jones and Deputy Chief Mike Gettings administered the oaths. Ms. Terry thanked board members Mayor Kumar and Lauren Welch for attending and commended the emotional and proud moment for the new recruits. Chief Jones noted with pride that, unlike many police departments facing shortages, RTA's department is growing and nearing full staffing, with 50 additional candidates in the pipeline. Ms. Terry credited this to the recruitment and marketing teams and praised the department's continued commitment to safety and diversity.

Additionally, Ms. Terry expressed appreciation to Teresa Burrage for her work behind the scenes in organizing board meetings, wishing her well in her new role with the county.

The meeting concluded with a note about Transit Employee Appreciation Day, encouraging everyone to thank RTA staff—from operators to administrators—for their dedication. Two videos were shown: a teaser of the upcoming digital annual report and a heartfelt appreciation video. Special thanks were extended to Natoya Walker-Minor and her marketing team, along with the board-approved contractor who supported production of the report.

#### President's Report

Mayor Koomar reminded everyone that Mr. Gautam will continue to provide his financial overview, which began during the board retreat, at a meeting scheduled for Tuesday, April 1<sup>st</sup> at 8:30 am. A meeting invitation was recently sent out and members were encouraged to mark their calendars. The President also mentioned an upcoming vacation and noted that the Board Governance Committee would be convened soon to discuss ongoing collaboration with management in the coming year.

In new business, Mr. Gautam provided clarification in response to a question from Mayor Weiss regarding interest rates used in budget planning. He explained that during the budgeting process in August–September, rates were around 4.5%, but projections suggested a decline due to anticipated FOMC actions. As a result, an average interest rate of 2.5%, based on the past three years, was used for budgeting purposes.

Upcoming Meetings

The next regular Board meeting is scheduled for **Tuesday, April 15, 2025** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live streamed on RTA's Board page ([www.RideRTA.com/board](http://www.RideRTA.com/board)) by selecting the meeting date. The public is welcome to attend in person.

There being no further business to bring before this Board, a motion to adjourn the meeting by Mayor Koomar and seconded by Mayor Weiss was approved by unanimous vote. The meeting was adjourned at 10:57 am.

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President

Attest:

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Secretary-Treasurer

RESOLUTION NO. 2025-46

EXPRESSING CONGRATULATIONS TO THE EMPLOYEES OF  
THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
WHO RETIRED DURING THE FIRST QUARTER OF 2025

WHEREAS, the following employees retired from the Greater Cleveland Regional Transit Authority during the first quarter of 2025 after numerous years of dedicated public service:

<u>Name</u>	<u>Title</u>	<u>Work Location</u>
Anthony Reed	Bus Operator	Triskett
Stacey Prinkleton	Bus Operator	Triskett
Roderick Jackson	Bus Operator	Triskett
Todd Baldwin	Bus Operator	Triskett
Mark Hall	Bus Operator	Triskett
Anita Butler	Bus Operator	Hayden
Stanley Mosley	Bus Operator	Hayden
Michael Carlisle	Bus Operator	Hayden
Robert Campbell	Vehicle Maintenance Instructor	Central Bus Maint.
Steven Alwine	Rail Air Conditioning Mechanic	Central Rail Maint.
Lamont Wynn	Paratransit Operator	Paratransit
Michael Martin	Mail Truck Driver	Main Office
Cynthia Gordon	Janitor	Rail Headquarters
Fernando Sanders	Equipment Maintainer	Triskett
Kevin Grimm	Heat/Air Conditioning Mechanic	Triskett
Gary Dickow	Maintainer	Triskett
Jason Earle	Electronics Technician	Central Rail Maint.
Reginald Lanier	Transit Ambassador	Transit Police

WHEREAS, these retirees faithfully gave of their skills, time and talents to provide high quality public transportation to the community; and

WHEREAS, these retirees did much to contribute to the quality of life in Greater Cleveland by providing much-needed public transit service and protecting our valuable environment; and

WHEREAS, the retirees' outstanding diligence in the performance of their jobs was of immeasurable value to both riders and residents of Cuyahoga County; and

WHEREAS, these retirees represent hundreds of years of invaluable public transit experience, and they will be missed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the sincere congratulations and gratitude of the Board of Trustees is hereby extended to each of the above-named employees on the occasion of their retirement from the Greater Cleveland Regional Transit Authority.

Section 2. That the members of the Board of Trustees offer their best wishes to the retirees for continued success and happiness, which they so richly deserve.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: April 15, 2025

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 20.29 – ENGINEERING SERVICES FOR SPECIAL BRIDGE INSPECTIONS - 2025  VENDOR: BURGESS & NIPLE, INC.  AMOUNT: NTE \$371,710.00 FOR A PERIOD OF 24 MONTHS	Resolution No.: 2025-47
	Date: April 10, 2025
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for Project 20.29 – Engineering Services for Special Bridge Inspections - 2025.

2.0 DESCRIPTION/JUSTIFICATION: As required by federal and state bridge inspection standards, the Authority must have a biennial special inspection program to document findings of those bridges considered to have non-redundant, steel tension members carrying primary load paths from the services loads. In addition, and in accordance with Ohio Revised Code §5523.17, the Authority's structures must be inspected on an annual basis to determine the physical and functional condition of the structure and confirm continuity of service requirements.

3.0 PROCUREMENT BACKGROUND: The Request for Proposals was posted on the Authority's Procurement website and advertised in local newspapers. Twenty-four (24) interested parties, including potential subcontractors, downloaded the solicitation package. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with Burgess & Niple, Inc., the first-ranked firm, and an acceptable price was negotiated.


Burgess & Niple, Inc. has successfully completed projects for the Authority, Oklahoma DOT, Summit County, and ODOT, among others.

The Procurement Department performed a cost analysis and determined the proposed pricing from Burgess & Niple, Inc., in an amount not to exceed \$371,710.00 for a period of 24 months, to be fair and reasonable to the Authority. This negotiated price is approximately 6% above the Independent Engineer's Estimate of \$350,000.00.

4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 6% DBE goal was established for this procurement. Burges & Niple, Inc. has committed to achieving the DBE goal through the utilization of 2LMN (Subcontinent Asian male-owned) in the amount of \$33,106.00, and Denise's Flagging (African American female-owned) in the amount of \$12,000.00 for a total of \$45,106.00 or 12%.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds, in an amount not to exceed \$371,710.00.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will prevent the Authority from meeting federal and state regulatory requirements.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the April 1, 2025 Operational Planning & Infrastructure Committee meeting. It is recommended that the offer from Burgess & Niple, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2025-47

AUTHORIZING CONTRACT NO. 2024-214 WITH BURGESS & NIPLE, INC. FOR PROJECT 20.29 – ENGINEERING SERVICES FOR SPECIAL BRIDGE INSPECTIONS – 2025 IN AN AMOUNT NOT TO EXCEED \$371,710.00 FOR A PERIOD OF 24 MONTHS (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) requires special bridge inspection services; and

WHEREAS, the proposal from Burgess & Niple, Inc., with an office located at 330 Rush Alley, Suite 700, Columbus, OH, 43215, to perform said services was received on January 30, 2025 in response to a competitive solicitation; and

WHEREAS, after negotiations, Burgess & Niple, Inc. has agreed to perform the required services for an amount not to exceed \$371,710.00 for a period of 24 months; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer from Burgess & Niple, Inc. to be the most advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer from Burgess & Niple, Inc. to perform bridge inspection services under Project 20.29 – Engineering Services for Special Bridge Inspections - 2025 be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Burgess & Niple, Inc. for the performance of said services.

