



Greater Cleveland  
Regional Transit Authority

1240 West 6th Street  
Cleveland, Ohio 44113-1302  
Phone: 216-566-5100  
riderta.com

## MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, December 17, 2024** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page [www.RideRTA.com/board](http://www.RideRTA.com/board) via the meeting date for staff and members of the public. Members of the public may attend in person.

The meeting package will be posted on RTA's website at ([www.riderta.com/board](http://www.riderta.com/board)), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. Board of Trustees Meeting – agenda attached

A handwritten signature in black ink, appearing to read 'India L. Birdsong Terry'.

India L. Birdsong Terry  
General Manager, Chief Executive Officer

IBT:tab  
Attachment

**Scan this QR code to access the meeting schedule, live streams and meeting materials.**





## AGENDA

RTA Board of Trustees Meeting

Tuesday, December 17, 2024

9:00 a.m.

1. Call to order
2. Roll Call
3. Certification regarding notice of meeting
4. Approval of minutes:
  - a. November 19, 2024 Board Meeting
  - b. December 3, 2024 Special Board Meeting
5. Public comments (2 minutes) on **Agenda and Non-Agenda items:**  
***Please state your name and city of residence***
  - a. In person
  - b. Phone: 440-276-4600
  - c. Web form (1 comment limit) Comments will be forwarded to Board and staff
6. Board Governance Committee report
7. Operational Planning & Infrastructure Committee report
  - Chair: Ms. Lauren R. Welch
8. Organizational, Services & Performance Monitoring Committee report
  - Chair: Mayor Anthony D. Biasiotta
9. Audit, Safety Compliance and Real Estate Committee report
  - Chair: Mayor Paul A. Koomar
10. External and Stakeholder Relations and Advocacy Committee report
  - Chair: Rev. Charles P. Lucas
11. Civilian Oversight Committee (COC)
  - Board Liaison: Ms. Lauren R. Welch
12. Community Advisory Committee (CAC)
  - Board Liaison: Ms. Deidre McPherson
13. Ad Hoc Committee reports:
  - Ad Hoc Paratransit Committee – President Charles P. Lucas, Chair
  - Ad Hoc Technology Committee – Mr. Jeffrey W. Sleasman, Chair
14. Introduction of new employees and announcement of promotions

15. Executive Session Requested – To review the negotiations concerning the compensation/terms and conditions of employment for GCRTA's (union) employees.
16. Introduction of resolutions:
  - A. 2024-94 - Authorizing Contract No. 2024-100 with Burns Engineering, Inc. for Project 19.88 – Engineering Services for Light Rail Fiber Optic Design in an amount not to exceed \$1,026,609.82, (RTA Development Fund, Engineering & Project Development Department budget)
  - B. 2024-95 - Authorizing Contract No. 2024-104 with Computer Aid, Inc. for robotic process automation software in an amount not to exceed \$290,139.87.00 for a three-year period (General Fund, Management Information Services Department budget)
  - C. 2024-96 - Authorizing Contract No. 2024-117 with Reworld Tron Corporation to provide hazardous and non-hazardous waste services in an amount not to exceed \$746,640.00 for a period of three years and in amounts not to exceed \$264,940.00 and \$279,920.00 for each option year, respectively, for a total five-year contract amount not to exceed \$1,291,500.00 (General Fund, Safety Department budget)
  - D. 2024-97 - Authorizing Contract No. 2024-121 with WSP USA, Inc. to provide additional engineering services for Project 23V4 engineering services for the reconstruction of Shaker Junction and Shaker Square grade crossings in an amount not to exceed \$155,044.25 (RTA Development Fund, Engineering & Project Development Department budget)
  - E. 2024-98 - Authorizing Contract No. 2024-151 with RGT Services LLC dba the Fowler Company for E. 55<sup>th</sup> (Substation 11) rectifier transformer replacement in an amount not to exceed \$697,320.00 (RTA Development Fund, Engineering & Project Development Department budget)
  - F. 2024-99 - Authorizing Contract No. 2024-169 with Lytx, Inc. to provide driver behavior performance monitoring system services in an amount not to exceed \$184,352.00 per year for five years, for a total contract amount not to exceed \$921,760.00 (General Fund, Information Technology Department budget)
  - G. 2024-100 - Authorizing Contract No. 2024-177 with Westward Sales, Inc. to purchase external 7-1 antennas with cable sets in an amount not to exceed \$76,435.80 for 60 units and an option to purchase up to 60 additional units at an amount not to exceed \$76,435.80, for a total contract amount not to exceed \$152,871.60 (RTA Development Fund, Information Technology Department budget)

- H. 2024-101 - Authorizing Contract No. 2024-178 with Huber + Suhner, inc. to provide wi-fi antennas, access points, cabling, and a three-year support agreement in an amount not to exceed \$149,290.50 for 30 units, and an option to purchase up to 30 additional wi-fi antennas, access points, cabling, and a three-year support agreement at an amount not to exceed \$149,290.50, for a total contract amount not to exceed \$298,581.00 (RTA Development Fund, Information Technology Department budget)
- I. 2024-102 - Authorizing Contract No. 2024-181 with Malor & Company, Inc. to provide 8 port network switches in an amount not to exceed \$224,986.20 for 60 units, and an option to purchase up to 60 additional units at an amount not to exceed \$149,986.20, for a total contract amount not to exceed \$374,972.40 (RTA Development Fund, Information Technology Department budget)
- J. 2024-103 - Authorizing Contract No. 2024-189 with Transpro Consulting to provide performance management services in an amount not to exceed \$81,930.00 for a period of one year and in an amount not to exceed \$51,449.00 for one option year, for a total contract amount not to exceed \$133,379.00 (General Fund, Executive Department budget)
- K. 2024-104 - Authorizing Contract No. 2024-190 with Freshworks, Inc. to provide freshservice enterprise service management solutions for a period of one year in an amount not to exceed \$115,980.00 (General Fund, Information Technology Department budget)
- L. 2024-105 - Authorizing Contract No. 2024-207 with Trapeze Software Group, Inc., dba Vontas for Computer Aided Dispatch and Automated Vehicle Locator ("CAD/AVL") equipment and services for railcar replacement owner furnished equipment in an amount not to exceed \$704,079.00 for the base thirty car sets, and in amounts not to exceed \$378,006.00 and \$252,004.00 for two options up to an additional eighteen car sets and twelve car sets, respectively, for a total contract amount not to exceed \$1,334,089.00 (RTA Development Fund, Information Technology Department budget)
- M. 2024-106 - Authorizing Contract No. 2024-208 with Motorola Solutions, Inc. for mobile radio communications equipment for railcar owner furnished equipment and services in an amount not to exceed \$211,364.40 for the base thirty car sets, and in amounts not to exceed \$126,818.64 and \$111,527.64 for two options up to an additional eighteen car sets and twelve car sets, respectively, for a total contract amount not to exceed \$449,710.68 (RTA Development Fund, Information Technology Department budget)
- N. 2024-107 - Making appropriations for the current expenses and other expenditures for the Greater Cleveland Regional Transit Authority during Fiscal Year 2025

- O. 2024-108 - Authorizing the purchase of property insurance from Liberty Mutual and Evanston Insurance Company, through Aon Risk Services Northeast, Inc., for a period of twelve (12) months for a total contract amount not to exceed \$1,512,321.00 (General Fund, Risk Management Department budget)
- P. 2024-109 - First amendment to lease agreement for construction access to the track and platform bridges over West 117<sup>th</sup> Street in an amount not to exceed \$20,000.00 (RTA Development Fund - Engineering & Project Development Department budget)
- Q. 2024-110 - Approval of the Authority's 2025 Public Transportation Agency Safety Plan ("PTASP")

17. Secretary-Treasurer's Report:

- a. General Fund Revenue – November 30, 2024 compared to November 30, 2023
- b. General Fund Revenue – period ending November 30, 2024 compared to budget
- c. Sales & Use Tax Receipts Report budgeted during 2024, actual receipts through December 2024 **\*\*\*TO BE FORWARDED AT A LATER DATE\*\*\***
- d. Inventory of Treasury Investments as of November 30, 2024
- e. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of November 30, 2024
- f. Summary of Investment Performance, Year to Date through November 30, 2024
- g. Report on Investment Earnings (cash basis) as of November 30, 2024
- h. Composition of Investment Portfolio as of November 30, 2024
- i. Banking and Financial Relationships as of November 30, 2024

18. General Manager's Report

19. President's Report

20. Old Business

21. New Business

22. The next regular Board meeting is scheduled for **January 21, 2025** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Board page ([www.RideRTA.com/board](http://www.RideRTA.com/board)) by clicking the meeting date. The public is welcome to attend in person.

23. Adjournment

## Minutes

### RTA Board of Trustees Meeting

9:03 a.m. November 19, 2024

**Board Members:** Welch (Vice Chair), Biasiotta, Elder, Love, Sleasman, Weiss

**Not present:** Koomar, Lucas, McPherson, Pacetti

**Staff:** Birdsong Terry, Blaze, Burney, Caver, Dangelo, Davidson, Feke, Fields, Fleig, Ford-Marshall, Freilich, Gautam, Gibbons, Hudson, Jones, Jupina, Kirkland, Macko, Meinke, Metcaff, Miller, Mothes, Moore, Rusnov, Schipper, Sutula, Talley, Togher, Walker-Minor, Young, Zimmerman

**Public:** Bingham, Gibbons, Hagar, Hinkle, Loh, Martin, Rubin, Sopko, Urankar

The meeting was called to order at 9:03 a.m. There were six (6) Board members present.

It was advised that notice of this meeting had been posted more than twenty-four hours in advance of the meeting, that the usual notification had been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting had been complied with.

### Minutes

The minutes from the October 29, 2024, Board Meeting had been previously distributed and reviewed, and asked whether there were any additions and/or corrections. There were no corrections. It was moved and seconded. The minutes were approved.

### Public Comments – Agenda and Non-Agenda Items

The public comment section has been consolidated to include agenda and non-agenda items.

1. Chris Martin – Cleveland, OH – The RTA Strategic Plan identified seven key initiatives including addressing funding challenges. Under this initiative the Board said it should expand funding concepts with more frequency corridors and 7-day a week consistency at night and weekends. Since then, the Board has done little to ensure that. BRT is a subject of concern. RTA mentioned items that would increase ridership for the Broadway BRT but not for the W. 25<sup>th</sup> BRT plan. Chris ask RTA to define BRT.
2. Kevin Hinkle – Cleveland, OH – Kevin suggested RTA put a transit museum in Tower City. He suggested the Northern Ohio Railroad Museum as a partner. He could donate a few items for the museum.
3. Denise Clinton-Alex – Cleveland, OH (webform) - no comment.
4. Isaac Shimsky-Agosto – Cleveland, OH (webform) - As RTA continues with the rail car replacement program, I hope that they will use this as an opportunity to install the equipment necessary to scan tickets at all the doors, on the blue and green lines. The current system of making everyone getting on or off, depending on the direction, use the same door by the driver, significantly slows down the process at busy stops. This is even worse at East 34th and East 55th, where people need to walk to the front and then double back to sit down or get off. The recent free day on November 5th, showed how much faster and easier each stop could be, if people could use any door in each direction. The same observations would also apply to the Healthline.

5. Robert Winn – Cleveland, OH (webform) - This comment is about the bus lanes on W 25th for the MetroHealth Line BRT project. Dedicated bus lanes are a key time-savings element of BRT -- if dedicated bus lanes are excluded from the MetroHealth Line BRT line, this will undermine the time-savings and reliability benefits of bus rapid transit. According to the outreach conducted during the initial phase of the 25 Connects project, "In the extensive 25Connects outreach, the need to "Improve Bus Service" and create "More Reliable Service" was the most cited goal for all aspects of the Corridor." Furthermore, it says that route 51 is consistently behind schedule in the corridor. "In every time period, average (50th percentile) travel times exceed the scheduled time." The report also says "The difference between the average and typical bad (50th to 90th percentile) is over 60% during the AM peak inbound time, this is a high degree of variability for a bus rider needing to rely upon or to make connections." and that the project "must improve travel time and reliability for transit riders." Please direct RTA's engineering department and consultants to RETAIN the 24-hour bus lanes on W 25th, especially in the heavily-congested district near the West Side Market, from about Lorain Ave to Bridge. Please see the BRT Study Report for more details: <https://www.riderta.com/sites/default/files/pdf/major-projects/25connects/5-BRTStudy.pdf> Again, please RETAIN these bus lanes for the W 25th BRT project.
6. Matthew Liu – Cleveland, OH (webform) - My name is Matthew Liu and I am a medical student at the Case Western Reserve University School of Medicine.

I live downtown, so I commute everyday on the Healthline. I love taking the RTA and the Healthline, and I do want to applaud you all for the work you do, especially with such a constrained budget. However, I do think there are improvements that can be made to make my ride and others' rides smoother and more efficient.

Some of these improvements include bus lanes along the entire corridor (as the current bus lane stops at 105th St), signal priority, increasing frequency, and off board payment with all door boarding. I usually ride during rush hour, and having 10 or more people per stop scan their bus ticket while boarding from one door significantly slows down the ride. Having someone check tickets beforehand like in Tower City would make this much faster.

An idea I had to increase frequency was to extend the 48 and 50 buses from their current terminus at the Cleveland Clinic to Public Square, and have them use the bus lane as well. This would be an easy way to increase bus frequency on a majority of the existing bus lane without having to necessarily run completely new buses. Pittsburgh already does this, where they have multiple bus routes using the same bus lanes.

### Introduction of Resolutions

- A. 2024-84 - Authorizing Contract No. 2024-106 with Van Scoyoc Associates, Inc. to provide federal advocacy services for a three-year period in an amount not to exceed \$327,000.00 and in an amount not to exceed \$109,000.00 for each of the two option years, for a total contract amount not to exceed \$545,000.00 (General Fund, Executive Department budget), the adoption of which was moved by Ms. Elder, seconded by Mr. Sleasman and approved by unanimous vote.
- B. 2024-85 - Authorizing Contract No. 2024-107 with JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC to provide state advocacy services in an amount not to exceed \$255,000.00 for a three-year period and in an amount not to exceed \$85,000.00 for each of the two option years, for a total five-year contract amount not to exceed \$425,000.00 (General Fund, Executive

Department budget), the adoption of which was moved by Ms. Welch, seconded by Mr. Sleasman. There was a roll call. There were five (5) ayes and one (1) abstention from Mr. Love. The adoption failed.

- C. 2024-86 - Authorizing Contract No. 2024-118 with City Architecture, Inc. to provide professional planning and engineering services for the Broadway Corridor Transit Oriented Development Plan in an amount not to exceed \$484,426.59 (RTA Development Fund, Programming & Planning Department budget), the adoption of which was moved by Mayor Biasiotta, seconded by Mr. Sleasman and approved by unanimous vote.
  - D. 2024-87 - Authorizing Contract No. 2024-120 with ms consultants, Inc. for Project 19.08 – Architect/Engineer Services for Light Rail Retaining Wall Repair – Phase III Blue Line in an amount not to exceed \$359,977.20 (RTA Development Fund - Engineering & Project Development Department budget), the adoption of which was moved by Mayor Biasiotta, seconded by Mr. Sleasman. The roll was called. There were five (5) ayes and one (1) abstention from Mayor Weiss. The adoption failed.
  - E. 2024-88 - Authorizing the exercise of an option under Contract No. 2021-125 with Siemens Mobility, Inc. for the purchase and delivery of eighteen (18) high floor light rail vehicles at the contractual base price of \$5,166,336.00 plus an inflationary price increase calculated at the time of final assembly based on the producer price index for transportation equipment and a labor index published monthly by the United States Department of Labor Bureau of Labor Statistics, spare parts and tooling (RTA Development Fund, Fleet Management Department budget), the adoption of which was moved by Mayor Weiss, seconded by Mr. Sleasman and approved by unanimous vote.
- Dr. Caver added that we currently have 30 cars ordered. If the Board approves this resolution, this will add 18 cars resulting in 48 cars on order. The maximum purchased will be 60.
- F. 2024-89 - Authorizing Contract No. 2024-134 with Parts Authority, LLC for the furnishing of bus batteries, as specified and as required, for a period of two years in an amount not to exceed \$103,664.00 (General Fund, Fleet Management Department budget), the adoption of which was moved by Mayor Biasiotta, seconded by Mr. Sleasman and approved by unanimous vote.
  - G. 2024-90 - Authorizing Contract No. 2024-160 with Motorola Solutions, Inc., for link layer authentication access keys in an amount not to exceed \$127,132.12 (General Fund, Information Technology Department budget), the adoption of which was moved by Mr. Love, seconded by Mayor Biasiotta and approved unanimous vote.
  - H. 2024-91 - Authorizing Contract No. 2024-170 with S&A Systems, Inc. to provide Fleetwatch hosted software maintenance and support for a period of three years in an amount not to exceed \$113,910.42 (General Fund, Information Technology Department budget), the adoption of which was moved by Mayor Biasiotta, seconded by Mr. Sleasman and approved by unanimous vote.



- I. 2024-92 - Authorizing a lease agreement with Barons Bus, Inc. for property at the Brookpark Rapid Transit Station located at 17510 Brookpark Road, Brook Park, Ohio 44135 for a term of ten years with two five-year renewal options, the adoption of which was moved by Mayor Weiss, seconded by Mr. Sleasman and approved by unanimous vote.
- J. 2024-93 - Authorizing the Greater Cleveland Regional Transit Authority to enter into a settlement agreement with Gehring Property Company LLC to resolve a dispute over land ownership near the West 25th – Ohio City Station, the adoption of which was moved by Mr. Sleasman, seconded by Ms. Elder and approved unanimously vote.

Committee Reports

The Civillian Oversight Committee meets tonight at 5 p.m.

Introduction of New Employees/Promotions

Ms. Ford Marshall introduced the new employees and promotions. There were 23 new hires and 5 promotions.

Secretary-Treasurer's Report

Rajan D. Gautam, Deputy General Manager of Finance and Secretary-Treasurer gave the report. The inflation rate in the U.S. has decreased from 9.1% in June 2022 to 2.4% in October 2024. The Federal Open Market Committee reduced the interest rates to 4.75% following a 0.25% reduction at their November 7 meeting. They are scheduled to meet again on December 17 and 18 to determine any additional actions.

Ridership through October 2024 was 12.3% above 2023 levels. YTD compared to 2023, it is 11.4% higher. Compared to pre-COVID ridership of 27.1 million rides we currently stand at 20.8 million which is 6.3 million rides lower or 23.24%. Free fare Election Day ridership of 90,770 exceeded that of a typical Fall 2024 Tuesday by 6.2%. All modes were up. Election Day ridership exceeded 2023 Election Day by 27.8%. All modes were up. Passenger fares compared to October 2023 were 35.2% higher and 43.2% above September 2024. YTD we are 20.1% higher compared to 2023. Compared to pre COVID levels of \$32.4 M in 2019 we stand at \$27.5 M, a decline of \$4.9 M or 15.1%.

We have not received the November sales tax. October receipts are stable. YTD we are 0.6% higher compared to last year.

**Selected Data**

Total Long-Term Debt – 12/31/2023	\$30.3 million
Average Investment Yield – YTD	4.47%
Cash and Investments	
Unrestricted (General Fund)	\$29.3 million
Restricted	342.3 million
<b>TOTAL CASH AND INVESTMENTS</b>	<b>\$371.6 million</b>

A principal payment of \$8 million is due at the end of the year. Total debt service is approximately \$8.7 million. The current balance in the Bond Retirement Fund is \$8.7 million so no further transfers will be needed from the General Fund. Mayor Weiss asked what caused the uptick in passenger

fares in October 2022. Mr. Gautam said that it resulted from collections due to an initial delay in payments from CMSD. Ms. Welch thanked The Cleveland Foundation and Cleveland Votes for the free ridership day grant and support.

