



REVISED MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, December 3, 2024** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page www.RideRTA.com/board via the meeting date for staff and members of the public. Members of the public may attend in person.

The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. Special Board of Trustees Meeting – agenda attached

External And Stakeholder Relations & Advocacy Committee

- Talent Acquisition Initiative - Global Cleveland partnership.

Organizational, Services & Performance Monitoring Committee

- Non-Competitive Procurement – a presentation for the renewal of a negotiated non-competitive procurement with Lytx, Inc. to continue to provide driver behavior performance monitoring system equipment and support services for a period of five years.
- RFP Procurement – a presentation of a competitive negotiated procurement to provide the Authority with hazardous and non-hazardous waste services for a period of three years, with two, one-year options for renewal.
- RFP Procurement – a presentation of a competitive negotiated procurement for a qualified firm to implement and provide robotic process automation software for a period of five years.

Operational Planning & Infrastructure Committee

- RFP Procurement – a presentation of a competitive negotiated procurement for the design of a new state of the art fiber optic network to serve the light rail system.
- IFB Procurement – a presentation of a competitive procurement for the replacement of a failed rectifier transformer at Substation No. 11.
- FY 2025 Budget Appropriations - Discussion on the FY 2025 Budget Appropriations

Public Hearing

- FY 2025 Budget

Audit, Safety Compliance And Real Estate Committee

- Safety Update - Presentation on the 2025 Public Transportation Agency Safety Plan (PTASP).
- Insurance Program – Presentation on the Property Insurance Renewal Program.

Agenda continued on page 2



Greater Cleveland
Regional Transit Authority

Committee of the Whole

- Railcar Owner Furnished Equipment Procurements – a presentation on multiple negotiated and competitive procurements for owner furnished equipment, including mobile radios and CAD AVL, to be used on the new railcars.
- Internal Audit Report - Presentation of 3rd Quarter 2024 Internal Audit Report.
- Executive Session Requested - To review the negotiations concerning the compensation/terms and conditions of employment for GCRTA's (union) employees.



India L. Birdsong Terry
General Manager, Chief Executive Officer

IBT:tab
Attachment

Scan this QR code to access the meeting schedule, live streams and meeting materials.



AGENDA

Special RTA Board of Trustees Meeting

December 3, 2024

1. Call to order
2. Roll Call
3. Certification regarding notice of meeting
4. Resolutions – for reconsideration
 - A. 2024-85 - Authorizing Contract No. 2024-107 with JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC to provide state advocacy services in an amount not to exceed \$255,000.00 for a three-year period and in an amount not to exceed \$85,000.00 for each of the two option years, for a total five-year contract amount not to exceed \$425,000.00 (General Fund, Executive Department budget)
 - B. 2024-87 - Authorizing Contract No. 2024-120 with ms consultants, Inc. for Project 19.08 – Architect/Engineer Services for Light Rail Retaining Wall Repair – Phase III Blue Line in an amount not to exceed \$359,977.20 (RTA Development Fund - Engineering & Project Development Department budget)
5. Adjournment



TITLE/DESCRIPTION: CONTRACT: STATE ADVOCACY SERVICES		Resolution No.: 2024-85
VENDOR: JB HADDEN OF MURRAY MURPHY MOUL + BASIL LLP AND TERRENCE O'DONNELL OF DICKINSON WRIGHT PLLC		Date: November 14, 2024
AMOUNT: IN AN AMOUNT NOT TO EXCEED \$255,000.00 FOR A THREE-YEAR PERIOD AND IN AN AMOUNT NOT TO EXCEED \$85,000.00 FOR EACH OF TWO OPTION YEARS, FOR A TOTAL FIVE-YEAR CONTRACT AMOUNT NOT TO EXCEED \$425,000.00		Initiator: Executive Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____		

- 1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract to provide professional advocacy services representing the Authority in legislative and administrative matters at the state level for a period of three years, with two one-year options.
- 2.0 DESCRIPTION/JUSTIFICATION: The selected firm will report to applicable staff identifying legislative and public policy issues that impact public transportation, funding, programs and projects. The consultant will also advise the Authority of legislative and public policy developments which pose opportunities for influence in future transportation research, funding, programs, and projects.
- 3.0 PROCUREMENT BACKGROUND: The Request for Proposals ("RFP") was posted on the Procurement web site and advertised in the local newspapers. One (1) proposal was received in response to the solicitation on August 27, 2024. After evaluation by a panel of Authority employees, in accordance with established Procurement Department policies and procedures, and after negotiations, the joint proposal of JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC was determined to be the most advantageous to the Authority. After negotiations, an amount not to exceed \$255,000.00 for the base three-year period and an amount not to exceed \$85,000.00 for each of the two option years, for a total five-year contract amount not to exceed \$425,000.00 was agreed upon. The negotiated total contract amount was equal to the budget estimate.