Section 3. That said contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds, in an amount not to exceed \$371,710.00 for a period of 24 months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding; compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority’s Board of Trustees expects that Burgess & Niple, Inc. will attempt to exceed the 6% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 15, 2025

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer

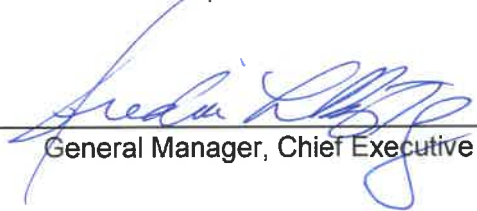


TITLE/DESCRIPTION: CONTRACT: PROJECT 20.13 – ON-CALL SCHEDULE AND COST CONTROL - 2024  VENDOR: VAIL NETWORK CO., DBA VN SERVICES, INC.  AMOUNT: NTE \$200,000.00 FOR 24 MONTH PERIOD	Resolution No.: 2025-48
	Date: April 10, 2025
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for On-Call Schedule and Cost Control ("OCSCC") services for a period of twenty-four months.
- 2.0 DESCRIPTION/JUSTIFICATION: The OCSCC provider will assist the Authority in monitoring and determining the accuracy and completeness of contractors' schedules as well as the impact of past and potential issues associated with contractors' schedules. The OCSCC provider will also assist the Authority's engineering project management staff with review of contractor invoices as well as preparation of independent estimates and reviews of contractor cost proposals. The OCSCC provider will assist in the project closeout process.
- 3.0 PROCUREMENT BACKGROUND: The Request for Proposals was posted on the Authority's Procurement Department web site and advertised in local newspapers. Ten (10) interested parties, including potential subcontractors, downloaded the solicitation package. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with Vail Network Co., dba VN Services, Inc. ("VN Services"), the first ranked firm, and an acceptable price was negotiated.
- VN Services has successfully completed projects for the Authority, University Hospitals, ODOT, Progressive Field, and Cleveland Hopkins International Airport, among others.
- The Procurement Department performed a cost analysis and determined the proposed pricing to be fair and reasonable to the Authority.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 6% DBE goal was established for this procurement. The Prime Contractor is VN Services, a certified DBE (African American-owned) firm fulfilling the DBE participation goal established for this contract.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to, 100% local funds and FTA grants to be determined, in an amount not to exceed \$200,000.00 for a period of twenty-four months.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Authority without the technical expertise of a professional scheduling and estimating firm to supplement the resources of the Authority's Engineering and Project Management Division.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the April 1, 2025 Operational Planning & Infrastructure Committee meeting. It is recommended that the offer from VN Services be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.



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General Manager, Chief Executive Officer

RESOLUTION NO. 2025-48

AUTHORIZING CONTRACT NO. 2024-163 WITH VAIL NETWORK CO., DBA VN SERVICES, INC. FOR PROJECT 20.13 – ON-CALL SCHEDULE AND COST CONTROL – 2024 IN AN AMOUNT NOT TO EXCEED \$200,000.00 FOR A PERIOD OF TWENTY-FOUR MONTHS (RTA CAPITAL AND/OR RTA DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) requires scheduling and cost control services to assist in project schedule monitoring and determining the accuracy and completeness of contractors’ schedules, as well as the impact of past and potential issues associated with contractors’ schedules; and

WHEREAS, the proposal from Vail Network Co., dba VN Services, Inc. (“VN Services”), with an office located at 8132 Mayfield Road, Chesterland, Ohio 44026, to perform said services was received on November 12, 2024 in response to a competitive solicitation; and

WHEREAS, after negotiations, VN Services has agreed to perform the required services for an amount not to exceed \$200,000.00 for a period of twenty-four months; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer from VN Services to be the most advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer from VN Services to provide schedule and cost control services under Project 20.13 – On-Call Schedule and Cost Control - 2024 be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to enter into a contract for Project 20.13 – On-Call Schedule and Cost Control – 2024 with VN Services for the performance of said services for a period of twenty-four months.

Section 3. That said contract shall be payable from the RTA Capital and/or the RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% local funds and FTA grants to be determined, in an amount not to exceed \$200,000.00 for a period of twenty-four months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding; compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority’s Board of Trustees expects that VN Services will attempt to exceed the 6% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 15, 2025

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer

Form  
100-326  
01-12-22



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

<b>TITLE/DESCRIPTION:</b> CONTRACT: EAST 79 <sup>TH</sup> STREET GREEN AND BLUE LINE STATION RECONSTRUCTION  VENDOR: R.L. HILL/ PLATFORM CONTRACTING JOINT VENTURE  AMOUNT: \$9,984,587.00	<b>Resolution No.:</b> 2025-49
	<b>Date:</b> April 10, 2025
	<b>Initiator:</b> Engineering & Project Development Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for Project 24X East 79<sup>th</sup> Street Green and Blue Line Station Reconstruction.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The project is located at 2870 East 79<sup>th</sup> St., Cleveland, Ohio 44104. This project is for the total reconstruction of the East 79<sup>th</sup> Street Green and Blue line Station to bring it into a state of good repair and ADA compliance.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid was posted on the Authority's Procurement website and advertised in the local newspapers. Sixty-seven (67) interested parties, including subcontractors, downloaded the solicitation. Three (3) bids were received and opened on February 20, 2025. The three (3) responsive bids are as follows:

Company Name	Total Base Bid
R.L. Hill/Platform Contracting Joint Venture	\$9,984,587.00
Panzica Construction Company, LLC	\$10,091,000.00
John G. Johnson Construction Company, Inc.	\$10,750,000.00

The bid from R.L. Hill/ Platform Contracting Joint Venture has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

A price analysis has been performed, and the Procurement Department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 10.96% above the budget estimate.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:**
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds, for a total contract amount not to exceed \$9,984,587.00.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this bid would impact public safety, and the station would not meet the current ADA compliance requirements.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the April 15, 2025 Operational Planning & Infrastructure Committee meeting. It is recommended that the bid from R.L. Hill/ Platform Contracting Joint Venture be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2025-49

AUTHORIZING CONTRACT NO. 2025-007 WITH R.L. HILL/  
PLATFORM CONTRACTING JOINT VENTURE FOR EAST 79<sup>TH</sup>  
STREET GREEN AND BLUE LINE STATION RECONSTRUCTION IN  
AN AMOUNT NOT TO EXCEED \$9,984,587.00 (RTA DEVELOPMENT  
FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT  
BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") deems it necessary to reconstruct and bring the East 79<sup>th</sup> Street Station up to ADA compliance; and

WHEREAS, the bid from R.L. Hill/ Platform Contracting Joint Venture, located at 31835 Aurora Rd., Solon, Ohio 44139, was received on February 20, 2025 in an amount not to exceed \$9,984,587.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid from R.L. Hill/ Platform Contracting Joint Venture to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid from R.L. Hill/ Platform Contracting Joint Venture for the East 79<sup>th</sup> Street Green and Blue Line Station Reconstruction be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and she is hereby authorized to enter into a contract with R.L. Hill/ Platform Contracting Joint Venture for reconstruction of the East 79<sup>th</sup> Street Green and Blue Line Station.

Section 3. That said contract shall be funded through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, 100% local funds, for a total contract amount not to exceed \$9,984,587.00

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that R.L. Hill/ Platform Contracting Joint Venture will attempt to exceed the 24% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 15, 2025

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> FURNISHING OF ALL-PURPOSE, HEAVY-DUTY CLEANER/ DEGREASER, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS  <b>VENDOR:</b> CPC INDUSTRIES, INC.  <b>AMOUNT:</b> NTE \$167,200.00	<b>Resolution No.:</b> 2025-50
	<b>Date:</b> April 10, 2025
	<b>Initiator:</b> Fleet Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a recurring contract for the furnishing of all-purpose, heavy-duty cleaner/ degreaser, as specified and as required, for a period of two (2) years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority uses all-purpose, heavy-duty cleaner/ degreaser for the interior and exterior surface cleaning of its transit vehicles.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid was posted on the Authority's Procurement Department website and advertised in the local newspapers. Twenty (20) interested parties downloaded the solicitation. One (1) responsive bid was received on January 22, 2025. The bid from CPC Industries, Inc. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

Supplier	Anticipated Usage Year 1 40,000 gal.	Anticipated Usage Year 2 40,000 gal.	Total Contract Price
CPC Industries Inc.	Unit Cost - \$2.09 \$83,600.00	Unit Cost - \$2.09 \$83,600.00	\$167,200.00

A price analysis has been performed, and the Procurement Department has determined the total bid from CPC Industries, Inc. to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$167,200.00 for a period of two (2) years. The bid price is approximately 19% above the budget estimate.
- 7.0 **ALTERNATIVES:** Reject this bid. Rejection of this bid would delay the procurement of this product and cause the Authority to be without heavy-duty cleaner/ degreaser, adversely affecting the physical appearance of the Authority's vehicles.

8.0 RECOMMENDATION: It is recommended that the offer from CPC Industries, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.