#### General Manager, CEO Report

India L. Birdsong Terry, General Manager, CEO gave the report. GCRTA was awarded \$4.2 million from the Governor's Office as part of the Ohio Department of Transportation's Urban Transit Program. The funds will be used to purchase six 40ft. CNG buses. Ms. Terry gave an update on GCRTA projects, programs and the upcoming 50<sup>th</sup> Anniversary at the Cuyahoga County Mayors & Managers Meeting, October 31. Ms. Terry spoke on mentoring at the Railway Age Women in Rail Conference, November 5-6 in Chicago, IL. Members of Power & Way were recognized.

Several operators were recognized at the Positive Impact Program mentoring graduation November 7 at the Hayden District. Ten other transit properties have mentoring programs. RTA was awarded \$800K, Nov. 8 for Public Workforce Transportation Projects through the Governor's Office. The funds will be used for a microtransit feasibility study (\$300K) and bus stop enhancements (\$500K). GCRTA recognized veterans by participating in a Week of Honor, November 11-15. Veterans received a special recognition coin. Presenters from Plexus LGBT and Allied Chamber of Commerce held an education session on Nov. 11 about creating an inclusive and supportive workplace environment for transgender and nonbinary individuals.

Ms. Terry served on a panel at the Making Connections Conference, Nov. 11-13 in Baltimore, MD. Discussions included FTA's strategic goals for workforce development. Several staff members and union members attended the conference. RTA is replacing the vinyl seats on rail cars. Customers have expressed in the TRACTION surveys their concern about cleanliness on rail cars. The total number of seats replaced was 2,592.

#### New Business

Trustees Sleasman and Love are heading to the OPTA Ohio Needs Transit Conference in Columbus, OH today after the meeting.

Ms. Terry said a Special Board meeting will be scheduled to reconsider the two resolutions (2024-85 and 2024-87) that failed today due to low attendance. A few additional items may be added to that agenda.

#### Upcoming Meetings

The next regular Board meeting is scheduled for **Tuesday, December 17, 2024** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live streamed on RTA's Board page ([www.RideRTA.com/board](http://www.RideRTA.com/board)) by selecting the meeting date. The public is welcome to attend in person.

The meeting was adjourned at 9:46 a.m.

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President

Attest: \_\_\_\_\_  
Secretary-Treasurer

Minutes

RTA Special Board of Trustees Meeting

9:03 a.m. December 3, 2024

**Board Members:** Koomar (Chair), Welch (Vice Chair), Biasiotta, Elder, Love, Pacetti, Sleasman, Weiss

**Not present:** Lucas, McPherson

**Staff:** Becker, Biggar, Birdsong Terry, Blaze, Burney, Case, Catalusci, Caver, Ciesla, Colonna, Dangelo, Davidson, Fields, Fleig, Ford-Marshall, Freilich, Garofoli, Gautam, Gibbons, Jones, Jupina, Kirkland, Milhouse, Miller, Miranda, Moore, Piggery, Robinson, Schipper, Schultz, Sulik, Sutula, Svancara, Talley, Togher, Walker-Minor, Weil, Young

**Public:** Battle, Deegan, Gibbons, Loh, Martin, Nelson, Samuels

The meeting was called to order at 9:03 a.m. There were eight (8) Board members present.

It was advised that notice of this meeting had been posted more than twenty-four hours in advance of the meeting, that the usual notification had been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting had been complied with.

Resolutions for Reconsideration

- A. 2024-85 - Authorizing Contract No. 2024-107 with JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC to provide state advocacy services in an amount not to exceed \$255,000.00 for a three-year period and in an amount not to exceed \$85,000.00 for each of the two option years, for a total five-year contract amount not to exceed \$425,000.00 (General Fund, Executive Department budget)

It was moved by Ms. Welch, seconded by Mr. Sleasman to reconsider this resolution. The roll was called. There was seven (7) ayes and one abstention from Mr. Love. It passed. It was moved by Ms. Welch, seconded by Mr. Sleasman to adopt this resolution. The roll was called. There was seven (7) ayes and one abstention from Mr. Love. It passes.

- B. 2024-87 - Authorizing Contract No. 2024-120 with ms consultants, Inc. for Project 19.08 – Architect/Engineer Services for Light Rail Retaining Wall Repair – Phase III Blue Line in an amount not to exceed \$359,977.20 (RTA Development Fund - Engineering & Project Development Department budget)

It was moved by Ms. Welch, seconded by Mr. Sleasman to reconsider this resolution. The roll was called. There were seven (7) ayes and one abstention from Mayor Weiss. It passed. It was moved by Ms. Welch, seconded by Mr. Sleasman to adopt this resolution. The roll was called. There was seven (7) ayes and one abstention from Mayor Weiss. It passes.

The meeting was adjourned at 9:08 a.m.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT: ENGINEERING SERVICES FOR LIGHT RAIL FIBER OPTIC DESIGN</b>  <b>VENDOR: BURNS ENGINEERING, INC.</b>  <b>AMOUNT: NOT TO EXCEED \$1,026,609.82</b>	<b>Resolution No.:</b> 2024-94
	<b>Date:</b> December 12, 2024
	<b>Initiator: Engineering &amp; Project Development Department</b>
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

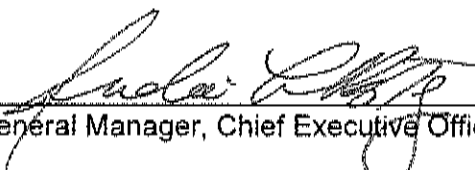
- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for Project 19.88 – Engineering Services for Light Rail Fiber Optic Design.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The current light rail communication network consists of leased fiber lines, radios, and a twenty-five (25) pair copper cable. The current light rail communications infrastructure cannot accommodate a modern signal system or make use of technologies such as broken rail detection. This contract will obtain the services of a qualified engineering consultant team to design a state-of-the-art fiber optic network along the Blue and Green Lines. The light rail network will be designed with the capability to communicate with the existing communication networks such as the Red Line and the Euclid Corridor.
  
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals ("RFP") was posted on the Authority's Procurement website and advertised in the local newspapers. Forty-one interested parties, including potential subcontractors, downloaded the solicitation package, and one responsive proposal was received. These services were solicited through a competitive negotiated procurement utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with Burns Engineering, Inc., the first ranked firm, and an acceptable price was reached.
 

Burns Engineering, Inc. has successfully completed projects for the Port Authority of New York, the Port of Philadelphia, the Massachusetts Bay Transit Authority, and Amtrak, among others.

The Procurement Department performed a cost analysis and determined the proposed pricing from Burns Engineering, Inc., in an amount not to exceed \$1,026,609.82, to be fair and reasonable to the Authority.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 6% DBE goal was established for this procurement. Burns Engineering, Inc. has committed to achieving the DBE goal through the utilization of Integrated Communication Plans, LLC (Indian male-owned) in the amount of \$86,134.00 or 8.4%.
  
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2024-011-337 in an amount of \$900,000.00, and pending local advance funds in an amount of \$126,609.82 pending a grant revision to OH-2019-037-337, for a total negotiated amount not to exceed \$1,026,609.82 (\$720,000.00 in federal funds, which represents 70.1% of the total cost).
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer will prevent the Light Rail system from using more advanced communications technology.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the December 3, 2024 Operational Planning and Infrastructure Committee meeting. It is recommended that the offer from Burns Engineering, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-94

AUTHORIZING CONTRACT NO. 2024-100 WITH BURNS ENGINEERING, INC. FOR PROJECT 19.88 – ENGINEERING SERVICES FOR LIGHT RAIL FIBER OPTIC DESIGN IN AN AMOUNT NOT TO EXCEED \$1,026,609.82, (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) needs to contract with a firm to provide Engineering Services for Light Rail Fiber Optic Design described under Project 19.88; and

WHEREAS, the proposal from Burns Engineering, Inc., with an office located at 2001 Market Street, Suite 600, Philadelphia, Pennsylvania, 19103, to perform said services was received on July 24, 2024 in response to a competitive solicitation; and

WHEREAS, after negotiations, Burns Engineering, Inc. has agreed to perform the required services in a negotiated amount not to exceed \$1,026,609.82; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer from Burns Engineering, Inc. to be the most advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of Burns Engineering, Inc. to provide professional design services under Project 19.88 - Engineering Services for Light Rail Fiber Optic Design be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Burns Engineering, Inc. for the performance of said services.

Section 3. This procurement shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2024-011-337 in an amount of \$900,000.00, and pending local advance funds in an amount of \$126,609.82 pending a grant revision to OH-2019-037-337, for a total negotiated amount not to exceed \$1,026,609.82 (\$720,000.00 in federal funds, which represents 70.1% of the total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Burns Engineering, Inc. will attempt to exceed the 6% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer

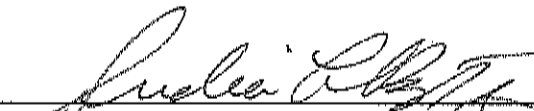


<b>TITLE/DESCRIPTION:</b> <b>CONTRACT: ROBOTIC PROCESS AUTOMATION SOFTWARE</b>  <b>VENDOR: COMPUTER AID, INC.</b>  <b>AMOUNT: NOT TO EXCEED \$290,139.87 FOR A PERIOD OF THREE YEARS</b>	<b>Resolution No.:</b> 2024-95
	<b>Date:</b> December 12, 2024
	<b>Initiator:</b> Management Information Services Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for Robotic Process Automation ("RPA") software to assist the Authority in allowing users to create, test and automate process (scripts) for patches, upgrades and new software application implementations. It will also assist in standardizing the recording and storage of business processes.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority's primary focus for purchasing this software is to ease the burden on functional users when software testing is required, in addition to capturing processes (scripts) for training and continuity purposes. The selected vendor will provide training for users once the software is implemented. Software licensing and hosting will be provided for a three-year period.
  
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals was posted on the Authority's Procurement website and advertised in local newspapers. Thirty interested parties, including potential subcontractors, downloaded the solicitation package. Four proposals were received on July 31, 2024. After an initial evaluation by a panel of Authority employees, all four proposers were selected to be interviewed.  
  
 Each proposer was asked to submit a best and final offer following their interview. Best and final offers were reviewed by a panel of Authority employees in accordance with established Procurement department policies and procedures. After negotiations, the proposal from Computer Aid, Inc. to provide said services in a total contract amount not to exceed \$290,139.87 for a three-year period was determined to be the most advantageous proposal to the Authority, price and all other factors considered. This total amount is approximately 9% below the estimate of \$318,722.41.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Management Information Services Department budget, in an amount not to exceed \$290,139.87 for the three-year period.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would delay the Authority's ability to implement RPA software, prolonging the Authority's ability to automate and record processes.

- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the December 3, 2024 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer of Computer Aid, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer



RESOLUTION NO. 2024-95

AUTHORIZING CONTRACT NO. 2024-104 WITH COMPUTER AID, INC. FOR ROBOTIC PROCESS AUTOMATION SOFTWARE IN AN AMOUNT NOT TO EXCEED \$290,139.87.00 FOR A THREE-YEAR PERIOD (GENERAL FUND, MANAGEMENT INFORMATION SERVICES DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has taken steps toward innovating the documentation, recording, automation, and storage of business processes; and

WHEREAS, the Authority has identified a need for a Robotic Process Automation ("RPA") software solution to allow users to document, create, test and automate processes (scripts) for patches, upgrades, and new software application implementations; and

WHEREAS, the proposal from Computer Aid, Inc., located at 1390 Ridgeview Drive, Allentown, Pennsylvania 18104, to provide RPA software in a negotiated amount not to exceed \$290,139.87 for a three-year period was received on July 31, 2024; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer from Computer Aid, Inc., as negotiated, to provide RPA software to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer from Computer Aid, Inc. to provide Robotic Process Automation ("RPA") software for a three-year period be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Computer Aid, Inc. to provide said services.

Section 3. That said contract will be funded through the General Fund, Management Information Services Department budget, in a total amount not to exceed \$290,139.87 for a period of three years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that Computer Aid, Inc. will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer

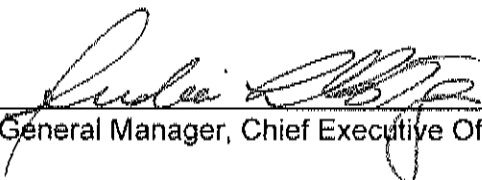


<b>TITLE/DESCRIPTION:</b> <b>CONTRACT: HAZARDOUS AND NON-HAZARDOUS WASTE SERVICES</b>  <b>VENDOR: REWORLD TRON CORPORATION</b>  <b>AMOUNT: IN AN AMOUNT NOT TO EXCEED \$746,640.00 FOR A THREE-YEAR PERIOD AND IN AMOUNTS NOT TO EXCEED \$264,940.00 AND \$279,920.00 FOR EACH OPTION YEAR, RESPECTIVELY, FOR A TOTAL FIVE-YEAR CONTRACT AMOUNT NOT TO EXCEED \$1,291,500.00</b>	<b>Resolution No.:</b> 2024-96
	<b>Date:</b> December 12, 2024
	<b>Initiator: Safety Department</b>
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for hazardous and non-hazardous waste services at various facilities throughout the Authority, as required, for a period of three years with two, one-year options.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority maintains Environmental Protection Agency ("EPA") identification numbers at various facilities and requires the removal, transportation, and disposal of those hazardous, non-hazardous, and universal waste streams generated by the Authority in order to ensure proper record keeping, labeling, transportation, storage, and disposal.  
  
 A contract is required with a vendor that can manage these waste streams and has the appropriate permits and expertise to analyze, store, treat and dispose (including recycling) according to EPA and other environmental regulations. The Authority also has a need for wastewater process industrial cleaning services to ensure outflows meet the requirements of the Northeast Ohio Regional Sewer District.
  
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals was posted on the Procurement website and advertised in the local newspapers. Five interested parties downloaded the solicitation package. One proposal was received on September 11, 2024 from Reworld Tron Corporation (formerly known as Chemtron) and evaluated by a panel of Authority employees in accordance with established Procurement department policies and procedures.  
  
 After negotiations, an amount not to exceed \$746,640.00 for the base three-year period and amounts not to exceed \$264,940.00 and \$279,920.00 for each option year, respectively, for a total five-year contract amount not to exceed \$1,291,500.00 was agreed upon. A cost analysis has been performed, and the Procurement Department has determined the negotiated offer from Reworld Tron Corporation to be fair and reasonable to the Authority. The total contract amount is 9% above the independent estimate for this purchase.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. An 11% DBE goal was established for this procurement. Reworld Tron Corporation has committed to achieve the DBE goal through the utilization of Moody Environmental (African American female-owned) in the amount of \$142,065.00 or 11%.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Safety Department budget, in an amount not to exceed \$746,640.00 for the base three-year period and in amounts not to exceed \$264,940.00 and \$279,920.00 for each option year, respectively, for a total five-year contract amount not to exceed \$1,291,500.00.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would hinder the ability of the Authority to dispose of onsite hazardous waste. Alternative solutions for disposal would have to be investigated. Delaying these services would affect the safety of both the public and the Authority's employees and could cause the Authority to fall out of compliance with the EPA.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the December 3, 2024 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer from Reworld Tron Corporation be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-96

AUTHORIZING CONTRACT NO. 2024-117 WITH REWORLD TRON CORPORATION TO PROVIDE HAZARDOUS AND NON-HAZARDOUS WASTE SERVICES IN AN AMOUNT NOT TO EXCEED \$746,640.00 FOR A PERIOD OF THREE YEARS AND IN AMOUNTS NOT TO EXCEED \$264,940.00 AND \$279,920.00 FOR EACH OPTION YEAR, RESPECTIVELY, FOR A TOTAL FIVE-YEAR CONTRACT AMOUNT NOT TO EXCEED \$1,291,500.00 (GENERAL FUND, SAFETY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has a need for hazardous and non-hazardous waste services; and

WHEREAS, the offer of Reworld Tron Corporation ("Reworld"), located at 35850 Schneider Ct., Avon, Ohio, to provide hazardous and non-hazardous waste services for a period of three years with two, one-year options was received on September 11, 2024; and

WHEREAS, Reworld offered to provide the services at rates resulting in an amount not to exceed \$746,640.00 for a period of three years and in amounts not to exceed \$264,940.00 and \$279,920.00 for the two option years, respectively, for a total five-year total contact amount not to exceed \$1,291,500.00; and

WHEREAS, the General Manager and Chief Executive Officer deems the offer of Reworld, as negotiated, to be in the best interest of the Authority and recommends acceptance thereof the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer from Reworld to provide hazardous and non-hazardous waste services for a period of three years with two one-year options is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Reworld to provide hazardous and non-hazardous waste services for a period of three years with two, one-year options and is authorized to exercise said options.

Section 3. That said contract shall be payable from the General Fund, Safety Department budget, in an amount not to exceed \$746,640.00 for the base three-year period and in amounts not to exceed \$264,940.00 and \$279,920.00 for each option year, respectively, for a total five-year contract amount not to exceed \$1,291,500.00.

Section 4. That said contract be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Reworld will attempt to exceed the 11% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_

President

Attest: \_\_\_\_\_  
Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT: SHAKER JUNCTION GRADE CROSSINGS</b>  <b>VENDOR: WSP USA, INC.</b>  <b>AMOUNT: NTE \$155,044.25</b>	<b>Resolution No.:</b> 2024-97
	<b>Date:</b> December 12, 2024
	<b>Initiator:</b> Engineering & Project Development Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for additional engineering services for Project 23V4, Engineering Services for the Reconstruction of Shaker Junction and Shaker Square Grade Crossings.

2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires additional engineering services from the Engineer of Record to review and update the plans and specifications for the second phase of Project 23V4, Engineering Services for the Reconstruction of Shaker Junction and Shaker Square Grade Crossings. The required services include, but are not limited to: verifying the survey control points have not changed and remain accurate, updating the construction estimate, updating the construction documents to reflect the current conditions; providing a current engineering stamp on the documents, and assisting with submittal review. The Engineer of Record worked for TranSystems Corporation of Ohio at the time the original design was completed, but he now works for WSP USA, Inc. The Engineer of Record has specialized knowledge regarding this project and is the only engineer who can provide a current engineering stamp on the original documents.

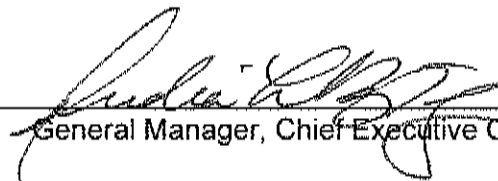
3.0 **PROCUREMENT BACKGROUND:** Project 23V4, Engineering Services for the Reconstruction of Shaker Junction and Shaker Square Grade Crossings was approved by the Board of Trustees on November 20, 2012 by resolution No. 2012-93. Upon completion of this design project, the construction portion of the project was split into two phases. The first phase was authorized by the Board of Trustees on March 18, 2014 by Resolution No. 2014-22.

The second phase of this project must now be completed to prevent further degradation of the existing infrastructure. However, before construction can begin, the design must be reviewed and updated by the Engineer of Record. Because the Engineer of Record is the only individual who can reasonably and efficiently update the original documents, this project is a sole source procurement and, therefore, exempt from competitive bidding, pursuant to R.C. 306.43(H)(2) which provides that competition is not required when only one source is reasonably available.

