



Greater Cleveland  
Regional Transit Authority

1240 West 6th Street  
Cleveland, Ohio 44113-1302  
Phone: 216-566-5100  
riderta.com

## MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, September 20, 2022** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page [www.RideRTA.com/board](http://www.RideRTA.com/board) via the meeting date for staff and members of the public. Members of the public may attend in person.

Based on Centers for Disease Control ("CDC") guidance to avoid crowded places where you cannot stay 6 feet away from others and Ohio Department of Public Health advice regarding congregating and social distancing, as well as RTA's interest in protecting community and employee health and safety, RTA Board Room and Meeting Room 1 capacity is limited to thirty-six (36) people to allow for social distancing. To accommodate members of the public, RTA will limit the number of staff permitted in the Board Room. All persons entering RTA's Main Office Building ("MOB") at 1240 West 6<sup>th</sup> Street are required to maintain a distance of six feet or more from other individuals who are not members of their family or household.

As a result of a federal court order on April 18, 2022, the CDC's January 29, 2021 order requiring masks on public transportation conveyances and at transportation hubs is no longer in effect. The CDC continues to recommend that people wear masks in indoor public transportation settings at this time. As a result, GCRTA recommends, but will not require, that members of the public wear a mask/face covering.

The meeting package will be posted on RTA's website at ([www.riderta.com/board](http://www.riderta.com/board)), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. Board of Trustees – agenda attached.

India L. Birdsong Terry  
General Manager, Chief Executive Officer

ILB:tab  
Attachment



## AGENDA

RTA Board of Trustees Meeting

Tuesday, September 20, 2022

9:00 a.m.

1. Call to order
2. Roll Call
3. Certification regarding notice of meeting
4. Approval of minutes:
  - a. August 16, 2022 Special Board Meeting
  - b. August 23, 2022 Board Meeting
5. Public comments (**2 minutes**) on **agenda items**:
  - a. In person
  - b. Phone: 440-276-4600
  - c. Web form (comments will be forwarded to Board and staff)
6. Board Governance Committee report
7. Operational Planning & Infrastructure Committee report
  - Chair: Ms. Lauren R. Welch
8. Organizational, Services & Performance Monitoring Committee report
  - Chair: Mayor Anthony D. Biasiotta
9. Audit, Safety Compliance and Real Estate Committee report
  - Chair: Mayor Paul A. Koomar
10. External and Stakeholder Relations and Advocacy Committee report
  - Chair: Mr. Terence P. Joyce
11. Community Advisory Committee (CAC)
  - Board Liaison: TBD
12. Ad Hoc Committee reports:
  - Ad Hoc Paratransit Committee – President Charles P. Lucas, Chair
  - Ad Hoc Technology Committee – Ms. Luz Pellet, Chair
13. Introduction of new employees, announcement of promotions and Board service pins
14. Introduction of resolutions:

- A. 2022-84 – Authorizing Contract No. 2022-017 with B&C Transit, Inc. to provide a Consolidated Train Dispatch System replacement in an amount not to exceed \$4,000,000.00 (RTA Development Fund, Engineering & Project Development Department budget)
- B. 2022-85 – Authorizing Contract No. 2022-080 with the Great Lakes Construction Co. for Project 27Z – Waterfront Line Bridge Rehabilitation, as specified and as required, in an amount not to exceed \$8,481,900.00 (RTA Development Fund, Engineering & Project Development Department budget)
- C. 2022-86 – Authorizing Contract No. 2022-081 with Rail Development Group, LLC for the furnishing of remanufactured switch machines, as specified and as required, for a period of three years in an amount not to exceed \$155,700.00 (RTA Development Fund, Power and Way Department budget)
- D. 2022-87 – Authorizing Contract No. 2022-087 with Perk Company, Inc. for Project 19.41 – GCRTA pavement repairs, as specified and as required, in an amount not to exceed \$645,000.00 (RTA Development Fund, Engineering & Project Development Department budget)
- E. 2022-88 – Authorizing Contract No. 2022-089 with Northeast Battery & Alternator, LLC for the furnishing of bus batteries, as specified and as required, for a period of two years in an amount not to exceed \$144,117.50 (General Fund, Fleet Management Department budget)
- F. 2022-89 – Authorizing Contract No. 2022-103 with Western Reserve Coach Sales, Inc. for the purchase of up to 20 Western Reserve Diamond paratransit coaches, as specified, for a total contract amount not to exceed \$2,454,880.00 (RTA Development Fund, Fleet Management Department budget)
- G. 2022-90 – Authorizing the General Manager, Chief Executive Officer to enter into an intergovernmental agreement with the Cleveland Metropolitan School District for student fares for the 2022-2023 school year and ratifying the issuance of passes and tickets for the first day(s) of school
- H. 2022-91 – Authorizing a Memorandum of Understanding with the City of East Cleveland for bus pad rehabilitation along Euclid Avenue
- I. 2022-92 – Amending Section 642.09 Relocation Assistance of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority and Section 300.05 Relocation Assistance of the Personnel Policies

- J. 2022-93 – Removing Sections 628.05 Housing Allowance, 642.05 Employment at Will, 642.06 Employee Selection, 642.07 Employment of Relatives and 642.08 Employment Eligibility Verification, from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority as duplicates of the Personnel Policies

15. Secretary-Treasurer's Report:

- a. General Fund Revenue – status as of August 31, 2022 versus 2021 actuals
- b. General Fund Revenue – status as of August 31, 2022 versus the 2022 budget
- c. Sales & Use Tax Receipts Report budgeted during 2022, actual receipts through September 2022
- d. Inventory of Treasury Investments as of August 31, 2022
- e. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of August 31, 2022
- f. Summary of Investment Performance, Year to Date through August 31, 2022
- g. Report on Investment Earnings (cash basis) as of August, 2022
- h. Composition of Investment Portfolio as of August 31, 2022
- i. Banking and Financial Relationships as of August 31, 2022

16. General Manager's Report

17. President's Report

18. Old Business

19. New Business

20. Public comments (**2 minutes**):

- a. In person
- b. Phone: 440-276-4600
- c. Web form (comments will be forwarded to Board and staff)

21. The next regular Board meeting is scheduled for **Tuesday, October 25, 2022** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Board page ([www.RideRTA.com/board](http://www.RideRTA.com/board)) by clicking the meeting date. The public is welcome to attend in person.

22. Adjournment

Minutes

Special RTA Board Meeting

9:01 a.m., Tuesday, August 16, 2022

**Board Members:** Lucas (Chair), Moss, (Vice Chair), Biasiotta, Koomar, McCall, Weiss

**Not present:** Joyce, Pellet, Welch

**Staff:** Birdsong, Bowles, Burney, Caver, Crawshaw, Dangelo, Fields, Fleig, Garlock, Garofoli, Gautam, Ghanem, Miller, Mothes, O'Donnell, Rusnov, Schipper, Scott, Sutula, Togher, Zimmerman

**Public:** Gibbons, Loh

The meeting was called to order at 9:01 a.m. There were six (6) board members present.

The Secretary advised that notice of this meeting have been posted more than twenty-four hours in advance of the meeting, that the usual notification has been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting have been complied with.

Public Comment – agenda item only

There were no comments.

Resolution

- A. 2022-71 - Authorizing the Greater Cleveland Regional Transit Authority to enter into non-binding Letters of Intent for the purchase of property suitable for the Rail Facilities Maintenance group, the adoption of which was moved by Ms. McCall, seconded by Mayor Koomar and approved by unanimous vote.

Ms. Birdsong advised the Board that Legal, Engineering, Operations and Procurement put the document together. This is to move forward with non-binding letters of intent for this purchase and others that may come before the body for training and rail maintenance facilities.

Ms. McCall asked if this resolution is open ended to other properties. Ms. Burney said this resolution is for this particular project. There is authority in this resolution to add other properties for this project. If staff needs to come back regarding policies and procedures for real estate, they will do that separately. Ms. McCall suggested staff come back to the Board with something that gives the authority to enter into LOI agreements with the concurrence of the Board. She thanked the staff for the quick turnaround. Ms. Moss asked if this covers the purchase of the property. Ms. Birdsong said this covers the negotiations. The final sale will come back to the Board through a resolution.

The meeting was adjourned at 9:09 a.m.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer

## Minutes

### RTA Board of Trustees Meeting

10:04 a.m. August 23, 2022

**Board Members:** Lucas (Chair), Moss (Vice Chair), Biasiotta, Joyce, McCall, Pellot, Weiss, Welch

**Not present:** Koomar

**Staff:** Birdsong, Burney, Caver, Dangelo, Darwin, Fesler, Fields, Fleig, Freilich, Garofoli, Gautam, (Diana), Hudson, Jones, (Deirdre) Jones, Lincoln, Miller, Mothes, Schipper, Walker-Minor, Woodford

**Public:** Bingaman, Booker, Collins, Gibbons, Loh, McDonnell, O'Reilly, Wilson

The meeting was called to order at 10:04 a.m. There were eight (8) board members present.

It was advised that notice of this meeting have been posted more than twenty-four hours in advance of the meeting, that the usual notification has been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting have been complied with.

### Minutes

President Lucas stated that the minutes from the July 26, 2022, Board Meeting had been previously distributed and reviewed, and asked whether there were any additions and/or corrections. There were no corrections. The minutes were approved.

### Public Comments – Agenda Items

1. Larry Rodriguez – He likes the cleanliness on the vehicles. Provide A Ride vehicles are not clean. RTA should take more control over the paratransit contractors. More schedulers and dispatchers are needed.
2. Airric Stewart - He questioned the random sampling done by TransPro in the previous committee meeting. Use numbers instead of percentages. Don't disregard the small number of complaints from the survey.
3. Pluria Gardner – She called to follow-up on her civil right complaint. Staff will follow up.
4. Chris Stocking – (submitted by webform) - Please replace broken next connect screens at bus stops and stations with new displays with accurate real-time information and current service alerts. Winter will be coming soon. I am not going to take off my gloves to check my phone when the bus is late. Just provide the info at the bus stop so everyone can see it. Also, just today I saw a rider run across the street from Tower City across to the HealthLine and nearly got hit by a car. It would be great to display the real-time information for the HealthLine large enough so people across the street can see it. Many people run to get that bus though it idles there for a few minutes. Riders never know if it will wait or if it's about to leave. We already face long commutes, missed connections and service cuts. Please just post this information large and high so riders stop running into traffic.
5. Christopher Jacobs - (submitted by webform) - On the subject of rail car replacement, I encourage RTA to move toward a standardized rail fleet that can operate on both the Red Line

and the Blue and Green lines. This may require an investment in standardizing stations, but that is a worthwhile investment to simplify maintenance, including spare parts inventory, and to provide the ability to use trains on any line. I also encourage RTA to buy railcars that are substantially the same as railcars in use by other transit systems in the US, thereby reducing the upfront purchase expense and ensuring future availability of parts for maintenance.

Has RTA investigated what steps would be necessary to modify stations such that a more standard light rail vehicle could be used at all stations? If RTA did not receive multiple viable proposals in response to the last RFP, then RTA should revisit the idea of purchasing standard vehicles rather than continue the current system with two different and custom-ordered rail cars.

### Committee Reports

There were no committee reports.

### Community Advisory Committee (CAC)

There were no reports from the CAC.

### Ad Hoc Committee Reports

The Ad Hoc Tech Committee meets August 24, 2022 at 5 p.m. Trustee Lauren Welch was appointed to assist with the Civilian Review Board.

### Introduction of New Employees/Promotions

#### New Hires:

- Matthew Watts – Operator
- Tasha Raum – Operator
- Brittany Williams – Crisis Intervention Specialist
- Lucy Hammond – Operator
- Alton Kerley – Janitor
- Xenia Baeder – Crisis Intervention Specialist
- DaVeone Young – Operator
- Dalonzo Carey – Laborer
- Tory Blevins – Transit Ambassador
- Janice Brooks – Transit Ambassador
- Ebony Allen – Transit Ambassador
- Terence Jackson – Transit Ambassador
- Kimberley King – Transit Ambassador

#### Promotions:

- Janet E. Burney – Deputy General Manager – Legal Affairs Division

### Introduction of Resolutions:

- A. 2022-72 – Authorizing Contract No. 2022-039A with Community Insurance Company DBA Anthem Blue Cross and Blue Shield to provide medical and prescription drug benefits for a period of one year with three, one-year options in amounts estimated at \$31,930,000.00 and \$4,640,000.00 respectively, for a total contract amount estimated at \$36,570,000.00 for the first year (General Fund, various department budgets), the

- adoption of which was moved by Ms. Moss, seconded by Ms. McCall and approved by unanimous vote.
- B. 2022-73 – Authorizing Contract No. 2022-039B with National Vision Administrators, LLC to provide vision benefits for a period of one year with three, one-year options in an amount estimated at \$112,728.00 for the first year (General Fund, various department budgets), the adoption of which was moved by Mayor Weiss, seconded by Ms. McCall and approved by unanimous vote.
  - C. 2022-74 – Authorizing Contract No. 2022-039C with Delta Dental Plan of Ohio, Inc. to provide dental benefits for a period of one year with three, one-year options in an amount estimated at \$1,100,000.00 for the first year (General Fund, various department budgets), the adoption of which was moved by Mayor Weiss, seconded by Mayor Biasiotta and approved by unanimous vote.
  - D. 2022-75 – Authorizing Contract No. 2022-039D with Metropolitan Life Insurance Company to provide life insurance and flexible spending account benefits for a period of one year with three, one-year options in an amount estimated at \$380,000.00 and \$20,000.00 respectively for a total contract amount estimated at \$400,000.00 for the first year (General Fund, various department budgets), the adoption of which was moved by Mr. Joyce, seconded by Mayor Weiss and approved by unanimous vote.
  - E. 2022-76 – Authorizing Contract No. 2022-044 with Aon Risk Services Northeast, Inc. to provide property and crime insurance broker services in an amount not to exceed \$243,000.00 for the base three years, and in amounts not to exceed \$85,050.00 and \$89,300.00 for each option year, respectively, for a total contract amount not to exceed \$417,350.00 for the five-year period (General Fund, Risk Management Department budget), the adoption of which was moved by Mayor Weiss, seconded by Ms. Moss. Ms. McCall abstained. There were seven (7) ayes and one abstention. It passes.
  - F. 2022-77 – Authorizing Contract No. 2022-045 with Applications Software Technology, LLC to provide Oracle IaaS services for a total contract amount not to exceed \$2,007,862.00 (RTA Development Fund, Innovation & Technology Department budget), the adoption of which was moved by Mayor Biasiotta, seconded by Ms. Pellot and approved by unanimous vote.
  - G. 2022-78 – Authorizing Contract No. 2022-49 with Construction Support Solutions, L.L.C. for project 19.46 – On-Call Schedule and Cost Control - 2022 in an amount not to exceed \$200,000.00 for a period of twenty-four (24) months (RTA Capital and/or RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Ms. McCall, seconded by Ms. Pellot and approved by unanimous vote.
  - H. 2022-79 – Authorizing Contract No. 2022-078 with Oracle America, Inc. to provide Oracle Infrastructure as a Service (IaaS) Subscription Services, in an amount not to exceed \$173,934.00 (General Fund, Innovation & Technology Department budget), the adoption of which was moved by Mayor Biasiotta, seconded by Ms. Moss and approved by unanimous vote.
  - I. 2022-80 – Authorizing the purchase of casualty insurance from various insurance underwriters through USI Insurance Services National, Inc. and Price Forbes & Partners Limited, or their successors, for a period of 12 months, in a total amount not



to exceed \$2,044,610.00 (Insurance and General Funds, Risk Management Department budget), the adoption of which was moved Mayor Weiss, seconded by Mr. Joyce. Ms. McCall abstained. There were seven (7) ayes and one abstention. It passes.