9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2025-50

AUTHORIZING CONTRACT NO. 2024-217 WITH CPC INDUSTRIES, INC. FOR THE FURNISHING OF ALL-PURPOSE, HEAVY-DUTY CLEANER/ DEGREASER, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$167,200.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has a recurring need to purchase all-purpose, heavy-duty cleaner/ degreaser for interior and exterior surface cleaning of transit vehicles; and

WHEREAS, the bid from CPC Industries, Inc., with an office at 712 East 163<sup>rd</sup> Street, Cleveland, Ohio 44110, for the furnishing of all-purpose, heavy-duty cleaner/degreaser, as specified and as required, for a period of two (2) years at unit prices resulting in a total contract amount not to exceed \$167,200.00 was received on January 22, 2025; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid from CPC Industries, Inc to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid from CPC Industries, Inc. for the furnishing of all-purpose, heavy-duty cleaner/ degreaser, as specified and as required, for a period of two (2) years be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with CPC Industries, Inc. for the furnishing of all-purpose, heavy-duty cleaner/degreaser, as specified and as required, for a period of two (2) years.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$167,200.00 for a period of two (2) years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor with the specifications and addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that CPC Industries, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 15, 2025

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary- Treasurer



TITLE/DESCRIPTION:  DISPOSITION: GRANTING PERMANENT AND TEMPORARY EASEMENTS FOR THE CONSTRUCTION, OPERATION AND MAINTENANCE OF SEWER INFRASTRUCTURE (KINGSBURY RUN CONSOLIDATION SEWER PROJECT)  GRANTEE: NORTHEAST OHIO REGIONAL SEWER DISTRICT  TERM: PERMANENT AND TEMPORARY	Resolution No.: 2025-51
	Date: April 10, 2025
	Initiator: Engineering & Project Management

ACTION REQUEST:  
☒ Approval   ☐ Review/Comment   ☐ Information Only   ☐ Other \_\_\_\_\_

1.0 PURPOSE/SCOPE: This resolution authorizes the Greater Cleveland Regional Transit Authority ("Authority") to grant permanent and temporary surface and subsurface easements to the Northeast Ohio Regional Sewer District ("NEORSD") across and under Authority-owned real property for the construction, operation and maintenance of surface and underground facilities in connection with NEORSD's Kingsbury Run Consolidation Sewer Project ("KRCS Project"). The purpose of these easements is to permit the construction, operation, and maintenance of access roads, sewer lines, relief sewers, and flow regulator structures required for the project.

2.0 DESCRIPTION/JUSTIFICATION: The KRCS Project is part of Project Clean Lake, a \$3 billion, 25-year program that NEORSD began in 2011 to meet Clean Water Act standards and address water quality issues. The KRCS Project will reduce wet weather combined sewer overflows released into the Cuyahoga River by about 260 million gallons in a typical year. The KRCS Project encompasses over 6,400 linear feet of new sewer lines, hundreds of feet of new relief sewers, and new and rehabilitated flow regulator structures. The project area spans from the Opportunity Corridor near Kinsman Road south to the Southerly Wastewater Treatment Plant in Cuyahoga Heights. It includes the Kinsman and Broadway/Slavic Village neighborhoods and the suburbs of Newburgh Heights and Cuyahoga Heights. Construction in these areas is expected to continue until mid-2028.

To secure the necessary rights in the affected real property, NEORSD has requested seven (7) separate permanent and temporary easements under or across Authority property. The location of the easements is in and around the Authority's Kingsbury Yard, as illustrated on the attached Location Maps. Kingsbury Yard is the Authority's primary storage and staging area for large and heavy rail components and includes a spur track connecting to the rest of the Authority's rail system.

The easements will accommodate the permanent sewer infrastructure and temporary construction needs. The terms of the proposed easements are summarized in the following table:

## Staff Summary & Comments

### Permanent and Temporary Easements for Kingsbury Run Consolidation Sewer Project

Page 2

Temp/Perm	Use	Parcel(s) (Cuyahoga County PPN)	Survey ID	Location	Term	Area (Ac)	\$	Board Approval
Temporary	Access	124-21-007	T1	E66th & Berwick	1 yr	0.0455	\$400.00	No
Permanent	Access	125-13-001	P2	Kingsbury Ravine	PERM	1.3147	\$22,025.00	Yes
Permanent	Sewer	125-13-001	P1, P4	Kingsbury Ravine	PERM	1.4392	\$36,410.00	Yes
Permanent	Sewer Access +	125-13-001	P3	Kingsbury Ravine	PERM	0.0657	\$3,285.00	No
Temporary	Storage Access +	125-13-001	T1, T2, T3, T4	Kingsbury Ravine	3.5 yrs	1.4068	\$24,800.00	Yes
Temporary	Storage	124-22-009 & 124-23-010	T1	Grand Ave	1 yr	0.1278	\$1,500.00	No
Permanent	Sewer	124-22-009	P1	Grand Ave	PERM	0.0588	\$5,124.00	No
						4.4585	\$93,544.00	

The Authority has negotiated the following terms and conditions governing the easements, which are incorporated into the easement documents:

- The Authority will not incur any costs for this project.
- Any damage or wear and tear to the Authority's real property or facilities resulting from the project will be restored to the satisfaction of the Authority.
- The easements are for the limited purpose of the installation and maintenance of the sewer facilities and for no other purpose.
- The Authority retains all surface rights on the property except in the area of Permanent Easement P4, which is an area not currently being used by the Authority.
- The Authority will control access to the property.
- The easements and use thereof may not interfere with any of the Authority's operations.
- Useful improvements to the property made by NEORS D will remain in place for the Authority's use and benefit after construction on Authority property is completed.
- If the use of any permanent easement ceases, all interest in the property reverts to the Authority.

3.0 PROCUREMENT BACKGROUND: Does not apply.

4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.

5.0 POLICY IMPACT: The grant of the proposed permanent and temporary easements is consistent with the real estate policies of the Authority. Due to the duration and/or dollar value of each proposed easement, three of the subject transactions require the approval of the Board of Trustees. The other four easements may be authorized by the General Manager, Chief Executive Officer.

6.0 ECONOMIC IMPACT: The compensation for the three (3) easements requiring Board authorization is \$83,235.00, and the total compensation for all seven of the easements is \$93,544.00, which is consistent with appraisals of each easement provided by NEORS D. In addition, there are several valuable infrastructure improvements that the NEORS D must make to the property for the KRCS Project, some of which will be left in place for the benefit of the Authority. These "in-kind" improvements include a new gate and wide apron at the E. 71<sup>st</sup> St. entrance, new gravel areas for laydown areas, and an improved access drive. The Authority would incur significant costs to design and construct these improvements.

Staff Summary & Comments

Permanent and Temporary Easements for Kingsbury Run Consolidation Sewer Project

Page 3

- 7.0 ALTERNATIVES: The Authority can decline to approve the proposed easements. The NEORSD would be entitled by law to acquire the easement rights through eminent domain proceedings.
- 8.0 RECOMMENDATION: These easements were discussed at the April 1, 2025 Audit, Safety Compliance and Real Estate Committee meeting and recommended for consideration by the full Board of Trustees. It is recommended that the resolution approving these easements be adopted.
- 9.0 ATTACHMENTS:
- A. Location Map                      B. Surveys

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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General Manager, Chief Executive Officer

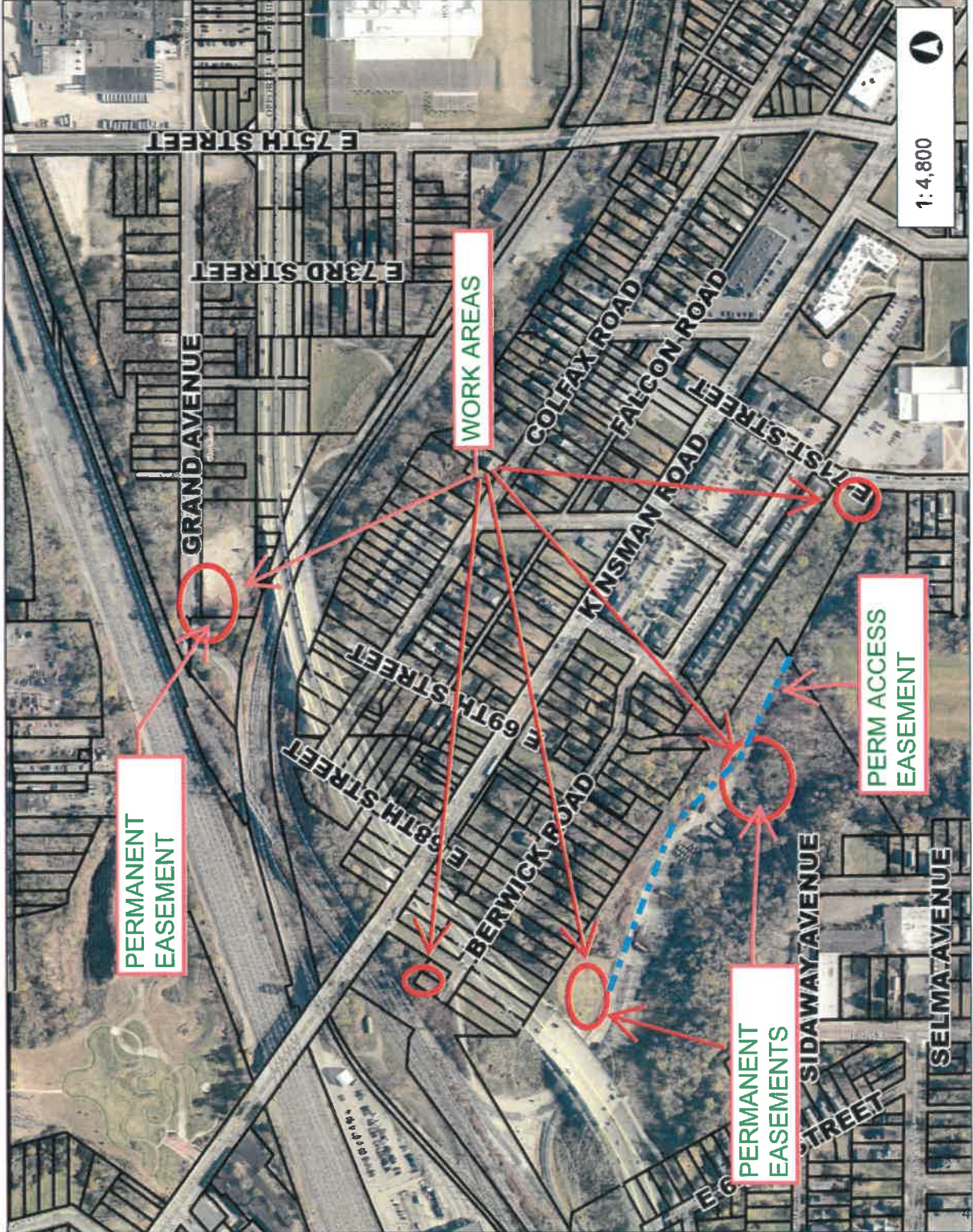
# NEORSD Kingsbury Work Sites



Date Created: 3/19/2025

## Legend

- Municipalities
- Platted Centerline
- Parcel
- Private Road

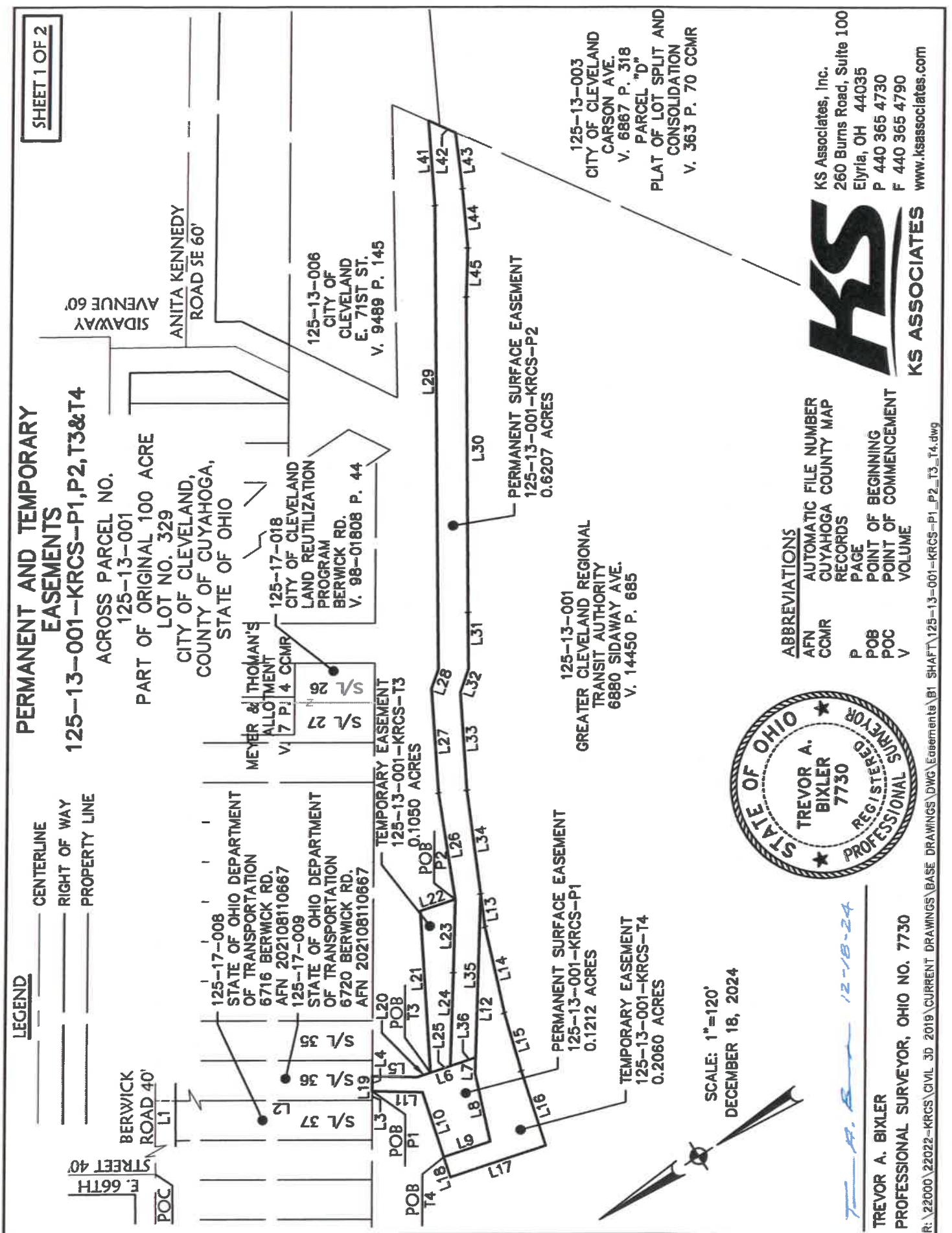


1:4,800



Projection:  
WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION



SHEET 1 OF 2

PERMANENT AND TEMPORARY EASEMENTS

125-13-001-KRCS-P1,P2,T3&T4

ACROSS PARCEL NO. 125-13-001

PART OF ORIGINAL 100 ACRE LOT NO. 329

CITY OF CLEVELAND, COUNTY OF CUYAHOGA, STATE OF OHIO

125-17-018 CITY OF CLEVELAND LAND REUTILIZATION PROGRAM BERWICK RD. V. 98-01808 P. 44

125-13-006 CITY OF CLEVELAND E. 71ST ST. V. 9489 P. 145

125-13-001 GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY 6880 SIDAWAY AVE. V. 14450 P. 685

125-13-003 CITY OF CLEVELAND CARSON AVE. V. 6867 P. 318

PARCEL "D" PLAT OF LOT SPLIT AND CONSOLIDATION V. 363 P. 70 CCMR

ABBREVIATIONS

AFN	AUTOMATIC FILE NUMBER
CCMR	CUYAHOGA COUNTY MAP RECORDS
P	PAGE
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
V	VOLUME



**KS ASSOCIATES**  
KS Associates, Inc.  
260 Burns Road, Suite 100  
Elyria, OH 44035  
P 440 365 4730  
F 440 365 4790  
www.ksassociates.com

SCALE: 1"=120'  
DECEMBER 18, 2024

TREVA A. BIXLER 12-18-24

TREVOR A. BIXLER  
PROFESSIONAL SURVEYOR, OHIO NO. 7730

LINE TABLE		
LINE	BEARING	LENGTH
L43	N64°27'44"W	56.66'
L44	N62°43'32"W	59.75'
L45	N55°39'10"W	49.30'

LINE TABLE		
LINE	BEARING	LENGTH
L20	S14°15'42"W	14.62'
L21	S61°03'13"E	163.12'
L22	S14°15'42"W	36.59'
L23	N56°10'10"W	73.71'
L24	N55°41'56"W	94.04'
L25	N14°15'42"E	21.03'
L26	S66°24'09"E	108.42'
L27	S61°21'34"E	105.51'
L28	S38°13'27"E	20.36'
L29	S57°57'40"E	465.89'
L30	N57°53'14"W	316.75'
L31	N58°04'41"W	56.82'
L32	N38°13'27"W	24.75'
L33	N61°21'34"W	98.75'
L34	N65°03'02"W	105.30'
L35	N55°48'34"W	164.99'
L36	N14°15'42"E	26.59'
L41	S61°54'52"E	85.42'
L42	S56°41'48"W	29.81'