The Procurement Department requested a proposal from WSP USA, Inc. on July 31, 2024 and received the proposal on September 16, 2024. This proposal was reviewed by representatives from the Engineering and Procurement departments. Following negotiations, a revised proposal was received on October 22, 2024. The revised proposal was reviewed, accepted, and deemed fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 6% DBE goal was established for this procurement. WSP USA Inc. has committed to achieving the DBE goal through the utilization of G&T Associates (Asian Indian male-owned) in the amount of \$42,624.00 and Denise's Flagging (African American female-owned) in the amount of \$13,396.00 for a total of \$56,020.00 or 36.1%.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2020-044-5337, in a contract amount not to exceed \$155,044.25 (\$124,035.40 in federal funds, which represents 80% of total cost).
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would necessitate the selection of a new engineer with significant delay and increased cost to the project because an engineering firm unfamiliar with the original design would have to start from the beginning, without prior specialized knowledge.
- 8.0 **RECOMMENDATION:** It is recommended that the offer of WSP USA, Inc. be accepted and the resolution adopted, authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-97

AUTHORIZING CONTRACT NO. 2024-121 WITH WSP USA, INC. TO PROVIDE ADDITIONAL ENGINEERING SERVICES FOR PROJECT 23V4 ENGINEERING SERVICES FOR THE RECONSTRUCTION OF SHAKER JUNCTION AND SHAKER SQUARE GRADE CROSSINGS IN AN AMOUNT NOT TO EXCEED \$155,044.25 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has the need for the Engineer of Record who completed the original design to provide additional engineering services for Project 23V4, Engineering Services for the Reconstruction of Shaker Junction and Shaker Square Grade Crossings; and

WHEREAS, the Engineer of Record is currently employed by WSP USA, Inc. and the Authority has determined that his expertise is necessary to complete the review and update of the design documents; and

WHEREAS, R. C. 306.43(H)(2) provides that competitive bidding is not required when the purchase consists of goods or services, or any combination thereof, and after reasonable inquiry the board or any officer or employee the board designates finds that only one source of supply is reasonably available; and

WHEREAS, WSP USA, Inc., located at 1660 West 2<sup>nd</sup> Street, Suite 820, Cleveland, Ohio 44113, has offered to provide additional engineering services in a negotiated amount not to exceed \$155,044.25; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of WSP USA, Inc., as negotiated, to provide additional engineering services, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of WSP USA, Inc., as negotiated, to provide additional engineering services be and the same hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with WSP USA, Inc. to provide additional engineering services for Project 23V4 Engineering Services for the Reconstruction of Shaker Junction and Shaker Square Grade Crossings.

Section 3. This contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2020-044-5337, in a total contract amount not to exceed \$155,044.25 (\$124,035.40 in federal funds, which represents 80% of total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor with the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.



Section 5. That the Authority's Board of Trustees expects that WSP USA, Inc. will attempt to exceed the 6% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> E. 55 <sup>th</sup> (SUBSTATION 11) RECTIFIER TRANSFORMER REPLACEMENT  <b>VENDOR:</b> RGT SERVICES LLC DBA THE FOWLER COMPANY  <b>AMOUNT:</b> \$697,320.00	<b>Resolution No.:</b> 2024-98
	<b>Date:</b> December 12, 2024
	<b>Initiator:</b> Engineering & Project Development Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for Project 60G – E. 55<sup>th</sup> (Substation 11) Rectifier Transformer Replacement.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has the need to replace a failed rectifier transformer at the E. 55<sup>th</sup> Substation (Substation 11). The work to be performed under this contract includes, but is not limited to, removal of the failed rectifier transformer and replacement with a new unit, testing and commissioning, and testing of all power cables, among other tasks.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bids was posted on the Authority's Procurement website and advertised in the local newspapers. Twenty-one interested parties, including potential subcontractors, downloaded the solicitation package. Two responsive bids were received and opened on November 7, 2024. The bids are as follows:

Company Name	Total Base Bid
RGT Services LLC dba The Fowler Company	\$697,320.00
Hatzel & Buehler, Inc.	\$725,000.00

The basis of award is the lowest responsive bid from a responsible bidder for the total base bid. RGT Services LLC dba The Fowler Company was determined to be a responsible bidder. The total base bid price of \$697,320.00 from RGT Services LLC dba The Fowler Company is 9.21% below the project estimate of \$768,026.00.

A price analysis has been performed, and the bid of RGT Services LLC dba The Fowler Company has been determined by the Procurement department to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/ DBE BACKGROUND:** All Affirmative Action requirements have been met. An 11% DBE goal was established for this procurement. RGT Services LLC dba The Fowler Company has committed to achieving the DBE goal through the utilization of East West Construction Company (Asian Indian male-owned) in the amount of \$244,712.00 or 35.1%.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2019-037-337, in an amount not to exceed \$654,413.05 and local advance funds in the amount of \$42,906.95 pending a grant revision to OH-2019-037-337, for a total amount not to exceed \$697,320.00 (\$523,530.44 in federal funds, which represents 80% of the total cost).
- 7.0 **ALTERNATIVES:** Reject this bid. Rejection of this bid will cause the substation to continue to function on only two rectifier transformers, causing additional strain on the substation equipment.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the December 3, 2024 Operational Planning & Infrastructure Committee meeting. It is recommended that the bid from RGT Services LLC dba The Fowler Company be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-98

AUTHORIZING CONTRACT NO. 2024-151 WITH RGT SERVICES LLC DBA THE FOWLER COMPANY FOR E. 55<sup>TH</sup> (SUBSTATION 11) RECTIFIER TRANSFORMER REPLACEMENT IN AN AMOUNT NOT TO EXCEED \$697,320.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") deems it necessary to replace the failed rectifier transformer at the E. 55<sup>th</sup> Substation (Substation 11); and

WHEREAS, the bid of RGT Services LLC dba The Fowler Company, located at 26182 Broadway Ave., Oakwood Village, Ohio 44146, was received on November 7, 2024 in an amount not to exceed \$697,320.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of RGT Services LLC dba The Fowler Company to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of RGT Services LLC dba The Fowler Company for the E. 55<sup>th</sup> (Substation 11) Rectifier Transformer Replacement be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with RGT Services LLC dba The Fowler Company for the E. 55<sup>th</sup> (Substation 11) Rectifier Transformer Replacement.

Section 3. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2019-037-337, in an amount not to exceed \$654,413.05 and local advance funds in the amount of \$42,906.95 pending a grant revision to OH-2019-037-337, for a total amount not to exceed \$697,320.00 (\$523,530.44 in federal funds, which represents 80% of the total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that RGT Services LLC dba The Fowler Company will attempt to exceed the 11% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT: DRIVER BEHAVIOR PERFORMANCE MONITORING SYSTEM SERVICES FOR BUS &amp; PARATRANSIT VEHICLES</b>  <b>VENDOR: LYTX, INC.</b>  <b>AMOUNT: NTE \$184,352.00 PER YEAR FOR FIVE YEARS, FOR A TOTAL AMOUNT NTE \$921,760.00</b>	<b>Resolution No.:</b> 2024-99
	<b>Date:</b> December 12, 2024
	<b>Initiator:</b> Information Technology Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract to renew driver behavior performance monitoring system services, including licenses, training, fleet tracking and subscription fees, for a period of five years.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** Since July 14, 2014, Lytx, Inc. has provided a driver behavior performance monitoring system ("DriveCam"). The Authority utilizes the DriveCam system to reduce operator errors, improve safety, and optimize fuel usage. Since implementing the DriveCam system in 2014, the Authority has experienced a substantial reduction in the number of collisions. The renewal of these services will ensure continued improvements in safety and operational efficiency. DriveCam technology is proprietary to Lytx, Inc.
  
- 3.0 **PROCUREMENT BACKGROUND:** This contract is exempt from competition pursuant to R.C. 306.43(H)(3) which provides that competitive procedures are not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns.  
  
 A cost analysis has been performed, and the Procurement Department has determined the offer from Lytx, Inc. in an amount not to exceed \$184,352.00 per year for five years, for a total amount not to exceed \$921,760.00. to be fair and reasonable to the Authority. The cost is 11% below the independent estimate for this purchase.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
  
- 5.0 **POLICY IMPACT:** Does not apply.
  
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Information Technology Department budget, in an amount not to exceed \$184,352.00 per year for five years, for a total contract amount not to exceed \$921,760.00.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would eliminate access to a critical safety and training tool for bus and paratransit operations, adversely affecting operator performance and fleet safety. This could result in increased accidents, higher operational costs, and diminished service efficiency.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the December 3, 2024 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer from Lytx, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-99

AUTHORIZING CONTRACT NO. 2024-169 WITH LYTX, INC. TO PROVIDE DRIVER BEHAVIOR PERFORMANCE MONITORING SYSTEM SERVICES IN AN AMOUNT NOT TO EXCEED \$184,352.00 PER YEAR FOR FIVE YEARS, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$921,760.00 (GENERAL FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") currently utilizes a driver behavior performance monitoring system for its bus and paratransit vehicles; and

WHEREAS, maintenance of this system including subscription fees, licenses, training, fleet tracking, subscription fees and related services are required; and

WHEREAS, these services are available from Lytx, Inc., located at 9785 Towne Centre Drive, San Diego, CA 92121, the original installer and licensor of this system; and

WHEREAS, R.C. 306.43(H)(3) provides that competitive procedures are not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, Lytx, Inc. has offered to provide driver behavior performance monitoring system services for bus and paratransit vehicles in an amount not to exceed \$184,352.00 per year for five years, resulting in a total contract amount not to exceed \$921,760.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the negotiated offer of Lytx, Inc. to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer from Lytx, Inc. to provide driver behavior performance monitoring system services for a period of five years be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Lytx, Inc. to provide driver behavior performance monitoring system services for a period of five years.

Section 3. This procurement will be funded through the General Fund, Information Technology Department budget, in an amount not to exceed \$184,352.00 per year for five years, for a total contract amount not to exceed \$921,760.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor with the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that Lytx, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer





<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> RAILCAR OWNER FURNISHED EQUIPMENT: EXTERNAL 7-1 ANTENNAS AND CABLE SETS  <b>VENDOR:</b> WESTWARD SALES, INC.  <b>AMOUNT:</b> IN AN AMOUNT NTE \$76,435.80 FOR 60 UNITS AND AN OPTION FOR UP TO AN ADDITIONAL 60 UNITS AT AN AMOUNT NTE \$76,435.80, FOR A TOTAL CONTRACT AMOUNT NTE \$152,871.60	<b>Resolution No.:</b> 2024-100
	<b>Date:</b> December 12, 2024
	<b>Initiator:</b> Information Technology Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract with Westward Sales, Inc. to purchase external 7-1 antennas with cable sets for the new railcar fleet in a quantity of 60 units with an option for up to 60 additional units.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has entered into a contract for new railcars from Siemens Mobility, Inc. ("Siemens") to replace the current railcar fleet. The contract with Siemens requires the Authority to provide certain hardware and wiring for specific systems as owner furnished equipment ("OFE"), including two external 7-1 antennas and cable sets per railcar.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid was posted on the Authority's Procurement website and advertised in the local newspapers. Seventeen interested parties downloaded the solicitation. One responsive bid was received on December 3, 2024.

Supplier	Required Qty. 60	Option Qty. 60	Total Bid
Westward Sales, Inc.	\$76,435.80	\$76,435.80	\$152,871.60

The bid from Westward Sales, Inc. has been determined by the Procurement department to be the lowest responsive bid from a responsible bidder.

A cost analysis has been performed, and the Procurement department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 23% below the budget estimate.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds, in an amount not to exceed \$76,435.80 for the required quantity of 60 units and an option to purchase up to 60 additional units at an amount not to exceed \$76,435.80, for a total contract amount not to exceed \$152,871.60.
- 7.0 **ALTERNATIVES:** Reject this bid. Rejection of this bid would impact the Authority's ability to provide the External 7-1 antenna and cable sets for the new railcar fleet being built by Siemens, putting the Authority at risk of a delay to the build-schedules.
- 8.0 **RECOMMENDATION:** It is recommended that the bid from Westward Sales, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-100

AUTHORIZING CONTRACT NO. 2024-177 WITH WESTWARD SALES, INC. TO PURCHASE EXTERNAL 7-1 ANTENNAS WITH CABLE SETS IN AN AMOUNT NOT TO EXCEED \$76,435.80 FOR 60 UNITS AND AN OPTION TO PURCHASE UP TO 60 ADDITIONAL UNITS AT AN AMOUNT NOT TO EXCEED \$76,435.80, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$152,871.60 (RTA DEVELOPMENT FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires external 7-1 antennas and cable sets to provide internet connectivity, as part of the required owner furnished equipment for the new railcar fleets being built by Siemens Mobility, Inc.; and

WHEREAS, the bid from Westward Sales, Inc., located at 29805 Highway 24, #186, Buena Vista, CO, for the purchase of 60 external 7-1 antennas and cable sets in an amount not to exceed \$76,435.80 with an option to purchase up to 60 additional external 7-1 antennas and cable sets in an amount not to exceed \$76,435.80, for a total amount not to exceed \$152,871.60 was received on December 3, 2024; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid from Westward Sales, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid from Westward Sales, Inc. for the purchase of external 7-1 antennas with cable sets be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Westward Sales, Inc. for the purchase of 60 external 7-1 antennas with cable sets and an option for the purchase of an additional 60 units with approval to exercise said option.

Section 3. That said contract will be funded through the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds, in an amount not to exceed \$76,435.80 for the required quantity of 60 units and an option to purchase up to 60 additional units at an amount not to exceed \$76,435.80, for a total contract amount not to exceed \$152,871.60.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Westward Sales, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> RAILCAR OWNER FURNISHED EQUIPMENT: WI-FI ANTENNAS & WI-FI ACCESS POINTS, INCLUDING CABLING AND THREE-YEAR SUPPORT AGREEMENT  <b>VENDOR:</b> HUBER + SUHNER, INC.  <b>AMOUNT:</b> IN AN AMOUNT NTE \$149,290.50 FOR 30 WI-FI ANTENNAS, ACCESS POINTS, CABLING AND A THREE- YEAR SUPPORT AGREEMENT AND AN OPTION TO PURCHASE UP TO 30 ADDITIONAL WI-FI ANTENNAS, ACCESS POINTS, CABLING AND A THREE-YEAR SUPPORT AGREEMENT AT AN AMOUNT NTE \$149,290.50, FOR A TOTAL CONTRACT AMOUNT NTE \$298,581.00	<b>Resolution No.:</b> 2024-101
	<b>Date:</b> December 12, 2024
	<b>Initiator:</b> Information Technology Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract with Huber + Suhner, Inc. to purchase wi-fi antennas and wi-fi access points, including cabling and a three-year support agreement, for the new railcar fleet in a quantity of 30 units with an option to purchase up to an additional 30 units.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has entered into a contract to purchase new railcars from Siemens Mobility, Inc. ("Siemens") to replace the current railcar fleet. The contract with Siemens requires the Authority to provide certain hardware and wiring from specific systems as owner furnished equipment ("OFE"), including one wi-fi antenna and one wi-fi access point per railcar.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid was posted on the Authority's Procurement website and advertised in the local newspapers. Fourteen interested parties downloaded the solicitation. One responsive bid was received on December 3, 2024.

Supplier	Required Qty: 30	Option Qty: 30	Total Bid
Huber + Suhner, Inc.	\$149,290.50	\$149,290.50	\$298,581.00

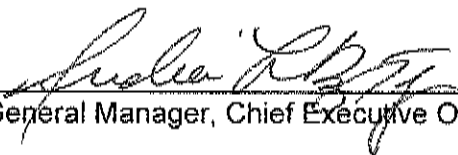
The bid from Huber + Suhner, Inc. has been determined by the Procurement department to be the lowest responsive bid from a responsible bidder.

A cost analysis has been performed, and the Procurement department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 12.2% below the budget estimate.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this participation due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds, in an amount not to exceed \$149,290.50 for the required quantity of 30 wi-fi antennas, access points, cabling and a three-year support agreement and an option to purchase up to 30 additional wi-fi antennas, access points, cabling, and a three-year support agreement at an amount not to exceed \$149,290.50, for a total contract amount not to exceed \$298,581.00.
- 7.0 **ALTERNATIVES:** Reject this bid. Rejection of this bid would impact the Authority's ability to provide wi-fi antennas and wi-fi access points for the new railcar fleet, putting the Authority at risk of a delay to the build-schedules.
- 8.0 **RECOMMENDATION:** It is recommended that the bid from Huber + Suhner, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-101

AUTHORIZING CONTRACT NO. 2024-178 WITH HUBER + SUHNER, INC. TO PROVIDE WIFI ANTENNAS, ACCESS POINTS, CABLING, AND A THREE-YEAR SUPPORT AGREEMENT IN AN AMOUNT NOT TO EXCEED \$149,290.50 FOR 30 UNITS, AND AN OPTION TO PURCHASE UP TO 30 ADDITIONAL WI-FI ANTENNAS, ACCESS POINTS, CABLING, AND A THREE-YEAR SUPPORT AGREEMENT AT AN AMOUNT NOT TO EXCEED \$149,290.50, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$298,581.00 (RTA DEVELOPMENT FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires wi-fi antennas, access points, cabling, and a three-year support agreement for the new railcar fleet being built by Siemens Mobility, Inc.; and

WHEREAS, the bid from Huber + Suhner, Inc., located at 3540 Toringdon Way, Suite 560 Charlotte, NC, for the purchase of 30 wi-fi antennas, access points, cabling, and a three-year support agreement in an amount not to exceed \$149,290.50, with an option to purchase up to 30 additional wi-fi antennas access points, cabling, and a three-year support agreement, for a total amount not to exceed \$298,581.00, was received on December 3, 2024; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Huber + Suhner, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Huber + Suhner, Inc. for the purchase of wi-fi antennas, access points, cabling, and a three-year support agreement be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and she is hereby authorized to enter into a contract with Huber + Suhner, Inc. for the purchase of 30 wi-fi antennas, access points, cabling and a three-year support agreement, and to exercise the option to purchase up to 30 additional wi-fi antennas, access points, cabling, and a three-year support agreement.

Section 3. That said contract will be funded through the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds, in an amount not to exceed \$149,290.50 for 30 wi-fi antennas, access points, cabling, and a three-year support agreement, with an option to purchase up to 30 additional wi-fi antennas, access points, cabling, and a three-year support agreement in an amount not to exceed \$149,290.50, for a total contract amount not to exceed \$298,581.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Huber + Suhner, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer





<b>TITLE/DESCRIPTION:</b> <b>CONTRACT: RAILCAR OWNER FURNISHED EQUIPMENT:</b> <b>8 PORT NETWORK SWITCHES</b>  <b>VENDOR: MALOR &amp; COMPANY, INC.</b>  <b>AMOUNT: IN AN AMOUNT NTE \$224,986.20 FOR 60 UNITS AND AN OPTION FOR UP TO 60 ADDITIONAL UNITS AT AN AMOUNT NTE \$149,986.20, FOR A TOTAL CONTRACT AMOUNT NTE \$374,972.40</b>	<b>Resolution No.:</b> 2024-102
	<b>Date:</b> December 12, 2024
	<b>Initiator:</b> Information Technology Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract with Malor & Company, Inc. to purchase 8 Port Network Switches for the new railcar fleet in a quantity of 60 units with an option for up to 60 additional units.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority entered into a contract to purchase new railcars from Siemens Mobility, Inc. ("Siemens") to replace the current railcar fleet. The contract with Siemens requires the Authority to provide certain hardware and wiring for specific systems as owner furnished equipment ("OFE"), including two 8 port network switches per railcar.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid was posted on the Authority's Procurement website and advertised in the local newspapers. Twenty-two interested parties downloaded the solicitation. One responsive bid was received on December 3, 2024.