The partnership of JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC brings an abundance of experience. Together, they will allow the Authority to access the strength of Mr. Hadden's executive branch specialty and the legislative and legal resources of a national law firm in Dickinson Wright. In partnership, these firms represent approximately 40 entities in Columbus ranging from Fortune 1000 companies such as American Express and MillerCoors Brewing Company, to family-owned businesses like Cleveland's Minutemen Staffing, to public sector clients like the state's network of Career-Technical (joint vocational) school districts. Additional collaborative clients include the Cleveland Foundation, Gund Foundation, Ohio Aerospace Institution, Cleveland Owns, Columbus Museum of Art, and YWCA Council of Ohio.

A cost analysis was performed, and the Procurement Department has determined the joint offer of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC to be fair and reasonable for the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Executive Department budget, in an amount not to exceed \$255,000.00 for the base three-year period and in an amount not to exceed \$85,000.00 for each of two option years, for a total five-year contract amount not to exceed \$425,000.00
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would limit the Authority's ability to obtain assistance at the state level with legislative and public policy issues that impact transportation.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the November 5, 2024, External and Stakeholder Relations & Advocacy Committee meeting. It is recommended that the joint offer of JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC, as negotiated, be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-85

AUTHORIZING CONTRACT NO. 2024-107 WITH JB HADDEN OF MURRAY MURPHY MOUL + BASIL LLP AND TERENCE O'DONNELL OF DICKINSON WRIGHT PLLC TO PROVIDE STATE ADVOCACY SERVICES IN AN AMOUNT NOT TO EXCEED \$255,000.00 FOR A THREE-YEAR PERIOD AND IN AN AMOUNT NOT TO EXCEED \$85,000.00 FOR EACH OF THE TWO OPTION YEARS, FOR A TOTAL FIVE-YEAR CONTRACT AMOUNT NOT TO EXCEED \$425,000.00 (GENERAL FUND, EXECUTIVE DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires professional advocacy services involving legislative and administrative matters at the state level; and

WHEREAS, the joint proposal of JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC, whose principal offices are located, respectively, at 1114 Dublin Road, Columbus, Ohio 43215 and 150 E. Gay Street, 24th Floor, Columbus, OH 43215, to provide state advocacy services for a period of three years with two option years was received on August 27, 2024; and

WHEREAS, after negotiations, an amount not to exceed \$255,000.00 for the base three-year period and an amount not to exceed \$85,000.00 for each of the two option years, for a total five-year contract amount not to exceed \$425,000.00, was agreed upon; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC, as negotiated, to provide state advocacy services for a period of three years with two one-year options to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the joint offer submitted by JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC, as negotiated, to provide state advocacy services for a period of three years with two one-year options be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC to provide state advocacy services for a period of three years with two one-year options, subject to the approval to the exercise of said options by the General Manager, Chief Executive Officer.

Section 3. That said contract shall be payable from the General Fund, Executive Department budget in an amount not to exceed \$255,000.00 for the base three-year period and in an amount not to exceed \$85,000.00 for each of the two one-year options, for a total five-year contract amount not to exceed \$425,000.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Failed: November 19, 2024

Adopted: December 3, 2024

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 19.08 – ARCHITECT/ENGINEER SERVICES FOR LIGHT RAIL RETAINING WALL REPAIR – PHASE III BLUE LINE VENDOR: MS CONSULTANTS, INC. AMOUNT: NOT TO EXCEED \$359,977.20	Resolution No.: 2024-87
	Date: November 14, 2024
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