- J. 2022-81 – Authorizing the donation of transit coach numbers 1803 and 1806 to the Cuyahoga Community College District's Transportation Innovation Center, the adoption of which was moved by Mayor Weiss, seconded by Ms. Pellot and approved by unanimous vote.

Alicia Booker, VP of Manufacturing and Technology Center and Ian Wilson, Director of Transportation Center from Tri-C were in attendance. The vehicles will be used for their bus operator training program. They thanked RTA for the vehicles.

- K. 2022-82 – Enacting Section 222.05 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority to create an independent Civilian Oversight Committee for review of public complaints against Transit Police Department employees, the adoption of which was moved by Ms. Pellot, seconded by Ms. McCall and approved by unanimous vote.

Mayor Weiss thanked the staff for taking feedback from the Board on this program.

- L. 2022-83 – Amending the appropriations for the current expenses and other expenditures for the Greater Cleveland Regional Transit Authority, as adopted in Resolution No. 2021-112 and amended in Resolution No. 2022-068, to increase the number of positions for members of the Civilian Oversight Committee, the adoption of which was moved by Mayor Weiss, seconded by Ms. Welch and approved by unanimous vote.

#### Secretary-Treasurer's Report

Rajan Gautam, Deputy General Manager of Finance and Secretary-Treasurer gave the presentation. The U.S. unemployment rate dropped from 3.6% in June to 3.5%. Ohio unemployment rate is 3.9%. Cuyahoga County unemployment rate is 5.5%. The height of the labor force was February 2020. After the pandemic we're back to pre-COVID unemployment rates. For June the MSA was unchanged for most of the metropolitan areas except for Toledo. Cleveland was 5.5%. Cincinnati was 3.3%. Columbus was 3.2%. Dayton was 3.7%. Toledo moved down from 4% to 3.9%

July ridership was 15.8% above July 2021. YTD ridership is 18.8% above 2021 levels. Compared to 2021, ridership increased on most modes. Paratransit up 20%. Bus up 18.6%. Heavy Rail up 12.9%. HealthLine up 12.5%. July fare revenue was \$2.2 million which is 25.4% higher than July 2021 and 21.2% higher than budget. YTD revenue is \$22.7% higher than the same period in 2021. Sales tax represents the largest unrestricted source of revenue for operations. August 2022 sales tax compared to August 2021 was up 2.4%. Fifteen of the 23 categories that make up the sales tax base was positive in June. For the first time, motor vehicles and watercraft showed a downward trend in June which was 20.5% lower. Online sales remain strong at 37.2%. Regular and statewide sales are 9.4% higher.

#### General Manager/CEO Report

India L. Birdsong, General Manager, CEO gave the report. RTA received a \$8 million OTP2 grant for rail car replacement and \$3.5 million UTP grant for the Bus Improvement Program. The GCRTA

mentoring program, Positive Impact Program held recognition ceremonies at the bus districts. RTA participated in the 52<sup>nd</sup> Annual Puerto Rican Parade on August 7. RTA is working with Graffiti HeArt and board member Luz Pellot on an art project with French artist Blek Le Rat. He donated the artwork which was placed on the Cuyahoga River Viaduct Bridge. RTA participated in the Touch A Truck event held on Public Square August 14.

The Rail District held a Rail Rodeo August 13. The rodeo is a skills competition among rail operators, Power & Way and Rail Equipment employees. Ms. Birdsong put in a request to APTA about hosting the Rail Conference in 2027 or 2028 when the Authority's new rail fleet is running. We are scheduled to host in 2024. RTA participated in the Corporate Challenge sports competition this summer. RTA placed 1<sup>st</sup> in skeeball and 2<sup>nd</sup> in tug a war. Chief Jones was honored for her work in the LGBTQ+ community at the Human Rights Campaign Annual Dinner held August 20.

Board members Ms. McCall and Ms. Pellot attended the APTA Transit Board Members Seminar held in Salt Lake City, UT, July 30 – August 2. Ms. McCall served on a panel about the CEO search process and CEO performance evaluation. Mr. Fields served on a panel discussion on addressing workforce shortages. Ms. McCall added that this seminar is excellent to see what other transit agencies are doing and to share RTA practices. APTA requested the CEO become more active. RTA employees participated in the Lean Six Sigma Boot Camp program at Tri-C Corporate College. Employees received Green Belt and Black Belt certifications. The EZ fare launch was June 12. Staff is working through the next steps for the program. Ms. Moss mentioned that people are having problems using the app as they exit the train stations. Ms. Birdsong said that staff will investigate this. Transit Ambassadors may also be able to assist customers.

### President's Report

The Board of Trustees presented a gift to Sheryl King Benford, former General Counsel and Deputy General Manager of Legal Affairs. Ms. Benford expressed her appreciation and pleasure serving the Authority. She will stay on as an advisor for the Authority until later this year.

### Public Comments

1. Loh – RTA needs to measure training. She has assisted customers in using the Transit App. Some ticket purchases are showing up in the old app. Veteran operators are more helpful than the new ones. Some operators dock the HealthLine vehicles too far away from the curb.
2. Airric Stewart – He restated his suggestions mentioned during public comments at past meetings for the 15A bus route. He proposes the bus should run every 15 minutes and will connect people to hospitals, schools, and retail jobs at Pinecrest and Harvard Shopping Plaza.
3. Sherita Montgomery – She suggested we use a more user-friendly virtual platform where participants can add the meetings to their calendar and participate virtually. She asked if the UTP grant money will be used for electric buses. She asked if the Board could increase the public comments time.
4. Brian Schriver – (submitted by web form) Rail car replacement - I believe that RTA would benefit from moving to a standard rail car fleet. My impression is that previous RFPs have required the rail car provider to heavily customize vehicles in order to adapt to the current physical requirements of stations. Is this accurate? Has RTA investigated what steps would be necessary to modify stations such that a more standard light rail vehicle could be used at all stations? Buying standard light rail vehicles would make it much easier for RTA to maintain the fleet and would give more flexibility in supporting the rail system into the future. It would

minimize the risks associated with being "locked in" to one vendor that had created a customized vehicle that could only serve GCRTA. I believe that previous consultants have overestimated the effort required to make these station modifications and I respectfully request that RTA revisit this alternative. Final question - has RTA received viable proposals from more than one rail car supplier in response to the RFP earlier this year?

5. Daniel Rossi – (submitted by web form) - Station upgrade/maintenance - I believe the GCRTA would benefit from a potential project to make the rail stations a more welcoming environment by neutralizing the odors that exist at the stations. Far too many times I have stepped foot into an RTA rail station and be welcomed of the smell of urine/body odor as I make my way to the platform. Is there any measures being taken to address this issue.

Expansion - Has there been any studies conducted in recent years to show demand/expansion for passenger rail in the surrounding communities of the existing rail line. I believe there is an untapped market in Lakewood, Rocky River, and Bay Village/Westlake for passenger rail along the Norfolk and Southern freight line. As someone who has visited friends and loved ones that live near that line, the line goes fairly unused and if an agreement was reached between the RTA and Norfolk Southern for passenger rail, I believe it would create a new revenue stream for RTA, and provide residents of the communities mentioned above opportunities to travel the west side of cuyahoga county more efficiently with less carbon impact.

#### Upcoming Meetings

The next regular Board meeting is scheduled for Tuesday, September 20, 2022, in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live streamed on RTA's Board page ([www.RideRTA.com/board](http://www.RideRTA.com/board)) by selecting the meeting date. The public is welcome to attend in person.

The meeting was adjourned at 11:08 a.m.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer




TITLE/DESCRIPTION: CONTRACT: CONSOLIDATED TRAIN DISPATCH SYSTEM REPLACEMENT		Resolution No.: 2022-84
VENDOR: B&C TRANSIT, INC.		Date: September 15, 2022
AMOUNT: NTE \$4,000,000.00		Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____		

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the replacement of its Consolidated Train Dispatch System ("CTDS").
- 2.0 DESCRIPTION/JUSTIFICATION: The Greater Cleveland Regional Transit Authority (GCRTA) owns and operates a CTDS. The system monitors and controls train movements via system-initiated controls relayed to field devices. Data is processed and displayed on workstations located in the Integrated Control Center (ICC). In addition, the CTDS is a mission critical system that provides scheduling and reporting functions. The existing system is approximately twenty-five (25) years old and the software is no longer supported. The current system also relies on older technology, such as modems, channel banks and antiquated servers which have reached end-of-life.
- 3.0 PROCUREMENT BACKGROUND: The Request for Proposals ("RFP") was posted on the procurement website and advertised in the local newspapers. Notifications of the solicitation were sent to five (5) potential proposers. Four (4) interested parties downloaded the solicitation and three (3) responded on May 5, 2022. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, the proposal of B&C Transit, Inc., as negotiated, to provide CTDS replacement, was determined to be the most advantageous to the Authority, price and all other factors considered. A cost analysis has been performed and the Procurement Department has determined the negotiated not to exceed amount of \$4,000,000.00 to be fair and reasonable to the Authority. This negotiated amount is approximately 10% above the Engineer's Estimate.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 2% DBE goal was established for this procurement. B&C Transit, Inc. has committed to achieving the DBE participation goal through the utilization of US Communication & Electric, Inc. (Caucasian Female-owned) in the amount of \$113,925.00 or 2%.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds, in an amount not to exceed \$4,000,000.00.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would delay the replacement of the Authority's existing CTDS, requiring the Authority to continue maintaining an aging and antiquated system, leading to potential service interruptions.

- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the September 13, 2022 Organizational, Services and Performance Monitoring Committee meeting. It is recommended that the offer from B&C Transit, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2022-84

AUTHORIZING CONTRACT NO. 2022-017 WITH B&C TRANSIT, INC. TO PROVIDE A CONSOLIDATED TRAIN DISPATCH SYSTEM REPLACEMENT IN AN AMOUNT NOT TO EXCEED \$4,000,000.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires a qualified firm to provide a consolidated train dispatch system ("CTDS") replacement for its existing system; and

WHEREAS, the Authority requires a CTDS to monitor and control train movements via system-initiated controls relayed to field devices; and

WHEREAS, the Authority's existing CTDS is approximately twenty-five (25) years old and the software is no longer supported; and

WHEREAS, the proposal of B&C Transit, Inc., located at 1924 Franklin Street, Suite 200, Oakland, California 94612, to provide a CTDS replacement for a total contract amount not to exceed \$4,000,000.00, was received on May 5, 2022; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of B&C Transit, Inc., as negotiated, to provide a CTDS replacement, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of B&C Transit, Inc. to provide a Consolidated Train Dispatch System ("CTDS") replacement, as modified by negotiations, is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with B&C Transit, Inc. for the performance of said services.

Section 3. That said contract shall be payable out of the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds, in an amount not to exceed \$4,000,000.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority, contingent upon compliance by the contractor with the Specifications and Addenda thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that B&C Transit, Inc. will attempt to exceed the 2% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 20, 2022

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b>  <b>CONTRACT:</b> PROJECT 27Z – WATERFRONT LINE BRIDGE REHABILITATION  <b>VENDOR:</b> THE GREAT LAKES CONSTRUCTION CO.  <b>AMOUNT:</b> \$8,481,900.00	<b>Resolution No.:</b> 2022-85
	<b>Date:</b> September 15, 2022
	<b>Initiator:</b> Engineering & Project Development
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to provide construction services for Project 27Z – Waterfront Line Bridge Rehabilitation.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The work to be performed under this contract includes, strengthening, repairing, and painting portions of the Post Tensioned Segmental Concrete Bridge, rail replacements on the bridge and approaches, and repair to the Mechanically Stabilized Earth (MSE) walls supporting the approaches crossing over Front Ave, NS Railroad in the east bank of the flats and through the Port of Cleveland. This will allow the Waterfront Line Bridge to return to service.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bids (“IFB”) was posted on the GCRTA Procurement website and advertised in the local newspapers. Sixty-seven (67) interested parties, including potential subcontractors, downloaded the solicitation package. Two (2) responsive bids were received and opened on August 25, 2022, as follows:

Company Name	Total Base Bid
The Great Lakes Construction Co.	\$8,481,900.00
The Ruhlin Company	\$9,642,020.00

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. The Great Lakes Construction Co. was determined to be a responsible bidder. The Total Base Bid price of \$8,481,900.00 from The Great Lakes Construction Co. is 21.19% less than the Engineer’s Estimate of \$10,762,219.00.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 12% DBE goal was established for this procurement. The Great Lakes Construction Co. has committed to achieving the DBE participation goal through the utilization of Flatrock Bridge Group (Caucasian Female-owned) in the amount of \$135,000.00, Intelligent Polymer Solution LLC (Caucasian Female- owned) in the amount of \$993,618.00 x 60% equals \$596,170.00, JPCO (African American Male-owned) in the amount of \$185,627.00, and Rockport Ready Mix (Caucasian Female-owned) in the amount of \$103,000.00, for a total of \$1,019,797.00 or 12%.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, Capital Grant OH-2021-050-307 5307, 100% local funds and pending FTA Grant revision OH-2021-050-337, for a total contract amount not to exceed \$8,481,900.00 (\$6,785,520.00 in federal funds which represents 80% of total cost).

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will prevent the Waterfront Line Bridge from returning to service.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the September 13, 2022 Operational Planning & Infrastructure Committee meeting. It is recommended that the bid of The Great Lakes Construction Co. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
General Manager, Chief Executive Officer



RESOLUTION NO. 2022-85

AUTHORIZING CONTRACT NO. 2022-080 WITH THE GREAT LAKES CONSTRUCTION CO. FOR PROJECT 27Z – WATERFRONT LINE BRIDGE REHABILITATION, AS SPECIFIED AND AS REQUIRED, IN AN AMOUNT NOT TO EXCEED \$8,481,900.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deems it necessary to acquire construction services, as required, under Project 27Z – Waterfront Line Bridge Rehabilitation; and

WHEREAS, the bid of The Great Lakes Construction Co., located at 2608 Great Lakes Way, Hinckley, Ohio 44233, was received on August 25, 2022, in an amount not to exceed \$8,481,900.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of The Great Lakes Construction Co. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of The Great Lakes Construction Co. for Project 27Z – Waterfront Line Bridge Rehabilitation, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with The Great Lakes Construction Co. for Project 27Z – Waterfront Line Bridge Rehabilitation.