LINE TABLE		
LINE	BEARING	LENGTH
L1	S57°11'21"E	222.03'
L2	S32°48'39"W	220.00'
L3	S57°11'21"E	9.06'
L4	S57°11'21"E	15.00'
L5	S33°51'09"W	45.24'
L6	S14°15'42"W	61.43'
L7	N55°48'34"W	15.70'
L8	N69°45'47"W	70.74'
L9	N14°29'43"E	49.02'
L10	S75°31'55"E	68.97'
L11	N33°54'02"E	50.26'
L12	S55°48'34"E	180.70'
L13	N65°03'02"W	33.78'
L14	N70°10'35"W	88.82'
L15	N73°45'26"W	60.94'
L16	N75°29'52"W	78.96'
L17	N14°15'26"E	100.74'
L18	S75°31'55"E	21.43'
L19	S57°11'21"E	24.06'

**LEGEND**

CENTERLINE  
RIGHT OF WAY  
PROPERTY LINE

SHEET 1 OF 2

E. 66TH STREET 40'

BERWICK ROAD 40'

**PERMANENT AND TEMPORARY EASEMENTS**

125-13-001-KRCS-P3,P4,T1&T2

ACROSS PARCEL NO. 125-13-001

PART OF ORIGINAL 100 ACRE LOT NO. 329

CITY OF CLEVELAND, COUNTY OF CUYAHOGA, STATE OF OHIO

MEYER & THOMAN'S ALLOTMENT V. 7 P. 4 CCMR

125-17-018 CITY OF CLEVELAND LAND REUTILIZATION PROGRAM BERWICK RD. V. 98-01808 P. 44

125-13-006 CITY OF CLEVELAND E. 71ST ST. V. 9489 P. 145

SIDAWAY AVENUE 60' ANITA KENNEDY ROAD SE 60'

125-13-001 GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY 6880 SIDAWAY AVE. V. 14450 P. 685

TEMPORARY EASEMENT 125-13-001-KRCS-T2 0.1333 ACRES

125-13-003 CITY OF CLEVELAND CARSON AVE. V. 6867 P. 318

PLAT OF LOT SPLIT AND CONSOLIDATION V. 363 P. 70 CCMR

PERMANENT SUBTERRANEAN EASEMENT 125-13-001-KRCS-P3 0.0657 ACRES LOWER ELEVATION=546.00 UPPER ELEVATION=584.00

KS Associates, Inc. 260 Burns Road, Suite 100 Elyria, OH 44035 P 440 365 4730 F 440 365 4790 www.ksassociates.com



KS ASSOCIATES

**ABBREVIATIONS**  
AFN AUTOMATIC FILE NUMBER  
CCMR CUYAHOGA COUNTY MAP RECORDS  
P PAGE  
POB POINT OF BEGINNING  
POC POINT OF COMMENCEMENT  
V VOLUME



SCALE: 1"=120'  
DECEMBER 18, 2024

12-18-24

TREVOR A. BIXLER  
PROFESSIONAL SURVEYOR, OHIO NO. 7730

LINE TABLE		
LINE	BEARING	LENGTH
L20	S02°18'03"W	129.77'
L21	S56°41'48"W	24.60'
L22	N02°18'03"E	156.45'
L23	S42°55'25"W	132.62'
L24	N47°04'35"W	115.25'
L25	N37°10'45"E	108.31'
L26	N57°57'40"W	205.52'
L27	N32°02'49"E	169.38'
L28	S57°53'14"E	141.47'
L29	S33°49'46"E	72.49'
L30	N57°57'40"W	46.13'

LINE TABLE		
LINE	BEARING	LENGTH
L1	S32°02'25"W	50.75'
L2	S58°55'13"W	59.48'
L3	S58°55'13"W	165.59'
L4	S33°49'46"E	74.44'
L5	S57°53'14"E	126.22'
L6	S32°06'46"W	97.62'
L7	N55°59'04"W	23.51'
L8	S32°02'20"W	126.28'
L9	N57°57'40"W	50.28'
L10	N32°18'06"E	59.55'
L11	N57°54'02"W	35.43'
L12	N32°00'48"E	134.09'
L13	N33°49'46"W	302.73'
L14	S57°11'21"E	18.95'
L15	N32°48'39"E	13.60'
L16	S33°49'46"E	188.60'
L17	S55°39'10"E	49.30'
L18	S42°55'25"W	169.44'
L19	N02°18'03"E	82.42'

RESOLUTION NO. 2025-51

GRANTING PERMANENT AND TEMPORARY EASEMENTS FOR  
THE CONSTRUCTION, OPERATION AND MAINTENANCE OF  
SEWER INFRASTRUCTURE (KINGSBURY RUN  
CONSOLIDATION SEWER PROJECT)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") owns a parcel of land located in and around its Kingsbury Yard in the City of Cleveland, identified by Permanent Parcel Number 125-13-001 ("Kingsbury Property"); and

WHEREAS, the Authority owns a parcel of land adjacent to the Kingsbury Property located in the vicinity of East 67<sup>th</sup> Street and Berwick Avenue in the City of Cleveland, identified by Permanent Parcel Number 124-21-007; and

WHEREAS, the Authority owns two parcels of land located at the foot of Grand Avenue in the City of Cleveland, identified by Permanent Parcel Numbers 124-22-009 and 124-23-010; and

WHEREAS, the Northeast Ohio Regional Sewer District ("NEORSRD") has initiated the Kingsbury Run Consolidation Sewer Project ("KRCS Project") to construct new sewer lines, new relief sewers, and new and rehabilitated flow regulator structures in an area that includes the land set forth above; and

WHEREAS, NEORSRD has requested that the Authority grant seven permanent and temporary surface and subsurface easements across and under the aforementioned property for the purpose of constructing, operating, and maintaining access roads, sewer lines, relief sewers, and flow regulator structures for the KRCS Project; and

WHEREAS, three of the easements requested by NEORSRD require authorization from the Board of Trustees; and

WHEREAS, the Authority has negotiated acceptable terms and conditions governing the easements, compensation of \$83,235.00 for the three easements requiring authorization of the Board of Trustees, and a total compensation of \$93,544.00 for all seven easements requested by NEORSRD; and

WHEREAS, the proposed consideration for the easements is reasonable and consistent with the appraisals of the property provided by NEORSRD; and

WHEREAS, the grant of the proposed easements is consistent with the Authority's real estate policies.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager, Chief Executive Officer is hereby authorized to grant a permanent non-exclusive access easement across Permanent Parcel Number 125-13-001 to the NEORSRD for constructing and maintaining an access road for the KRCS Project, identified as easement "P2" on the Survey of Permanent and Temporary Easements dated December 18, 2024, for the price of \$22,025.00.

Section 2. That the General Manager, Chief Executive Officer is hereby authorized to grant a permanent sewer easement in, upon, over and under Permanent Parcel Number 125-13-001 to the NEORSD for constructing, operating and maintaining public sanitary sewers and appurtenances for the KCRS Project, identified as easements "P1" and "P4" on the Survey of Permanent and Temporary Easements dated December 18, 2024, for the price of \$36,410.00.

Section 3. That the General Manager, Chief Executive Officer is hereby authorized to grant a temporary easement for construction access and materials storage across Permanent Parcel Number 125-13-001 for a term of three and one-half (3.5) years to the NEORSD for the KCRS Project, identified as easements "T1", "T2", "T3", and "T4" on the Survey of Permanent and Temporary Easements dated December 18, 2024, for the price of \$24,800.00.

Section 4. That the General Manager, Chief Executive Officer is hereby authorized to execute all documents required to grant the easements authorized herein to NEORSD and to allow access to the property.