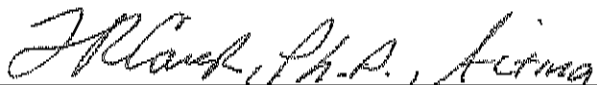
- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for Project 19.08 – Architect/Engineer Services for Light Rail Retaining Wall Repair – Phase III Blue Line.
- 2.0 **DESCRIPTION/JUSTIFICATION:** In the third phase of this project, the Authority needs to modify the guard walls and retaining walls along the Blue Line to bring them into a state of good repair. For this third phase, the guard wall limits begin approximately 900 ft. west of the transit station at Lee Road and Van Aken Boulevard and extend to approximately 1,000 ft. east of Lee-Van Aken Station for a total length of 1,900 ft. along both the north and south sides. A pair of retaining walls, within the scope of this project, start on the east side of the bridge over the transit rail at the intersection of Lee Road and Van Aken Boulevard. These walls extend east approximately 500 ft. on both the north and south sides. Another retaining wall surrounds the parking stalls at the northwest corner of the intersection of Avalon Road and Van Aken Boulevard and extends approximately 450 ft. on the north side only.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal ("RFP") was posted on the Authority's Procurement website and advertised in the local newspapers. Eight (8) interested parties, including potential subcontractors, downloaded the solicitation package. Services were solicited through a competitive negotiated procurement utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with ms consultants, Inc., the first ranked firm, and an acceptable price was reached.

The proposer, ms consultants, Inc. has successfully completed projects for the Authority, Great Stone Viaduct Historical Education Society, Inc., Mahoning County, and the City of Cuyahoga Falls, among others.

The Procurement Department performed a cost analysis and determined the proposed pricing from ms consultants, Inc. in an amount not to exceed \$359,977.20 to be fair and reasonable to the Authority. This negotiated price is approximately 2.9% above the engineer's estimate of \$350,000.00.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 3% DBE goal was established for this procurement. ms consultants, Inc. has committed to achieving the DBE participation goal through the utilization of Denise's Flagger and Construction Services, Inc. (African American female-owned) in the amount of \$7,880.00, G&T Associates, Inc. (Asian male-owned) in the amount of \$74,105.00, and Somat Engineering of Ohio (Subcontinent Asian male-owned) in the amount of \$61,923.00, for a total of \$143,908.00 or 40%.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, Capital Grants OH-2021-050-337 and OH-2023-042-307, for a total amount not to exceed \$359,977.20 (\$287,981.76 in federal funds, which represents 80% of total cost).
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer will allow for the potential of greater degradation of the guard walls and retaining walls in this area.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the November 5, 2024 Operational Planning & Infrastructure Committee meeting. It is recommended that the offer from ms consultants, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2024-87

AUTHORIZING CONTRACT NO. 2024-120 WITH MS CONSULTANTS, INC. FOR PROJECT 19.08 – ARCHITECT/ENGINEER SERVICES FOR LIGHT RAIL RETAINING WALL REPAIR – PHASE III BLUE LINE IN AN AMOUNT NOT TO EXCEED \$359,977.20 (RTA DEVELOPMENT FUND - ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) needs to contract with a firm to provide Architect/Engineer Services for the Light Rail Retaining Wall Repair – Phase III Blue Line described under Project 19.08; and

WHEREAS, the proposal of ms consultants, Inc., with an office located at 425 Literary Road, Suite 100, Cleveland, Ohio 44113, to perform said services was received on September 12, 2024 in response to a competitive solicitation; and

WHEREAS, after negotiations, ms consultants, Inc. has agreed to perform the required services in an amount not to exceed \$359,977.20; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of ms consultants, Inc. to be the most advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of ms consultants, Inc. to provide services under Project 19.08 – Architect/Engineer Services for Light Rail Retaining Wall Repair – Phase III Blue Line be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with ms consultants, Inc. for the performance of said services.

Section 3. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, Capital Grants OH-2021-050-337 and OH-2023-042-307, for a total amount not to exceed \$359,977.20 (\$287,981.76 in federal funds, which represents 80% of total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects ms consultants, Inc. will attempt to exceed the 3% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Failed: November 19, 2024
Adopted: December 3, 2024

President

Attest: _____
Secretary-Treasurer

AGENDA

RTA EXTERNAL & STAKEHOLDER RELATIONS & ADVOCACY COMMITTEE

Tuesday, December 3, 2024

Committee Members: Rev. Charles P. Lucas, Chair
 Ms. Lauren R. Welch, Vice Chair
 Mr. Stephen M. Love
 Ms. Deidre Y. McPherson

- I. Roll Call
- II. Talent Acquisition Initiative - Global Cleveland partnership.
 Presenter(s):
 - Ida Ford Marshall, Senior Manager of Talent Acquisition
 - Fiona Gibbons, Talent Acquisition Manager
- III. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry *Rajin D. Stanton, Acting*
General Manager, Chief Executive Officer