Supplier	Required Qty: 60	Option Qty: 60	Total Bid
Malor & Company	\$224,986.20	\$149,986.20	\$374,972.40

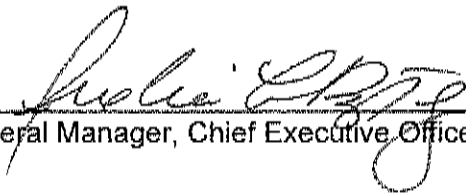
The bid from Malor & Company, Inc. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

A cost analysis has been performed, and the Procurement department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 45% above the budget estimate.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds, in an amount not to exceed \$224,986.20 for the required quantity of 60 units and an option to purchase up to 60 additional units at an amount not to exceed \$149,986.20, for a total contract amount not to exceed \$374,972.40.
- 7.0 **ALTERNATIVES:** Reject this bid. Rejection of this bid would impact the Authority's ability to provide the 8 port network switches for the new railcar fleet, putting the Authority at risk of a delay to the build-schedules and additional cost for the railcars.
- 8.0 **RECOMMENDATION:** It is recommended that the bid from Malor & Company, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-102

AUTHORIZING CONTRACT NO. 2024-181 WITH MALOR & COMPANY, INC. TO PROVIDE 8 PORT NETWORK SWITCHES IN AN AMOUNT NOT TO EXCEED \$224,986.20 FOR 60 UNITS, AND AN OPTION TO PURCHASE UP TO 60 ADDITIONAL UNITS AT AN AMOUNT NOT TO EXCEED \$149,986.20, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$374,972.40 (RTA DEVELOPMENT FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires 8 port network switches as part of the required owner furnished equipment for the new railcar fleet being built by Siemens Mobility, Inc.; and

WHEREAS, the bid from Malor & Company, Inc., located at 3 Columbus Circle, 15<sup>th</sup> Floor, New York, NY, for the purchase of sixty 8 Port Network Switches in an amount not to exceed \$224,986.20 with an option to purchase up to sixty additional 8 port network switches in an amount not to exceed \$149,986.20 for a total amount not \$374,972.40 was received on December 3, 2024; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Malor & Company, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid from Malor & Company, Inc. for the purchase of 8 port network switches, as specified, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Malor & Company, Inc. for the purchase of 60 8 port network switches and an option for the purchase of an additional 60 units with approval to exercise said option.

Section 3. That said contract will be funded through the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds, in an amount not to exceed \$224,986.20 for the 60 units, and in an amount not to exceed \$149,986.20 for up to 60 additional units, for a total contract amount not to exceed \$374,972.40.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Malor & Company, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> PERFORMANCE MANAGEMENT SERVICES  <b>VENDOR:</b> TRANSPRO CONSULTING  <b>AMOUNT:</b> AMOUNT NTE \$81,930.00 FOR A PERIOD OF ONE YEAR AND AN AMOUNT NTE \$51,449.00 FOR ONE OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NTE \$133,379.00	<b>Resolution No.:</b> 2024-103
	<b>Date:</b> December 12, 2024
	<b>Initiator:</b> Executive Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will permit the Greater Cleveland Regional Transit Authority ("Authority") to enter into a sole source contract for performance management services for a period of one year with one, one-year option for renewal.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** Since 2019, the Authority has established organizational success outcomes and performance scorecards, and those results must be managed to create a culture of continuous improvement. The Authority is currently in the process of transitioning the performance management program to be managed by Authority staff. It is anticipated that this transition will occur over the contract term. In the interim, the Authority needs to continue to retain the services of TransPro Consulting ("Transpro") to assist with these initiatives. TransPro services will include, but are not limited to, the continued creation of divisional scorecard management, transition facilitation, data reporting and management, data technical assistance, development coaching, training curriculum and implementation, and General Manager, Chief Executive Officer performance review
  
- 3.0 **PROCUREMENT BACKGROUND:** On December 31, 2019, TransPro was awarded a contract to provide strategic engagement services to the Authority. Through engagement with the executive staff and the Board of Trustees, TransPro guided the revision of the Authority's mission and vision. During this extensive process, TransPro and executive staff defined and aligned success outcomes that would serve as the Authority's framework for measuring success. Once those clear outcomes were established, the Authority engaged TransPro to assist in the development of division-level scorecards for continuous performance measurement.

With the divisional targets established, which supported the Authority's success outcomes, mission, and vision, it was necessary to establish performance management and monitoring of those targets/outcomes. On July 27, 2021, the Board of Trustees, through Resolution No. 2021-073, awarded a contract to TransPro to provide performance management services. This contract functioned as a foundation for organizational efforts and staff performance goals by redefining key performance indicators, customer satisfaction outputs, communication strategies, and overall agency administration oversight.

TransPro has been instrumental in establishing the Authority's organizational and divisional goals. Their expertise in developing these plans for transit agencies and for the Authority, and creating opportunities for successful outcomes, makes them uniquely qualified to continue the implementation of the Authority's performance management plans. This includes, but is not limited to, the continued creation of divisional scorecard management, transition facilitation, data reporting & management, data technical assistance, development coaching, training curriculum & implementation, and CEO performance review transition. Due to their five-year history of working with the Authority on these initiatives and the time and cost associated with bringing another vendor in to continue the work, TransPro is deemed a sole source for the services. This procurement is, therefore, exempt from competitive bidding, as authorized under 306.43H(2) of the Ohio Revised Code.

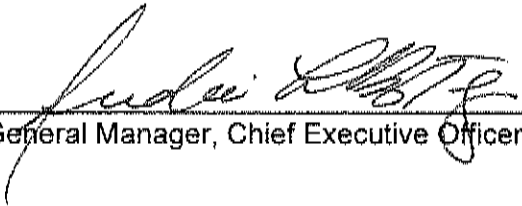
TransPro is uniquely qualified to continue the support and growth of the Authority's performance initiatives. They have established a national model of transportation metrics and peer benchmarking that can be leveraged to compare the Authority's performance on a national scale. TransPro's technical assistance, professional guidance, and extensive transportation knowledge and experience is necessary for continuous performance management.

The Procurement Department requested a proposal from TransPro on November 12, 2024. A proposal was received from TransPro on November 18, 2024. The proposal was reviewed by representatives from Executive, Human Resources, Training, Administration and External Affairs, Finance and Procurement. A best and final offer was requested. After negotiations, an amount not to exceed \$81,930.00 for a period of one year and an amount not to exceed \$51,449.00 for one option year, resulting in a total contract amount not to exceed \$133,379.00, was deemed fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/ DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement shall be payable through the General Fund, Executive Department budget, in an amount not to exceed \$81,930.00 for a period of one year and in an amount not to exceed \$51,449.00 for one option year, for a total contract amount not to exceed \$133,379.00.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer could hinder the Authority's ability to manage and measure success outcomes and performance scorecards.
- 8.0 RECOMMENDATION: It is recommended that the offer of TransPro be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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General Manager, Chief Executive Officer

RESOLUTION NO. 2024-103

AUTHORIZING CONTRACT NO. 2024-189 WITH TRANSPRO CONSULTING TO PROVIDE PERFORMANCE MANAGEMENT SERVICES IN AN AMOUNT NOT TO EXCEED \$81,930.00 FOR A PERIOD OF ONE YEAR AND IN AN AMOUNT NOT TO EXCEED \$51,449.00 FOR ONE OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$133,379.00 (GENERAL FUND, EXECUTIVE DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has the need for a qualified firm to provide performance management services and implementation; and

WHEREAS, TransPro Consulting ("Transpro"), located at 11935 Pasco Trails Boulevard, Spring Hill, Florida, 34610, has guided the Authority's organizational success outcomes and performance scorecards since 2019 and those results must be managed to create a culture of continuous improvement; and

WHEREAS, TransPro's expertise in developing performance management plans for the Authority and creating opportunities for successful outcomes makes them uniquely qualified to continue the performance management services for the Authority; and

WHEREAS, R.C. 306.43(H)(2) provides that competitive bidding is not required when a purchase consists of goods or services, or any combination thereof, and after reasonable inquiry the board or any officer or employee the board designates finds that only one source of supply is reasonable available; and

WHEREAS, Transpro has offered to provide performance management services in an amount not to exceed \$81,930.00 for a period of one year and in an amount not to exceed \$51,449.00 for one option year, for a total contract amount not to exceed \$133,379.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of TransPro, as negotiated, to provide performance management services to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of TransPro, as negotiated, to provide performance management services for a period of one year with an option for one additional year be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with TransPro to provide performance management services for a period of one year and an additional one-year option, with the authority to exercise said option for renewal.

Section 3. This procurement shall be payable through the General Fund, Executive Department budget, in an amount not to exceed \$81,930.00 for a period of one year and in an amount not to exceed \$51,449.00 for one option year, for a total contract amount not to exceed \$133,379.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any, the Affirmative Action Plan adopted by the Board of Trustees, bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that TransPro will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary-Treasurer






TITLE/DESCRIPTION: CONTRACT: FRESHSERVICE ENTERPRISE SERVICE MANAGEMENT SOLUTIONS RENEWAL		Resolution No.: 2024-104
VENDOR: FRESHWORKS, INC.		Date: December 12, 2024
AMOUNT: NTE \$115,980.00 FOR A PERIOD OF ONE YEAR		Initiator: Information Technology Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____		

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract to renew Freshservice, Freshservice Asset Packs, and Freddy Copilot, as part of the Freshservice Enterprise Service Management Solutions to enhance Information Technology ("IT") service management and customer support, including licenses and subscription fees, for a period of one year.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority utilizes Freshservice Enterprise Service Management Solutions, developed by Freshworks, Inc., to enhance IT service management and customer support. Through Freshservice, the IT Department efficiently manages requests, incidents, and workflow by automating routine tasks to improve response times and productivity. Freshservice Asset Packs improve management and monitoring of IT infrastructure, ensuring resources are used effectively, issues are resolved quickly, and compliance is maintained. Freddy Copilot, an AI-powered assistant, helps automate customer interactions across various channels, improving the efficiency and quality of customer service. These solutions support the Authority's operational goals.
  
- 3.0 **PROCUREMENT BACKGROUND:** This contract is exempt from competition pursuant to R.C. 306.43(H)(3) which provides that competitive procedures are not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns.  
  
A cost analysis has been performed, and the Procurement department has determined the negotiated proposal from Freshworks, Inc. in an amount not to exceed \$115,980.00 for a period of one year to be fair and reasonable to the Authority. The total amount is consistent with the estimate and is consistent with published rates.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
  
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Information Technology Department budget, in an amount not to exceed \$115,980.00 for a period of one year.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would disrupt the Authority's IT help desk operations, affecting incident response times, asset tracking, and overall IT support.
- 8.0 **RECOMMENDATION:** It is recommended that the offer from Freshworks, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer, to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-104

AUTHORIZING CONTRACT NO. 2024-190 WITH FRESHWORKS, INC. TO PROVIDE FRESHSERVICE ENTERPRISE SERVICE MANAGEMENT SOLUTIONS FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$115,980.00 (GENERAL FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") utilizes Freshservice Enterprise Service Management Solutions to enhance IT service management and customer support; and

WHEREAS, since 2021, the Authority has been utilizing software from Freshworks, Inc. and seeks to renew the software agreement; and

WHEREAS, the offer of Freshworks, Inc., located at 2950 S. Delaware Street, Suite 201, San Mateo, CA 94403, to renew the contract for Freshservice Enterprise Service Management Solutions to enhance IT service management and customer support was received on October 15, 2024; and

WHEREAS, R.C. 306.43(H)(3) provides that competitive procedures are not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Freshworks, Inc. to be in the best interest of the Authority, price and other factors considered, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Freshworks, Inc. to renew the contract for Freshservice Enterprise Service Management Solutions to enhance IT service management and customer support for a period of one year is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be, and she is hereby authorized to enter into a contract with Freshworks, Inc. to renew Freshservice Enterprise Service Management Solutions to enhance IT service management and customer support for a period of one year.

Section 3. This procurement will be funded through the General Fund, Information Technology Department budget, in an amount not to exceed \$115,980.00 for a period of one year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor with the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that Freshworks, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> COMPUTER AIDED DISPATCH AND AUTOMATED VEHICLE LOCATOR ("CAD/AVL") EQUIPMENT AND SERVICES FOR RAILCAR REPLACEMENT OWNER FURNISHED EQUIPMENT  <b>VENDOR:</b> TRAPEZE SOFTWARE GROUP, INC., DBA VONTAS  <b>AMOUNT:</b> NOT TO EXCEED \$704,079.00 FOR THE BASE THIRTY CAR SETS, AND IN AMOUNTS NOT TO EXCEED \$378,006.00 AND \$252,004.00 FOR TWO OPTIONS UP TO AN ADDITIONAL EIGHTEEN CAR SETS AND TWELVE CAR SETS, RESPECTIVELY, FOR A TOTAL CONTRACT NOT TO EXCEED \$1,334,089.00	<b>Resolution No.:</b> 2024-105
	<b>Date:</b> December 12, 2024
	<b>Initiator:</b> Information Technology Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for Computer Aided Dispatch and Automated Vehicle Locator ("CAD/AVL") equipment and services to support the railcar replacement program's required owner furnished equipment.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority entered into an agreement to purchase thirty railcars with an option for up to an additional thirty railcars. As part of that agreement, the Authority was required to provide Owner Furnished Equipment ("OFE"), which consists of various on-board electronic components and systems which must be sent to the railcar manufacturer for installation. CAD/AVL equipment and services is one of the various components included in the railcar replacement program's required owner furnished equipment. This equipment and related software provide on-time performance information, real time General Transit Feed Specification\*, GPS vehicle tracking, text/canned messaging, electronic pre-trip inspections and incident report tracking, among other features. The OnRoute equipment and software is proprietary to Trapeze Software Group, Inc., dba Vontas ("Vontas").
- 3.0 **PROCUREMENT BACKGROUND:** Pursuant to R.C. 306.43(H)(3), competitive procedures are not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof, as supplied by the original source or its successors or assigns. Vontas is the original provider and manufacturer of the Authority's onboard CAD/AVL equipment and software.

The Procurement Department requested a proposal from Vontas on October 8, 2024. A proposal was received on November 24, 2024. The proposal was reviewed by representatives from the Electronic Repair, Rail Equipment, Information Technology and Procurement departments and determined to be technically compliant and advantageous to the Authority. The proposal submitted by Vontas, as negotiated, is 5% below the independent cost estimate of \$1,400,000.00, which was based on historical pricing.

A cost analysis has been performed, and the Procurement Department determined that the negotiated price is fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds, in an amount not to exceed \$704,079.00 for the base thirty car sets, and in amounts not to exceed \$378,006.00 and \$252,004.00 for two options up to an additional eighteen car sets and twelve car sets, respectively, for a total contract amount not to exceed \$1,334,089.00.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would delay the Authority's ability to provide its railcar manufacturer with required owner furnished equipment, resulting in delays to the procurement of replacement railcars.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the December 3, 2024 Committee of the Whole meeting. It is recommended that the offer from Vontas be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-105

AUTHORIZING CONTRACT NO. 2024-207 WITH TRAPEZE SOFTWARE GROUP, INC., DBA VONTAS FOR COMPUTER AIDED DISPATCH AND AUTOMATED VEHICLE LOCATOR ("CAD/AVL") EQUIPMENT AND SERVICES FOR RAILCAR REPLACEMENT OWNER FURNISHED EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$704,079.00 FOR THE BASE THIRTY CAR SETS, AND IN AMOUNTS NOT TO EXCEED \$378,006.00 AND \$252,004.00 FOR TWO OPTIONS UP TO AN ADDITIONAL EIGHTEEN CAR SETS AND TWELVE CAR SETS, RESPECTIVELY, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$1,334,089.00 (RTA DEVELOPMENT FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has a need to purchase Computer Aided Dispatch and Automated Vehicle Locator ("CAD/AVL") equipment and services as part of its railcar replacement owner furnished equipment; and

WHEREAS, the Authority currently utilizes Trapeze Software Group, Inc., dba Vontas ("Vontas") CAD/AVL equipment and software throughout its system; and

WHEREAS, R.C. 306.43(H)(3) provides that competitive bidding is not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, the offer of Vontas, located at 5265 Rockwell Drive NE, Cedar Rapids, Iowa 52402, to provide CAD/AVL equipment and services for railcar replacement owner furnished equipment in a negotiated amount not to exceed \$704,079.00 for the base thirty car sets, and in amounts not to exceed \$378,006.00 and \$252,004.00 for two options up to an additional eighteen car sets and twelve car sets, respectively, for a total contract not to exceed \$1,334,089.00 was received on November 24, 2024; and

WHEREAS, the General Manager, Chief Executive Officer deems the negotiated offer of Vontas to provide CAD/AVL equipment and services for railcar replacement owner furnished equipment to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Trapeze Software Group, Inc., dba Vontas ("Vontas") to provide CAD/AVL equipment and services for railcar replacement owner furnished equipment be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Vontas for the purchase of CAD/AVL equipment and services for the base 30 car sets and an option for the purchase of CAD/AVL equipment and services for an additional 30 car sets with approval to exercise said option.

Section 3. That said contract will be funded through the RTA Development Fund, Information Technology Department budget, including but limited to 100% local funds, in a total amount not to exceed \$704,079.00 for the base thirty car sets, and in amounts not to exceed \$378,006.00 and \$252,004.00 for two options up to an additional eighteen car sets and twelve car sets, respectively, for a total contract not to exceed \$1,334,089.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that Vontas will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

Secretary-Treasurer





<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> MOBILE RADIO COMMUNICATIONS EQUIPMENT AND SERVICES FOR RAILCAR REPLACEMENT PROGRAM OWNER FURNISHED EQUIPMENT  <b>VENDOR:</b> MOTOROLA SOLUTIONS, INC.  <b>AMOUNT:</b> NOT TO EXCEED \$211,364.40 FOR THE BASE THIRTY CAR SETS, AND IN AMOUNTS NOT TO EXCEED \$126,818.64 AND \$111,527.64 FOR TWO OPTIONS UP TO AN ADDITIONAL EIGHTEEN CAR SETS AND TWELVE CAR SETS, RESPECTIVELY, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$449,710.68	<b>Resolution No.:</b> 2024-106
	<b>Date:</b> December 12, 2024
	<b>Initiator:</b> Information Technology Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for mobile radio communications equipment and services that are a component of the railcar replacement program's required owner furnished equipment.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority entered into an agreement to purchase thirty railcars with an option for up to an additional thirty railcars. As part of that agreement, the Authority was required to provide various Owner Furnished Equipment ("OFE"), including mobile radio communication equipment and services.
- 3.0 **PROCUREMENT BACKGROUND:** R.C. 306.43(H)(3) provides that competitive procedures are not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof, as supplied by the original source or its successors or assigns. Motorola Solutions, Inc. is the original provider and manufacturer of the Authority's on-board mobile radio communications equipment.

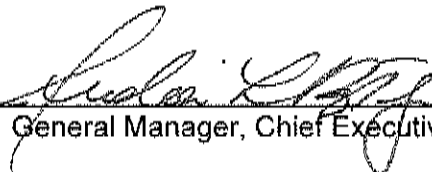
The Procurement Department requested a proposal from Motorola Solutions, Inc. on October 15, 2024. A proposal was received on November 22, 2024. The proposal was reviewed by representatives from the Electronic Repair, Rail Equipment, Information Technology and Procurement departments and determined to be technically compliant and advantageous to the Authority. After negotiations, an amount not to exceed \$211,364.40 for the base thirty car sets, and in amounts not to exceed \$126,818.84 and \$111,527.64 for two options up to an additional eighteen car sets and twelve car sets, respectively, for a total contract amount not to exceed \$449,710.68. This total price is 2% below the independent cost estimate of \$460,000.00.