Section 5. That the funds received for granting the easements authorized herein will be deposited in the GCRTA General Fund.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 15, 2025

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer

RESOLUTION NO. 2025-52

AUTHORIZING A SALARY ADJUSTMENT FOR INDIA L. BIRDSONG  
TERRY, GENERAL MANAGER, CHIEF EXECUTIVE OFFICER FOR  
THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY

WHEREAS, pursuant to Resolution No. 2023-47, adopted on July 25, 2023 by the Board of Trustees ("Board") of the Greater Cleveland Regional Transit Authority ("Authority"), the Authority entered into an Amended and Restated Employment Agreement ("Amended Agreement") with India L. Birdsong Terry, General Manager, Chief Executive Officer, authorizing an extension of the previous contract term and establishing a new term effective January 1, 2023 and expiring December 31, 2027; and

WHEREAS, pursuant to Section 2: Regular Salary and Section 7: Performance Review and Bonus of the Amended Agreement, the Authority's Board is responsible for completing an annual performance evaluation for India L. Birdsong Terry, General Manager, Chief Executive Officer and authorizing any applicable merit increase and performance bonus, based on annual performance objectives; and

WHEREAS, in March 2025, the Board conducted an evaluation of the job performance of India L. Birdsong Terry, General Manager, Chief Executive Officer and based on that evaluation, has determined that a salary adjustment and performance bonus are warranted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the annual base salary for India L. Birdsong Terry, General Manager, Chief Executive Officer for the Greater Cleveland Regional Transit Authority, shall be increased from \$335,000.00 to an annual base salary of \$348,400.00.

Section 2. That the increased annual base salary for India L. Birdsong Terry shall be effective the pay period beginning April 13, 2025, and retroactive to January 1, 2025.

Section 3. That upon adoption of this resolution, India L. Birdsong Terry, General Manager, Chief Executive Officer, shall be entitled to a performance bonus for 2024, in the amount of \$28,475.00. The performance bonus shall not be added to the annual base salary for this position.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: April 15, 2025

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND  
FOR THE PERIOD ENDED MARCH 31, 2025

	CURRENT MONTH				YEAR TO DATE			
	BUDGET	ACTUAL	VARIANCE	%VARIANCE	BUDGET	ACTUAL	VARIANCE	%VARIANCE
PASSENGER FARES:								
CASH FARES	\$ 777,600	\$ 689,547	\$ (88,054)	(11.32%)	\$ 2,332,799	\$ 1,956,057	\$ (376,742)	-16.15%
PASS/TICKET SALES	619,739	522,988	(96,745)	(15.61%)	1,859,199	1,618,431	(240,768)	-12.95%
STUDENT FARECARDS	265,067	35,918	(229,148)	(86.45%)	795,200	378,483	(416,717)	-52.41%
U-PASS	936,267	1,007,985	671,698	199.75%	1,008,800	1,007,965	(835)	-0.08%
MOBILE TICKETING	668,000	660,150	(7,850)	(1.18%)	2,003,999	2,052,960	48,961	2.44%
TOTAL PASSENGER FARES	2,666,667	2,916,588	249,901	9.37%	7,999,997	7,013,876	(986,121)	-12.39%
SALES & USE TAX REVENUE:								
SALES & USE TAX	22,291,667	26,635,353	4,343,686	19.49%	66,874,997	69,020,329	2,145,332	3.21%
TOTAL OPERATING SUBSIDIES	22,291,667	26,635,353	4,343,686	19.49%	66,874,997	69,020,329	2,145,332	3.21%
OTHER REVENUE:								
ADVERTISING/CONCESSIONS/COMMISSIONS	171,833	239,804	61,971	36.06%	515,503	334,568	(180,935)	-35.10%
NAMING RIGHTS/LESS COMMISSIONS	21,000	-	(21,000)	-	200,429	175,000	(25,429)	-12.69%
RENTAL INCOME	26,411	12,535	(13,876)	(52.54%)	79,233	65,435	(13,798)	-17.41%
INTEREST INCOME	83,393	71,516	(11,817)	(14.18%)	250,003	246,191	(3,812)	-1.52%
OTHER	98,589	34,613	(63,976)	(64.89%)	295,767	79,447	(216,320)	-73.14%
TOTAL OTHER REVENUE	401,166	352,469	(48,697)	(95.55%)	1,340,935	900,641	(440,294)	-32.83%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:								
FUEL/CNG/PROPANE TAX REFUNDS	333,333	463,500	130,167	39.05%	1,000,003	512,402	(487,601)	-48.76%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	-	328,525	328,525	-	-	496,674	496,674	-
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	4,453,480	4,453,480	-	200,000	4,453,480	4,253,480	2126.74%
FEDERAL OPERATING ASSISTANCE	-	-	-	-	-	-	-	-
MISCELLANEOUS RECEIPTS	-	68,535	68,535	-	-	305,709	305,709	-
TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	333,333	5,314,040	4,980,707	1494.21%	1,200,003	5,768,264	4,568,261	380.69%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 25,692,833	\$ 35,218,430	\$ 9,525,597	37.07%	\$ 77,415,932	\$ 82,703,110	\$ 5,287,178	6.83%



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND  
FOR THE PERIOD ENDED MARCH 31, 2025 AND MARCH 31, 2024

	CURRENT MONTH			YEAR TO DATE			
	March 2025	March 2024		2025	2024	CHANGE	% CHANGE
		2025	2024				
<b>PASSENGER FARES:</b>							
CASH FARES	\$ 689,547	\$ 776,114	\$ (86,567)	\$ 1,956,057	\$ 2,258,822	\$ (302,765)	(13.40%)
PASS/TICKET SALES	522,988	792,565	(269,577)	1,618,431	1,957,370	(338,939)	(17.32%)
STUDENT FARECARDS	95,918	186,824	(150,906)	378,463	399,749	(21,286)	(5.32%)
U-PASS	1,007,965	232,860	775,105	1,007,965	1,475,966	(468,001)	(31.71%)
MOBILE TICKETING	660,150	632,214	27,936	3,052,960	1,839,255	213,705	11.62%
<b>TOTAL PASSENGER FARES</b>	<b>2,916,568</b>	<b>2,620,577</b>	<b>295,991</b>	<b>7,013,876</b>	<b>7,931,162</b>	<b>(917,286)</b>	<b>(11.57%)</b>
<b>SALES AND USE TAX REVENUE:</b>							
SALES & USE TAX	26,635,353	25,769,593	865,760	69,020,329	68,553,928	466,401	0.68%
<b>TOTAL OPERATING SUBSIDIES</b>	<b>26,635,353</b>	<b>25,769,593</b>	<b>865,760</b>	<b>69,020,329</b>	<b>68,553,928</b>	<b>466,401</b>	<b>0.68%</b>
<b>OTHER REVENUE:</b>							
ADVERTISING/CONCESSIONS/COMMISSIONS	233,804	206,064	27,740	334,568	361,144	(26,576)	(7.38%)
NAMING RIGHTS LESS COMMISSIONS	-	87,500	(87,500)	175,000	175,000	-	0.00%
RENTAL INCOME	12,535	20,142	(7,607)	65,435	108,047	(42,612)	(39.44%)
INTEREST INCOME	71,516	81,911	(10,395)	246,191	240,202	5,989	2.49%
OTHER	34,613	14,478	20,135	79,447	74,405	5,042	6.78%
<b>TOTAL OTHER REVENUE</b>	<b>352,469</b>	<b>410,095</b>	<b>(57,626)</b>	<b>900,641</b>	<b>958,798</b>	<b>(58,157)</b>	<b>(6.07%)</b>
<b>REIMBURSEMENTS AND OTHER SOURCES OF CASH:</b>							
FUEL/CNG/PROPANE TAX REFUNDS	469,500	23,534	439,966	512,402	566,287	(53,885)	(9.52%)
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	328,525	513	328,012	496,674	879,987	(383,313)	(43.56%)
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	4,453,480	-	4,453,480	4,453,480	625,336	3,828,144	612.17%
FEDERAL OPERATING ASSISTANCE	-	-	-	-	-	-	0.00%
MISCELLANEOUS RECEIPTS	68,535	72,114	(3,579)	305,709	309,660	(3,951)	(1.28%)
<b>TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH</b>	<b>5,314,040</b>	<b>96,161</b>	<b>5,217,879</b>	<b>5,768,264</b>	<b>2,381,270</b>	<b>3,386,994</b>	<b>142.23%</b>
<b>TOTAL CASH RECEIVED - GENERAL FUND</b>	<b>\$ 35,218,430</b>	<b>\$ 28,896,426</b>	<b>\$ 6,322,004</b>	<b>\$ 82,703,110</b>	<b>\$ 79,825,158</b>	<b>\$ 2,877,952</b>	<b>3.61%</b>
							<b>100.00%</b>



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

DATE: April 9, 2025  
TO: Distribution  
FROM: Carolyn Young, Director of Grants Management & Treasury  
RE: Treasury Reports for March 2025

Please find attached the following monthly treasury reports:

1. Report on Investment Earnings
2. Inventory of Treasury Investments and Accrued Interest
3. Debt Service Schedule and Status of Bond Retirement Fund
4. Composition of Investment Portfolio
5. Summary of Investment Performance
6. Banking and Financial Relationships

The month of March began with cash and investment balance of \$361.1 million. Sales tax revenue in the amount of \$26.6 million was received in March. The month closed with a cash and investment balance of \$363.4 million. The Authority's average investment balance for the month was \$369.5 million, compared to \$385.5 million in March 2024.