Date: November 27, 2024

Subject: Connecting the Community (Global Cleveland Presentation)

At the Tuesday, December 3, 2024, External and Stakeholder Relations & Advocacy Committee meeting, staff will present a new partnership with Global Cleveland to advance, broaden and enhance our candidate pipeline and the GCRTA People Strategy.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/IFM

REVISED AGENDA

RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, December 3, 2024

Committee Members: Mayor Anthony D. Biasiotta, Chair
Ms. Lauren R. Welch, Vice Chair
Ms. Deidre Y. McPherson
Ms. Emily Garr Pacetti
Mr. Jeffrey W. Sleasman

- I. Roll Call
- II. Non-Competitive Procurement – a presentation for the renewal of a negotiated non-competitive procurement with Lytx, Inc. to continue to provide driver behavior performance monitoring system equipment and support services for a period of five years.

Presenter(s):
 - Julie Schultz, ITS Manager, Acting Director of Information Technology
 - Dawn Svancara, Contract Administrator II
- III. RFP Procurement – a presentation of a competitive negotiated procurement to provide the Authority with hazardous and non-hazardous waste services for a period of three years, with two, one-year options for renewal.

Presenter(s):
 - Ryan Milhouse, Environmental Health & Safety Specialist
 - Rosalind Robinson, Contract Administrator II
- IV. RFP Procurement – a presentation of a competitive negotiated procurement for a qualified firm to implement and provide robotic process automation software for a period of five years.

Presenter(s):
 - Jonathan Ciesla, Project Resource Manager
 - Shawn Becker, Program Contract Manager
- V. Adjourn



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry *Najim D. Jentam, Acting*
General Manager, Chief Executive Officer

Date: November 27, 2024

Subject: Summary of Award – Driver Behavior Performance Monitoring System Services

This is a recurring RFP procurement for a qualified firm to provide the Authority with driver behavior performance monitoring system services for a period of five years.

At the December 3, 2024 meeting of the Organizational, Services & Performance Monitoring Committee, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the December 17, 2024 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/MD

SUMMARY OF AWARD
Driver Behavior Performance Monitoring System

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority (GCRTA) requires a comprehensive system to monitor and improve driver behavior performance. Since July 14, 2014, Lytx, Inc. has provided a driver behavior performance monitoring system ("DriveCam"), including equipment, subscription fees, licenses, fleet tracking, and related services to the Authority. The Authority utilizes the DriveCam system to reduce operator errors, improve safety, and optimize fuel usage. Since implementing the DriveCam system in 2014, GCRTA has experienced a substantial reduction in collisions. The renewal of these services will ensure continued improvements in safety and operational efficiency. DriveCam technology is proprietary to Lytx, Inc.

PROCUREMENT OVERVIEW:

This contract is exempt from competition as authorized by R.C. 306.43(H)(3), which provides that competitive procedures are not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns.

A cost analysis has been performed, and the Procurement Department has determined the offer from Lytx, Inc. in an amount not to exceed \$184,352.00 per year, for a total contract amount not to exceed \$921,760.00 for a period of five years to be fair and reasonable to the Authority. The total cost is 12% below the independent estimate for this purchase.

RECOMMENDATION:

Lytx, Inc., located at 9785 Towne Centre Drive, San Diego, CA 92121, has the requisite expertise and technical capabilities to continue providing driver behavior performance monitoring system services critical to GCRTA's safety and operational goals.

The strengths of Lytx, Inc.:

- Proprietary developer of the DriveCam system, ensuring seamless continuation of services.
- Proven track record of delivering significant reductions in operator errors and collisions for GCRTA since 2014.
- Extensive experience in fleet tracking and driver behavior monitoring technology.
- Deep understanding of GCRTA's operational requirements and expectations.
- Strong history of successful performance under prior contracts with GCRTA.

The DBE Goal for this contract was set at 0% by the Office of Business Development.

CLIENT BASE:

Clients of Lytx, Inc., include the Greater Cleveland Regional Transit Authority (GCRTA), U.S. Department of State, PepsiCo, Waste Management, among others.

A resolution will request authorization to issue a contract to Lytx, Inc., to provide driver behavior performance monitoring system services in an amount not to exceed \$921,760.00 for a period of five-years.



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry *Ryan D. Santam, Acting*
General Manager, Chief Executive Officer

Date: November 27, 2024

Subject: Summary of Award – Hazardous and Non-Hazardous Waste Services

This is a recurring RFP procurement for a qualified firm to provide the Authority with hazardous and non-hazardous waste services for a period of three years with two one-year options for renewal.