Section 3. That this procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, Capital Grant OH-2021-050-307 5307, 100% local funds and pending FTA Grants and pending FTA Grant revision OH-2021-050-337, for a total contract amount not to exceed \$8,481,900.00 (\$6,785,520.00 in federal funds which represents 80% of total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that The Great Lakes Construction Co. will attempt to exceed the 12% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 20, 2022

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b>  <b>CONTRACT:</b> FURNISHING OF REMANUFACTURED SWITCH MACHINES, AS SPECIFIED & AS REQUIRED, FOR A PERIOD OF THREE YEARS  <b>VENDOR:</b> RAIL DEVELOPMENT GROUP, LLC  <b>AMOUNT:</b> NOT TO EXCEED \$155,700.00	<b>Resolution No.:</b> 2022-86
	<b>Date:</b> September 15, 2022
	<b>Initiator:</b> Power and Way Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of remanufactured switch machines, as specified and as required, for a period of three years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has a need to replace the obsolete rail yard Speed Frater switch machines due to lack of spare part availability. These switch machines move the track and allow trains to cross from one track to another and are necessary for the efficient operation of the Authority's rail system.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bids ("IFB") was posted on the GCRTA Procurement web site and advertised in the local newspapers. Nineteen interested parties downloaded the solicitation. Two responsive bids were received on August 17, 2022.

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. Rail Development Group, LLC was determined to be a responsible bidder.

Rail Development Group, LLC		
Unit Cost	Estimated Three Year Quantity	Extended Cost
\$5,190.00	30	\$155,700.00

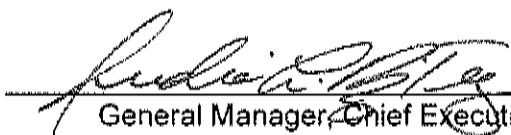
Patco Industries, Inc.		
Unit Cost	Estimated Three Year Quantity	Extended Cost
\$8,995.00	30	\$269,850.00

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 35% below the budget estimate.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the RTA Development Fund, Power and Way Department budget, including but not limited to, Capital Grants OH-2018-001, OH-2018-024, OH-2019-037, and OH-2021-050, in an amount not to exceed \$155,700.00 (\$124,560.00 in federal funds which represents 80% of the total cost) for a period of three years.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would impact the Authority's ability to efficiently operate the rail system.
- 8.0 RECOMMENDATION: It is recommended that the bid of Rail Development Group, LLC. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2022-86

AUTHORIZING CONTRACT NO. 2022-081 WITH RAIL DEVELOPMENT GROUP, LLC FOR THE FURNISHING OF REMANUFACTURED SWITCH MACHINES, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF THREE YEARS IN AN AMOUNT NOT TO EXCEED \$155,700.00 (RTA DEVELOPMENT FUND, POWER AND WAY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of remanufactured switch machines to replace the obsolete speed fraters to efficiently operate the Authority's rail system; and

WHEREAS, the bid of Rail Development Group, LLC, located at 600 Mile Crossing Blvd, Rochester, New York 14624, for the furnishing of remanufactured switch machines, as specified and as required, for a period of three years, was received on August 17, 2022, at unit prices resulting in a total contract amount not to exceed \$155,700.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Rail Development Group, LLC to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Rail Development Group, LLC for the furnishing of remanufactured switch machines, as specified and as required, for a period of three years be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and she is hereby authorized to enter into a contract with Rail Development Group, LLC for the furnishing of remanufactured switch machines, as specified and as required, for a period of three years.

Section 3. That said contract shall be funded through the RTA Development Fund, Power and Way Department budget, including but not limited to, Capital Grants OH-2018-001, OH-2018-024, OH-2019-037, and OH-2021-050, in an amount not to exceed \$155,700.00 (\$124,560.00 in federal funds which represents 80% of the total cost) for a period of three years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Rail Development Group, LLC will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 20, 2022

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> PROJECT 19.41 – GCRTA PAVEMENT REPAIRS  <b>VENDOR:</b> PERK COMPANY, INC.  <b>AMOUNT:</b> \$645,000.00	<b>Resolution No.:</b> 2022-87
	<b>Date:</b> September 15, 2022
	<b>Initiator:</b> Engineering & Project Development Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to provide construction services for Project 19.41- GCRTA Pavement Repairs.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The work to be performed under this contract includes pavement repairs at the Windermere Rapid Transit Station, W. 117<sup>th</sup> Street Rapid Transit Station, and various bus pads adjacent to shelters along Euclid Avenue.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bids ("IFB") was posted on the GCRTA Procurement website and advertised in the local newspaper. Nine (9) interested parties, including potential subcontractors, downloaded the solicitation package. Two (2) bids were received and opened on August 24, 2022.

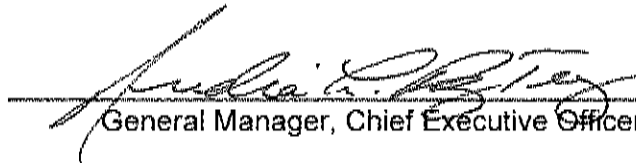
Company Name	Total Base Bid
Perk Company, Inc	\$645,000.00
Cook Paving & Construction, Inc.	\$697,928.00

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. Perk Company, Inc. was determined to be a responsible bidder. The total Base Bid price of \$645,000.00 from Perk Company, Inc. is approximately 7.5% less than the Engineer's Estimate of \$696,435.57.

- 4.0 **AFFIRMATIVE ACTION/ DBE BACKGROUND:** All Affirmative Action requirements have been met. An 18% DBE goal was established for this procurement. Perk Company, Inc. has committed to achieving this DBE goal through the utilization of PGT Construction (Caucasian Female-owned) in the amount of \$30,521.00, Cuyahoga Supply Tool (Caucasian Female-owned) in the amount of \$23,500.00 x 60% equaling \$14,150.00, and Rockport Ready Mix (Caucasian Female-owned) in the amount of \$71,550.00, for a total of \$116,221.00 or 18%.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, Capital Grant OH-2021-050-307, for a total contract amount not to exceed \$645,000.00 (\$516,000.00 in federal funds which represents 80% of total cost).
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer will allow for the continued degradation of the parking surfaces and bus pads along Euclid Avenue, which are part of this project.

- 8.0 RECOMMENDATION: It is recommended that the bid of Perk Company, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
General Manager, Chief Executive Officer

RESOLUTION NO. 2022-87

AUTHORIZING CONTRACT NO. 2022-087 WITH PERK COMPANY, INC. FOR PROJECT 19.41 – GCRTA PAVEMENT REPAIRS, AS SPECIFIED AND AS REQUIRED, IN AN AMOUNT NOT TO EXCEED \$645,000.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deems it necessary to acquire construction services, as required, under Project 19.41 – GCRTA Pavement Repairs, which includes pavement repairs at the Windermere Rapid Transit Station, W. 117<sup>th</sup> Street Rapid Transit Station, and various bus pads adjacent to shelters along Euclid Avenue; and

WHEREAS, the bid of Perk Company, Inc. located at 8100 Grand Ave., Ste #300, Cleveland, Ohio 44104-3110, was received on August 24, 2022, in an amount not to exceed \$645,000.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Perk Company, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Perk Company, Inc., for Project 19.41 – GCRTA Pavement Repairs, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Perk Company, Inc. for Project – 19.41 GCRTA Pavement Repairs.

Section 3. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, Capital Grant OH-2021-050-307, for a total contract amount not to exceed \$645,000 (\$516,000.00 in federal funds which represents 80% of total cost).

Section 4. That said contract shall be binding upon an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees: bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Perk Company, Inc. will attempt to exceed the 18% minimum DBE goal assigned to the procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 20, 2022

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



TITLE/DESCRIPTION:		Resolution No.: 2022-88
CONTRACT: FURNISHING OF BUS BATTERIES, AS SPECIFIED & AS REQUIRED, FOR A PERIOD OF TWO YEARS		Date: September 15, 2022
VENDOR: NORTHEAST BATTERY & ALTERNATOR, LLC		Initiator: Fleet Management Department
AMOUNT: NOT TO EXCEED \$144,117.50		
ACTION REQUEST:		
<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____		

- 1.0 PURPOSE/SCOPE: This resolution will allow the Authority to enter into a contract for the furnishing of bus batteries, as specified and as required, for a period of two years.
- 2.0 DESCRIPTION/JUSTIFICATION: This contract for bus batteries is necessary to operate the Authority's revenue and non-revenue vehicles.
- 3.0 PROCUREMENT BACKGROUND: The Invitation for Bids (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Nineteen interested parties downloaded the solicitation. Two bids were received on August 24, 2022, in which there was one responsive bid.

The Basis of Award is the lowest responsive bid from a responsible bidder. Northeast Battery & Alternator, LLC was determined to be a responsible bidder. Their bid is as follows:

Delivery Period	Battery Type	Estimated Quantity	Unit Price	Per Unit Core Credit	Estimated Contract Price
Year One	Group 31C, 12 V	850	\$98.50	\$ 18.00	\$ 69,955.00
Year Two	Group 31C, 12V	850	\$103.45	\$ 18.00	\$ 74,162.50
					\$144,117.50

Core return quantity is computed at 90% of estimated annual purchase quantity, or 765. The bid requires the successful bidder to dispose of old non-usable battery cores by recycling them and crediting the Authority for their value. These credits are applied against the invoices for the new replacement batteries purchased under the terms of the contract.

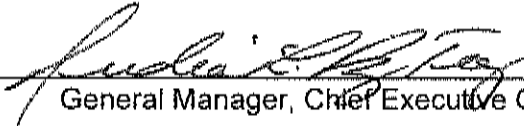
A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 4.2% above the budget estimate.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.



- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$144,117.50, for the two-year period.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would impact the Authority's ability to operate the revenue and non-revenue vehicles.
- 8.0 **RECOMMENDATION:** It is recommended that the bid of Northeast Battery & Alternator, LLC be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2022-88

AUTHORIZING CONTRACT NO. 2022-089 WITH NORTHEAST BATTERY & ALTERNATOR, LLC FOR THE FURNISHING OF BUS BATTERIES, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO YEARS IN AN AMOUNT NOT TO EXCEED \$144,117.50 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of bus batteries to operate the Authority's revenue and non-revenue vehicles; and

WHEREAS, the bid of Northeast Battery & Alternator, LLC, located at 489 Washington St, Ste #102, Auburn, Massachusetts 01501, for the furnishing of bus batteries, as specified and as required, for a period of two years was received on August 24, 2022, at unit prices resulting in a total contract amount not to exceed \$144,117.50; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Northeast Battery & Alternator, LLC to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Northeast Battery & Alternator, LLC for the furnishing of bus batteries, as specified and as required, for a period of two years, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and she is hereby authorized to enter into a contract with Northeast Battery & Alternator, LLC for the furnishing of bus batteries, as specified and as required, for a period of two years.

Section 3. That said contract shall be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$144,117.50, for a period of two years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Northeast Battery & Alternator, LLC will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 20, 2022

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT: AUTHORIZING THE PURCHASE OF UP TO 20 WESTERN RESERVE DIAMOND PARATRANSIT COACHES</b>  <b>VENDOR: WESTERN RESERVE COACH SALES, INC.</b>  <b>AMOUNT: NOT TO EXCEED \$2,454,880.00</b>	<b>Resolution No.:</b> 2022-89
	<b>Date:</b> September 15, 2022
	<b>Initiator: Fleet Management Department</b>
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will authorize the Authority to enter into a contract for the manufacture and delivery of up to 20, wheelchair equipped, Western Reserve Diamond Paratransit coaches, through the State of Ohio, Department of Transportation, Cooperative Purchasing Program ("Cooperative Purchasing Program").
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** These transit vehicles will be used by the Authority's Paratransit District. The Board of Trustees approved Resolution No. 2021-52 with Myers Equipment Corp. for the purchase of 10 Paratransit coaches under the State of Ohio, Cooperative Purchasing Program. Due to multiple supply chain and manufacturing issues with the vehicles, the contract was canceled. The 20 Paratransit coaches purchased under authority of this Resolution include the 10 that had been canceled. These new vehicles will replace the GCRTA's 7500 fleet, Paratransit vans, and MV-1 vehicles. The vehicles were purchased in 2013 and have exceeded their useful life in age and/or mileage in accordance with the Authority's vehicle replacement policy and guidelines.
  
- 3.0 **PROCUREMENT BACKGROUND:** The Board of Trustees has authorized the General Manager, Chief Executive Officer to utilize the Cooperative Purchasing Program by Resolution No. 2004-076. This allows the Authority to place orders against State of Ohio, Department of Transportation contracts. Under Ohio Revised Code Section 306.43(H)(4), competitive procedures are not required when the purchase of goods or services is made from another political subdivision, public agency, public transit system, regional transit authority, the state, or the federal government, or as a third-party beneficiary under a state or federal procurement contract, or as a participant in a department of administrative services contract under division (B) of Section 125.04 of the Revised Code. The Cooperative Purchasing Program includes contracts for Paratransit coaches, which are a result of competitive solicitations. The Authority will purchase up to 20 Western Reserve Diamond Paratransit coaches at a unit price of \$122,744.00, for a total price not to exceed \$2,454,880.00. A price analysis has been performed, and the Procurement Department has determined the price submitted by Western Reserve Coach Sales, Inc. is fair and reasonable to the Authority.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing Program.
  
- 5.0 **POLICY IMPACT:** Does not apply.
  
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Development Fund, Fleet Management Department budget, including but not limited to FTA Capital Grant OH-2021-009 in an amount of \$2,077,077.50, FTA Capital Grant OH-2017-029 in an amount of \$14,867.36, and 100% local funds in the amount of \$362,935.14 for 20 Paratransit coaches, at a unit price of \$122,744.00, resulting in a total contract amount not to exceed \$2,454,880.00 (\$1,673,555.88 in federal funds which represents 68% of the total cost).

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this contract would impact the Authority's ability to provide reliable and timely service.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the September 13, 2022 Organizational Planning & Infrastructure Committee meeting. It is recommended that the bid of Western Reserve Coach Sales, Inc., be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
General Manager, Chief Executive Officer

RESOLUTION NO. 2022-89

AUTHORIZING CONTRACT NO. 2022-103 WITH WESTERN RESERVE COACH SALES, INC. FOR THE PURCHASE OF UP TO 20 WESTERN RESERVE DIAMOND PARATRANSIT COACHES, AS SPECIFIED, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$2,454,880.00 (RTA DEVELOPMENT FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has identified the need to purchase Paratransit vehicles to replace those that have reached or exceeded their useful life; and

WHEREAS, such vehicles are available through the State of Ohio, Department of Transportation Cooperative Purchasing Program ("Cooperative Purchasing Program"); and

WHEREAS, Section 5513.01(B) of the Ohio Revised Code provides political subdivisions within the State of Ohio the opportunity to participate in contracts executed by the State of Ohio, Department of Transportation; and

WHEREAS, the Board of Trustees of the Authority authorized the utilization of the Cooperative Purchasing Program in Resolution No. 2004-076; and

WHEREAS, Section 306.43(H)(4) of the Ohio Revised Code states that competitive procedures are not required when the purchase is made from another political subdivision, public agency, public transit system, regional transit authority, the state, or the federal government, or as a third party beneficiary under a state or federal procurement contract, or as a participant in a department of administrative services contract under division (B) of Section 125.04 of the Revised Code; and

WHEREAS, Western Reserve Coach Sales, Inc., located at 12347 Marlboro Avenue, Alliance, OH 44601, has offered to manufacture and deliver up to 20 Diamond Paratransit coaches, as specified, at a unit price of \$122,744.00, for a total amount not to exceed \$2,454,880.00; and

WHEREAS, the General Manager, Chief Executive has deemed it in the best interest of the Authority to procure the required vehicles utilizing the Cooperative Purchasing Program from Western Reserve Coach Sales, Inc. and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Western Reserve Coach Sales, Inc., for the manufacture and delivery of up to 20 Diamond Paratransit coaches, as specified, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Western Reserve Coach Sales, Inc. for the manufacture and delivery of up to 20 Paratransit coaches, as specified.