The Authority's average yield on investments was 4.06% during the month of March.

The average yield on the portfolio year to date is 4.07%, which is 0.09 basis points below the performance standard yield of 4.16% and 0.34 basis points below the money market average yield of 4.41%. The following table summarizes key economic indicators reported in February 2025 /March 2025:

<u>Economic Indicator</u>	<u>Period</u>	<u>Previous Report Actual/Revised</u>	<u>Current Report Actual</u>
Consumer Price Index	February	2.8	2.8 All items increased
Consumer Confidence	March	92.9	7.2-point decline in Consumers' confidence
Leading Economic Indicators *	February	101.1	0.3% decline in LEI, Overall, 1.0% decline in the six-month period
Unemployment Rate	March	4.2	0.1-point increase compared to February

\*March 2025 CPI, LEI information has not been reported

DISTRIBUTION: Birdsong-Terry, Gautam, Togher, Sutula, Young, Lyons, So, Hodges

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
REPORT ON INVESTMENT EARNINGS (CASH BASIS)  
AS OF MARCH 31, 2025**

<b>BOND RETIREMENT FUND</b>	
HUNTINGTON MONEY MARKET	\$ 7,698.67
TOTAL MARCH	\$ 7,698.67
2025 YEAR TO DATE	\$ 18,067.12
2024 YEAR TO DATE	\$ 21,541.48
<b>GENERAL FUND</b>	
HUNTINGTON-SALES TAX ACCOUNT	\$ 4,039.79
STAROHIO	37,180.74
KEY BANK SWEEP ACCOUNT	11,727.50
PNC CUSTODY ACCOUNT	15,095.22
MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT	158.36
TOTAL MARCH	\$ 68,201.61
2025 YEAR TO DATE	\$ 450,653.77
2024 YEAR TO DATE	\$ 238,717.86
<b>INSURANCE FUND</b>	
STAROHIO	\$ 26,703.22
TOTAL MARCH	\$ 26,703.22
2025 YEAR TO DATE	\$ 77,811.55
2024 YEAR TO DATE	\$ 97,917.19
<b>LAW ENFORCEMENT FUND</b>	
KEY BANK SWEEP ACCOUNT	\$ 211.29
STAROHIO	291.57
TOTAL MARCH	\$ 502.86
2025 YEAR TO DATE	\$ 1,457.49
2024 YEAR TO DATE	\$ 1,357.48
<b>LOCAL MATCH FUND</b>	
STAROHIO-LOCAL MATCH	\$ 223,639.63
KEY BANK SWEEP ACCOUNT	1,066.83
PNC CUSTODY ACCOUNT	212,769.43
FHLB	154,250.00
TOTAL MARCH	\$ 591,725.89
2025 YEAR TO DATE	\$ 1,708,244.22
2024 YEAR TO DATE	\$ 1,618,012.04
<b>PENSION FUND</b>	
STAROHIO	\$ 5,578.18
KEY BANK SWEEP ACCOUNT	3.71
TOTAL MARCH	\$ 5,581.89
2025 YEAR TO DATE	\$ 16,267.11
2024 YEAR TO DATE	\$ 19,110.79
<b>EMPLOYEE ACTIVITY ACCOUNT</b>	
KEY BANK MONEY MARKET	\$ 463.60
TOTAL MARCH	\$ 463.60
2025 YEAR TO DATE	\$ 1,331.43
2024 YEAR TO DATE	\$ 1,484.24
<b>RTA CAPITAL FUND</b>	
KEY BANK SWEEP ACCOUNT	\$ 13,129.80
PNC CUSTODY ACCOUNT	7,860.25
TOTAL MARCH	\$ 20,990.05
2025 YEAR TO DATE	\$ 56,482.08
2024 YEAR TO DATE	\$ 40,147.77

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
REPORT ON INVESTMENT EARNINGS (CASH BASIS)  
AS OF MARCH 31, 2025**

<b>RESERVE FUND</b>	
STAROHIO	\$ 179,272.71
PNC CUSTODY ACCOUNT	297,295.74
KEY BANK SWEEP ACCOUNT	5,241.61
TOTAL MARCH	<u>\$ 481,810.06</u>
2025 YEAR TO DATE	\$ 1,160,574.38
2024 YEAR TO DATE	\$ 1,615,841.15
<b>TOTAL ALL FUNDS</b>	
MARCH 2025	\$ 1,203,677.85
2025 YEAR TO DATE	\$ 3,490,889.15
2024 YEAR TO DATE	\$ 3,654,130.00

	<u>MARCH</u>	<u>2025 YEAR TO DATE</u>
INTEREST RECEIVED (CASH BASIS)	\$ 1,203,677.85	\$ 3,490,889.15
ACCRUED INTEREST:		
BEGINNING:	(588,184.43)	(458,951.39)
ENDING	550,450.96	550,450.96
TOTAL INTEREST INCOME EARNED	<u>\$ 1,165,944.38</u>	<u>\$ 3,582,388.72</u>
AVERAGE INVESTMENT BALANCE (COST BASIS):	\$ 367,862,225	\$ 369,515,487
AVERAGE YIELD ON INVESTMENTS:	4.06%	4.07%

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
INVENTORY OF TREASURY INVESTMENTS  
AS OF MARCH 31, 2025

3/31/2025

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
<b>BOND RETIREMENT FUND</b>									
<b>TOTAL BOND RETIREMENT FUND</b>	3/31/2025	4/1/2025	MONEY MARKET	HUNTINGTON BANK	1	\$ 3,888,042	\$ -	1	4.00%
						\$ 3,888,042	\$ -		4.00%
<b>GENERAL FUND</b>									
	3/31/2025	4/1/2025	MERCHANT ACCT-KEY MMKT	KEY BANK	1	\$ 163,824	\$ -	1	1.56%
	4/22/2025	4/22/2025	FHLB	STIFEL NICOLAUS	1096	3,000,000	15,932	22	1.21%
	3/31/2025	4/1/2025	STAR OHIO	STATE OF OHIO	1	18,889,219	-	1	4.46%
	3/31/2025	4/1/2025	EMPLOYEE ACTIVITY FUND	KEY BANK	1	355,256	-	1	1.56%
	3/31/2025	4/1/2025	PNC CUSTODY ACCOUNT	PNC BANK	1	3,647,491	-	1	4.39%
	3/31/2025	4/1/2025	SALES TAX ACCOUNT	HUNTINGTON BANK	1	139,553	-	1	4.00%
	3/31/2025	4/1/2025	KEY ECR	KEY BANK	1	3,178,868	-	1	1.56%
<b>TOTAL GENERAL FUND</b>						\$ 29,384,211	\$ 15,932		3.75%
<b>INSURANCE FUND</b>									
	3/31/2025	4/1/2025	STAR OHIO	STATE OF OHIO	1	\$ 7,072,183	\$ -	1	4.46%
	3/31/2025	4/1/2025	KEY ECR	KEY BANK	1	10,870	-	1	0.00%
<b>TOTAL INSURANCE FUND</b>						\$ 7,083,053	\$ -		4.46%
<b>LAW ENFORCEMENT FUND</b>									
	3/31/2025	4/1/2025	KEY ECR	KEY BANK-SWEEP	1	\$ 232,835	\$ -	1	1.56%
	3/31/2025	4/1/2025	STAR OHIO	STATE OF OHIO	1	77,219	-	1	4.46%
<b>TOTAL LAW ENFORCEMENT FUND</b>						\$ 310,054	\$ -		2.50%
<b>LOCAL MATCH FUND</b>									
	3/31/2025	4/1/2025	LOCAL MATCH-STAR OHIO	STATE OF OHIO	1	\$ 58,951,248	\$ -	1	4.46%
	5/24/2022	5/12/2025	FHLB	STIFEL NICOLAUS	1084	9,997,110	117,683	42	3.07%
	6/27/2022	6/27/2025	FHLB	STIFEL NICOLAUS	1096	15,000,000	129,813	359	3.35%
	8/30/2022	8/28/2025	FHLB	STIFEL NICOLAUS	1084	15,000,000	53,600	150	4.02%
	3/31/2025	4/1/2025	PNC CUSTODY ACCOUNT	PNC BANK	1	59,444,861	-	1	4.39%
	3/31/2025	4/1/2025	LOCAL MATCH-KEY ECR	KEY BANK-SWEEP	1	934,082	-	1	1.56%
	3/31/2025	4/1/2025	GRANT-ECR	KEY BANK	1	259,155	-	1	0.00%
	3/31/2025	4/1/2025	CATCH BASIN-KEY ECR	KEY BANK	1	105,378	-	1	1.56%
<b>TOTAL LOCAL MATCH FUND</b>						\$ 167,891,864	\$ 301,096		4.17%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
INVENTORY OF TREASURY INVESTMENTS  
AS OF MARCH 31, 2025**