At the December 3, 2024 meeting of the Organizational, Services & Performance Monitoring Committee, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the December 17, 2024 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/MD



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry *Rajan D. Jontam, Acting*
General Manager, Chief Executive Officer

Date: November 27, 2024

Subject: Summary of Award – Robotic Process Automation Software

This is a recurring RFP procurement for a qualified firm to provide the Authority with a robotic process automation software solution, which will assist with creating, testing and automating processes for patches, upgrades and also for new software application implementations.

At the December 3, 2024 meeting of the Organizational, Services & Performance Monitoring Committee, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the December 17, 2024 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/MD

AGENDA

RTA OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, December 3, 2024

Committee Members: Ms. Lauren R. Welch, Chair
 Mr. Stephen M. Love
 Mr. Jeffrey W. Sleasman

- I. Roll Call

- II. RFP Procurement – a presentation of a competitive negotiated procurement for the design of a new state of the art fiber optic network to serve the light rail system.

 Presenters:
 - Robert Piggery, Engineer Project Manager, Electrical
 - Lou Catalusci, Contract Administrator II, Procurement

- III. IFB Procurement – a presentation of a competitive procurement for the replacement of a failed rectifier transformer at Substation No.11.

 Presenters:
 - Robert Piggery, Engineer Project Manager, Electrical
 - Lou Catalusci, Contract Administrator II, Procurement

- IV. FY 2025 Budget Appropriations – Discussion on the FY 2025 Budget Appropriations.

 Presenters:
 - Kay Sutula, Director, Office of Management & Budget

- V. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry *Najim D. Fawcett, Acting*
General Manager, Chief Executive Officer

Date: November 27, 2024

Subject: Light Rail Fiber Optic Network Design
RFP Procurement

At the December 3, 2024, Operational Planning and Infrastructure Committee meeting, staff will present a recommendation for a consultant contract award to design a fiber optic network for the light rail system. Communication along the light rail is currently accomplished via an antiquated copper cable, leased lines, and radios. The new fiber optic network will be a state-of-the-art system enabling the GCRTA to leverage new technologies.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/RP



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry *Nayan D. Santam, Acting*
General Manager, Chief Executive Officer

Date: November 27, 2024

Subject: East 55th (Substation 11) Rectifier Transformer Replacement
IFB Procurement

At the December 3, 2024, Operational Planning and Infrastructure Committee meeting, staff will present a recommendation for a contract award to furnish and install a new rectifier transformer at the East 55th Substation. The subject substation is a three-rectifier transformer design, providing power for trains, the Rail District Headquarters Bldg., Service Bldg., and the Rail Shop. The substation is currently operating off two rectifier transformers. Loss of an additional rectifier transformer would render the substation inoperable, critically affecting eastside rail service and the entire GCRTA Rail Complex.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/RP

SUMMARY OF PROPOSED AWARD
E. 55th Substation (Substation 11) Rectifier Transformer Replacement

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority (GCRTA) has the need to replace a failed rectifier transformer at the E. 55th Substation (Substation 11). The work to be performed under this contract includes, but is not limited to removal of the failed rectifier transformer and replacement with a new unit, testing and commissioning, and testing of all power cables, among other tasks.

PROCUREMENT OVERVIEW:

The Invitation for Bid ("IFB") for Project 60G – E. 55th Substation (Substation 11) Rectifier Transformer Replacement was issued on October 6, 2024. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers. The IFB was also published on the RTA web site.

The IFB was accessed and/or downloaded from the web site by twenty-one (21) interested parties. Two (2) bids were received and opened on November 7, 2024, as follows:

Company Name	Total Base Bid
RGT Services LLC dba The Fowler Company	\$697,320.00
Hatzel & Buehler, Inc.	\$725,000.00

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. RGT Services LLC dba The Fowler Company was determined to be a responsive bidder.

RECOMMENDATION:

The Office of Business Development has set an 11% DBE participation goal for this project. RGT Services LLC dba The Fowler Company will achieve this goal by using East-West Construction Co., Inc.

CLIENT BASE:

RGT Services LLC dba The Fowler Company has successfully completed projects for the GCRTA, Medina City School District, and the Cuyahoga County Engineer, among others.