Section 3. This contract shall be payable from the RTA Development Fund, Fleet Management Department budget, including but not limited to FTA Capital Grant OH-2021-009 in an amount of \$2,077,077.50, FTA Capital Grant OH-2017-029 in an amount of \$14,867.36, and 100% local funds in the amount of \$362,935.14 for 20 Paratransit coaches, at a unit price of \$122,744.00, resulting in a total contract amount not to exceed \$2,454,880.00 (\$1,673,555.88 in federal funds which represents 68% of the total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: September 20, 2022

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary- Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

<b>TITLE/DESCRIPTION:</b>  AUTHORIZING THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE CLEVELAND METROPOLITAN SCHOOL DISTRICT FOR STUDENT FARES FOR THE 2022-2023 SCHOOL YEAR AND RATIFYING THE ISSUANCE OF PASSES AND TICKETS FOR THE FIRST DAY(S) OF SCHOOL	<b>Resolution No.:</b> 2022-90
	<b>Date:</b> September 15, 2022
	<b>Initiator:</b> Finance
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This Intergovernmental Agreement will allow a volume discount to the Cleveland Metropolitan School District ("CMSD"), the Authority's largest volume buyer of student fare cards and tickets, for the purchase and payment of magnetic stripe farebox compatible picture card ID passes and student tickets for the 2022-2023 school year. The purchase and payment will relieve some of the budgetary impact on the schools, as well as improve cash flow and accounts receivable activity for the GCRTA. This action includes ratification of the issuance of thirteen thousand (13,000) passes and one hundred thousand (100,000) 2-trip tickets to CMSD for use by students on August 1, 2022.

The CMSD school board approved this agreement at its August 23, 2022 board meeting.

2.0 **DESCRIPTION/JUSTIFICATION:** The proposed Intergovernmental Agreement with CMSD will allow for discounted rates, provided the school district meets certain criteria. This proposal is a result of discussions with CMSD, generating over \$3.8 million in annual revenue for the GCRTA.

3.0 **PROCUREMENT BACKGROUND:** Does not apply.

4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** Does not apply.


5.0 **POLICY IMPACT:** This action is consistent with the Board's policy to authorize the Authority to enter into intergovernmental agreements with school districts for student fares. Authorization of this Intergovernmental Agreement will allow GCRTA to continue to provide economical public transportation to students as well as promote ridership of public transportation.

6.0 **ECONOMIC IMPACT: (Revenue Generating)** Entering into this agreement should result in \$3,818,000 for the Authority, and will provide advance payment and improved cash flow, as well as encourage volume purchases.

7.0 **ALTERNATIVES:** Rejection of this action would result in hardship for the school district and could lead to CMSD's possible discontinuation of purchasing GCRTA's fare media for student transportation.

- 8.0 RECOMMENDATION: This resolution was discussed at the September 13, 2022, Operational Planning & Infrastructure Committee and recommended for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.
- 9.0 ATTACHMENT: Draft Intergovernmental Student Transportation Agreement.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer



**DRAFT FOR REVIEW**

**INTERGOVERNMENTAL STUDENT TRANSPORTATION AGREEMENT  
BETWEEN THE  
GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
AND THE  
CLEVELAND METROPOLITAN SCHOOL DISTRICT  
FOR THE 2022-2023 SCHOOL YEAR**

THIS AGREEMENT, by and between the Greater Cleveland Regional Transit Authority (hereinafter referred to as "GCRTA"), 1240 West 6<sup>th</sup> Street, Cleveland, Ohio 44113-1331, acting pursuant to Resolution No. \_\_\_\_\_, adopted by its Board of Trustees on \_\_\_\_\_, and the Cleveland Metropolitan School District (hereinafter referred to as the "District"), whose principal offices are located at 1111 Superior Ave E, Suite 1800, Cleveland, OH 44114, acting pursuant to Resolution No. \_\_\_\_\_, adopted by the Board of Education of the District on \_\_\_\_\_.

WITNESSETH: That

WHEREAS, the District is certified by the Ohio Department of Education to provide education services; and

WHEREAS, the District wishes to make transportation available to its enrolled students and to students on whose behalf it is obligated to provide transportation service; and

WHEREAS, the GCRTA is amenable to providing said service to the District's students; and

WHEREAS, the District and GCRTA wish to provide transportation in a controlled, efficient and cost-effective manner; and

WHEREAS, due to the COVID-19 pandemic, the District moved to remote learning in March 2020 and its students did not use GCRTA's transportation services from that date through the June 19, 2020 conclusion of the term of the Intergovernmental Student Transportation Agreement between the Greater Cleveland Regional Transit Authority and the Cleveland Metropolitan School district for Academic Year 2019 ("2019 Agreement"); and

WHEREAS, the District and GCRTA negotiated a refund for a portion of the amount paid under the 2019 Agreement to reflect the time period during which it did not take advantage of GCRTA's transportation services in the form of a credit applied over the course of the 2020-2021 and 2021-2022 school years; and

WHEREAS, due to uncertainty created by the COVID-19 pandemic regarding whether the District's students would attend school in person or virtually during the 2020-2021 and 2021-2022 school years, the District determined that tickets would best address

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its need for transportation and discontinued the use of magnetic stripe farebox compatible picture card ID passes during those school years; and

WHEREAS, GCRTA and the District entered into short-term agreements in 2020 and 2021 to address the District's reduced need for transportation during the COVID-19 pandemic without setting a precedent for future agreements; and

WHEREAS, GCRTA and the District have decided to return to issuing magnetic stripe farebox compatible picture card ID passes to District students for the 2022-2023 school year.

NOW, THEREFORE, GCRTA and the District, for good and valuable consideration including the mutual promises contained below, agree as follows:

### 1. TERM OF AGREEMENT

This Agreement shall commence on August 1, 2022, and shall continue through June 23, 2023 .

### 2. PRICE AND TERMS OF SALE

#### a) Passes.

To improve controls and ensure valid use and costs, GCRTA and the District agree to issue magnetic stripe farebox compatible picture card ID passes ("Passes") to 13,000 District students for daily use on GCRTA vehicles as proof of payment, for a total cost of \$3,658,000. The District agrees to obtain GCRTA's approval of any changes to the layout or format of the Passes. These Passes shall be valid for fares from 5:30 AM to 8:30 PM Monday through Friday from August 1, 2022 through June 23, 2023. Passes will be used by students during school days which may be different from school to school. Black out time will be Thanksgiving and, Winter break (as outlined on Exhibit A).

GCRTA will supply the Passes by August 1, 2022. Students will receive a free ride to school on GCRTA vehicles their first day of school.

- b) The cost of any student tickets that the District needs to purchase during the term of this agreement will be \$1.75 per ride. (These tickets will be referred to herein as "Tickets.") On July 25, 2022, the District ordered and was provided 100,000 student tickets at the price of \$1.60 per 2-trip student ticket. CMSD shall remit payment for these tickets within 30 days of the date of the invoice.
- c) Tickets must be ordered on a separate written purchase order. The District shall not assess a charge in excess of this price for each Ticket. GCRTA shall deliver the number of Tickets specified in each order to the District's Transportation

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Department. The risk of loss for said Tickets shall pass to the District immediately upon delivery of the Tickets to the District. The District shall sign the accompanying invoice and immediately return the signed invoice to GCRTA's Accounts Receivable Department.

- d) Passes and Tickets may be used by District students in Grades 7 through 12, residing within the borders of Cuyahoga County and attending private or public schools certified by Ohio Department of Education. Passes may be used through the expiration date of the Passes stated in Section 2a above. Tickets may be used until the expiration date of the Tickets. Passes and Tickets may be used on regular routes operated by the GCRTA for the purpose of transporting fare paying passengers. Passes and Tickets are non-transferable. Non-students using Passes or Tickets will either be denied service or required to pay the full fare.

e) Payment

The District shall pay Three Million Six Hundred Fifty-Eight Thousand Dollars (\$3,658,000) for the Passes.

GCRTA shall invoice the District for the purchase of \$3,658,000 by September 1, 2022 and the District shall pay it by October 1, 2022.

GCRTA shall invoice the District for each order of Tickets and the District shall remit payment within 30 days of the date of the invoice.

Failure to make timely payment may lead to the termination of this agreement.

f) Invoices

Invoices will be directed to the District's Office of Accounting, Attention: Michael Bowen, Director of Accounting.

g) Lost or Voided Passes

Reports of any Passes that were cancelled shall be reported to GCRTA on a weekly basis. GCRTA will assess a fee of \$10.00 for each lost or stolen Pass in excess of 1,950 (15% of the total number of Passes).

### 3. RIGHT TO TERMINATE AGREEMENT

If either Party becomes insolvent or fails to perform any undertaking essential to the purpose of this Agreement, or fails to conduct its business to the satisfaction of the other Party, then the other Party may cancel and terminate this Agreement by thirty (30) days' notice in writing to the defaulting Party, provided, however, that

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the defaulting Party may cure any failure of performance within thirty days of receipt of notice.

The expiration or termination, for any reason, of this Agreement shall be without prejudice to the rights of either Party.

### **4. STUDENT CONDUCT**

a) In accordance with its representations in 2015, the District removed the following language from the 2016-2017 Student Code of Conduct and maintains its deletion from the 2022-2023 Student Code of Conduct:

A student suspended from the bus will be given two RTA tickets at the time of suspension. Additional RTA tickets will be provided, as needed, each day the student appears in school during the term of the bus suspension.

b) The Board of Education of the District has adopted and maintains the policy outlined in Exhibit B hereto.

### **5. FORCE MAJEURE**

If because of Force Majeure, either Party shall be unable to carry out any of its obligations under this Agreement, then those obligations shall be suspended to the extent made necessary by Force Majeure. The Party affected by Force Majeure shall give notice to the other Party as promptly as practical of the nature and probable duration of such Force Majeure. "Force Majeure" shall mean acts of God, riots, strikes, labor disputes, labor or material shortages, fires, explosions, floods, breakdowns of or damage to plants, equipment or facilities, or other causes of similar nature which are beyond the reasonable control of the Party and which wholly or partially prevent the timely performance of the Party's obligations under this Agreement, provided that the effect of such Force Majeure shall be eliminated insofar as possible with all reasonable dispatch; provided further, that performance of service obligations by the Party shall be excused only to the extent made necessary by the Force Majeure condition; provided further, that neither Party shall be required to settle a labor dispute on terms unacceptable to the Party affected; and provided further, that neither Party shall be required to rebuild all or a major portion of its facilities which are destroyed or substantially impaired by a Force Majeure condition. The Parties agree that, during the duration of the Force Majeure condition, neither will seek to declare the other in default for failure to timely perform its obligations under this Agreement.

### **6. RECORDS AND AUDITS**

The District shall maintain books, records, documents, and other evidence directly pertinent to the performance of the Work under this Agreement in accordance with

## **DRAFT FOR REVIEW**

generally accepted accounting principles and practices consistently applied and Federal Acquisition Regulations, Parts 30 and 31, as applicable. GCRTA and its authorized representatives shall have the right to audit, to examine and to make copies of or extracts from all financial and related records (in whatever form they may be kept, whether written, electronic, or other) relating to or pertaining to this Agreement kept by or under the control of the District, including, but not limited to those kept by the District, its employees, agents, assigns, successors and subcontractors. Such records shall include, but not be limited to, accounting records, written policies and procedures; subcontract files; all paid vouchers including those for out-of-pocket expenses; other reimbursement supported by invoices; ledgers; cancelled checks; deposit slips; bank statements; journals; original estimates; estimating work sheets; contract amendments and change order files; back charge logs and supporting documentation; insurance documents; payroll documents; timesheets; memoranda; and correspondence. The District shall, at all times during the term of this Agreement and for a period of three years after the completion of this Agreement, maintain such records, together with such supporting or underlying documents and materials. The District shall at any time requested by GCRTA, whether during or after completion of this Agreement, and at the District's own expense make such records available for inspection and audit (including copies and extracts of records as required) by GCRTA. Such records shall be made available to GCRTA during normal business hours at the District's office or place of business. In the event that no such location is available, then the financial records, together with the supporting or underlying documents and records, shall be made available for audit at a time and location that is convenient for GCRTA. The District shall ensure GCRTA has these rights with the District's employees, agents, assigns, successors, and subcontractors, and the obligations of these rights shall be explicitly included in any subcontracts or agreements formed between the District and any subcontractors to the extent that those subcontracts or agreements relate to fulfillment of the District's obligations to GCRTA. If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, GCRTA may recoup the costs of the audit work from the District. Any adjustments and/or payments that must be made as a result of any such audit or inspection of the District's invoices and/or records shall be made within a reasonable amount of time (not to exceed 90 days) from presentation of GCRTA's findings to the District.

### **7. ASSIGNMENT**

Neither Party shall assign any of its rights or obligations under this Agreement without the prior written consent of the other Party.

### **8. CHANGES; ALTERATIONS**

No change, alteration, modification, or addition to this Agreement shall be effective unless in writing and properly executed by both Parties.

**DRAFT FOR REVIEW**

**9. APPLICABLE LAW; SEVERABILITY**

This Agreement and any disputes relating to it shall be construed under the laws of the State of Ohio. If any provisions of this Agreement are determined to be invalid or unenforceable, such invalidity or unenforceability shall not affect any of the Agreement's remaining provisions.

**10. ENTIRE AGREEMENT**

This instrument constitutes the entire Agreement of the Parties with respect to its subject matter, superseding all prior understandings, agreements, or communications (whether oral or written), and shall be binding upon and inure to the benefit of the Parties, their successors, and permitted assigns.

**11. NOTICES**

All notices to be given pursuant to this Agreement shall be sufficient if given in writing, delivered in person or by registered or certified mail, postage prepaid, and, in either case addressed to the respective party at its postal address or at such other address or addresses each may hereafter designate in writing. Notices by mail shall be deemed effective and complete at the time of posting and mailing in accordance herewith.

Notice shall be delivered or mailed to the parties at the addresses shown below:

If to the District  
Cleveland Metropolitan School  
District  
Attn: Eric Taylor  
Executive Director, Transportation  
3832 Ridge Road  
Cleveland, OH 44144

If to GCRTA  
Greater Cleveland Regional Transit  
Authority  
Attn: John J. Togher  
Director of Accounting  
1240 West 6<sup>th</sup> Street  
Cleveland, OH 44113-1331

**12. ACKNOWLEDGEMENT**

The Parties acknowledge and agree that the District is a governmental entity and due to statutory provisions cannot commit to the payment of funds beyond its fiscal year (July 1 through June 30). By signing this Agreement, the District represents that it has appropriated the funds necessary to fulfill its obligations under this agreement for the 2022-2023 school year.