A cost analysis has been performed, and the Procurement Department determined that the negotiated price is fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds, in an amount not to exceed \$211,364.40 for the base thirty car sets, and in amounts not to exceed \$126,818.64 and \$111,527.64 for two options up to an additional eighteen car sets and twelve car sets, respectively, for a total contract not to exceed \$449,710.68.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would delay the Authority's ability to provide contractually required owner furnished equipment, resulting in potential delay claims.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the December 3, 2024 Committee of the Whole meeting. It is recommended that the offer of Motorola Solutions, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-106

AUTHORIZING CONTRACT NO. 2024-208 WITH MOTOROLA SOLUTIONS, INC. FOR MOBILE RADIO COMMUNICATIONS EQUIPMENT FOR RAILCAR OWNER FURNISHED EQUIPMENT AND SERVICES IN AN AMOUNT NOT TO EXCEED \$211,364.40 FOR THE BASE THIRTY CAR SETS, AND IN AMOUNTS NOT TO EXCEED \$126,818.64 AND \$111,527.64 FOR TWO OPTIONS UP TO AN ADDITIONAL EIGHTEEN CAR SETS AND TWELVE CAR SETS, RESPECTIVELY, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$449,710.68 (RTA DEVELOPMENT FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has a need to purchase mobile radio communications equipment and services as a required component of the railcar replacement program's owner furnished equipment; and

WHEREAS, the Authority currently utilizes Motorola Solutions, Inc. mobile radio communications equipment and services throughout its system for communications; and

WHEREAS, R.C. 306.43(H)(3) provides that competitive bidding is not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, the offer of Motorola Solutions, Inc., located at 12420 Plaza Drive, Parma, Ohio 44130, to provide mobile radio communications equipment and services in a negotiated amount not to exceed \$211,364.40 for the base thirty car sets, and in amounts not to exceed \$126,818.64 and \$111,527.64 for two options up to an additional eighteen car sets and twelve car sets, respectively, for a total contract amount not to exceed \$449,710.68 was received on November 22, 2024; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Motorola Solutions, Inc., as negotiated, to provide mobile radio communications equipment and services for the railcar replacement program's owner furnished equipment, as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Motorola Solutions, Inc. to provide mobile radio communications equipment and services for the base thirty car sets and two options for an additional eighteen and twelve car sets, respectively, for the railcar replacement program's owner furnished equipment be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Motorola Solutions, Inc. to provide mobile radio communications equipment and services for the base 30 car sets and two options up to an additional eighteen car sets and twelve car sets, respectively, with approval to exercise said options.

Section 3. That said contract will be funded through the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds, in a total amount not to exceed \$211,364.40 for the base thirty car sets, and in amounts not to exceed \$126,818.64 and \$111,527.64 for two options up to an additional eighteen car sets and twelve car sets, respectively, for a total contract not to exceed \$449,710.68.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that Motorola Solutions, Inc. will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

Secretary-Treasurer



TITLE/DESCRIPTION:  APPROVING THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY'S FISCAL YEAR 2025 BUDGET	Resolution No.: 2024-107
	Date: December 12, 2024
	Initiator: Office of Management & Budget
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 PURPOSE/SCOPE: This action will authorize an appropriations budget for Fiscal Year ("FY") 2025 ("FY 2025 Budget") for the operation of the transit system, including Fund transfers as required by Chapter 460 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority ("Code Book").

2.0 DESCRIPTION/JUSTIFICATION: FY 2025 Budget begins January 1, 2025 and ends December 31, 2025.

The process for developing the FY 2025 Budget began in July 2024 with the adoption of the FY 2025 Tax Budget. It also involved extensive staff analysis and preparation as well as presentations to the Operational Planning & Infrastructure Committee of the Board of Trustees on November 19, 2024 and December 3, 2024. The first public hearing to discuss the FY 2025 Budget was held on November 19, 2024, and a second public hearing was held on December 3, 2024.

3.0 PROCUREMENT BACKGROUND: Does not apply.

4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.

5.0 POLICY IMPACT: The FY 2025 Budget totals \$364,939,095. It includes salaries, overtime, payroll taxes, and fringe benefit resources to fund 2,423 FTE positions. This cost is based on the Management and Non-Bargaining Salary Structure as updated by staff in Attachment 1 to this resolution. Adoption of this budget will fulfill GCRTA's legal and managerial requirements to establish the revenues and expenditures for the operation of GCRTA's public transit system. The 2025 Capital Improvement Budget was approved by the Board of Trustees through Resolution No. 2024-041 on May 21, 2024.

6.0 ECONOMIC IMPACT: The proposed FY 2025 Budget provides for spending \$364,939,095 on estimated revenues of \$364,547,300. The projected beginning balance for 2025 is \$27,494,061. The projected year-end balance of \$27,102,266 will provide the operating reserve required by Section 460.02(c)(2) of the Code Book.

7.0 ALTERNATIVES: Modify the proposed FY 2025 Budget by adding or subtracting expenditures or revenues for specific activities, positions, or programs.

8.0 RECOMMENDATION: The proposed FY 2025 Budget has been reviewed by the Operational Planning & Infrastructure Committee and is recommended for adoption. It is recommended that the Board of Trustees approve the proposed FY 2025 Budget, fund transfers, and budgets for the Funds.

9.0 ATTACHMENTS:

- A: General Fund Balance Analysis
- B: Financial Policy Goals
- C: Budgeted Positions by Division
- D: Capital Improvement Fund Balance Analysis
- E: Bond Retirement Fund Balance Analysis
- F: Insurance Fund Balance Analysis
- G: Supplemental Pension Fund
- H: Law Enforcement Fund Balance Analysis
- I: Reserve Fund Balance Analysis
- J: All Funds Balance Analysis
- K: 2025 Funds Budget Summary

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.

  
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General Manager, Chief Executive Officer

## General Fund Balance Analysis

	FY 2024 Projection	FY 2025 Budget	FY 2026 Plan	FY 2027 Plan
<b>Revenues</b>				
Operating Revenues				
Passenger Fares	\$ 30,656,522	\$ 32,000,000	\$ 33,400,000	\$ 34,500,000
Advertising & Concessions	1,579,775	2,062,000	2,062,000	2,062,000
Naming Rights	432,800	485,300	485,300	485,300
Investment Income	1,013,672	1,000,000	1,000,000	950,000
<b>Total Operating Revenues</b>	<b>33,682,769</b>	<b>35,547,300</b>	<b>36,947,300</b>	<b>37,997,300</b>
Non-Operating Revenues				
Sales & Use Tax	263,529,810	267,500,000	272,000,000	276,100,000
Reimbursed Expenditures	12,538,128	5,000,000	13,270,000	23,900,000
Other Non-Operating Revenue	1,625,336	1,500,000	1,500,000	1,500,000
Transfers from the Reserve Fund - Other Sub-Funds	1,644,837	4,500,000	-	-
Transfer from Reserve Fund - Revenue Stabilization	30,000,000	50,500,000	39,000,000	24,500,000
<b>Total Non-Operating Revenues</b>	<b>309,338,111</b>	<b>329,000,000</b>	<b>325,770,000</b>	<b>326,000,000</b>
<b>Total Revenues</b>	<b>343,020,880</b>	<b>364,547,300</b>	<b>362,717,300</b>	<b>363,997,300</b>
<b>Expenditures</b>				
Operating Expenditures				
Salaries & Overtime	172,527,000	181,582,000	180,598,230	185,151,874
Payroll Taxes & Fringes	63,509,960	66,164,000	65,979,520	67,810,896
Fuel (Diesel, CNG, Propulsion Power, Propane, Gasoline)	9,300,000	9,867,000	8,882,021	8,972,000
Utilities	3,300,000	4,286,000	4,188,440	4,244,440
Inventory	13,900,000	13,000,000	13,000,000	13,000,000
Services, Materials & Supplies	23,800,000	25,528,000	22,126,792	22,161,617
Purchased Transportation	17,400,000	16,697,000	17,030,930	17,450,000
Other Expenditures	6,700,000	6,678,000	7,056,356	7,079,556
<b>Total Operating Expenditures</b>	<b>310,436,960</b>	<b>323,802,000</b>	<b>318,862,289</b>	<b>325,870,383</b>
Revenues less Operating Expenses	32,583,920	40,745,300	43,855,011	38,126,917
Transfers to Other Funds				
Transfers to/from Insurance Fund	2,500,000	3,000,000	3,000,000	3,000,000
Transfers to/from Reserve Fund	10,878,615	10,878,615	10,878,615	5,878,615
Transfers to/from Capital				
Transfers to/from Bond Retirement Fund	9,346,959	9,184,042	6,731,911	2,902,958
Transfers to/from Capital Improvement Fund	19,127,878	18,074,438	20,468,089	24,707,042
<b>Total Transfers to/from Capital</b>	<b>28,474,837</b>	<b>27,258,480</b>	<b>27,200,000</b>	<b>27,610,000</b>
<b>Total Transfers to/from Other Funds</b>	<b>41,853,452</b>	<b>41,137,095</b>	<b>41,078,615</b>	<b>36,488,615</b>
<b>Total Expenditures</b>	<b>352,290,412</b>	<b>364,939,095</b>	<b>359,940,904</b>	<b>362,358,998</b>
Excess/(Deficiency) of Total Revenues over Total Expenditures	(9,269,532)	(391,795)	2,776,396	1,638,302
Beginning Balance	36,763,593	27,494,061	27,102,266	29,878,662
<b>Projected Ending Balance</b>	<b>\$ 27,494,061</b>	<b>\$ 27,102,266</b>	<b>\$ 29,878,662</b>	<b>\$ 31,516,964</b>
<b># Months Reserves - Estimated</b>	<b>1.1</b>	<b>1.0</b>	<b>1.1</b>	<b>1.2</b>

## Financial Policy Goals

		Goal	FY 2024 Projection	FY 2025 Budget	FY 2026 Plan	FY 2027 Plan	
<b>Operating Efficiency</b>	<b>Operating Ratio</b>	Ratio that shows the efficiency of management by comparing operating expenses to operating revenues. Operating Revenues divided by Operating Expenses. Operating Revenues include Passenger Fares, Advertising & Concessions, Naming Rights, Investment Income, Other Revenue	$\geq 25\%$	10.9%	11.0%	11.6%	11.7%
	<b>Cost per Service Hour</b>	Measure of service efficiency. Total Operating Expenses (less force account labor) divided by Total Service Hours		170.22	177.57	174.85	178.71
	<b>Growth per Year</b>	Cost of delivering a unit of service (Cost per Hour), compared to the prior year; to be kept at or below the rate of inflation	$\leq$ Rate of Inflation 2.2%	-1.7%	4.3%	-1.5%	2.2%
	<b>Operating Reserve (months)</b>	Equal or above one month's operating expenses to cover unforeseen or extraordinary fluctuations in revenues or expenses	$\geq 1$ month	1.1	1.0	1.1	1.2
<b>Capital Efficiency</b>	<b>Debt Service Coverage</b>	The measure of the Authority's ability to meet annual interest and principal payments on outstanding debt.	$\geq 1.5$	5.0	5.0	6.2	12.8
	<b>Sales Tax Contribution to Capital</b>	Sales tax revenues to be allocated directly to the Capital Improvement Fund to support budgeted projects or to the Bond Retirement Fund to support debt service payments.	$\geq 10\%$	10.8%	10.2%	10.0%	10.0%
	<b>Capital Maintenance to Expansion</b>	The capital program requires a critical balance between maintenance of existing assets and expansion efforts.	79% - 90%	100%	100%	100%	100%



## Attachment C

2024-107

Division	Budgeted Positions
<b>Operations Division</b>	
Paratransit	208.00
Rail	256.00
Asset & Configuration Management	8.00
Transit Police	164.00
Service Management	93.00
Power & Way	123.00
Service Quality Management	67.00
Fleet Management	187.00
Hayden	563.00
Triskett	430.00
Information Technology	32.00
<b>Total Operations Division</b>	<b><u>2,131.00</u></b>
<b>Finance Division</b>	
Office of Business Development	4.00
Accounting	29.00
Management Information Systems	16.00
Support Services	8.00
Procurement	16.00
Revenue	16.00
Office of Management & Budget	13.00
Fund Transfers	-
<b>Total Finance Division</b>	<b><u>102.00</u></b>
<b>Engineering &amp; Project Management Division</b>	
Project Support	4.00
Programming & Planning	6.00
Engineering & Project Development	18.00
<b>Total Engineering &amp; Project Management Division</b>	<b><u>28.00</u></b>
<b>Legal Affairs Division</b>	
Safety	8.00
Legal	27.00
Risk Management	8.00
<b>Total Engineering &amp; Project Management Division</b>	<b><u>43.00</u></b>
<b>Human Resources Division</b>	
Human Resources	14.00
Labor & Employee Relations	17.00
Training & Employee Development	35.00
<b>Total Human Resources Division</b>	<b><u>66.00</u></b>
<b>Executive Division</b>	
Executive	4.00
Secretary/Treasurer - Board of Trustees	18.00
Internal Audit	8.00
<b>Total Executive Division</b>	<b><u>30.00</u></b>
<b>Administration &amp; External Affairs Division</b>	
Administration & External Affairs	23.00
<b>Total Administration &amp; External Affairs Division</b>	<b><u>23.00</u></b>
<b>Total 2025 Budgeted Positions</b>	<b><u>2,423.00</u></b>

### Capital Improvement Fund Balance Analysis

	FY 2024	FY 2025	FY 2026	FY 2027
	Amended Budget	Budget	Plan	Plan
<b>Revenues</b>				
Federal / State Revenues				
Federal Capital Grants	\$ 71,876,582	\$ 120,939,575	\$ 102,611,773	\$ 82,547,867
State Capital Grants	41,116,997	20,000,000	20,000,000	15,000,000
<b>Total Federal / State Revenues</b>	<b>112,993,579</b>	<b>140,939,575</b>	<b>122,611,773</b>	<b>97,547,867</b>
Other Revenue				
Investment Income	1,100,000	1,100,000	1,100,000	1,100,000
Other Revenue	26,520,794	34,500,000	25,000,000	-
<b>Total Other Revenue</b>	<b>27,620,794</b>	<b>35,600,000</b>	<b>26,100,000</b>	<b>1,100,000</b>
Transfers				
Transfer from General Fund	19,127,878	18,074,438	20,468,089	24,707,042
Transfer from Reserve Fund	10,770,503	10,000,000	10,000,000	5,000,000
<b>Total Transfers</b>	<b>29,898,381</b>	<b>28,074,438</b>	<b>30,468,089</b>	<b>29,707,042</b>
<b>Total Revenue</b>	<b>170,512,754</b>	<b>204,614,013</b>	<b>179,179,862</b>	<b>128,354,909</b>
<b>Expenditures</b>				
Capital Outlay				
Capital Outlay - Development Fund	243,748,249	177,102,767	130,983,952	116,940,343
Asset Maintenance	2,310,000	2,560,000	2,560,000	2,560,000
Routine Capital	1,718,921	2,078,000	1,990,500	1,940,000
<b>Total Capital Outlay</b>	<b>247,777,170</b>	<b>181,740,767</b>	<b>135,534,452</b>	<b>121,440,343</b>
<b>Total Expenditures</b>	<b>247,777,170</b>	<b>181,740,767</b>	<b>135,534,452</b>	<b>121,440,343</b>
Excess/(Deficiency) of Total Revenues over Total E	(77,264,416)	22,873,246	43,645,410	6,914,566
Beginning Balance	233,273,562	161,147,255	184,020,501	227,665,911
<b>Projected Ending Balance</b>	<b>\$ 156,009,146</b>	<b>\$ 184,020,501</b>	<b>\$ 227,665,911</b>	<b>\$ 234,580,477</b>

### Bond Retirement Fund Balance Analysis

	FY 2024	FY 2025	FY 2026	FY 2027
	Projection	Budget	Plan	Plan
<b>Revenues</b>				
Transfers				
Transfer from the General Fund	\$ 9,346,959	\$ 9,184,042	\$ 6,731,911	\$ 2,902,958
<b>Total Transfers</b>	<b>9,346,959</b>	<b>9,184,042</b>	<b>6,731,911</b>	<b>2,902,958</b>
Other Revenues				
Investment Income	327,880	100,000	100,000	100,000
<b>Total Other Revenues</b>	<b>327,880</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Total Revenues</b>	<b>9,674,839</b>	<b>9,284,042</b>	<b>6,831,911</b>	<b>3,002,958</b>
<b>Expenditures</b>				
Debt Service				
Principal	7,995,000	8,355,000	6,935,000	2,795,000
Interest	1,481,450	1,115,500	697,750	351,000
<b>Total Debt Service</b>	<b>9,476,450</b>	<b>9,470,500</b>	<b>7,632,750</b>	<b>3,146,000</b>
Other Expenditures				
Other Expenditures	1,500	1,500	1,500	1,500
<b>Total Other Expenditures</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Total Expenditures</b>	<b>9,477,950</b>	<b>9,472,000</b>	<b>7,634,250</b>	<b>3,147,500</b>
Excess/(Deficiency) of Total Revenues over Total Expenditures	196,889	(187,958)	(802,339)	(144,542)
Beginning Balance	1,184,825	1,381,714	1,193,756	391,417
<b>Projected Ending Balance</b>	<b>\$ 1,381,714</b>	<b>\$ 1,193,756</b>	<b>\$ 391,417</b>	<b>\$ 246,875</b>

### Insurance Fund Balance Analysis

	FY 2024 Projection	FY 2025 Budget	FY 2026 Plan	FY 2027 Plan
<b>Revenues</b>				
Transfer from General Fund	\$ 2,500,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
Investment Income	367,917	100,000	100,000	100,000
<b>Total Revenues</b>	<b>2,867,917</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>
<b>Expenditures</b>				
Claims and Premium Outlay	3,078,000	3,100,000	3,300,000	3,500,000
<b>Total Expenditures</b>	<b>3,078,000</b>	<b>3,100,000</b>	<b>3,300,000</b>	<b>3,500,000</b>
Excess/(Deficiency) of Total Revenues over Total Expenditures	(210,083)	-	(200,000)	(400,000)
Beginning Balance	6,557,040	6,346,957	6,346,957	6,146,957
<b>Projected Ending Balance</b>	<b>\$ 6,346,957</b>	<b>\$ 6,346,957</b>	<b>\$ 6,146,957</b>	<b>\$ 5,746,957</b>

### Supplemental Pension Fund Balance Analysis

	FY 2024 Projection	FY 2025 Budget	FY 2026 Plan	FY 2027 Plan
<b>Revenues</b>				
Investment Income	\$ 77,611	\$ 30,000	\$ 28,000	\$ 26,000
<b>Total Revenues</b>	<b>77,611</b>	<b>30,000</b>	<b>28,000</b>	<b>26,000</b>
<b>Expenditures</b>				
Benefit Payments	9,000	9,000	9,000	9,000
<b>Total Expenditures</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
Excess/(Deficiency) of Total Revenues over Total Expenditures	68,611	21,000	19,000	17,000
Beginning Balance	1,405,325	1,473,936	1,494,936	1,513,936
<b>Projected Ending Balance</b>	<b>\$ 1,473,936</b>	<b>\$ 1,494,936</b>	<b>\$ 1,513,936</b>	<b>\$ 1,530,936</b>

### Law Enforcement Fund Balance Analysis

	FY 2024 Projection	FY 2025 Budget	FY 2026 Plan	FY 2027 Plan
<b>Revenues</b>				
Law Enforcement Revenue	\$ 20,000	\$ 15,000	\$ 15,000	\$ 10,000
Investment Income	5,000	5,000	5,000	5,000
<b>Total Revenues</b>	<b>25,000</b>	<b>20,000</b>	<b>20,000</b>	<b>15,000</b>
<b>Expenditures</b>				
Capital & Related Expenditures	50,000	25,000	25,000	25,000
<b>Total Expenditures</b>	<b>50,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
Excess/(Deficiency) of Total Revenues over Total Expenditures	(25,000)	(5,000)	(5,000)	(10,000)
Beginning Balance	351,321	326,321	321,321	316,321
<b>Projected Ending Balance</b>	<b>\$ 326,321</b>	<b>\$ 321,321</b>	<b>\$ 316,321</b>	<b>\$ 306,321</b>