A resolution will request authorization to issue a contract to RGT Services LLC dba The Fowler Company for E. 55th (Substation 11) Rectifier Transformer Replacement in an amount not to exceed \$697,320.00. This bid is 9.21% below the Engineer's Estimate of \$768,026.00.



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry *Rayin D. Stanton, Acting*
General Manager, Chief Executive Officer

Date: November 27, 2024

Subject: Proposed FY 2025 Budget

At the December 3, 2024 Operational Planning & Infrastructure Committee meeting, staff will present the proposed FY 2025 Budget. A public hearing will be held after the budget presentation.

The proposed FY 2025 Budget includes total revenues of \$364.5 million. The two largest sources of revenue are Sales & Use Tax and Passenger Fares estimated at \$267.5 million and \$32 million, respectively. Two transfers are budgeted from the Reserve Fund. The first is \$4.5 million for the 27th pay for hourly employees. The second is \$50.5 million for Revenue Stabilization. If Sales & Use Tax is higher than budgeted and/or expenditures are lower than budgeted, we may not need the entire \$50.5 million. The amount needed will be determined throughout the year.

Operating expenditures are budgeted at \$323.8 million, which includes funding for 2,423 full-time equivalent (FTE) positions, which are largely contractual through the FOP and ATU. Transfers to other funds total \$41.1 million, which includes a 10% transfer for the Capital Improvement Program. Total expenditures are budgeted at \$364.9 million.

Total expenditures of \$364.9 million against total revenues of \$364.5 million, and a beginning balance of \$27.5 million, the projected ending balance is budgeted at \$27.1 million, which equates to a 1.0-month reserve.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/kms



Greater Cleveland
Regional Transit Authority

1240 West 6th Street
Cleveland, Ohio 44113-1302
Phone: 216-566-5100
riderta.com

October 23, 2024

Notice is hereby given that public hearings on the Proposed Fiscal Year (FY) 2025 Operating and Capital Budgets of the Greater Cleveland Regional Transit Authority will be held at 9:00 A.M. Eastern Daylight Time on Tuesday, November 19, 2024, and on Tuesday, December 3, 2024.

The public hearings will be held in the Board Room of the Greater Cleveland Regional Transit Authority, 1st Floor, Main Office Building, 1240 West Sixth Street, Cleveland, Ohio. The meeting will also be live streamed on RTA's website at (www.riderta.com/board) and (www.riderta.com/events) via YouTube by selecting the meeting day.

A copy of the Proposed FY 2025 Budget is on file in the Office of Management and Budget of the Greater Cleveland Regional Transit Authority, 4th Floor, 1240 West Sixth St., Cleveland, OH, and available for public inspection on RTA's website (www.riderta.com), as well as on RTA's Facebook page and Twitter page. Public comments for the Public Hearing can be made in person at the meeting, submitted by email at (Public-Comment@gcrta.org) or via phone at 440-276-4600.

A handwritten signature in black ink, appearing to read 'India L. Birdsong Terry'. The signature is fluid and cursive, with a large initial 'I' and 'B'.

India L. Birdsong Terry, General Manager / Chief Executive Officer,
Greater Cleveland Regional Transit Authority

AGENDA

RTA AUDIT, SAFETY COMPLIANCE AND REAL ESTATE COMMITTEE

Tuesday, December 3, 2024

Committee Members: Mayor Paul A. Koomar, Chair
Ms. Lauren R. Welch, Vice Chair
Ms. Anastasia A. Elder
Ms. Emily Garr Pacetti
Mr. Jeffrey W. Sleasman
Mayor David E. Weiss

- I. Roll Call
- II. Safety Update - Presentation on the 2025 Public Transportation Agency Safety Plan (PTASP).

Presenter:
 - Kevin Case, Manager of Safety
- III. Insurance Program – Presentation on the Property Insurance Renewal Program.

Presenter(s):
 - Wayne Colonna, Risk Analyst II, Risk Management
 - Ray Battle, Senior Vice President, Property Broker, AON
- IV. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry *Rajin D. Santam, Acting*
General Manager, Chief Executive Officer

Date: November 27, 2024

Subject: 2025 Public Transportation Agency Safety Plan

At the December 3, 2024 Audit, Safety Compliance, and Real Estate Committee meeting, Manager of Safety, Kevin Case, will provide a presentation on the Public Transportation Agency Safety Plan for 2025.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/SP

Attachment



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry *Nejia D. Stanton, Acting*
General Manager, Chief Executive Officer