IN WITNESS WHEREOF, the Parties have executed this Agreement at Cleveland, Ohio, as of the last date set forth below.

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GREATER CLEVELAND  
REGIONAL TRANSIT AUTHORITY

CLEVELAND METROPOLITAN  
SCHOOL DISTRICT

By: \_\_\_\_\_  
India L. Birdsong Terry  
General Manager, CEO

By: \_\_\_\_\_  
Eric S. Gordon  
Chief Executive Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

The legal form and correctness of the within  
Instrument is hereby approved.

\_\_\_\_\_  
Janet E. Burney, General Counsel  
Deputy General Manager-Legal Affairs

CERTIFICATE OF FUNDS  
(Section 5705.41, O.R.C.)

In the matter of: Greater Cleveland Regional Transit Authority

IT IS HEREBY CERTIFIED that moneys required to meet the obligations of the Board of Education of the Cleveland Metropolitan School District under the above referenced Agreement have been lawfully appropriated for such purposes and are in the treasury of the School District or are in the process of collection to an appropriate fund, free from any previous encumbrance.

CLEVELAND METROPOLITAN SCHOOL DISTRICT

By: \_\_\_\_\_

Dated: \_\_\_\_\_

DRAFT FOR REVIEW

Exhibit A  
Black Out Dates

**2022 – 2023 School Year**

**Thanksgiving Break**

Wednesday, 11/23/22

Thursday, 11/24/22

Friday, 11/25/22

**Winter Break**

Monday, 12/26/22

Tuesday, 12/27/22

Wednesday, 12/28/22

Thursday, 12/29/22

Friday, 12/30/22

Monday, 1/2/2023



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### Exhibit B Repeat Violent Offender Exclusion Policy

Any high school student found by any judicial system to have committed two or more nonviolent crimes (including, but not limited to, theft, criminal damaging, disorderly conduct, or menacing) related to conduct occurring on an RTA vehicle or at an RTA facility or stop may, at the discretion of the CEO or his/her designee, forfeit their privilege to receive RTA transportation or payment for a period of up to one year.

Any high school student found by a judicial system to have committed any violent crime (including, but not limited to, assault, robbery, any sex crime, arson, possession of a dangerous ordinance, or possession of any weapon prohibited by Cleveland Codified Ordinance Section 627.11) related to conduct occurring on an RTA vehicle or at an RTA facility or stop will forfeit their privilege to receive RTA transportation or payment for a period of one year.

Any high school student found by a judicial system to have committed any violent or nonviolent crime related to conduct occurring on an RTA vehicle or at an RTA facility or stop after a one year forfeiture and reinstatement of RTA transportation privileges will permanently forfeit his or her privilege to receive RTA transportation or payment.

Students who forfeit their RTA transportation privilege pursuant to this policy will not be provided any other means of transportation by the District, except that students who require transportation services pursuant to an individualized education program or 504 plan will be provided alternative transportation services by the District.

RESOLUTION NO. 2022-90

AUTHORIZING THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE CLEVELAND METROPOLITAN SCHOOL DISTRICT FOR STUDENT FARES FOR THE 2022-2023 SCHOOL YEAR AND RATIFYING THE ISSUANCE OF PASSES AND TICKETS FOR THE FIRST DAY(S) OF SCHOOL

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA" or "the Authority") provides public transportation that facilitates travel by students to and from school; and

WHEREAS, pursuant to Resolution No. 2006-131, to avoid an undue hardship on the school districts and to improve the cash flow for the Authority, the GCRTA established an alternate fare structure for the 2006–2007 school year through the 2009–2010 school year for school districts that purchase \$1,000,000 or more of student farecards per year; and

WHEREAS, pursuant to Resolution No. 2010-019 the rates of fares to be charged by the GCRTA were amended; and

WHEREAS, pursuant to Resolution No. 2010-043, the alternate fare structure established in Resolution No. 2006-131 was revised for the 2010–2011 school year through the 2012–2013 school year to align with the fares enacted in Resolution 2010-019; and

WHEREAS, pursuant to Resolution 2012-076, the Board of Trustees approved an agreement with the Cleveland Metropolitan School District ("CMSD"), the Authority's largest volume buyer of student farecards, for the purchase of \$2,430,000 in tickets in advance and instituted the use of farebox-compatible picture identification cards ("Passes") thus improving transportation efficiency and control of student passengers; and

WHEREAS, pursuant to Resolution Nos. 2013-109, 2014-061, 2015-075, 2016-066, 2017-051, 2018-073, 2019-101, 2020-099, and 2021-087 the Board of Trustees approved agreements with CMSD for the purchase of passes and tickets; and

WHEREAS, pursuant to Resolution 2016-036, the rates of fares to be charged by the GCRTA were amended, including an increase in the price of a student ticket from \$1.50 to \$1.75; and

WHEREAS, CMSD has agreed for the 2022-2023 school year to purchase 13,000 magnetic stripe farebox compatible picture card ID passes for use by students for the first day of school on August 1, 2022. In addition to the picture card ID passes, on July 25, 2022, the district ordered and was provided 100,000 student tickets at a price of \$1.60 per 2-trip student tickets.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager, Chief Executive Officer is authorized to enter into an intergovernmental agreement with the Cleveland Metropolitan School District ("CMSD") for the 2022-2023 school year.

Section 2. That the General Manager, Chief Executive Officer's actions in issuing passes and tickets for the first day of school on August 1, 2022, are hereby ratified.

Section 3. CMSD will purchase 13,000 magnetic stripe farebox compatible picture card ID passes for the total cost of \$3,658,000 and 100,000 student tickets at a cost of \$160,000. CMSD may purchase additional tickets at a cost of \$1.75 per ride.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: September 20, 2022

\_\_\_\_\_  
President

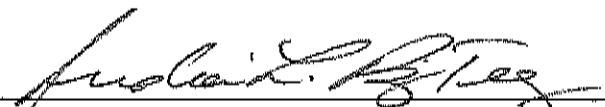
Attest: \_\_\_\_\_  
Secretary-Treasurer



TITLE/DESCRIPTION:  AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF EAST CLEVELAND FOR REHABILITATION OF BUS PADS ALONG EUCLID AVENUE	Resolution No.: 2022-91
	Date: September 15, 2022
	Initiator: Operations
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a Memorandum of Understanding ("MOU") with the City of East Cleveland ("E. Cleveland") to rehabilitate certain bus pads along Euclid Avenue in E. Cleveland.
- 2.0 DESCRIPTION/JUSTIFICATION: GCRTA currently operates six (6) routes on Euclid Avenue in E. Cleveland, and its east side district, Windermere, is located on Euclid Avenue in E. Cleveland. GCRTA has made a significant investment in new buses, particularly the HealthLine buses, which are required to operate on the curb lane of Euclid Avenue in E. Cleveland. The GCRTA Operations and Engineering Divisions have recognized that certain bus pads adjacent to bus shelters are deteriorating and require rehabilitation in order to prevent damage to GCRTA's buses. E. Cleveland and GCRTA have agreed to a MOU under which GCRTA will procure construction services to make concrete repairs at those bus pad locations.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: This MOU is consistent with GCRTA's cooperative relationship with E. Cleveland in furtherance of ensuring that the bus pads are safe for bus traffic.
- 6.0 ECONOMIC IMPACT: Does not apply.
- 7.0 ALTERNATIVES: Reject the MOU. Rejection will likely lead to damaged buses that operate along Euclid Avenue in E. Cleveland
- 8.0 RECOMMENDATION: It is recommended that the Board of Trustees adopt the resolution authorizing the MOU with E. Cleveland for bus pad rehabilitation.
- 9.0 ATTACHMENT: Attachment A – draft Memorandum of Understanding

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

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## MEMORANDUM OF UNDERSTANDING BETWEEN THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY AND THE CITY OF EAST CLEVELAND

This Memorandum of Understanding ("MOU") is made on \_\_\_\_\_, 2022 between the Greater Cleveland Regional Transit Authority ("GCRTA"), a political subdivision of the State of Ohio, with a business address of 1240 W. 6<sup>th</sup> St., Cleveland, OH 44113, and the City of East Cleveland ("E. Cleveland"), a municipality, with a business address of 41340 Euclid Avenue, East Cleveland, Ohio 44112, collectively "the Parties."

**WHEREAS**, the purpose of this MOU is to memorialize an agreement between the Parties regarding rehabilitation of certain bus pads along Euclid Avenue in E. Cleveland; and

**WHEREAS**, GCRTA operates 6 bus routes along Euclid Avenue in E. Cleveland; and

**WHEREAS**, GCRTA has made a substantial investment in its transit buses, particularly the HealthLine buses, many of which have been recently replaced with brand new coaches; and

**WHEREAS**, certain bus pads along Euclid Avenue in E. Cleveland have been deemed unsafe for operation of buses and must be rehabilitated for the safe operation of GCRTA's buses; and

**WHEREAS**, in order to protect its significant investment in transit buses that run along Euclid Avenue in E. Cleveland, GCRTA has agreed to undertake rehabilitation of certain bus pads adjacent to its bus shelters; and

**WHEREAS**, E. Cleveland has a substantial interest in the health, safety and welfare of its residents and visitors.

**NOW, THEREFORE**, in consideration of the mutual promises, covenants and obligations contained herein, the Parties agree as follows:

Section 1. E. Cleveland acknowledges that the provision of bus pads and maintenance of bus pads is the responsibility of E. Cleveland.

Section 2. GCRTA has been in discussions with E. Cleveland regarding the need for bus pad rehabilitation for several years, and the Parties previously worked together in April 2022 on temporary repairs to bus pads along Euclid Avenue in E. Cleveland.

**DRAFT**

Section 3. In order to ensure that permanent repairs are made before the temporary repairs made in Spring 2022 fail, GCRTA will engage a contractor to perform repairs and/or replacement of certain Euclid Avenue bus pads, as specifically enumerated and described in Attachment A, which is attached hereto and incorporated herein by reference.

Section 4. That E. Cleveland acknowledges and accepts any and all liability arising from claims related to the bus pads and will, furthermore, defend and hold harmless GCRTA against any such claims, excluding claims alleging negligence in performance of the construction work as such claims will be borne by the contractor performing the pavement rehabilitation.

Section 5. That the maintenance of all bus pads within its city limits, including those rehabilitated pursuant to this MOU, will remain the responsibility of E. Cleveland.

**IN WITNESS WHEREOF**, GCRTA and the City of East Cleveland have caused this MOU to be executed effective on the date written above.

**CITY OF EAST CLEVELAND**

**GREATER CLEVELAND REGIONAL  
TRANSIT AUTHORITY**

By: \_\_\_\_\_  
Brandon L. King  
Mayor

By: \_\_\_\_\_  
India L. Birdsong Terry  
CEO, General Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

The legal form and correctness of the within instrument are hereby approved.

\_\_\_\_\_  
Janet E. Burney, General Counsel  
Deputy General Manager for Legal Affairs

RESOLUTION NO. 2022-91

AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF  
EAST CLEVELAND FOR BUS PAD REHABILITATION ALONG EUCLID  
AVENUE

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA") and the City of East Cleveland ("E. Cleveland") have determined it is in the mutual interest of both parties that certain bus pads along Euclid Avenue, adjacent to bus shelters, are rehabilitated; and

WHEREAS, GCRTA operates six (6) bus routes along Euclid Avenue in E. Cleveland and operates its east side station, Windermere, along Euclid Avenue in E. Cleveland; and

WHEREAS, GCRTA has made a significant investment in its bus fleet, which could be damaged by joint separation in the concrete bus pads; and

WHEREAS, GCRTA has identified federal grant funding for pavement repairs which can be used for a bus pad rehabilitation project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager, Chief Executive Officer is hereby authorized to enter in a Memorandum of Understanding with the City of East Cleveland for the purpose of bus pad rehabilitation along Euclid Avenue.

Section 2. That this resolution shall become effective immediately upon its adoption.

Adopted: September 20, 2022

\_\_\_\_\_  
President

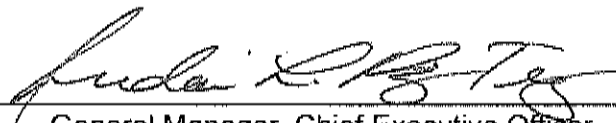
Attest: \_\_\_\_\_  
Secretary-Treasurer



TITLE/DESCRIPTION:  AMENDING SECTION 642.09 RELOCATION ASSISTANCE OF THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY AND SECTION 300.05 RELOCATION ASSISTANCE OF THE PERSONNEL POLICIES	Resolution No.: 2022-92
	Date: September 15, 2022
	Initiator: Human Resources
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This resolution will amend Section 642.09, Relocation Assistance of the Codified Rules and Regulations ("Code") of the Greater Cleveland Regional Transit Authority and Section 300.05, Relocation Assistance of the Personnel Policies.
- 2.0 DESCRIPTION/JUSTIFICATION: The Policies and Procedures of the Board of Trustees were codified in 1989, pursuant to Resolution 1989-176. The Code Book is now undergoing a comprehensive review and update so that the Code will conform to the current structure and operations of the Authority. The proposed amendment will remove details about reimbursement amounts and IRS regulations from the Code Book, while retaining appropriate details in Personnel Policy 300.05.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Adoption of the resolution will remove unnecessary details from the Code Book and retain appropriate details in the Personnel Policies.
- 6.0 ECONOMIC IMPACT: Does not apply.
- 7.0 ALTERNATIVES: Not adopting this resolution. Not adopting this resolution would result in identical policies remaining in both the Code Book and the Personnel Policies.
- 8.0 RECOMMENDATION: This resolution was discussed at the September 13, 2022 Committee of the Whole meeting and recommended for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.
- 9.0 ATTACHMENTS: A. Red-line of proposed amendments to Code Book Section 642.09  
B. Red-line of proposed amendments to Personnel Policy Section 300.05

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
General Manager, Chief Executive Officer



ATTACHMENT A TO STAFF SUMMARY

642.09 RELOCATION ASSISTANCE.

(a) ~~It is the policy of the~~The Greater Cleveland Regional Transit Authority ~~to will~~ provide equitable reimbursement of relocation expenses to newly hired management and professional employees (Grade 28 or above) hired from outside the Greater Cleveland area.

~~(b) This policy is established pursuant to Ohio R.C. 306.31, 306.34 and 306.35, and Article II, Section 8, Article IV, Sections 1, 3 and 8 and Article VIII, Sections 1, 4 and 7 of the Bylaws of the Authority.~~

~~(c) To be eligible for relocation assistance, a new employee must meet the guidelines established by the Internal Revenue Service for the deduction of moving expenses on annual income taxes. Applicable taxes will be deducted from the employee's wages for any reimbursement made by the Authority that are not entitled to deduction based on the Internal Revenue Service Code. The position for the new employee must be at least Grade 28 or above under the Authority's job classification system in order to qualify for relocation expense payment.~~

~~(d)~~(b) The ~~CEO~~General Manager, Chief Executive Officer may, in special circumstances, negotiate relocation assistance for ~~perspective~~prospective employees in a ~~lower~~below Grade 28.

~~(e) The Authority will pay for moving the new employee's household goods to a new residence in the Greater Cleveland area within a radius of fifty miles of downtown Cleveland, including packaging and crating expense, all transportation charges and reasonable insurance for household goods charges.~~

(Res. 2013-95. Passed 9-17-13. Res. 2022-XX. Passed 9-XX-22. Ref. Personnel Policy 300.05)

## ATTACHMENT B TO STAFF SUMMARY

### 300.05 RELOCATION ASSISTANCE

~~It is the policy of the~~The Greater Cleveland Regional Transit Authority ~~to will~~ provide equitable reimbursement of relocation expenses to newly hired management and professional employees hired from outside the Greater Cleveland area.

~~This policy is established pursuant to Ohio R.C. 306.31, 306.34 and 306.35, and Article II, Section 8, Article IV, Sections 1, 3 and 8 and Article VIII, Sections 1, 4 and 7 of the Bylaws of the Authority.~~

To be eligible for relocation assistance, a new employee must meet the guidelines established by the Internal Revenue Service for the deduction of moving expenses on annual income taxes. Applicable taxes will be deducted from the employee's wages for any reimbursement made by the Authority that are not entitled to deduction based on the Internal Revenue Service Code. The position for the new employee must be at least Grade 28 or above under the Authority's job classification system in order to qualify for relocation expense payment.

The ~~CEO~~/General Manager, Chief Executive Officer may, in special circumstances, negotiate relocation assistance for ~~perspective~~-prospective employees in a ~~lower~~-grade classification below Grade 28.

The Authority will pay for moving the new employee's household goods to a new residence in the Greater Cleveland area within a radius of 50 miles of downtown Cleveland, including packaging and crating expense, all transportation charges and reasonable insurance for household goods charges. (Ref. Code Book Section 642.09)

RESOLUTION NO. 2022-92

AMENDING SECTION 642.09 RELOCATION ASSISTANCE OF THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY AND SECTION 300.05 RELOCATION ASSISTANCE OF THE PERSONNEL POLICIES

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees of the Authority codified the resolutions establishing its policies and procedures; and

WHEREAS, a policy related to relocation assistance for newly hired employees was established pursuant Ohio Revised Code Sections 306.31, 306.34 and 306.35 and Article IV, Sections 1, 3 and 7 Article VIII, and Article IX, Sections 1, 4 and 7 of the Bylaws of the Authority; and

WHEREAS, the Authority has conducted a review and determined that Section 642.09 Relocation Assistance, as well as Personnel Policy Section 300.05 Relocation Assistance should be amended.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Section 642.09 Relocation Assistance of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority is hereby amended to read as specified in Attachment A hereto.

Section 2. That Section 300.05 of the Personnel Policies is hereby amended to read as specified in Attachment B hereto.

Section 3. That the Board of Trustees hereby waives the fourteen-day period provided for in Article XI, Section 2 of the Bylaws.

Section 4. That this resolution shall become effective immediately upon its adoption.

Attachment: A. Code Book Section 642.09  
B. Personnel Policy Section 300.05

Adopted: September 20, 2022

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer

## ATTACHMENT A TO RESOLUTION

### 642.09 RELOCATION ASSISTANCE.

(a) The Greater Cleveland Regional Transit Authority will provide equitable reimbursement of relocation expenses to newly hired management and professional employees (Grade 28 or above) hired from outside the Greater Cleveland area.

(b) The General Manager, Chief Executive Officer may, in special circumstances, negotiate relocation assistance for prospective employees in a grade classification below Grade 28.

(Res. 2013-95. Passed 9-17-13. Res. 2022-XX. Passed 9-XX-22. Ref. Personnel Policy 300.05)

## ATTACHMENT B TO RESOLUTION

### **300.05 RELOCATION ASSISTANCE**

The Greater Cleveland Regional Transit Authority will provide equitable reimbursement of relocation expenses to newly hired management and professional employees hired from outside the Greater Cleveland area.

To be eligible for relocation assistance, a new employee must meet the guidelines established by the Internal Revenue Service for the deduction of moving expenses on annual income taxes. Applicable taxes will be deducted from the employee's wages for any reimbursement made by the Authority that are not entitled to deduction based on the Internal Revenue Service Code. The position for the new employee must be at least Grade 28 or above under the Authority's job classification system in order to qualify for relocation expense payment.

The General Manager, Chief Executive Officer may, in special circumstances, negotiate relocation assistance for prospective employees in a grade classification below Grade 28.

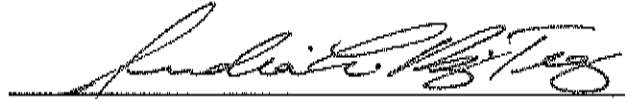
The Authority will pay for moving the new employee's household goods to a new residence in the Greater Cleveland area within a radius of 50 miles of downtown Cleveland, including packaging and crating expense, all transportation charges and reasonable insurance for household goods charges. (Ref. Code Book Section 642.09)



<b>TITLE/DESCRIPTION:</b>  REMOVING SECTIONS 628.05 HOUSING ALLOWANCE, 642.05 EMPLOYMENT AT WILL, 642.06 EMPLOYEE SELECTION, 642.07 EMPLOYMENT OF RELATIVES AND 642.08 EMPLOYMENT ELIGIBILITY VERIFICATION FROM THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY AS DUPLICATES OF THE PERSONNEL POLICIES	<b>Resolution No.:</b> 2022-93
	<b>Date:</b> September 15, 2022
	<b>Initiator:</b> Human Resources
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will remove Sections 628.05 Housing Allowance, 642.05 Employment at Will, 642.06 Employee Selection, 642.07 Employment of Relatives and 642.08 Employment Eligibility Verification from the Codified Rules and Regulations ("Code") of the Greater Cleveland Regional Transit Authority (GCRTA).
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Policies and Procedures of the Board of Trustees were codified in 1989, pursuant to Resolution 1989-176. The Code Book is now undergoing a comprehensive review and update so that the Code will conform to the current structure and operations of the Authority.  
  
 Human Resources provisions are located in three places: (1) the Code Book, which provides the broad, overarching guidance for the Authority enacted by the Board of Trustees; (2) the Personnel Policies, which govern day-to-day operations and are approved by the Board of Trustees and (3) the Personnel Procedures, which contain detailed procedures established by GCRTA management that do not require approval by the Board of Trustees. The proposed amendment will remove the sections listed above from the Code Book because they are duplicates of Personnel Policies 400.17, 300.01, 300.02, 300.03 and 300.04.
  
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** Does not apply.
  
- 5.0 **POLICY IMPACT:** Adoption of the resolution will remove the duplication of provisions in the Code Book and the Personnel Policies.
  
- 6.0 **ECONOMIC IMPACT:** Does not apply.
  
- 7.0 **ALTERNATIVES:** Not adopting this resolution. Not adopting this resolution would leave duplicate provisions in both the Code Book and the Personnel Policies.
  
- 8.0 **RECOMMENDATION:** This resolution was discussed at the September 13, 2022 Committee of the Whole meeting and recommended for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.
  
- 9.0 **ATTACHMENTS:** A. Red-line of proposed removal of Section 628.05 from the Code Book. B. Red-line of proposed removal of sections 642.05, 642.06, 642.07, 642.08 from the Code Book.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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General Manager, Chief Executive Officer

ATTACHMENT A TO STAFF SUMMARY

~~628.05—HOUSING ALLOWANCE.~~

~~(a) It is the policy of the Greater Cleveland Regional Transit Authority to permit the General Manager, Secretary-Treasurer to negotiate a housing allowance for newly hired professionals and managerial exempt salaried employees who reside outside the Cleveland area and are subject to an employment contract or memorandum of employment with the Authority.~~

~~(b) This policy is established pursuant to Ohio R.C. 306.31, 306.34 and 306.35 and Article II, Article IV, and Article VII of the Bylaws of the Authority. To be eligible for a monthly allowance, the position for the new employee must be at least Grade 28 or above according to the Authority's job classification system in order to qualify for a housing allowance.~~

~~(c) The CEO/General Manager may, in special circumstances, negotiate a housing allowance for perspective employees in a lower grade classification.~~

~~(d) The amount of housing allowance shall not exceed a maximum dollar amount of two thousand dollars (\$2,000) per month and shall not exceed a period of thirty-six months from the effective date of employment.~~

~~(e) Payments for housing allowances authorized by this policy shall be made on a bi-weekly basis in accordance with established authority payroll procedures.~~

~~(f) The employee is responsible for compliance with all applicable Federal, State and local tax laws.~~

~~(g) If the employee decides to relocate to the Greater Cleveland area during the term of employment, the housing allowance shall end.  
(Adopting Resolution; Res. 1999-147. Passed 10-26-99; Res. 2012-84. Passed 9-18-12; Res. 2013-95. Passed 9-17-13.)~~



## ATTACHMENT A TO STAFF SUMMARY

### ~~642.05 EMPLOYMENT AT WILL.~~

~~Employment at GCRTA for all non-bargaining employees is at will. That is, either the employee or the Authority may terminate the employment relationship at any time, with or without cause. The at will relationship remains in full force and effect notwithstanding any statement to the contrary made by company employees or set forth in any documents.~~

~~(Res. 2001-119. Passed 8-21-01.)~~

### ~~642.06 EMPLOYEE SELECTION.~~

~~It is the policy of the Authority to fill positions with the most qualified applicants internally and externally.~~

~~(Res. 2001-119. Passed 8-21-01.)~~

### ~~642.07 EMPLOYMENT OF RELATIVES.~~

~~(a) The Authority extends equal consideration to all applicants and candidates for employment. Neither positive nor negative weight shall be considered when a relationship exists with another Authority employee. For this policy, "relationship" includes members of the employee's immediate family.~~

~~(b) To preclude actual favoritism or the appearance of favoritism in the employment relationship, no employee shall take any part in the selection process for a position for which a relative is an applicant. Employees shall not be assigned to a position where the employee shall be working for a member of the immediate family at any time of supervision. Employees shall not work in a position where relatives are in the fiduciary chain of approval for accounting of property or expending money.~~

~~(c) For purposes of this policy, "immediate family" shall mean spouse, children, parents, grandparents, brothers, sisters, grandchildren or any person related by blood or marriage, or relative residing in the same household.~~

~~(Res. 2001-119. Passed 8-21-01.)~~

### ~~642.08 EMPLOYMENT ELIGIBILITY VERIFICATION.~~

~~In accordance with the Immigration Reform and Control Act of 1986, the Authority is committed to employ only United States citizens and aliens lawfully authorized to work in the United States.~~

~~(Res. 2001-119. Passed 8-21-01.)~~

RESOLUTION NO. 2022-93

REMOVING SECTIONS 628.05 HOUSING ALLOWANCE, 642.05 EMPLOYMENT AT WILL, 642.06 EMPLOYEE SELECTION, 642.07 EMPLOYMENT OF RELATIVES AND 642.08 EMPLOYMENT ELIGIBILITY VERIFICATION, FROM THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY AS DUPLICATES OF THE PERSONNEL POLICIES

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees of the Authority codified the resolutions establishing its policies and procedures; and

WHEREAS, the Authority has conducted a review and determined that Sections 628.05 Housing Allowance, 642.05 Employment at Will, 642.06 Employee Selection, 642.07 Employment of Relatives and 642.08 Employment Eligibility Verification, should be removed from the Authority's Codified Rules and Regulations as duplicates of Personnel Policies 400.17, 300.01, 300.02, 300.03 and 300.04.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Sections 628.05 Housing Allowance, 642.05 Employment at Will, 642.06 Employee Selection, 642.07 Employment of Relatives and 642.08 Employment Eligibility Verification are hereby removed from the Codified Rules and Regulations at the Greater Cleveland Regional Transit Authority.

Section 2. That Personnel Policies 400.17 Housing Allowance, 300.01 Employment at Will, 300.02 Employee Selection, 300.03 Employment of Relatives and 300.04 Employment Eligibility Verification, will remain unchanged.

Section 3. That the Board of Trustees hereby waives the fourteen-day period provided for in Article XI, Section 2 of the Bylaws.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: September 20, 2022

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND  
 FOR THE PERIOD ENDED AUGUST 31, 2022 AND AUGUST 31, 2021

	CURRENT MONTH	PRIOR YR MONTH	\$	VARIANCE	% CHANGE	CURRENT % OF TOTAL	2022 YTD	2021 YTD	VARIANCE	% CHANGE	CURRENT % OF TOTAL	
<b>PASSENGER FARES</b>												
CASH FARES	\$ 965,242	\$ 823,396	\$	141,845	17.23%	4.05%	\$ 6,409,873	\$ 5,870,923	\$ 738,950	13.03%	2.36%	
PASS/TICKET SALES	456,892	370,783	\$	86,013	23.20%	1.90%	4,293,718	3,978,529	315,189	7.82%	1.58%	
OMSD - STUDENT FARECARDS	94,793	30,532	\$	64,259	-	0.40%	586,303	651,782	(65,559)	(10.04%)	0.27%	
U-PASS	20,640	243,800	\$	(220,960)	(91.44%)	0.09%	2,032,010	976,568	1,031,442	-	0.74%	
MOBILE TICKETING	16,093	419,194	\$	(403,103)	(96.16%)	0.07%	3,132,247	2,711,701	420,546	15.51%	1.15%	
<b>SUBTOTAL PASSENGER FARES</b>	<b>1,553,555</b>	<b>1,884,905</b>	<b>\$</b>	<b>(331,340)</b>	<b>(16.69%)</b>	<b>6.86%</b>	<b>16,434,151</b>	<b>13,982,423</b>	<b>2,441,728</b>	<b>17.45%</b>	<b>6.05%</b>	
<b>OPERATING SUBSIDIES</b>												
SALES & USE TAX	22,004,701	21,522,576	\$	482,125	2.24%	91.76%	167,952,143	154,715,839	13,236,304	8.56%	61.80%	
<b>SUBTOTAL OPERATING SUBSIDIES</b>	<b>22,004,701</b>	<b>21,522,576</b>	<b>\$</b>	<b>482,125</b>	<b>2.24%</b>	<b>91.76%</b>	<b>167,952,143</b>	<b>154,715,839</b>	<b>13,236,304</b>	<b>8.56%</b>	<b>61.80%</b>	
<b>OTHER REVENUE</b>												
ADVERTISING/CONCESSIONS/COMMISSIONS	53,709	64,614	\$	(10,905)	(16.86%)	0.22%	3,815,146	551,853	1,263,293	-	0.67%	
NAMING RIGHTS/LESS COMMISSIONS	-	-	\$	-	-	0.00%	287,929	237,700	79,229	32.26%	0.11%	
RENTAL INCOME	21,803	37,483	\$	(15,680)	(41.83%)	0.09%	215,180	275,588	(60,408)	(21.92%)	0.08%	
INTEREST INCOME	73,720	4,501	\$	69,219	-	0.31%	394,707	59,176	275,531	-	0.12%	
OTHER	52,891	77,001	\$	(24,910)	(32.35%)	0.22%	192,779	201,318	(8,539)	(4.24%)	0.07%	
<b>SUBTOTAL OTHER REVENUE</b>	<b>201,323</b>	<b>183,599</b>	<b>\$</b>	<b>17,724</b>	<b>9.65%</b>	<b>0.84%</b>	<b>2,845,741</b>	<b>1,305,635</b>	<b>1,540,106</b>	<b>117.96%</b>	<b>1.05%</b>	
<b>REIMBURSEMENTS AND OTHER SOURCES OF CASH</b>												
FUELS/PROPANE TAX REFUNDS	44,834	58,558	\$	(13,724)	(23.47%)	0.19%	1,342,406	856,680	485,716	56.70%	0.49%	
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	1,109	846	\$	263	31.09%	0.00%	45,286	282,335	(237,049)	(83.96%)	0.02%	
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	24,132	151,815	\$	(127,683)	(84.12%)	0.40%	344,112	1,811,359	(17,467,247)	(95.59%)	0.15%	
FEDERAL OPERATING ASSISTANCE	40,879	-	\$	40,879	-	0.17%	46,879	265,278	(160,399)	(79.69%)	0.02%	
MISCELLANEOUS RECEIPTS	110,386	23,735	\$	86,651	-	0.46%	1,494,761	2,279,193	(784,432)	(34.86%)	0.55%	
FEDERAL CARES ACT	-	-	\$	-	-	0.00%	-	-	-	-	0.00%	
FEDERAL CRISAA	-	-	\$	-	-	0.00%	-	67,416,466	(67,416,466)	-	0.00%	
FEDERAL ARP	-	-	\$	-	-	0.00%	81,293,421	-	81,293,421	-	29.91%	
COVID VACCINE - WOLSTEIN CTR REIMBURSEMENT	-	-	\$	-	-	0.00%	-	5	-	-	0.00%	
<b>SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH</b>	<b>221,304</b>	<b>234,958</b>	<b>\$</b>	<b>(13,654)</b>	<b>(5.81%)</b>	<b>0.92%</b>	<b>84,550,865</b>	<b>78,847,221</b>	<b>5,703,644</b>	<b>7.23%</b>	<b>31.11%</b>	
<b>TOTAL CASH RECEIVED - GENERAL FUND</b>	<b>\$ 23,880,893</b>	<b>\$ 23,806,038</b>	<b>\$</b>	<b>74,855</b>	<b>0.31%</b>	<b>100.00%</b>	<b>\$ 271,782,900</b>	<b>\$ 248,861,218</b>	<b>\$ 22,921,682</b>	<b>9.21%</b>	<b>100.00%</b>	

\* YTD Adjustment due to a misclassification between funds



**THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND  
FOR THE PERIOD ENDED AUGUST 31, 2022**

	BUDGET MONTH	CURRENT MONTH	VARIANCE	% CHANGE	CURRENT % OF TOTAL	YTD BUDGET	2022 YTD	VARIANCE	% CHANGE	CURRENT % OF TOTAL
<b>PASSENGER FARES:</b>										
CASH FARES	\$ 700,000	\$ 965,241	\$ 265,241	37.89%	4.03%	\$ 5,350,000	\$ 6,409,873	\$ 1,059,873	39.81%	2.36%
PASS/TICKET SALES	500,000	456,802	(43,198)	(8.64%)	1.90%	4,812,357	4,293,718	(518,639)	(10.78%)	1.58%
CMSD - STUDENT FARECARDS	50,000	94,791	44,791	89.58%	0.40%	92,000	596,303	454,303	0.22%	0.22%
U-PASS	300,000	20,640	(179,360)	(59.79%)	0.09%	840,000	2,012,010	1,172,010	0.74%	0.74%
MOBILE TICKETING	479,472	36,091	(443,381)	(92.69%)	0.07%	3,392,515	3,132,247	(260,268)	(7.67%)	1.15%
<b>SUBTOTAL PASSENGER FARES</b>	<b>1,929,472</b>	<b>1,553,565</b>	<b>(375,907)</b>	<b>(19.48%)</b>	<b>6.48%</b>	<b>14,476,872</b>	<b>16,434,151</b>	<b>1,957,279</b>	<b>13.52%</b>	<b>6.05%</b>
<b>OPERATING SUBSIDIES:</b>										
SALES & USE TAX	21,953,028	22,004,701	51,673	0.24%	91.76%	157,850,156	167,952,143	10,141,987	6.43%	61.80%
<b>SUBTOTAL OPERATING SUBSIDIES</b>	<b>21,953,028</b>	<b>22,004,701</b>	<b>51,673</b>	<b>0.24%</b>	<b>91.76%</b>	<b>157,850,156</b>	<b>167,952,143</b>	<b>10,141,987</b>	<b>6.43%</b>	<b>61.80%</b>
<b>OTHER REVENUE:</b>										
ADVERTISING/CONCESSIONS/COMMISSIONS	15,000	53,709	38,709	258.06%	0.22%	407,000	1,815,146	1,408,146	345.74%	0.67%
NAMING RIGHTS LESS COMMISSIONS	39,221	-	(39,221)	-100.00%	0.00%	494,693	287,929	(206,764)	(41.80%)	0.11%
RENTAL INCOME	100,000	21,803	(78,197)	(78.20%)	0.09%	310,000	215,893	(194,107)	(62.62%)	0.08%
INTEREST INCOME	60,000	73,720	13,720	22.87%	0.31%	420,000	394,707	(25,293)	(6.02%)	0.17%
OTHER	100,000	51,091	(47,909)	(47.91%)	0.27%	640,000	192,779	(447,221)	(72.39%)	0.07%
<b>SUBTOTAL OTHER REVENUE</b>	<b>314,221</b>	<b>201,323</b>	<b>(112,898)</b>	<b>(35.93%)</b>	<b>0.84%</b>	<b>2,271,693</b>	<b>2,845,741</b>	<b>574,048</b>	<b>25.27%</b>	<b>1.05%</b>
<b>REIMBURSEMENTS AND OTHER SOURCES OF CASH:</b>										
FUEL/CMG/PROPANE TAX REFUNDS	100,000	44,824	(55,176)	(55.18%)	0.19%	1,730,000	1,342,406	(387,594)	(22.40%)	0.49%
GRANT REIMBURSEMENT [FEDERAL, STATE, LOCAL MATCH]	-	1,103	1,103	100.00%	0.00%	460,000	45,286	(414,714)	(90.16%)	0.02%
PREVENTIVE MAINTENANCE (FEDERAL STATE, LOCAL MATCH)	200,000	24,112	(175,888)	(87.94%)	0.10%	650,000	344,112	(305,888)	(47.06%)	0.13%
FEDERAL OPERATING ASSISTANCE	-	46,879	46,879	100.00%	0.17%	-	40,879	(46,879)	(100.00%)	0.02%
MISCELLANEOUS RECEIPTS	100,000	110,386	10,386	10.39%	0.46%	390,000	1,484,761	1,094,761	280.71%	0.55%
FEDERAL CARES ACT	-	-	-	-	0.00%	-	-	-	-	0.00%
FEDERAL CORSAA	-	-	-	-	0.00%	-	-	-	-	0.00%
FEDERAL ARP	-	-	-	-	0.00%	-	-	-	-	0.00%
COVID VACCINE - WOLSTEIN CTR REIMBURSEMENT	-	-	-	-	0.00%	81,199,333	81,293,411	94,078	0.12%	29.91%
<b>SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH</b>	<b>400,000</b>	<b>221,304</b>	<b>(178,696)</b>	<b>(44.67%)</b>	<b>0.92%</b>	<b>84,379,333</b>	<b>84,550,865</b>	<b>171,532</b>	<b>0.20%</b>	<b>31.11%</b>
<b>TOTAL CASH RECEIVED - GENERAL FUND</b>	<b>\$ 24,596,721</b>	<b>\$ 23,860,893</b>	<b>\$ (735,828)</b>	<b>(2.99%)</b>	<b>100.00%</b>	<b>\$ 258,938,054</b>	<b>\$ 271,782,900</b>	<b>\$ 12,844,846</b>	<b>4.96%</b>	<b>100.00%</b>

\* YTD Adjustment due to a misclassification between funds

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
SALES AND USE TAXES  
ACTUAL RECEIPTS THROUGH SEPTEMBER 2022**

MONTH RECEIVED	2020 ACTUAL	2021 ACTUAL	2022 ESTIMATE	2022 ACTUAL	2022 VERSUS 2021 MONTHLY		2020 YTD ACTUAL	2021 YTD ACTUAL	2022 YTD ESTIMATE	2022 YTD ACTUAL	2022 VERSUS 2021 YTD %	
					MONTH % CHANGE	ACTUAL VERSUS ESTIMATE					CHANGE	ESTIMATE
JANUARY	\$18,303,734	\$18,510,754	\$18,880,969	\$20,884,157	10.61%	12.82%	\$18,303,734	\$18,510,754	\$18,880,969	\$20,884,157	12.82%	10.61%
FEBRUARY	\$18,450,264	\$17,982,308	\$18,341,954	\$19,559,024	7.16%	9.32%	\$36,753,988	\$36,493,063	\$37,222,923	\$40,543,181	11.10%	8.92%
MARCH	\$21,219,411	\$20,664,587	\$21,077,879	\$23,821,641	13.02%	15.28%	\$57,973,409	\$57,157,550	\$58,300,802	\$64,364,822	12.61%	10.40%
APRIL	\$16,460,465	\$16,791,242	\$17,127,067	\$18,479,425	7.90%	10.05%	\$74,433,873	\$73,948,992	\$75,427,869	\$82,844,246	12.03%	9.83%
MAY	\$15,293,102	\$17,263,726	\$17,609,001	\$18,179,582	3.24%	5.31%	\$88,726,976	\$81,212,618	\$93,036,870	\$101,023,628	10.76%	8.58%
JUNE	\$15,926,194	\$21,214,064	\$21,638,345	\$22,678,424	4.81%	6.90%	\$105,853,169	\$112,426,882	\$114,675,215	\$123,702,252	10.09%	7.87%
JULY	\$13,364,639	\$20,766,582	\$21,181,914	\$22,245,190	5.02%	7.12%	\$119,017,808	\$133,193,263	\$135,857,129	\$145,947,442	9.58%	7.43%
AUGUST	\$17,532,128	\$21,522,576	\$21,953,028	\$22,004,701	0.24%	2.24%	\$136,549,937	\$154,715,839	\$157,810,157	\$167,952,143	8.56%	6.43%
SEPTEMBER	\$19,653,853	\$21,976,295	\$22,415,821	\$20,718,943	(7.57%)	(5.72%)	\$156,203,790	\$176,692,135	\$180,225,978	\$188,671,086	6.78%	4.69%
OCTOBER	\$18,570,261	\$21,490,445	\$21,920,254									
NOVEMBER	\$17,091,363	\$20,326,433	\$20,251,377									
DECEMBER	\$18,282,055	\$20,832,735	\$20,588,441									
<b>TOTAL</b>	<b>\$210,147,468</b>	<b>\$239,341,749</b>	<b>\$242,986,050</b>	<b>\$242,986,050</b>						<b>\$188,671,086</b>		

**Summary:**  
**Month**

5.72% (\$1,257,352) lower than September 2021 Actual  
7.57% (\$1,696,878) lower than September 2022 estimate

**YTD**

6.78% (\$11,978,951) higher than 2021 Actual  
4.69% (\$8,445,108) higher than 2022 estimate

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)  
 AUGUST 2022

BOND RETIREMENT FUND  
 HUNTINGTON MONEY MARKET

	<u>\$8,996.97</u>
AUGUST 2022	\$8,996.97
2022 YEAR TO DATE	\$19,097.18
2021 YEAR TO DATE	\$23,119.94

GENERAL FUND  
 HUNTINGTON-SALES TAX ACCOUNT  
 STAROHIO  
 KEY BANK SWEEP ACCOUNT  
 PNC CUSTODY ACCOUNT  
 MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT

	<u>\$3,652.53</u>
AUGUST 2022	\$69,437.99
2022 YEAR TO DATE	\$116.66
2021 YEAR TO DATE	\$510.85
	<u>\$2.28</u>
AUGUST 2022	\$73,720.31
2022 YEAR TO DATE	\$334,707.78
2021 YEAR TO DATE	\$59,176.00

INSURANCE FUND  
 STAROHIO

	<u>\$14,091.70</u>
AUGUST 2022	\$14,091.70
2022 YEAR TO DATE	\$39,742.50
2021 YEAR TO DATE	\$14,508.97

LAW ENFORCEMENT FUND  
 KEY BANK SWEEP ACCOUNT  
 STAROHIO

	<u>\$1.02</u>
AUGUST 2022	\$85.49
2022 YEAR TO DATE	\$86.51
2021 YEAR TO DATE	\$260.68
	<u>\$26.93</u>

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)  
 AUGUST 2022

LOCAL MATCH FUND  
 STAROHIO-LOCAL MATCH  
 KEY BANK SWEEP ACCOUNT

\$177,185.00  
\$43.15  
 \$177,228.15  
 \$588,265.16  
 \$97,539.35

AUGUST 2022  
 2022 YEAR TO DATE  
 2021 YEAR TO DATE

PENSION FUND  
 STAROHIO  
 KEY BANK SWEEP ACCOUNT

\$2,386.58  
\$0.71  
 \$2,387.29  
 \$7,068.94  
 \$677.47

AUGUST 2022  
 2022 YEAR TO DATE  
 2021 YEAR TO DATE

EMPLOYEE ACTIVITY ACCOUNT  
 KEY BANK MONEY MARKET

\$0.65  
 \$0.65  
 \$5.63  
 \$9.07

AUGUST 2022  
 2022 YEAR TO DATE  
 2021 YEAR TO DATE

RTA CAPITAL FUND  
 FNMA  
 FHLB  
 KEY BANK SWEEP ACCOUNT

\$800.00  
 \$10,750.00  
\$4.87  
 \$11,554.87  
 \$37,986.29  
 \$427.71

AUGUST 2022  
 2022 YEAR TO DATE  
 2021 YEAR TO DATE

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)  
 AUGUST 2022

RESERVE FUND  
 STAROHIO  
 KEY BANK SWEEP ACCOUNT

\$119,777.13  
\$20.33  
 \$119,797.46  
 \$452,378.62  
 \$110,274.70

AUGUST 2022  
 2022 YEAR TO DATE  
 2021 YEAR TO DATE

TOTAL ALL FUNDS

\$407,863.91  
 \$1,479,512.78  
 \$305,760.14

AUGUST 2022  
 2022 YEAR TO DATE  
 2021 YEAR TO DATE

2022 YEAR  
 TO DATE  
 \$1,479,513

AUGUST  
 \$407,864

INTEREST RECEIVED (CASH BASIS)

ACCRUED INTEREST:

BEGINNING:

ENDING:

INTEREST INCOME EARNED:

(\$492,309)  
 \$839,599  
 \$755,153

(\$123,554)  
 \$839,599  
 \$2,195,557

AVERAGE INVESTMENT BALANCE (COST):

\$323,541,301

AVERAGE YIELD ON INVESTMENTS:

2.20%

1.05%



GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 INVENTORY OF TREASURY INVESTMENTS  
 AS OF AUGUST 31, 2022

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND	8/31/2022	9/1/2022	MONEY MARKET	HUNTINGTON BANK	1	\$10,174,474	\$0	1	1.14%
<b>TOTAL BOND RETIREMENT FUND</b>						<b>\$10,174,474</b>	<b>\$0</b>		<b>1.02%</b>
GENERAL FUND	8/31/2022	9/1/2022	MERCHANT ACCT-KEY MMKT	KEY BANK	1	\$98,487	\$0	1	0.35%
	3/1/2024	3/1/2024	FFCB	STIFEL NICOLAUS	1095	\$4,997,500	\$5,347	547	0.25%
	9/30/2024	9/30/2024	FHLB	STIFEL NICOLAUS	1095	\$3,000,000	\$7,315	758	0.57%
	11/15/2024	11/15/2024	US TREASURY	STIFEL NICOLAUS	1095	\$4,995,508	\$31,308	806	0.78%
	12/9/2021	12/9/2024	FFCB	STIFEL NICOLAUS	1095	\$4,994,785	\$10,951	799	0.96%
	1/27/2025	1/27/2025	FHLB	STIFEL NICOLAUS	1095	\$3,000,000	\$21,600	879	1.20%
	4/22/2025	4/22/2025	FHLB	STIFEL NICOLAUS	1095	\$3,000,000	\$32,750	964	3.00%
	5/23/2025	5/23/2025	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$45,139	995	3.25%
	6/22/2022	12/22/2022	BAYER LANDBANK CP	HILLTOP SECURITIES	183	\$4,938,495	\$23,819	113	2.45%
	6/27/2025	6/27/2025	FHLB	STIFEL NICOLAUS	1095	\$8,167,987	\$49,865	1029	3.33%
	7/27/2022	5/22/2023	FNMA	HILLTOP SECURITIES	299	\$4,895,431	\$13,854	264	2.85%
	8/26/2022	2/28/2024	FHLB	HILLTOP SECURITIES	551	\$5,000,000	\$16,592	551	3.62%
	8/31/2022	9/1/2022	STAR OHIO	STATE OF OHIO	1	\$42,272,581	\$0	1	2.09%
	8/31/2022	9/1/2022	EMPLOYEE ACTIVITY FUND	KEY BANK	1	\$74,261	\$0	1	0.35%
	8/31/2022	9/1/2022	PNC CUSTODY ACCOUNT	PNC BANK	1	\$224,696	\$0	1	0.21%
	8/31/2022	9/1/2022	SALES TAX ACCOUNT	HUNTINGTON BANK	1	\$8,329	\$0	1	1.14%
	8/31/2022	9/1/2022	KEY ECR	KEY BANK	1	\$9,371,226	\$0	1	0.35%
<b>TOTAL GENERAL FUND</b>						<b>\$104,039,187</b>	<b>\$258,541</b>		<b>1.96%</b>
INSURANCE FUND	8/31/2022	9/1/2022	STAR OHIO	STATE OF OHIO	1	\$7,301,909	\$0	1	2.09%
	8/31/2022	9/1/2022	KEY ECR	KEY BANK	1	\$30,859	\$0	1	0.35%
<b>TOTAL INSURANCE FUND</b>						<b>\$7,332,768</b>	<b>\$0</b>		<b>2.08%</b>
LAW ENFORCEMENT FUND	8/31/2022	9/1/2022	LAW ENFORCEMENT	KEY BANK-SWEEP	1	\$118,817	\$0	1	0.35%
	8/31/2022	9/1/2022	STAR OHIO	STATE OF OHIO	1	\$44,297	\$0	1	2.09%
<b>TOTAL LAW ENFORCEMENT FUND</b>						<b>\$163,114</b>	<b>\$0</b>		<b>1.19%</b>
LOCAL MATCH FUND	7/29/2022	8/1/2022	LOCAL MATCH-STAR OHIO	STATE OF OHIO	1	\$83,033,046	\$0	1	2.09%
	3/28/2022	6/28/2024	FHLB	STIFEL NICOLAUS	546	\$2,344,125	\$17,108	390	1.79%
	3/14/2022	3/10/2025	FFCB	STIFEL NICOLAUS	1090	\$4,981,225	\$44,153	920	2.00%
	5/24/2022	5/12/2025	FHLMC	STIFEL NICOLAUS	1083	\$9,997,110	\$83,875	983	3.06%
	6/27/2022	6/27/2025	FHLB	STIFEL NICOLAUS	1095	\$15,000,000	\$91,575	1029	3.33%
	7/29/2022	4/24/2023	BAYER LANDBANK CP	HILLTOP SECURITIES	269	\$4,885,019	\$13,785	236	3.15%
	8/30/2022	8/28/2025	FHLB	STIFEL NICOLAUS	1095	\$15,000,000	\$55,000	1093	4.00%
	8/31/2022	9/1/2022	LOCAL MATCH-KEY ECR	KEY BANK-SWEEP	1	\$925,267	\$0	1	0.35%
	8/31/2022	9/1/2022	GRANT-ECR	KEY BANK	1	\$197,920	\$0	1	0.35%
	8/31/2022	9/1/2022	CATCH BASIN-KEY ECR	KEY BANK	1	\$101,896	\$0	1	0.35%
<b>TOTAL LOCAL MATCH FUND</b>						<b>\$136,465,609</b>	<b>\$305,495</b>		<b>2.52%</b>

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 INVENTORY OF TREASURY INVESTMENTS  
 AS OF AUGUST 31, 2022

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
PENSION FUND	8/31/2022	9/1/2022	KEY ECR	KEY BANK	1	\$82,690	\$0	1	0.35%
	8/31/2022	9/1/2022	STAR OHIO	STATE OF OHIO	1	\$1,236,655	\$0	1	2.09%
<b>TOTAL PENSION FUND</b>						<b>\$1,319,345</b>	<b>\$0</b>		<b>1.98%</b>
RTA CAPITAL FUND	8/31/2022	9/1/2022	KEY ECR	KEY BANK	1	\$429,823	\$0	1	0.35%
	5/2/2022	4/30/2024	US TREASURY NOTE	HILLTOP SECURITIES	513	\$4,994,198	\$42,014	392	2.56%
	3/25/2022	9/25/2024	FHLB	STIFEL NICOLAUS	913	\$1,845,375	\$14,299	754	1.85%
	3/28/2022	3/28/2024	FHLB	STIFEL NICOLAUS	454	\$1,845,375	\$12,586	326	1.70%
	8/26/2021	8/26/2024	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$239	724	0.43%
	9/30/2021	9/30/2024	FHLB	STIFEL NICOLAUS	1095	\$2,000,000	\$4,877	758	0.57%
	4/5/2021	4/5/2024	FFCB	STIFEL NICOLAUS	1095	\$2,000,000	\$3,263	582	0.33%
	3/4/2021	3/4/2024	FNMA	STIFEL NICOLAUS	1095	\$499,750	\$22	550	0.34%
	<b>TOTAL RTA CAPITAL FUND</b>					<b>\$18,614,521</b>	<b>\$77,300</b>		<b>1.27%</b>
	RESERVE FUND	3/9/2022	4/30/2023	US TREASURY NOTE	HILLTOP SECURITIES	416	\$4,941,900	\$3,038	241
3/23/2022		11/30/2023	US TREASURY NOTE	HILLTOP SECURITIES	616	\$4,875,994	\$11,181	455	2.00%
4/14/2022		4/14/2025	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$50,677	966	2.63%
5/23/2022		2/17/2023	BAYER LANDBANK CP	HILLTOP SECURITIES	270	\$4,922,108	\$28,849	170	2.11%
5/31/2022		2/21/2023	NATIXUS CP	HILLTOP SECURITIES	266	\$4,921,812	\$27,337	173	2.15%
6/30/2022		6/30/2025	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$30,625	1002	3.50%
7/29/2022		4/24/2023	BAYER LANDBANK CP	HILLTOP SECURITIES	269	\$4,885,019	\$13,785	236	3.01%
8/30/2022		8/26/2023	FHLB	HILLTOP SECURITIES	728	\$5,000,000	\$17,188	697	3.75%
8/30/2022		8/28/2024	FHLB	HILLTOP SECURITIES	363	\$5,000,000	\$15,583	332	3.40%
8/31/2022		9/1/2022	KEY ECR	KEY BANK	1	\$297,531	\$0	1	0.35%
8/31/2022	9/1/2022	STAR OHIO	STATE OF OHIO	1	\$55,712,655	\$0	1	2.09%	
<b>TOTAL RESERVE FUND</b>					<b>\$100,557,018</b>	<b>\$198,262</b>		<b>2.33%</b>	
<b>TOTAL ALL FUNDS</b>					<b>\$378,666,035</b>	<b>\$839,599</b>	<b>307</b>	<b>2.20%</b>	

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
DEBT SERVICE SCHEDULE AND STATUS  
AS OF AUGUST 31, 2022**

Bonds	Final Maturity Date	Total Principal Outstanding 12/1/2021	Interest Payable/ 6/1/2022	Principal Payable/ 6/1/2022	Debt Service Requirement/ 6/1/2022	Interest Payable/ 12/1/2022	Principal Payable/ 12/1/2022	Debt Service Requirement/ 12/1/2022	Total Debt Requirement 2022
Series 2012-Sales Tax Rev.	Dec. 2022	2,285,000.00	57,125.00	0.00	57,125.00	57,125.00	2,285,000.00	2,342,125.00	2,399,250.00
Series 2014A-Sales Tax Rev.	Dec. 2025	6,575,000.00	147,475.00	0.00	147,475.00	147,475.00	1,535,000.00	1,682,475.00	1,829,950.00
Series 2015-Sales Tax Rev.	Dec. 2026	19,455,000.00	486,375.00	0.00	486,375.00	486,375.00	3,520,000.00	4,006,375.00	4,492,750.00
Series 2016-Sales Tax Rev.	Dec. 2027	8,105,000.00	202,625.00	0.00	202,625.00	202,625.00	1,195,000.00	1,397,625.00	1,600,250.00
Series 2019-Sales Tax Rev.	Dec. 2030	11,030,000.00	275,750.00	0.00	275,750.00	275,750.00	1,000,000.00	1,275,750.00	1,551,500.00
<b>Total Bonds</b>		<b>\$47,450,000.00</b>	<b>\$1,169,350.00</b>	<b>\$0.00</b>	<b>\$1,169,350.00</b>	<b>\$1,169,350.00</b>	<b>\$9,535,000.00</b>	<b>\$10,704,350.00</b>	<b>\$11,873,700.00</b>

**Bond Retirement**  
**\$10,174,474**

**Current Balance (Set Aside for 2022)**

**\$424,806**

**Monthly Set Aside Required**

**COMPOSITION OF INVESTMENT PORTFOLIO**  
**AS AUGUST 31, 2022**

Instrument	PRINCIPAL AMOUNT	FACE AMOUNT	PERCENT OF TOTAL	AVERAGE YIELD	AVERAGE MATURITY
Money Market Account	\$10,563,938	\$10,580,248	2.79%	0.26%	1
Key Bank Sweep Account	\$118,817	\$118,817	0.03%	0.35%	1
Star Ohio	\$189,601,142	\$189,601,142	50.07%	2.09%	1
Earnings Credit Rate Account	\$11,437,212	\$11,437,212	3.02%	0.35%	1
Commercial Paper	\$24,552,453	\$25,000,000	6.48%	0.56%	80
U.S. Government Securities	\$142,392,473	\$142,740,000	37.60%	2.51%	789
<b>Total Investment Portfolio</b>	<b><u>\$378,666,035</u></b>	<b><u>\$379,477,420</u></b>	<b><u>100.00%</u></b>	<b><u>2.20%</u></b>	<b><u>307</u></b>

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY**  
**SUMMARY OF INVESTMENT PERFORMANCE**  
**YEAR TO DATE THROUGH AUGUST 31, 2022**

MONTH	2022				2021					
	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MARKET YIELD #	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MARKET YIELD #
JANUARY	\$286,544,522	\$37,367	0.19%	0.16%	0.01%	\$247,915,757	\$25,844	0.24%	0.10%	0.01%
FEBRUARY	\$300,470,796	\$41,380	0.25%	0.25%	0.01%	\$241,578,777	\$39,883	0.21%	0.09%	0.01%
MARCH	\$286,315,650	\$64,394	0.43%	0.42%	0.10%	\$233,701,962	\$31,822	0.22%	0.08%	0.01%
APRIL	\$298,367,804	\$109,508	0.58%	0.63%	0.10%	\$226,630,970	\$31,038	0.20%	0.07%	0.01%
MAY	\$346,505,648	\$283,066	1.05%	0.88%	0.50%	\$251,992,878	\$32,939	0.20%	0.06%	0.01%
JUNE	\$359,979,169	\$356,367	1.64%	1.26%	1.17%	\$287,664,318	\$51,309	0.18%	0.05%	0.01%
JULY	\$359,458,838	\$548,323	2.08%	1.64%	1.76%	\$288,788,088	\$30,698	0.19%	0.05%	0.01%
AUGUST	\$350,687,979	\$755,153	2.20%	2.09%	2.09%	\$243,356,737	\$31,714	0.19%	0.05%	0.01%
SEPTEMBER						\$272,326,795	\$40,612	0.19%	0.05%	0.01%
OCTOBER						\$273,878,183	\$39,359	0.18%	0.05%	0.01%
NOVEMBER						\$265,861,732	\$27,571	0.21%	0.06%	0.01%
DECEMBER						\$262,288,744	\$39,633	0.47%	0.19%	0.01%
YEAR TO DATE	323,541,301	\$2,195,558	1.05%	0.92%	0.72%	\$184,786,142	\$2,008,071	0.88%	0.64%	0.25%
<b>RTA AVERAGE YIELDS OVER (UNDER) INDEX</b>										
				<b>0.14%</b>	<b>0.34%</b>				<b>0.24%</b>	<b>0.63%</b>

# Moving average coupon equivalent yields for 6 month Treasury Bills.

# Market Yield equals US Treasury Money Fund 7 Day Yield

Greater Cleveland Regional Transit Authority  
 Banking and Financial Relationships  
 As of August 31, 2022

Bank/Financial Institution	Nature of relationship
Key Bank	Main banking services
PNC Bank	Custodial Account and Credit card
Fifth Third	Escrow Account
Huntington Bank	Bond Retirement and Sales Tax Account Underwriter STAR Ohio-Investments
Bank of New York Mellon	Bond Registrar
BMO Harris Bank	Fuel Hedge

**NOTE:**

This information is being provided for applicable individuals to be in compliance with:  
 Ohio Revised Code Sections 102.03(D) and (E)  
 Ohio Ethics Commission Informal Opinion Number 2003-INF-0224-1  
 Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020  
 Ohio Ethics Commission Opinion Number 2011-08  
 Ohio Ethics Commission Staff Advisory Opinion to R. Brent Minney dated March 27, 2012

Please refer to Chapter 656 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority [Travel Policy], Administrative Procedure 024 and Board of Trustees Resolution No. 2020-80 for additional information.