## Reserve Fund Balance Analysis

	FY 2024 Projection	FY 2025 Budget	FY 2026 Plan	FY 2027 Plan
<b>Revenues</b>				
<b>Transfers</b>				
Transfer from GF for Rolling Stock Reserve	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000	\$ 5,000,000
Transfer from GF for 27th Pay	878,615	878,615	878,615	878,615
<b>Total Transfers</b>	<b>10,878,615</b>	<b>10,878,615</b>	<b>10,878,615</b>	<b>5,878,615</b>
<b>Other Revenue</b>				
Investment Income	6,805,371	8,000,000	6,000,000	5,000,000
<b>Total Other Revenue</b>	<b>6,805,371</b>	<b>8,000,000</b>	<b>6,000,000</b>	<b>5,000,000</b>
<b>Total Revenues</b>	<b>17,683,986</b>	<b>18,878,615</b>	<b>16,878,615</b>	<b>10,878,615</b>
<b>Expenditures</b>				
<b>Transfers</b>				
Transfer to GF for Compensated Absences	1,076,181	-	-	-
Transfer to GF for Hospitalization	568,656	-	-	-
Transfer to RTA Development Fund for Rolling Stock Reserve	10,770,503	10,000,000	10,000,000	5,000,000
Transfer to GF for 27th Pay	-	4,500,000	-	-
Transfer to GF for Revenue Stabilization	30,000,000	50,500,000	39,000,000	24,500,000
<b>Total Transfers</b>	<b>42,415,340</b>	<b>65,000,000</b>	<b>49,000,000</b>	<b>29,500,000</b>
<b>Total Expenditures</b>	<b>42,415,340</b>	<b>65,000,000</b>	<b>49,000,000</b>	<b>29,500,000</b>
Excess/(Deficiency) of Total Revenues over Total Expenditures	(24,731,354)	(46,121,385)	(32,121,385)	(18,621,385)
Beginning Balance	161,038,852	136,307,498	90,186,113	58,064,728
<b>Projected Ending Balance</b>	<b>\$ 136,307,498</b>	<b>\$ 90,186,113</b>	<b>\$ 58,064,728</b>	<b>\$ 39,443,343</b>
<b>Rolling Balances</b>				
Compensated Absences	\$ 3,107,198	\$ 3,184,818	\$ 3,410,333	\$ 3,598,261
Fuel	2,952,147	3,092,825	3,307,481	3,486,361
Hospitalization	2,453,632	2,519,903	2,698,012	2,846,436
Rolling Stock Reserve	30,869	69,056	71,512	73,569
27th Pay	7,030,847	3,704,411	4,891,716	5,917,575
Revenue Stabilization	120,732,804	77,615,098	43,745,668	23,521,143
<b>Total</b>	<b>\$ 136,307,498</b>	<b>\$ 90,186,113</b>	<b>\$ 58,064,728</b>	<b>\$ 39,443,343</b>

## All Funds Balance Analysis

	FY 2024 Projection	FY 2025 Budget	FY 2026 Plan	FY 2027 Plan
<b>Revenues</b>				
Operating Revenues				
Passenger Fares	\$ 30,656,522	\$ 32,000,000	\$ 33,400,000	\$ 34,500,000
Advertising & Concessions	1,579,775	2,062,000	2,062,000	2,062,000
Naming Rights	432,800	485,300	485,300	485,300
Investment Income	14,835,560	10,335,000	8,333,000	7,281,000
<b>Total Operating Revenues</b>	<b>47,504,657</b>	<b>44,882,300</b>	<b>44,280,300</b>	<b>44,328,300</b>
Non-Operating Revenues				
Sales & Use Tax	263,529,810	267,500,000	272,000,000	276,100,000
Reimbursed Expenditures	12,538,128	5,000,000	13,270,000	23,900,000
Federal Revenue	71,876,582	120,939,575	102,611,773	82,547,867
State Revenue	41,116,997	20,000,000	20,000,000	15,000,000
Other Non-Operating Revenue	28,166,130	36,015,000	26,515,000	1,510,000
<b>Total Non-Operating Revenues</b>	<b>417,227,647</b>	<b>449,454,575</b>	<b>434,396,773</b>	<b>399,057,867</b>
<b>Total Revenues</b>	<b>464,732,304</b>	<b>494,336,875</b>	<b>478,677,073</b>	<b>443,386,167</b>
<b>Expenditures</b>				
Operating Expenditures				
Salaries & Overtime	172,527,000	181,582,000	180,598,230	185,151,874
Payroll Taxes & Fringes	63,509,960	66,164,000	65,979,520	67,810,896
Fuel (Diesel, CNG, Propulsion Power, Propane, Gasoline)	9,300,000	9,867,000	8,882,021	8,972,000
Utilities	3,300,000	4,286,000	4,188,440	4,244,440
Inventory	13,900,000	13,000,000	13,000,000	13,000,000
Services, Materials & Supplies	23,800,000	25,528,000	22,126,792	22,161,617
Purchased Transportation	17,400,000	16,697,000	17,030,930	17,450,000
Other Expenditures	6,700,000	6,678,000	7,056,356	7,079,556
<b>Total Operating Expenditures</b>	<b>310,436,960</b>	<b>323,802,000</b>	<b>318,862,289</b>	<b>325,870,383</b>
Non-Operating Expenditures				
Capital Outlay	247,777,170	181,740,767	135,534,452	121,440,343
Debt Service	9,476,450	9,470,500	7,632,750	3,146,000
Other Expenditures	3,138,500	3,135,500	3,335,500	3,535,500
<b>Total Non-Operating Expenditures</b>	<b>260,392,120</b>	<b>194,346,767</b>	<b>146,502,702</b>	<b>128,121,843</b>
<b>Total Expenditures</b>	<b>570,829,080</b>	<b>518,148,767</b>	<b>465,364,991</b>	<b>453,992,226</b>
Excess/(Deficiency) of Total Revenues over Total Expenditures	(106,096,776)	(23,811,892)	13,312,082	(10,606,059)
Beginning Balance	440,574,517	334,477,741	310,665,849	323,977,931
<b>Estimated Available Ending Balance</b>	<b>\$ 334,477,741</b>	<b>\$ 310,665,849</b>	<b>\$ 323,977,931</b>	<b>\$ 313,371,872</b>

Attachment K

2025 Funds Budgeted Summary

	General Fund	RESTRICTED FUNDS							Total of All Funds
		RTA Development Fund	RTA Capital Fund	Bond Retirement Fund	Insurance Fund	Supplemental Pension Fund	Law Enforcement Fund	Reserve Fund	
<b>Revenues</b>									
<b>Operating Revenues</b>									
Passenger Fares	\$32,000,000								\$ 32,000,000
Advertising & Concessions	2,062,000								2,062,000
Naming Rights	485,300								485,300
Investment Income	1,000,000	\$ 1,000,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 30,000	\$ 5,000	\$ 8,000,000	10,335,000
<b>Total Operating Revenues</b>	<b>35,547,300</b>	<b>1,000,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>30,000</b>	<b>5,000</b>	<b>8,000,000</b>	<b>44,882,300</b>
<b>Non-Operating Revenues</b>									
Sales & Use Tax	267,500,000								267,500,000
Reimbursed Expenditures	5,000,000								5,000,000
Federal		120,939,575							120,939,575
State		20,000,000							20,000,000
Bond Proceeds									
Other Non-Operating Revenue	1,500,000	34,500,000					15,000		36,015,000
<b>Total Non-Operating Revenues</b>	<b>274,000,000</b>	<b>175,439,575</b>					<b>15,000</b>		<b>448,454,575</b>
<b>Transfers</b>									
Transfer from General Fund			18,074,438	9,184,042	3,000,000			10,878,615	
Transfer from RTA Capital Fund		15,500,000							
Transfer from Reserve Fund									
For Compensated Absences									
For Fuel									
For Hospitalization									
For Rolling Stock Reserve		10,000,000							
For 27th Pay	4,500,000								
For Revenue Stabilization	80,850,000								
<b>Total Transfers</b>	<b>85,350,000</b>	<b>25,500,000</b>	<b>18,074,438</b>	<b>9,184,042</b>	<b>3,000,000</b>	<b>-</b>	<b>-</b>	<b>10,878,615</b>	
<b>Total Revenues</b>	<b>364,547,300</b>	<b>201,939,575</b>	<b>18,174,438</b>	<b>9,284,042</b>	<b>3,100,000</b>	<b>30,000</b>	<b>20,000</b>	<b>18,878,615</b>	<b>494,336,871</b>
<b>Expenditures</b>									
<b>Operating Expenditures</b>									
Salaries & Overtime	181,582,000								181,582,000
Payroll Taxes & Fringes	66,164,000								66,164,000
Fuel (Diesel, CNG, Propulsion Power, Propane, Gasoline)	9,867,000								9,867,000
Utilities	4,286,000								4,286,000
Inventory	13,000,000								13,000,000
Services, Materials & Supplies	25,528,000								25,528,000
Purchased Transportation	16,697,000								16,697,000
Other Expenditures	6,678,000								6,678,000
<b>Total Operating Expenditures</b>	<b>323,802,000</b>								<b>323,802,000</b>
<b>Non-Operating Expenditures</b>									
Capital Outlay		177,102,767	4,638,000						181,740,767
Debt Service (Principal & Interest)				9,470,500					9,470,500
Other Expenditures				1,500	3,100,000	9,000	25,000		3,135,500
<b>Total Non-Operating Expenditures</b>	<b>-</b>	<b>177,102,767</b>	<b>4,638,000</b>	<b>9,472,000</b>	<b>3,100,000</b>	<b>9,000</b>	<b>25,000</b>	<b>194,346,767</b>	
<b>Sub-Total Expenditures</b>	<b>323,802,000</b>	<b>177,102,767</b>	<b>4,638,000</b>	<b>9,472,000</b>	<b>3,100,000</b>	<b>9,000</b>	<b>25,000</b>	<b>518,148,767</b>	
<b>Revenues less Expenditures</b>	<b>40,745,300</b>	<b>24,836,808</b>	<b>13,536,438</b>	<b>(187,958)</b>	<b>-</b>	<b>21,000</b>	<b>(5,000)</b>	<b>18,878,615</b>	<b>(23,811,892)</b>
<b>Transfers to Other Funds</b>									
Transfer to General Fund									
Transfer to Insurance Fund	3,000,000								
Transfer to Supplemental Pension Fund									
Transfer to Bond Retirement Fund	9,184,042								
Transfer to RTA Capital Fund	18,074,438								
Transfer to RTA Development Fund			15,500,000						
Transfer to Reserve Fund									
For Rolling Stock Reserve	10,000,000							30,000,000	
For 27th Pay	878,615							4,500,000	
For Revenue Stabilization	80,850,000							80,850,000	
<b>Total Transfers to Other Funds</b>	<b>41,137,095</b>		<b>15,500,000</b>					<b>65,000,000</b>	
<b>Total Expenditures</b>	<b>364,939,095</b>	<b>177,102,767</b>	<b>20,138,000</b>	<b>9,472,000</b>	<b>3,100,000</b>	<b>9,000</b>	<b>25,000</b>	<b>65,000,000</b>	<b>518,148,767</b>
<b>Excess/(Deficiency) of Total Revenues over Total Expenditures</b>									
	(91,795)	24,836,808	(1,963,562)	(187,958)	-	21,000	(5,000)	(46,121,385)	(23,811,892)
Beginning Balance	27,494,061	255,657,274	6,992,237	1,381,714	6,346,957	1,473,936	326,321	136,307,498	435,979,997
<b>Available Ending Balance</b>	<b>\$27,102,266</b>	<b>\$ 280,494,082</b>	<b>\$ 5,028,675</b>	<b>\$ 1,193,756</b>	<b>\$ 6,346,957</b>	<b>\$ 1,494,936</b>	<b>\$ 321,321</b>	<b>\$ 90,186,113</b>	<b>\$ 412,168,105</b>

RESOLUTION NO. 2024-107

MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY DURING FISCAL YEAR 2025

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA") has both legal and managerial requirements to establish the revenues to be received for the upcoming fiscal year, including all taxes, user fees, and other types of revenues, as well as estimates of all expenditures or outlays for the operation of its public transportation system in the fiscal year ("FY") to be paid or met from said revenue; and

WHEREAS, in order to meet those requirements, a budget for GCRTA's operations for the FY beginning January 1, 2025 and ending December 31, 2025 ("FY 2025 Budget") was prepared; and

WHEREAS, the FY 2025 Budget has been made available for public inspection for at least ten (10) days by having at least two (2) copies thereof on file in the GCRTA Office of Management and Budget and a copy posted on GCRTA's web site; and

WHEREAS, the FY 2025 Budget is based on the Management and Non-Bargaining Salary Structure, which has been updated as set forth in Attachment 1; and

WHEREAS, the Operational Planning & Infrastructure Committee of the Board of Trustees discussed the FY 2025 Budget on November 19, 2024 and December 3, 2024, and public hearings were held on November 19, 2024 and December 3, 2024, with public notices given by publication in the Cleveland Plain Dealer on October 23, 2024 and October 27, 2024 and the Cleveland Urban News on October 25, 2024 and October 27, 2024, as well as by posting of notice in the first floor lobby of the GCRTA Main Office Building and on GCRTA's social media pages.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. The GCRTA Board of Trustees hereby sets aside and appropriates the following current expenses and other expenditures during FY 2025:

<b>Division</b>	<b>2025 Budget</b>
<b>Operations Division</b>	
Paratransit	\$35,476,019
Rail	28,924,587
Asset & Configuration Management	874,399
Transit Police	19,626,213
Service Management	11,329,445
Power & Way	17,736,385
Service Quality Management	8,268,404
Fleet Management	38,887,884
Hayden	54,300,564
Triskett	42,051,286
Information Technology	11,225,889
<b>Total Operations Division</b>	<b><u>\$268,701,075</u></b>

**Finance Division**

Office of Business Development	\$520,534
Accounting	4,091,449
Management Information Systems	4,146,316
Support Services	1,251,890
Procurement	2,013,206
Revenue	2,331,862
Office of Management & Budget	7,396,284
Fund Transfers	41,137,095
<b>Total Finance Division</b>	<b>\$62,888,636</b>

**Engineering & Project Management Division**

Project Support	\$400,413
Programming & Planning	3,333,965
Engineering & Project Development	2,910,142
<b>Total Engineering &amp; Project Management Division</b>	<b>\$6,644,520</b>

**Legal Affairs Division**

Safety	\$1,234,822
Legal	4,285,940
Risk Management	5,043,333
<b>Total Engineering &amp; Project Management Division</b>	<b>\$10,564,095</b>

**Human Resources Division**

Human Resources	\$2,000,617
Labor & Employee Relations	2,546,849
Training & Employee Development	5,061,804
<b>Total Human Resources Division</b>	<b>\$9,609,270</b>

**Executive Division**

Executive	\$1,302,261
Secretary/Treasurer - Board of Trustees	335,372
Internal Audit	1,056,910
<b>Total Executive Division</b>	<b>\$2,694,543</b>

**Administration & External Affairs Division**

Administration & External Affairs	\$3,836,956
<b>Total Administration &amp; External Affairs Division</b>	<b>\$3,836,956</b>

**Total 2025 General Fund Budget****\$364,939,095**



**CAPITAL IMPROVEMENT FUND**

(Resolution No. 2024-041, approved on May 21, 2024)

Construction and Acquisition of Transit Facilities and Equipment	\$181,740,767
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**BOND RETIREMENT FUND**

Debt Service – Principal	\$8,355,000
Debt Service – Interest	1,115,500
Other	1,500

**INSURANCE FUND**

Claims & Premium Outlay	\$3,100,000
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**SUPPLEMENTAL PENSION FUND**

Benefits Payments	\$9,000
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**LAW ENFORCEMENT FUND**

Safety & Security Training	\$0
Capital & Related Items	25,000

**RESERVE FUND**

Transfer to General Fund (Revenue Stabilization)	\$50,500,000
Transfer to the General Fund (27 <sup>th</sup> Pay)	4,500,000
Transfer to RTA Development Fund	10,000,000

**CUMULATED APPROPRIATIONS**

General Fund	\$364,939,095
Capital Improvement Funds	181,740,767
Bond Retirement Fund	9,472,000
Insurance Fund	3,100,000
Supplemental Pension Fund	9,000
Law Enforcement Fund	25,000
Reserve Fund	65,000,000

Section 2. That transfers of funds may be made in the FY 2025 Budget from one division to another, or from one department to another, or from one line item to another, or from one of the funds established by Chapter 460 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority to another, as long as the total appropriation in each fund is not exceeded and transfers of funds are reported to the Board within thirty (30) days after the end of the month in which said transfer occurred.

Section 3. As part of this appropriation, the General Manager, Chief Executive Officer is granted the authority to upgrade or downgrade positions within GCRTA, provided that the total number of positions approved in the budget is not exceeded. Furthermore, the General Manager, Chief Executive Officer may transfer positions from one department to another so long as the total number of positions approved in the budget does not exceed 2,423 full-time equivalent (FTE) positions.

Section 4. That the budget includes an appropriation of funds for coffee, meals, refreshments, and other amenities for employees or other persons in furtherance of official business of GCRTA, and such expenditures are hereby determined to be for a public purpose.

Section 5. That the FY 2025 Budget may, from time to time, be amended and additional monies received in FY 2025, if applicable, may be appropriated.

Section 6. That this resolution shall become effective immediately upon its adoption.

Attachment 1 – GCRTA 2025 Management & Non-Bargaining Salary Structure

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer

**2025 Non-bargaining Salary Structure (Proposed)**

<b>Grade</b>	<b>Min</b>	<b>Mid</b>	<b>Max</b>
<b>116</b>	\$136,640	\$170,790	\$211,800
<b>115</b>	\$123,220	\$154,020	\$191,000
<b>114</b>	\$111,320	\$139,150	\$172,550
<b>113</b>	\$100,760	\$125,950	\$156,180
<b>112</b>	\$91,370	\$114,210	\$141,630
<b>111</b>	\$83,010	\$103,760	\$128,670
<b>110</b>	\$75,560	\$94,440	\$117,120
<b>109</b>	\$68,900	\$86,120	\$106,800
<b>108</b>	\$62,950	\$78,680	\$97,580
<b>107</b>	\$57,620	\$72,020	\$89,320
<b>106</b>	\$52,840	\$66,050	\$81,910
<b>105</b>	\$48,560	\$60,690	\$75,270
<b>104</b>	\$44,700	\$55,870	\$69,290
<b>103</b>	\$41,230	\$51,530	\$63,910
<b>102</b>	\$38,100	\$47,620	\$59,060
<b>101</b>	\$35,280	\$44,090	\$54,690



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> PURCHASE OF PROPERTY INSURANCE FROM LIBERTY MUTUAL AND EVANSTON INSURANCE COMPANY  <b>VENDOR:</b> AON RISK SERVICES NORTHEAST, INC.  <b>AMOUNT:</b> NTE \$1,512,321.00 FOR A PERIOD OF 12 MONTHS	<b>Resolution No.:</b> 2024-108
	<b>Date:</b> December 12, 2024
	<b>Initiator:</b> Risk Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will provide the Greater Cleveland Regional Transit Authority ("Authority") with insurance to protect the physical assets of the Authority for a period of twelve (12) months.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires all-risk property insurance to protect its physical assets in case of fire, explosion, windstorm, and similar perils. The current property insurance policy expires January 1, 2025. The detailed results of efforts to renew the property insurance programs were summarized in the presentation made to the Board of Trustees on December 3, 2024.
- 3.0 **PROCUREMENT BACKGROUND:** The Authority carries an all-risk property insurance policy which protects the Authority's physical assets from fire, windstorm, explosion, and similar perils. Incumbent Carriers are Liberty Mutual and Evanston Insurance Company for two separate programs
  - The first program, written by Liberty Mutual, is for the coverage of all GCRTA real and personal property, including rolling stock when garaged. The blanket limit is \$500 million with a deductible of \$250,000.00.
  - The second program, written by Evanston Insurance Company, is a stand-alone Rolling Stock policy which provides coverage for GCRTA rolling stock when rolling (both rail and bus). The blanket limit is \$25 million with a deductible of \$500,000.00.

The Authority's insurance broker approached several competitive insurance markets this year, but the most favorable outcome continues to result from the current program structure with the two incumbent carriers described above.

After receiving the results of the marketing and negotiation efforts, both Liberty Mutual and Evanston Insurance Company quoted a flat rate increase over 2024 premiums. The Authority's total insured value ("TIV") was increased from \$1.85 million in 2024 to \$1.95 million for 2025.