Date: November 27, 2024

Subject: Property Insurance Renewal

At the December 3, 2024, Audit, Safety, Compliance and Real Estate Committee meeting, Wayne Colonna, Senior Risk Analyst, will provide a presentation on GCRTA's Property Insurance policy renewal.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/WRC

REVISED AGENDA

RTA COMMITTEE OF THE WHOLE BOARD

Tuesday, December 3, 2024

Committee Members: Mayor Paul A. Koomar, Chair
Ms. Lauren R. Welch, Vice Chair
Mayor Anthony D. Biasiotta
Ms. Anastasia A. Elder
Mr. Stephen M. Love
Rev. Charles P. Lucas
Ms. Deidre Y. McPherson
Ms. Emily Garr Pacetti
Mr. Jeffrey W. Sleasman
Mayor David E. Weiss

- I. Roll Call
- II. Railcar Owner Furnished Equipment Procurements – a presentation on multiple negotiated and competitive procurements for owner furnished equipment, including mobile radios and CAD AVL, to be used on the new railcars.

Presenter(s):
 - Chris Weil, Electronic Repair Manager
 - Shawn Becker, Program Contract Manager
- III. Internal Audit Report - Presentation of 3rd Quarter 2024 Internal Audit Report.

Presenter:
 - Tony Garofoli, Executive Director, Internal Audit
- IV. Executive Session Requested - To review the negotiations concerning the compensation/terms and conditions of employment for GCRTA's (union) employees.
- V. Adjourn



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry *India L. Birdsong Terry, Acting*
General Manager, Chief Executive Officer

Date: November 27, 2024

Subject: Summary of Awards – Railcar Owner Furnished Equipment

As part of the railcar agreement with Siemens Mobility, Inc., the Authority will be required to provide various owner furnished equipment ("OFE") including on-board electronic components and services related to the Computer Aided Dispatch/Automated Vehicle Location (CAD/AVL) system, Radio Communications System, Fare Collection, Fare Validation, Passenger WiFi and Cellular Communications.

At the December 3, 2024 meeting of the Committee of the Whole, we will make a presentation of the procurement processes and staff recommendations for two of the contract awards, including the CAD/AVL and mobile radio communications. Attached is the summary for these two contract awards. We will be requesting that the Committee of the Whole recommend awards of these contracts at the December 17, 2024 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/MD

SUMMARY OF PROPOSED AWARD
Rail Car Replacement Program
Owner Furnished Equipment

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority ("Authority") entered into an agreement with Siemens Mobility, Inc. ("Siemens") to purchase twenty-four (24) railcars with options for up to an additional thirty-six (36) railcars. As part of that agreement the Authority is required to provide Owner Furnished Equipment ("OFE"), which consists of various on-board electronic components and services related to the Authority's Computer Aided Dispatch / Automated Vehicle Location (CAD/AVL) system, Radio Communications System, Fare Collection, Fare Validation, Passenger Wifi and Cellular Communications. These systems were broken out of the Siemens railcar contract in an effort to mitigate equipment obsolescence given the duration between contract execution and component requirements and delivery.

PROCUREMENT OVERVIEW:

The Authority has the need for various significant time-sensitive procurements to support the OFE required under the Railcar Replacement contract with Siemens. The largest components include the railcar vehicles' Computer Aided Dispatch/Automatic Vehicle Location ("CAD/AVL") equipment and Mobile Radio Communication equipment.

Secondary system requirements, although equally important, include the Fare Collection Equipment, Fare Validation Equipment, Passenger WiFi Equipment and Cellular Communications Equipment. These purchases consist of several competitive Invitation for Bids (IFBs) and Sole Source/Exempt from Competitive Solicitation negotiated procurements.

The OFE procurements were all solicited to be in line with the Siemens Railcar contract, which currently is contracted for thirty (30) railcars, with an option for up to thirty (30) additional railcars, for a total contract up to sixty (60) railcars.

The largest component of the OFE includes the CAD/AVL equipment and services provided by Trapeze Software Group, Inc. dba Vontas ("Vontas"), which supports the Authority's CAD/AVL software, OnRoute, formerly known as TransitMaster. This software and equipment provides for on-time performance, real time General Transit Feed Specification (GTFS), GPS vehicle tracking, text/canned messaging, electronic pre-trip inspections and incident report tracking, among other features. The OnRoute software and equipment is proprietary to Vontas. Any training, upgrades, modifications and/or development to the software must be provided by Vontas employees. Due to these reasons, this project is deemed exempt from competitive bidding as authorized under Section 306.43(H)(3) of the Ohio Revised Code.