3/31/2025

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
PENSION FUND									
	3/31/2025	4/1/2025	KEY ECR	KEY BANK	1	\$ 2,332	\$ -	1	1.56%
	3/31/2025	4/1/2025	STAR OHIO	STATE OF OHIO	1	1,477,347	-	1	4.46%
<b>TOTAL PENSION FUND</b>						<b>\$ 1,479,679</b>	<b>\$ -</b>		<b>4.46%</b>
RTA CAPITAL FUND									
	3/31/2025	4/1/2025	KEY ECR	KEY BANK	1	\$ 9,884,188	\$ -	1	1.56%
	3/31/2025	4/1/2025	PNC CUSTODY ACCOUNT	PNC BANK	1	1,850,000	-	1	4.39%
	6/27/2022	6/27/2025	FHLB	STIFEL NICOLAUS	1098	8,167,887	70,878	362	3.35%
<b>TOTAL RTA CAPITAL FUND</b>						<b>\$ 19,702,075</b>	<b>\$ 70,878</b>		<b>2.57%</b>
RESERVE FUND									
	4/14/2022	4/14/2025	FHLB	STIFEL NICOLAUS	1098	\$ 5,000,000	80,887	14	2.64%
	6/30/2022	6/30/2025	FHLB	STIFEL NICOLAUS	1098	5,000,000	44,000	365	3.52%
	5/23/2022	5/23/2025	FHLB from GF	STIFEL NICOLAUS	1098	5,000,000	57,679	53	3.27%
	3/31/2025	4/1/2025	PNC CUSTODY ACCOUNT	PNC BANK	1	75,994,785	-	1	4.39%
	3/31/2025	4/1/2025	KEY ECR	KEY BANK	1	5,453,415	-	1	1.56%
	3/31/2025	4/1/2025	STAR OHIO	STATE OF OHIO	1	47,478,604	-	1	4.46%
<b>TOTAL RESERVE FUND</b>						<b>\$ 143,928,804</b>	<b>\$ 182,546</b>		<b>4.19%</b>
<b>GRAND TOTAL ALL FUNDS</b>						<b>\$ 383,427,550</b>	<b>\$ 580,451</b>	<b>45</b>	<b>4.06%</b>

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY**  
**DEBT SERVICE SCHEDULE AND STATUS**  
**AS OF MARCH 31, 2025**

Bonds	Final Maturity Date	Total Principal Outstanding 12/31/2024	Interest Payable/ 6/1/2025	Principal Payable/ 6/1/2025	Debt Service Requirement/ 6/1/2025	Interest Payable/ 12/1/2025	Principal Payable/ 12/1/2025	Debt Service Requirement/ 12/1/2025	Total Debt Requirement 2025
Series 2014A-Sales Tax Rev.	Dec. 2025	\$ 1,740,000	\$ 43,500	\$ -	\$ 43,500	\$ 43,500	\$ 1,740,000	\$ 1,783,500	\$ 1,827,000
Series 2015-Sales Tax Rev.		8,350,000	208,750	-	208,750	208,750	4,075,000	4,283,750	4,492,500
Series 2016-Sales Tax Rev.	Dec. 2027	4,345,000	108,625	-	108,625	108,625	1,380,000	1,488,625	1,597,250
Series 2019-Sales Tax Rev.	Dec. 2030	7,875,000	198,875	-	198,875	198,875	1,160,000	1,358,875	1,553,750
<b>Total Bonds</b>		<b>\$ 22,310,000</b>	<b>\$ 557,750</b>	<b>\$ -</b>	<b>\$ 557,750</b>	<b>\$ 557,750</b>	<b>\$ 8,355,000</b>	<b>\$ 8,912,750</b>	<b>\$ 9,470,500</b>

**Bond Retirement**

\$3,888,042

Current Balance (Set Aside for 2025)

Monthly Set Aside Required

\$860,955

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
SUMMARY OF INVESTMENT PERFORMANCE  
YEAR TO DATE THROUGH MARCH 31, 2025

MONTH	2025				2024					
	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MONEYMKT YIELD #	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MONEYMKT YIELD #
JANUARY	\$ 370,860,178	\$ 1,185,286	4.09%	4.16%	4.49%	\$ 385,508,048	\$ 1,735,498	4.39%	5.36%	5.22%
FEBRUARY	\$ 369,824,059	\$ 1,231,179	4.08%	4.16%	4.40%	380,226,311	1,215,231	4.43%	5.32%	5.16%
MARCH	\$ 367,862,225	\$ 1,165,944	4.08%	4.16%	4.38%	385,500,813	1,349,459	4.50%	5.33%	5.12%
APRIL						392,386,644	1,398,057	4.57%	5.42%	5.21%
MAY						380,148,184	1,428,995	4.48%	5.42%	5.21%
JUNE						379,341,823	1,117,872	4.44%	5.33%	4.88%
JULY						385,760,857	1,395,601	4.45%	5.14%	4.88%
AUGUST						382,269,871	1,368,567	4.56%	4.89%	4.88%
SEPTEMBER						376,988,299	1,414,144	4.55%	4.38%	4.52%
OCTOBER						374,899,152	1,086,953	4.38%	4.43%	4.44%
NOVEMBER						370,321,341	1,180,465	4.34%	4.42%	4.05%
DECEMBER						370,555,288	1,185,650	4.09%	4.13%	4.10%
YEAR TO DATE	\$369,515,487	\$ 3,582,389	4.07%	4.16%	4.41%	\$ 380,392,595	\$ 15,872,491	4.43%	4.98%	4.81%
RTA AVERAGE YIELDS OVER (UNDER) INDEX				-0.09%	-0.34%				-0.53%	-0.37%

# Moving average coupon equivalent yields for 6 month Treasury Bills,

# Market Yield equals US Treasury Money Fund 7 Day Yield

**COMPOSITION OF INVESTMENT PORTFOLIO**  
**AS MARCH 31, 2025**

**Instrument:**  
 Money Market Account  
 Key Bank Sweep Account  
 Star Ohio  
 Earnings Credit Rate Account  
 U.S. Government Securities  
**Total Investment Portfolio**

PRINCIPAL	FACE AMOUNT	PERCENT OF TOTAL	AVERAGE YIELD	AVERAGE MATURITY
\$ 145,108,556	\$ 145,108,556	39.93%	4.38%	1
1,166,917	1,166,917	0.32%	1.56%	1
131,926,819	131,926,819	36.30%	4.46%	1
19,060,292	19,060,292	5.24%	1.56%	1
66,164,997	66,190,000	18.21%	3.32%	171
<b>\$ 363,427,580</b>	<b>\$ 363,452,583</b>	<b>100.00%</b>	<b>4.06%</b>	<b>45</b>

**Greater Cleveland Regional Transit Authority**  
**Banking and Financial Relationships**  
**As of March 31, 2025**

<b>Bank/Financial Institution</b>	<b>Nature of relationship</b>
Key Bank	Main banking services
PNC Bank	Custodial Account and Credit card
Fifth Third	Escrow Account
Huntington Bank	Bond Retirement and Sales Tax Account Underwriter STAR Ohio-Investments
Bank of New York Mellon	Bond Registrar
BMO Harris Bank	Fuel Hedge

**NOTE:**

This information is being provided for applicable individuals to be in compliance with:

- Ohio Revised Code Sections 102.03(D) and (E)
- Ohio Ethics Commission Informal Opinion Number 2003-INF-0224-1
- Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020
- Ohio Ethics Commission Staff Advisory Opinion Number 2011-08
- Ohio Ethics Commission Staff Advisory Opinion to R. Brent Minney dated March 27, 2012

Please refer to Chapter 656 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority (Travel Policy), Administrative Procedure 024 and Board of Trustees Resolution No. 2020-80 for additional information.