After applying the flat rate increases against the updated TIV, the resulting premium is \$1,512,321.00, an increase of \$43,078.00 or approximately 2.93%. This amount is \$67,679.00 or 4.3% below the budgeted amount of \$1,580,000.00.

- 4.0 **AFFIRMATIVE ACTION/ DBE BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This insurance policy will be funded through the General Fund, Risk Management Department budget, in an amount not to exceed \$1,512,321.00 for the twelve (12) month period beginning January 1, 2025.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will leave the Authority without property insurance, placing substantial assets of the Authority at risk.
- 8.0 RECOMMENDATION: This property insurance program was discussed by the Board of Trustees at the December 3, 2024 Audit, Safety Compliance and Real Estate Committee meeting. It is recommended that the proposals for the purchase of property insurance from Liberty Mutual and Evanston Insurance Company, as submitted by the underwriter, Aon Risk Services Northeast, Inc., be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to purchase the property insurance policies.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-108

AUTHORIZING THE PURCHASE OF PROPERTY INSURANCE FROM LIBERTY MUTUAL AND EVANSTON INSURANCE COMPANY, THROUGH AON RISK SERVICES NORTHEAST, INC., FOR A PERIOD OF TWELVE (12) MONTHS FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$1,512,321.00 (GENERAL FUND, RISK MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires property insurance to protect its physical assets; and

WHEREAS, proposals from various underwriters have been received and were evaluated in accordance with the Authority's Policies and Procedures; and

WHEREAS, the submittal from a group of underwriters through Aon Risk Services Northeast, Inc., located at 950 Main Avenue, Suite 1600, Cleveland, Ohio 44113, to provide property insurance coverage for a period of twelve (12) months, commencing on January 1, 2025 and ending January 1, 2026, was received and, after negotiations, an amount not to exceed \$1,512,321.00 for the twelve (12) month period was agreed upon; and

WHEREAS, the General Manager, Chief Executive Officer deems the submittal of various underwriters, through Aon Risk Services Northeast, Inc., for a property insurance program to be the most advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the submittal from a group of underwriters, through Aon Risk Services Northeast, Inc., as modified by negotiations, to provide a property insurance program for a period of twelve (12) months is hereby accepted as the most advantageous to the Authority, price and all other factors considered.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Aon Risk Services Northeast, Inc. for the purchase of property insurance coverage from Liberty Mutual and Evanston Insurance Company, and with such other carriers as the General Manager, Chief Executive Officer may deem appropriate, to provide property insurance coverage up to the limit of \$500 million and \$25 million, for Liberty Mutual and Evanston Insurance Company, respectively, from January 1, 2025 to January 1, 2026 at premiums not to exceed \$1,512,321.00.

Section 3. This insurance program shall be payable out of the General Fund, Risk Management Department budget, for a total amount not to exceed \$1,512,321.00 for the twelve (12) month period beginning January 1, 2025.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding; compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



TITLE/DESCRIPTION:	Resolution No.: 2024-109
CONTRACT: FIRST AMENDMENT TO LEASE AGREEMENT FOR CONSTRUCTION ACCESS TO THE TRACK AND PLATFORM BRIDGES OVER WEST 117 <sup>TH</sup> STREET	Date: December 12, 2024
VENDOR: NORFOLK SOUTHERN RAILWAY COMPANY	Initiator: Engineering & Project Management
AMOUNT: \$20,000.00	
TERM: JANUARY 1, 2025 THROUGH DECEMBER 31, 2025	
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: To enter into a First Amendment to Lease Agreement ("First Amendment") with Norfolk Southern Railway Company ("NS") granting the Greater Cleveland Regional Transit Authority ("Authority") and its contractors access across NS property adjacent to the construction site for Project 62A – Rehabilitation of Track/Platform Bridges Over West 117<sup>th</sup> Street during the period from January 1, 2025 through December 31, 2025.
  
- 2.0 DESCRIPTION/JUSTIFICATION: The Authority has undertaken a major multi-year construction project to rehabilitate the track and platform bridges over West 117<sup>th</sup> Street located in Cleveland and Lakewood, Ohio. There is no alternative access to the bridges sufficient for the construction work that will take place. The Authority entered into a Lease Agreement with NS on June 8, 2023 at a cost of \$18,000 for a term which will expire on December 31, 2024, providing the Authority and its contractors with access to the construction site along the parallel NS right-of-way from approximately NS Milepost CD-185.84 to the construction site.  
  
 The term of the proposed First Amendment to the lease will extend access from January 1, 2025 through December 31, 2025 at a cost of \$20,000, for a total lease amount of \$38,000.
  
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
  
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
  
- 5.0 POLICY IMPACT: Pursuant to Real Estate Policy 470.03 in the Authority's Code Book, Board authorization for this First Amendment is required because the total cost of the lease will now exceed \$25,000.
  
- 6.0 ECONOMIC IMPACT: The cost for the First Amendment to the Lease Agreement with NS shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, Capital Grants OH-2018-024, for a total amount not to exceed \$20,000.00 (\$16,000.00 in federal funds, which represents 80% of total cost).
  
- 7.0 ALTERNATIVES: Reject this lease amendment. Access through the NS property is the only practical way to access the construction site for Project 62A. Without access rights through the NS property, the project will be substantially delayed.

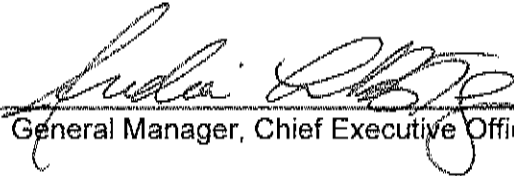


8.0 RECOMMENDATION: It is recommended that this resolution be adopted and the First Amendment to the lease agreement approved.

9.0 ATTACHMENTS:

- A. Proposed First Amendment to the Lease Agreement between Norfolk Southern Railway Company and the Authority

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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General Manager, Chief Executive Officer



Activity Number: 1325832

## FIRST AMENDMENT TO LEASE AGREEMENT

THIS FIRST AMENDMENT TO LEASE AGREEMENT (this "**Amendment**"), effective date of which shall be the date last executed, below, by and between **Norfolk Southern Railway Company**, a(n) VA corporation (the "**Landlord**") and **GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY**, a political subdivision of the State of Ohio (the "**Tenant**").

### WITNESSETH:

WHEREAS, Landlord and Tenant entered into that certain Lease Agreement dated as last amended on June 8, 2023, (as amended, the "**Lease**"), for real property located at Milepost CD-185.84 in CLEVELAND, CUYAHOGA County, OHIO, having an area of 0.68 acres/square feet, more or less (the "**Premises**");

WHEREAS, Landlord and Tenant desire to execute this Amendment to modify the rental payable by Tenant under the Lease and to make certain other changes to the Lease as hereinafter stated, with the Lease and the Amendment.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Lease is hereby amended, and the parties hereto do agree as follows:

**1. Adjustment of Base Rental.** Commencing on January 1, 2025 (the "**Commencement Date**"), Tenant shall pay unto Landlord, without offset, abatement or demand, base rental in the amount of Twenty Thousand and 00/100 DOLLARS (\$20,000.00) in advance.

**2. Renewal of Term.** To renew said Lease for an additional year (1) year term, beginning January 1, 2025, the effective date hereof, and ending December 31, 2025.

**3. Insurance.** The insurance requirements remain as stated in the Lease. Updated insurance certificates will be provided. All insurance certificates should be delivered to Landlord's Risk Management Department, 650 W Peachtree St NW, Atlanta, GA 30308, simultaneously with the execution of this Lease by Tenant. The minimum limits of insurance provided for hereunder are not intended to be a limitation on the liability of Tenant hereunder and shall not waive Landlord's right to seek a full recovery from Tenant.

**4. Notice.** Any notice given pursuant to the Lease shall be in writing and sent by certified mail, return receipt requested, by hand delivery or by reputable overnight courier to:

(a) Landlord: c/o Director Real Estate, Norfolk Southern Corporation, 650 W Peachtree St NW, Atlanta, GA 30308 or at such other address as Landlord may designate in writing to Tenant.

(b) Tenant: GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY, Attn: India L. Birdsong Terry, General Manager, CEO, 1240 WEST 6<sup>TH</sup> STREET, CLEVELAND, OH 44113, cc: Janet E. Burney, General Counsel, NO P.O. BOXES, or at such other address as Tenant may designate in writing to Landlord.



Any notice sent in the manner set forth above shall be deemed delivered three (3) days after said notice is deposited in the mail if sent by certified mail (return receipt requested), or upon receipt if sent by hand delivery or reputable overnight courier. Any change of notice address by either party shall be delivered to the other party by the manner of notice required hereby.

**5. Ratification; Successors and Assigns.** Landlord and Tenant acknowledge and agree that the Lease, as amended by this Amendment, is hereby ratified and confirmed and in full force and effect. This Amendment shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

**6. Signature.** The parties agree that if an authorized officer of a party fully signs this Agreement in the appropriate location(s) below and then returns that signature to the other party via electronic means with a pdf or similar scanned copy of that signature, then that scanned signature shall serve as that party's signature for the Agreement, and, upon full execution of the Agreement by all parties, shall create a legally binding Agreement.

[Remainder of Page Intentionally Left Blank]



IN WITNESS WHEREOF, the parties hereto have executed this Amendment in duplicate, each part being an original, as of the date last executed below.

Witness As To Landlord:

\_\_\_\_\_  
Name:

**LANDLORD:**  
**Norfolk Southern Railway Company**  
a(n) VA corporation

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date of Landlord Signature: \_\_\_\_\_

Witness As To Landlord:

\_\_\_\_\_  
Name:

[SEAL]

Witness As To Tenant:

\_\_\_\_\_  
Name:

**TENANT:**  
**GREATER CLEVELAND REGIONAL  
TRANSIT AUTHORITY**  
a political subdivision of the State of Ohio

Signature: \_\_\_\_\_

Name: India L. Birdsong Terry

Title: General Manager, Chief  
Executive Officer

Date of Tenant Signature: \_\_\_\_\_

Witness As To Tenant:

\_\_\_\_\_  
Name:

Approved as to legal form & correctness:

\_\_\_\_\_  
Janet E. Burney, General Counsel  
Deputy General Manager, Legal Affairs

RESOLUTION NO. 2024-

FIRST AMENDMENT TO LEASE AGREEMENT FOR CONSTRUCTION  
ACCESS TO THE TRACK AND PLATFORM BRIDGES OVER WEST 117<sup>TH</sup>  
STREET IN AN AMOUNT NOT TO EXCEED \$20,000.00 (RTA DEVELOPMENT  
FUND - ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT  
BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has undertaken a major construction project to rehabilitate the track and platform bridges over West 117<sup>th</sup> Street ("Project 62A") located in Cleveland and Lakewood, Ohio; and

WHEREAS, Norfolk Southern Railway Company ("NS") owns a parcel of real estate adjacent to the construction site and located at approximately NS Milepost CD-185.84 in the City of Lakewood, Ohio ("NS Property") which provides a connection from Madison Avenue to the Authority's rail right of way and the construction site for Project 62A; and

WHEREAS, the Authority entered into a Lease Agreement with NS in 2023 for access to the construction site across the NS Property; and

WHEREAS, the Lease Agreement with NS expires on December 31, 2024; and

WHEREAS, the Authority and NS wish to enter into a First Amendment to Lease Agreement for an additional term commencing January 1, 2025 and ending December 31, 2025 at a cost of \$20,000, for a total lease amount of \$38,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager, Chief Executive Officer be and she is hereby authorized to enter into a First Amendment to Lease Agreement with NS for Project 62A for the period commencing January 1, 2025 and ending December 31, 2025.

Section 2. The cost for the First Amendment to the Lease Agreement with NS shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, Capital Grants OH-2018-024, for a total amount not to exceed \$20,000.00 (\$16,000.00 in federal funds, which represents 80% of total cost).

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer

RESOLUTION NO. 2024-109

FIRST AMENDMENT TO LEASE AGREEMENT FOR CONSTRUCTION ACCESS TO THE TRACK AND PLATFORM BRIDGES OVER WEST 117<sup>TH</sup> STREET IN AN AMOUNT NOT TO EXCEED \$20,000.00 (RTA DEVELOPMENT FUND - ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has undertaken a major construction project to rehabilitate the track and platform bridges over West 117<sup>th</sup> Street ("Project 62A") located in Cleveland and Lakewood, Ohio; and

WHEREAS, Norfolk Southern Railway Company ("NS") owns a parcel of real estate adjacent to the construction site and located at approximately NS Milepost CD-185.84 in the City of Lakewood, Ohio ("NS Property") which provides a connection from Madison Avenue to the Authority's rail right of way and the construction site for Project 62A; and

WHEREAS, the Authority entered into a Lease Agreement with NS in 2023 for access to the construction site across the NS Property; and

WHEREAS, the Lease Agreement with NS expires on December 31, 2024; and

WHEREAS, the Authority and NS wish to enter into a First Amendment to Lease Agreement for an additional term commencing January 1, 2025 and ending December 31, 2025 at a cost of \$20,000, for a total lease amount of \$38,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager, Chief Executive Officer be and she is hereby authorized to enter into a First Amendment to Lease Agreement with NS for Project 62A for the period commencing January 1, 2025 and ending December 31, 2025.

Section 2. The cost for the First Amendment to the Lease Agreement with NS shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, Capital Grants OH-2018-024, for a total amount not to exceed \$20,000.00 (\$16,000.00 in federal funds, which represents 80% of total cost).

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

TITLE/DESCRIPTION:  APPROVAL OF THE AUTHORITY'S 2025 PUBLIC TRANSPORTATION AGENCY SAFETY PLAN (PTASP)	Resolution No.: 2024-110
	Date: December 12, 2024
	Initiator: Safety Department
ACTION REQUEST: <input type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will approve the Greater Cleveland Regional Transit Authority's ("Authority") 2025 Public Transportation Agency Safety Plan ("PTASP"). Under Federal Transit Administration ("FTA") regulations, the PTASP must be approved by the Authority's governing board.
- 2.0 DESCRIPTION/JUSTIFICATION: The Authority's PTASP Labor Management Safety Committee has prepared a 2025 PTASP with updated performance measures and targets to meet FTA requirements in 49 CFR Part 673. The PTASP is a risk and performance-based plan utilizing Safety Management System principles to describe safety processes and guide the Authority's activities in such areas as emergency preparedness, hazard reporting and management, safety training, and the promotion of safety to maintain a positive safety culture. The Authority implemented its original PTASP through Board Resolution No. 2020-18, and annual updates have been approved by the Board since then.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Adoption of the resolution will enable the Authority to comply with 49 CFR Part 673.
- 6.0 ECONOMIC IMPACT: Failure to adopt the resolution will result in failure to satisfy FTA's approval requirements which could cause the Authority to be out of compliance with grant requirements, risking current and future funding.
- 7.0 ALTERNATIVES: Rejection of the resolution would impact and delay compliance with FTA regulations.
- 8.0 RECOMMENDATION: The PTASP was discussed by the Audit, Safety Compliance & Real Estate Committee at the December 3, 2024 Board of Trustees meeting. The Committee reviewed and referred the PTASP resolution to the full Board of Trustees for approval. It is recommended that the resolution be approved to satisfy FTA's requirements.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-110

APPROVAL OF THE AUTHORITY'S 2025 PUBLIC TRANSPORTATION  
AGENCY SAFETY PLAN ("PTASP")

WHEREAS, the Board of Trustees has been granted the power and authority, pursuant to Chapter 306 of the Ohio Revised Code, to manage and conduct the affairs of the Greater Cleveland Regional Transit Authority ("the Authority"); and

WHEREAS, the Authority's 2025 Public Transportation Agency Safety Plan ("PTASP") will replace the Authority's 2024 PTASP; and

WHEREAS, under federal regulation, 49 CFR Part 673, the Federal Transit Administration ("FTA") has set forth requirements and guidelines for a PTASP; and

WHEREAS, as set forth in the regulation, the Authority's governing board is required to review and approve each transit agency's annual PTASP; and

WHEREAS, the Authority's PTASP Labor Management Safety Committee prepared the 2025 PTASP as a joint committee comprised equally of management and labor representatives; and

WHEREAS, on December 13, 2024, the PTASP was emailed to all members of the Board of Trustees; and

WHEREAS, on December 12, 2024, the Authority's PTASP Labor Management Safety Committee unanimously signed the 2025 PTASP; and

WHEREAS, on December 3, 2024, the Audit, Safety Compliance & Real Estate Committee considered the PTASP and recommended approval to the full Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the Authority's 2025 Public Transportation Agency Safety Plan ("PTASP"), which is in the form of the attachment hereto, is approved, and the General Manager, Chief Executive Officer is hereby authorized to submit the PTASP to the Ohio Department of Transportation for adoption and approval.

Section 2. That this resolution shall become effective immediately upon its adoption.

Attachment: 2025 PTASP

Adopted: December 17, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer





**THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY**  
**REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND**  
**FOR THE PERIOD ENDED NOVEMBER 30, 2024 AND NOVEMBER 30, 2023**

	CURRENT MONTH		YEAR TO DATE				
	November		2023		2024		
	2024	2023	CHANGE	2023	2024	CHANGE	
<b>PASSENGER FARES:</b>							
CASH FARES	\$ 685,322	\$ 816,440	\$ (131,118)	\$ 9,303,341	\$ 9,303,341	(\$82,438)	(4.11%)
PASS/TICKET SALES	763,848	654,062	109,786	6,572,958	6,572,958	538,533	8.19%
STUDENT FARECARDS	272,272	16,572	255,700	689,487	2,350,579	340,926	1.07%
U-PASS	509,423	-	509,423	2,226,827	1,632,104	73,296	1.35%
MOBILE TICKETING	836,566	652,650	183,916	6,275,963	1,387,921	22,116	2.69%
<b>TOTAL PASSENGER FARES</b>	<b>3,067,430</b>	<b>2,139,724</b>	<b>927,706</b>	<b>25,068,576</b>	<b>30,595,274</b>	<b>5,526,698</b>	<b>22.05%</b>
<b>SALES AND USE TAX REVENUE:</b>							
SALES & USE TAX	20,116,957	21,618,960	(1,502,003)	239,007,418	239,007,418	(230,678)	(0.10%)
<b>TOTAL SALES AND USE TAX REVENUE</b>	<b>20,116,957</b>	<b>21,618,960</b>	<b>(1,502,003)</b>	<b>239,007,418</b>	<b>239,007,418</b>	<b>(230,678)</b>	<b>(0.10%)</b>
<b>OTHER REVENUE:</b>							
ADVERTISING/CONCESSIONS/COMMISSIONS	100,000	6,819	93,181	1,250,703	1,250,703	(45,416)	(3.63%)
NAMING RIGHTS LESS COMMISSIONS	98,997	-	98,997	308,997	436,515	(127,518)	(29.21%)
RENTAL INCOME	15,741	36,643	(20,902)	240,244	290,516	(50,272)	(17.30%)
INTEREST INCOME	373,726	76,314	297,412	1,558,748	1,240,712	318,036	25.63%
OTHER	16,062	14,902	1,160	302,482	241,169	(61,313)	(20.27%)
<b>TOTAL OTHER REVENUE</b>	<b>604,526</b>	<b>134,678</b>	<b>469,848</b>	<b>3,520,928</b>	<b>3,554,445</b>	<b>33,516</b>	<b>0.95%</b>
<b>REIMBURSEMENTS AND OTHER SOURCES OF CASH:</b>							
FUEL/CNG/PROPANE TAX REFUNDS	54,975	58,950	(3,975)	1,920,593	2,042,088	121,495	6.33%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	-	-	-	661,418	899,175	237,757	35.95%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	-	-	1,165,419	7,076,840	5,911,421	507.24%
FEDERAL OPERATING ASSISTANCE	-	1,025	(1,025)	35,424	-	(35,424)	(100.00%)
MISCELLANEOUS RECEIPTS	317,421	26,179	291,242	745,577	1,706,462	960,885	128.88%
FEDERAL ARP	-	-	-	-	-	-	0.00%
<b>TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH</b>	<b>372,396</b>	<b>85,154</b>	<b>287,242</b>	<b>4,588,431</b>	<b>11,724,565</b>	<b>7,136,134</b>	<b>155.81%</b>
<b>TOTAL CASH RECEIVED - GENERAL FUND</b>	<b>\$ 24,161,309</b>	<b>\$ 23,979,516</b>	<b>\$ 181,793</b>	<b>\$ 272,356,031</b>	<b>\$ 284,881,702</b>	<b>\$ 12,525,671</b>	<b>4.60%</b>
							<b>100.00%</b>



**THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND  
FOR THE PERIOD ENDED NOVEMBER 30, 2024**

	CURRENT MONTH			YEAR TO DATE		
	BUDGET	ACTUAL	% VARIANCE	BUDGET	ACTUAL	% VARIANCE
<b>PASSENGER FARES:</b>						
CASH FARES	\$ 853,139	\$ 685,322	(19.67%)	\$ 9,384,519	\$ 8,920,903	(4.94%)
PASS/TICKET SALES	602,757	763,848	26.73%	6,630,317	7,111,491	7.26%
STUDENT FARECARDS	100,000	272,272	172.27%	1,100,000	3,040,066	176.37%
LI-PASS	202,439	509,423	151.64%	2,226,829	3,858,931	73.29%
MOBILE TICKETING	500,000	836,566	67.31%	5,500,000	7,663,884	39.34%
<b>TOTAL PASSENGER FARES</b>	<b>2,258,335</b>	<b>3,067,430</b>	<b>35.83%</b>	<b>24,841,665</b>	<b>30,595,274</b>	<b>23.16%</b>
<b>SALES AND USE TAX REVENUE:</b>						
SALES & USE TAX	22,358,333	20,116,957	(10.02%)	245,941,667	239,007,418	(2.82%)
<b>TOTAL OPERATING SUBSIDIES</b>	<b>22,358,333</b>	<b>20,116,957</b>	<b>(10.02%)</b>	<b>245,941,667</b>	<b>239,007,418</b>	<b>(2.82%)</b>
<b>OTHER REVENUE:</b>						
ADVERTISING/CONCESSIONS/COMMISSIONS	171,813	100,000	(41.80%)	1,809,938	1,205,287	(36.23%)
NAMING RIGHTS LESS COMMISSIONS	-	98,997	-	327,150	308,997	(5.55%)
RENTAL INCOME	26,411	15,741	(40.40%)	290,521	240,244	(17.31%)
INTEREST INCOME	83,333	373,726	348.47%	916,667	1,558,748	70.05%
OTHER	98,589	16,062	(83.71%)	1,084,479	241,169	(77.76%)
<b>TOTAL OTHER REVENUE</b>	<b>380,146</b>	<b>604,526</b>	<b>59.02%</b>	<b>4,508,755</b>	<b>3,554,445</b>	<b>(21.17%)</b>
<b>REIMBURSEMENTS AND OTHER SOURCES OF CASH:</b>						
FUEL/CNG/PROPANE TAX REFUNDS	-	54,975	-	-	2,042,088	-
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	333,333	-	(333.33%)	3,666,667	899,175	(75.48%)
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	200,000	-	(200.00%)	800,000	7,076,940	784.61%
FEDERAL OPERATING ASSISTANCE	-	-	-	-	-	-
MISCELLANEOUS RECEIPTS	-	317,421	-	-	1,706,462	-
FEDERAL ARP	-	-	-	-	-	-
<b>TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH</b>	<b>533,333</b>	<b>372,396</b>	<b>(30.18%)</b>	<b>4,466,667</b>	<b>11,724,565</b>	<b>162.49%</b>
<b>TOTAL CASH RECEIVED - GENERAL FUND</b>	<b>\$ 25,530,147</b>	<b>\$ 24,161,309</b>	<b>(5.36%)</b>	<b>\$ 279,758,754</b>	<b>\$ 284,881,702</b>	<b>1.83%</b>

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 INVENTORY OF TREASURY INVESTMENTS  
 AS OF NOVEMBER 30, 2024

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
<b>BOND RETIREMENT FUND</b>									
TOTAL BOND RETIREMENT FUND	11/29/2024	12/2/2024	MONEY MARKET	HUNTINGTON BANK	3	\$ 875,290	\$ -	3	4.29%
<b>GENERAL FUND</b>									
	11/29/2024	12/2/2024	MERCHANT ACCT-KEY MKMT	KEY BANK	3	\$ 105,535	\$ -	3	1.69%
	1/27/2022	1/27/2025	FHLB	STIFEL NICOLAUS	1096	3,000,000	12,300	59	1.20%
	4/22/2002	4/22/2025	FHLB	STIFEL NICOLAUS	8401	3,000,000	9,500	144	3.00%
	11/29/2024	12/2/2024	STAR OHIO	STATE OF OHIO	3	12,536,701	-	3	4.86%
	11/29/2024	12/2/2024	EMPLOYEE ACTIVITY FUND	KEY BANK	3	351,089	-	3	1.69%
	11/29/2024	12/2/2024	PNC CUSTODY ACCOUNT	PNC BANK	3	647,491	-	3	4.81%
	11/29/2024	12/2/2024	SALES TAX ACCOUNT	HUNTINGTON BANK	3	528,765	-	3	4.29%
	11/29/2024	12/2/2024	KEY ECR	KEY BANK	3	5,158,482	-	3	1.69%
TOTAL GENERAL FUND						\$ 25,328,063	\$ 21,800		3.49%
<b>INSURANCE FUND</b>									
	11/29/2024	12/2/2024	STAR OHIO	STATE OF OHIO	3	\$ 6,966,561	\$ -	3	4.86%
	11/29/2024	12/2/2024	KEY ECR	KEY BANK	3	19,670	-	3	0.00%
TOTAL INSURANCE FUND						\$ 6,986,231	\$ -		4.85%
<b>LAW ENFORCEMENT FUND</b>									
	11/29/2024	12/2/2024	KEY ECR	KEY BANK-SWEEP	3	\$ 234,886	\$ -	3	1.69%
	11/29/2024	12/2/2024	STAR OHIO	STATE OF OHIO	3	\$ 52,550	\$ -	3	4.86%
TOTAL LAW ENFORCEMENT FUND						\$ 287,436	\$ -		2.71%
<b>LOCAL MATCH FUND</b>									
	11/29/2024	12/2/2024	LOCAL MATCH-STAR OHIO	STATE OF OHIO	3	\$ 63,425,636	\$ -	3	4.86%
	3/14/2022	3/10/2025	FFCB	STIFEL NICOLAUS	1092	4,981,225	22,222	101	2.00%
	5/24/2022	5/12/2025	FHLB	STIFEL NICOLAUS	1084	9,897,110	15,300	184	3.06%
	8/27/2022	6/27/2025	FHLB	STIFEL NICOLAUS	1096	15,000,000	212,268	210	3.33%
	8/30/2022	8/28/2025	FHLB	STIFEL NICOLAUS	1094	15,000,000	153,333	272	4.00%
	9/30/2022	9/30/2025	FHLB	STIFEL NICOLAUS	1096	5,000,000	35,833	305	4.30%
	11/29/2024	12/2/2024	PNC CUSTODY ACCOUNT	PNC BANK	3	52,017,500	-	3	4.81%
	11/29/2024	12/2/2024	LOCAL MATCH-KEY ECR	KEY BANK-SWEEP	3	672,655	-	3	1.69%
	11/29/2024	12/2/2024	GRANT-ECR	KEY BANK	3	859	-	3	0.00%
	11/29/2024	12/2/2024	CATCH BASIN-KEY ECR	KEY BANK	3	104,833	-	3	1.69%
TOTAL LOCAL MATCH FUND						\$ 165,199,718	\$ 438,976		4.40%

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 INVENTORY OF TREASURY INVESTMENTS  
 AS OF NOVEMBER 30, 2024

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND PENSION FUND	11/29/2024	12/2/2024	KEY ECR	KEY BANK	3	\$ 4,281	\$ -	3	1.76%
	11/29/2024	12/2/2024	STAR OHIO	STATE OF OHIO	3	1,455,283	-	3	4.86%
TOTAL PENSION FUND						\$ 1,459,564	\$ -		4.85%
RTA CAPITAL FUND	11/29/2024	12/2/2024	KEY ECR	KEY BANK	3	2,796,642	\$ -	3	1.69%
	11/29/2024	12/2/2024	PNC CUSTODY ACCOUNT	PNC BANK	3	1,050,000	-	3	4.81%
	6/27/2022	6/27/2025	FHLB	STIFEL NICOLAUS	1096	8,167,887	115,809	210	3.33%
TOTAL RTA CAPITAL FUND					\$ 12,614,529	\$ 115,809		3.19%	
RESERVE FUND	4/14/2022	4/14/2025	FHLB	STIFEL NICOLAUS	1096	5,000,000	16,803	136	2.63%
	6/30/2022	6/30/2025	FHLB	STIFEL NICOLAUS	1096	5,000,000	-	213	3.50%
	9/30/2022	9/30/2025	FHLB	STIFEL NICOLAUS	1098	5,000,000	35,833	305	4.30%
	12/9/2021	12/9/2024	FFCB from GF	STIFEL NICOLAUS	1096	4,994,785	22,690	10	0.96%
	5/23/2022	5/23/2025	FHLB from GF	STIFEL NICOLAUS	1096	5,000,000	3,160	175	3.25%
	11/29/2024	12/2/2024	PNC CUSTODY ACCOUNT	PNC BANK	3	61,000,000	-	3	4.81%
	11/29/2024	12/2/2024	KEY ECR	KEY BANK	3	494,774	-	3	1.69%
	11/29/2024	12/2/2024	STAR OHIO	STATE OF OHIO	3	67,975,053	-	3	4.86%
	TOTAL RESERVE FUND					\$ 144,464,612	\$ 78,485		4.49%
	GRAND TOTAL ALL FUNDS					\$ 358,415,483	\$ 655,171	66	4.34%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
DEBT SERVICE SCHEDULE AND STATUS  
AS OF NOVEMBER 30, 2024**

Bonds	Final Maturity Date	Total Principal Outstanding 12/31/2023	Interest Payable/ 6/1/2024	Principal Payable/ 6/1/2024	Debt Service Requirement/ 6/1/2024	Interest Payable/ 12/1/2024	Principal Payable/ 12/1/2024	Debt Service Requirement/ 12/1/2024	Total Debt Requirement 2024
Series 2014A-Sales Tax Rev.	Dec. 2025	\$ 3,430,000	\$ 68,850	\$ -	\$ 68,850	\$ 68,850	\$ 1,690,000	\$ 1,758,850	\$ 1,827,700
Series 2015-Sales Tax Rev.	Dec. 2026	12,235,000	305,875	-	305,875	305,875	3,865,000	4,190,875	4,496,750
Series 2016-Sales Tax Rev.	Dec. 2027	5,660,000	141,500	-	141,500	141,500	1,315,000	1,456,500	1,598,000
Series 2019-Sales Tax Rev.	Dec. 2030	8,980,000	224,500	-	224,500	224,500	1,105,000	1,329,500	1,554,000
<b>Total Bonds</b>		<b>\$ 30,305,000</b>	<b>\$ 740,725</b>	<b>\$ -</b>	<b>\$ 740,725</b>	<b>\$ 740,725</b>	<b>\$ 7,965,000</b>	<b>\$ 8,735,725</b>	<b>\$ 9,476,450</b>

Current Balance (Set Aside for 2025)  
Bond Retirement  
\$975,290  
 Monthly Set Aside Required  
\$0

Note:  
 2024 Principal and Interest has been paid in full \$8,735,725

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 SUMMARY OF INVESTMENT PERFORMANCE  
 YEAR TO DATE THROUGH NOVEMBER 30, 2024

MONTH	2024				2023				
	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MARKET YIELD #
JANUARY	\$ 385,508,048	1,735,498	4.39%	5.36%	\$ 373,600,888	1,088,754	3.73%	4.26%	4.19%
FEBRUARY	380,226,311	1,215,231	4.43%	5.32%	375,262,233	1,025,329	3.96%	4.58%	4.43%
MARCH	385,500,913	1,349,459	4.50%	5.33%	378,391,518	1,443,221	4.11%	4.71%	4.69%
APRIL	392,386,644	1,396,057	4.57%	5.42%	380,299,255	1,438,394	4.19%	4.82%	4.89%
MAY	380,149,184	1,426,995	4.49%	5.42%	383,959,391	1,472,643	4.30%	4.93%	4.93%
JUNE	379,341,823	1,117,872	4.44%	5.33%	382,381,272	1,166,634	4.30%	5.06%	4.97%
JULY	385,760,857	1,395,601	4.45%	5.14%	382,652,131	1,296,004	4.38%	5.19%	5.14%
AUGUST	382,269,871	1,368,567	4.56%	4.89%	382,269,606	2,518,463	4.29%	5.20%	5.28%
SEPTEMBER	376,958,299	1,414,144	4.55%	4.38%	381,897,054	1,211,934	4.46%	5.39%	5.21%
OCTOBER	374,899,152	1,086,953	4.39%	4.43%	375,047,705	2,630,147	4.48%	5.43%	5.22%
NOVEMBER	370,321,341	1,180,465	4.34%	4.42%	382,477,148	1,193,770	4.52%	5.45%	5.21%
DECEMBER					381,753,533	1,586,601	4.25%	5.42%	5.25%
YEAR TO DATE	\$ 381,286,995	14,686,842	4.46%	5.04%	\$ 379,818,066	18,071,894	4.25%	5.04%	4.95%
RTA AVERAGE YIELDS OVER (UNDER) INDEX				-0.58%				0.03%	0.16%

# Moving average coupon equivalent yields for 6 month Treasury Bills.

# Market Yield equals US Treasury Money Fund 7 Day Yield

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
REPORT ON INVESTMENT EARNINGS (CASH BASIS)  
AS OF NOVEMBER 30, 2024**

<b>BOND RETIREMENT FUND</b>	
HUNTINGTON MONEY MARKET	\$ 32,635.00
TOTAL NOVEMBER	<u>\$ 32,635.00</u>
2024 YEAR TO DATE	\$ 226,571.26
2023 YEAR TO DATE	\$ 307,934.81
 <b>GENERAL FUND</b>	
HUNTINGTON-SALES TAX ACCOUNT	\$ 1,970.05
STAROHIO	51,422.51
KEY BANK SWEEP ACCOUNT	7,829.31
PNC CUSTODY ACCOUNT	312,301.22
MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT	202.58
TOTAL NOVEMBER	<u>\$ 373,725.67</u>
2024 YEAR TO DATE	\$ 1,557,342.07
2023 YEAR TO DATE	\$ 1,240,713.42
 <b>INSURANCE FUND</b>	
STAROHIO	\$ 27,677.44
TOTAL NOVEMBER	<u>\$ 27,677.44</u>
2024 YEAR TO DATE	\$ 388,170.84
2023 YEAR TO DATE	\$ 210,051.81
 <b>LAW ENFORCEMENT FUND</b>	
KEY BANK SWEEP ACCOUNT	\$ 180.40
STAROHIO	208.93
TOTAL NOVEMBER	<u>\$ 389.33</u>
2024 YEAR TO DATE	\$ 4,521.08
2023 YEAR TO DATE	\$ 11,175.03
 <b>LOCAL MATCH FUND</b>	
STAROHIO-LOCAL MATCH	\$ 256,660.10
FFLMC	152,500.00
KEY BANK SWEEP ACCOUNT	720.64
TOTAL NOVEMBER	<u>\$ 409,880.74</u>
2024 YEAR TO DATE	\$ 5,649,598.83
2023 YEAR TO DATE	\$ 4,865,239.85
 <b>PENSION FUND</b>	
STAROHIO	\$ 5,781.69
KEY BANK SWEEP ACCOUNT	6.51
TOTAL NOVEMBER	<u>\$ 5,788.20</u>
2024 YEAR TO DATE	\$ 69,706.59
2023 YEAR TO DATE	\$ 63,593.22
 <b>EMPLOYEE ACTIVITY ACCOUNT</b>	
KEY BANK MONEY MARKET	\$ 478.39
TOTAL NOVEMBER	<u>\$ 478.39</u>
2024 YEAR TO DATE	\$ 5,651.28
2023 YEAR TO DATE	\$ 1,781.34
 <b>RTA CAPITAL FUND</b>	
KEY BANK SWEEP ACCOUNT	\$ 3,976.36
TOTAL NOVEMBER	<u>\$ 3,976.36</u>
2024 YEAR TO DATE	\$ 305,485.12
2023 YEAR TO DATE	\$ 229,810.52

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)  
 AS OF NOVEMBER 30, 2024**

<b>RESERVE FUND</b>	
STAROHIO	\$ 230,328.98
FHLB	292,187.50
FHLMC	126,250.00
KEY BANK SWEEP ACCOUNT	680.00
TOTAL NOVEMBER	<u>\$ 649,446.48</u>
2024 YEAR TO DATE	\$ 7,120,338.09
2023 YEAR TO DATE	\$ 5,280,590.19
<b>TOTAL ALL FUNDS</b>	
NOVEMBER 2024	\$ 1,503,997.61
2024 YEAR TO DATE	\$ 15,327,385.16
2023 YEAR TO DATE	\$ 12,210,890.19

	<u>NOVEMBER</u>	<u>2024 YEAR TO DATE</u>
INTEREST RECEIVED (CASH BASIS)	\$ 1,503,997.61	\$ 15,327,385.16
ACCRUED INTEREST:		
BEGINNING:	(978,703.29)	(978,703.29)
ENDING	655,170.76	655,170.76
TOTAL INTEREST INCOME EARNED	<u>\$ 1,180,465.08</u>	<u>\$ 15,003,852.63</u>
AVERAGE INVESTMENT BALANCE (COST BASIS):	\$ 370,321,341	\$ 381,286,895
AVERAGE YIELD ON INVESTMENTS:	4.34%	4.46%



**COMPOSITION OF INVESTMENT PORTFOLIO  
AS NOVEMBER 30, 2024**

Instrument:	PRINCIPAL	FACE AMOUNT	PERCENT OF TOTAL	AVERAGE YIELD	AVERAGE MATURITY
Money Market Account	\$ 117,363,640	\$ 117,363,640	32.75%	4.05%	3
Key Bank Sweep Account	234,886	234,886	0.07%	1.59%	3
Star Ohio	142,411,724	142,411,724	39.73%	4.86%	3
Earnings Credit Rate Account	9,247,915	9,247,915	2.58%	0.00%	3
U.S. Government Securities	89,157,318	89,190,000	24.88%	3.18%	66
<b>Total Investment Portfolio</b>	<b>\$ 358,415,483</b>	<b>\$ 358,448,165</b>	<b>100.00%</b>	<b>4.34%</b>	

Greater Cleveland Regional Transit Authority  
 Banking and Financial Relationships  
 As of November 30, 2024

Bank/Financial Institution	Nature of relationship
Key Bank	Main banking services
PNC Bank	Custodial Account and Credit card
Fifth Third	Escrow Account
Huntington Bank	Bond Retirement and Sales Tax Account Underwriter STAR Ohio-Investments
Bank of New York Mellon	Bond Registrar
BMO Harris Bank	Fuel Hedge

**NOTE:** This information is being provided for applicable individuals to be in compliance with:  
 Ohio Revised Code Sections 107.03(D) and (E)  
 Ohio Ethics Commission Informal Opinion Number 2003-INF-0224-1  
 Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020  
 Ohio Ethics Commission Opinion Number 2011-08  
 Ohio Ethics Commission Staff Advisory Opinion to R. Brent Minney dated March 27, 2012

Please refer to Chapter 655 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority [Travel Policy], Administrative Procedure 024 and Board of Trustees Resolution No. 2020-80 for additional information.