The Procurement Department requested a proposal from Vontas on October 8, 2024. A proposal was received on November 24, 2024. The proposal was reviewed by representatives from the Electronic Repair, Rail Equipment, Information Technology and Procurement Departments, and is deemed to be advantageous, fair, and reasonable to the Authority.

There was a zero percent (0%) DBE goal assigned to this project.

The second largest component of the OFE includes the mobile radio communications equipment and services provided by Motorola Solutions, Inc. ("Motorola"), which supports the communications between the railcar operators and the Integrated Communications Center (ICC), as well as all wayside portable radio communications. The Authority currently utilizes Motorola radio communications equipment for all its radio communications. Due to these reasons, this project is deemed exempt from competitive bidding as authorized under Section 306.43(H)(3) of the Ohio Revised Code.

The Procurement Department requested a proposal from Motorola on October 15, 2024. A proposal was received on November 22, 2024. The proposal was reviewed by representatives from the Electronic Repair, Rail Equipment, Information Technology and Procurement Departments, and is deemed to be advantageous, fair, and reasonable to the Authority.

There was a zero percent (0%) DBE goal assigned to this project.

RECOMMENDATIONS

Computer Aided Dispatch/Automated Vehicle Location (CAD/AVL) Equipment & Services

Trapeze Software Group, Inc. dba Vontas ("Vontas"), with an office at 5265 Rockwell Drive NE, Cedar Rapids, Iowa 52402, specializes in providing intelligent transportation system solutions to help transit agencies create a smart, safe, reliable, accessible, and more connected public transit experience.

The strengths of Vontas include:

- Sole focus on the transit industry
- Pioneers in providing intelligent transportation system solutions
- Serving transit for over thirty (30) years
- Over forty (40) offices worldwide
- Support 135+ large transit agencies across North America
- Clients consist of 1/3 of top 100 fleets in North America in the CAD/AVL space
- Partners with GCRTA for approximately 20+ years

CLIENT BASE

Vontas has worked with GCRTA, Akron Metro, City of Cleveland, City of Parma Heights, Toledo Area Regional Transit Authority, Detroit Department of Transportation, Ann Arbor Transportation Authority, New Orleans Regional Transit Authority, Metropolitan Atlanta Rapid Transit Authority (MARTA), Washington Metropolitan Area Transit Authority (WMATA), and Lake Erie Transit, among many others.

A resolution will request authorization to issue a contract to Vontas to provide CAD/AVL equipment and services in a negotiated amount not to exceed \$704,079.00 for the base thirty car sets, and in amounts not to exceed \$378,006.00 and \$252,004.00 for two options up to an additional eighteen car sets and twelve car sets, respectively, for a total contract not to exceed \$1,334,089.00. This amount is approximately 5% below the independent cost estimate of \$1,400,000.00.

Mobile Radio Communications Equipment and Services

Motorola Solutions, Inc. ("Motorola"), with an office at 12430 Plaza Drive, Parma, Ohio 44130, specializes in providing voice communication equipment and services to public entities, including first responders and transportation providers.

The strengths of Motorola include:

- Focus on first responders and transportation providers
- 19,000+ employees in 60+ countries
- Highly experienced with public entities and first responders
- Pioneers in mobile communications dating to 1930s
- Developed first cellular phone in 1983
- Heavily invested in R&D
 - \$734M in 2021
- Partners with GCRTA for approximately 6+ years on transit side
 - Also support GCRTA Transit Police

CLIENT BASE

Motorola has worked with GCRTA, Akron Metro, City of Cleveland, City of Parma Heights, Toledo Area Regional Transit Authority, Detroit Department of Transportation, Ann Arbor Transportation Authority, New Orleans Regional Transit Authority, Metropolitan Atlanta Rapid Transit Authority (MARTA), Washington Metropolitan Area Transit Authority (WMATA), and Lake Erie Transit, among many others.

A resolution will request authorization to issue a contract to Motorola to provide mobile radio communications equipment and services in a negotiated contract amount not to exceed \$211,364.40 for the base thirty car sets, and in amounts not to exceed \$126,818.64 and \$111,527.64 for two options up to an additional eighteen car sets and twelve car sets, respectively, for a total contract not to exceed \$449,710.68. This amount is approximately 2% below the independent cost estimate of \$460,000.00.