

RESOLUTION NO. 2016-16

AUTHORIZING CONTRACT NO. 2015-186 WITH CITY ARCHITECTURE FOR PROJECT 16.30 – ON-CALL ARCHITECT/ENGINEERING SERVICES IN AN AMOUNT NOT TO EXCEED \$300,000.00 FOR A PERIOD OF 24 MONTHS (RTA CAPITAL AND/OR RTA DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority requires architect/engineering services for preparing plans, specifications, cost estimates, construction duration estimates, and construction support services; and

WHEREAS, the proposal of City Architecture, with an office located at 3636 Euclid Ave., Suite 300, Cleveland, Ohio 44115, to perform said services was received on January 8, 2016, in response to a competitive solicitation; and

WHEREAS, City Architecture has agreed to perform the required services for the negotiated labor rates in an amount not to exceed \$300,000.00 for a period of 24 months; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of City Architecture to be the most advantageous to the Authority, finds the negotiated hourly rates to be fair and reasonable for said services, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of City Architecture to provide various task order services under Project 16.30 – On-Call Architect/Engineering Services be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with City Architecture for the performance of said services.

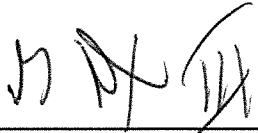
Section 3. That said contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% Local funds and FTA Grants to be determined, in an amount not to exceed \$300,000.00 for a period of 24 months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2015-76; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that City Architecture will attempt to exceed the 19% minimum DBE goal assigned to this procurement.

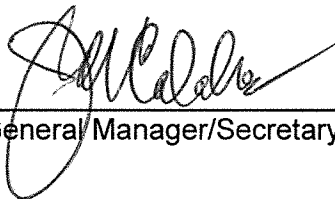
Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 22, 2016



President

Attest:



CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: PROJECT 16.30 - ON-CALL ARCHITECT/ENGINEERING SERVICES VENDOR: CITY ARCHITECTURE AMOUNT: \$300,000.00 FOR 24 MONTH PERIOD	Resolution No.: 2016-16
	Date: March 17, 2016
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for On-Call Architect/Engineering Services for a period of 24 months.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This project is to obtain professional services to prepare plans, specifications, cost estimates, construction duration estimates, and construction support.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (RFP) was posted on the GCRTA Procurement web site and advertised in the local newspapers. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act Procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with the first ranked firm, and an acceptable price was reached.
- City Architecture has successfully completed projects for the Greater Cleveland RTA, Cuyahoga County, Stark County Housing Authority, and Lorain Metropolitan Housing Authority, among others.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 19% DBE goal was established for this procurement. City Architecture has committed to achieving the DBE participation goal through the utilization of Denise's Flagging (Female-owned), G. Stephens (African American), Consulting Engineering (Asian), and HzW Environmental Consultants (Female-owned), for a total of \$57,000.00 or 19%.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% Local funds and FTA Grants to be determined, in an amount not to exceed \$300,000.00 for a period of 24 months. This is the budgeted amount for this project.

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- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Authority without adequate on-call staffing for current and future projects.
- 8.0 RECOMMENDATION: It is recommended that the offer of City Architecture be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer