



Greater Cleveland
Regional Transit Authority

1240 West 6th Street
Cleveland, Ohio 44113-1302
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riderta.com

MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on Tuesday, February 15, 2022 in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon.

This meeting will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. Members of the public may also attend in-person. Based on Centers for Disease Control (CDC) guidance to continue to avoid large events and gatherings and Ohio Department of Public Health advice that businesses and other entities may continue to require mitigation measures, as well as RTA's interest in protecting community and employee health and safety, the following measures will be in place for in-person attendance:

1. To allow for social distancing, RTA Board Room capacity is limited to forty-four (44) people. To accommodate members of the public, RTA will limit the number of staff permitted in the Board Room.
2. All persons entering RTA's Main Office Building ("MOB") at 1240 West 6th Street are required to wear a mask/face covering and maintain a distance of six feet or more from other individuals who are not members of their family or household. The mask/face covering must be cloth or other fabric and worn to cover the person's nose, mouth and chin. If a person entering the building does not have a mask, one can be provided to them.
3. All persons entering RTA's MOB will be temperature screened for COVID-19 in accordance with guidance provided by the CDC and the Cuyahoga County Board of Health. If the screening indicates that the person may be infected with COVID-19, that individual will be denied entry.

The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. Organizational, Services & Performance Monitoring Committee
• Quarterly Management Report – Review of 4th quarter 2021 results.

Board of Trustees – agenda attached.

A handwritten signature in black ink, appearing to read 'India L. Birdsong', is written over a light blue horizontal line.

India L. Birdsong
General Manager, Chief Executive Officer

AGENDA

RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, February 15, 2022

Committee Members: Mayor Michael P. Byrne, Chair
Ms. Karen Gabriel Moss, Vice Chair
Ms. Roberta Duarte
Mr. Leo Serrano
Mayor David E. Weiss

- I. Roll Call
- II. Quarterly Management Report – Review of 4th quarter 2021 results.
Presenter:
 - India L. Birdsong, General Manager, Chief Executive Officer
- III. Adjourn



AGENDA

RTA Board of Trustees Meeting

Tuesday, February 15, 2022

9:00 a.m.

(This meeting will commence after the committee meetings)

1. Call to order
2. Roll Call
3. Certification regarding notice of meeting
4. Approval of the January 25, 2022 Board Meeting minutes
5. Executive Session Requested:
 - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official
 - To enable the Board to conference with GCRTA attorneys for information-gathering, fact-finding, and to receive legal advice.
6. Public comments (**2 minutes**) on **agenda items** can be made in person or phoned in using the dial in information:

Phone: 440-276-4600
7. Board Governance Committee report
8. Operational Planning & Infrastructure Committee report
 - Chair: Mr. Terence P. Joyce
9. Organizational, Services & Performance Monitoring Committee report
 - Chair: Mayor Michael P. Byrne
10. Audit, Safety Compliance and Real Estate Committee report
 - Chair: Karen Gabriel Moss
11. External and Stakeholder Relations and Advocacy Committee report
 - Chair: Valarie J. McCall
12. Community Advisory Committee (CAC)
 - Board Liaison: Roberta Duarte
13. Ad Hoc Committee reports:
 - Ad Hoc Paratransit Committee – President Charles P. Lucas, Chair

- Ad Hoc Technology Committee – Luz Pellot, Chair

14. Introduction of new employees and announcement of promotions

15. Introduction of resolutions:

- A. 2022-13 – Expressing appreciation to the Honorable Michael P. Byrne for his service as a member of the Board of Trustees of the Greater Cleveland Regional Transit Authority and extending best wishes for many years to come
- B. 2022-14 – Authorizing Contract No. 2021-123 with Safety-Kleen Systems, Inc. to provide parts washer tank services for a three-year period in a total contract amount NTE \$190,546.20 (General Fund, Fleet Management Department budget)
- C. 2022-15 – Authorizing Contract No. 2021-127 with Moore Counseling & Mediation Services, Inc. to provide an Employee Assistance Program for a base period of three years with two, one-year options in an amount not to exceed \$237,600.00 for the base three years and an amount not to exceed \$79,200.00 for each option year for a total contract amount not to exceed \$396,000.00 (General Fund, Labor & Employee Relations Department budget)
- D. 2022-16 – Authorizing Contract No. 2021-188 with Ports Petroleum Co., Inc., for the furnishing of approximately 6,000,000 gallons of Ultra Low Sulfur Diesel fuel, as specified and as required, for a period of three years, at a price of \$.0223/gallon below OPIS index for year 1, \$.0223/gallon below OPIS index for year 2, and \$.0223/gallon below OPIS index for year 3 (General Fund, Fleet Management Department budget)
- E. 2022-17 – Authorizing Contract No. 2022-05 with Giro, Inc., for maintenance and support of the Hastus Software System for a period of three years for a total price not to exceed \$960,670.00 (General Fund, Innovation & Technology Division budget)
- F. 2022-18 – Authorizing contract No. 2022-009 with AT&T Corporation to provide managed fat pipe router services for a period of three years in an amount not to exceed \$208,800.00 (General Fund, Innovation & Technology Division budget)
- G. 2022-19 – Removing Section 628.03, amending Sections 628.035 and 644.10 and moving Sections 628.035 and 644.10 from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority to the Personnel Policies
- H. 2022-20 – Removing Section 628.04 from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority and adding a new Section 400.15 to the Personnel Policies

- I. 2022-21 – Approving the Authority's 2022 Public Transportation Agency Safety Plan (PTASP)
- J. 2022-22 - Authorizing an amendment to an existing utility agreement with Cleveland Electric Illuminating Company to relocate an existing duct bank in conjunction with extending electric service to the new Warrensville Van Aken substation (Project No. 60B) in an amount not to exceed \$163,777.12

16. Secretary-Treasurer's Report:

- A. General Fund Revenue – status as of January, 2022 versus 2021 actuals
- B. General Fund Revenue – status as of January, 2022 versus the 2022 budget
- C. Sales & Use Tax Receipts Report budgeted during 2022, actual receipts through February 2022
- D. Inventory of Treasury Investments as of January 31, 2022
- E. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of January 31, 2022
- F. Summary of Investment Performance, Year to Date through January 31, 2022
- G. Report on Investment Earnings (cash basis) as of January, 2022
- H. Composition of Investment Portfolio as of January 31, 2022
- I. Banking and Financial Relationships as of January 31, 2022

17. General Manager's Report

18. President's Report

19. Old Business

20. New Business

21. Public comments (**2 minutes**) on **non-agenda items** can be made in person or phoned in using the dial in information:

Phone: 440-276-4600

22. The next regular Board meeting and the Annual Meeting is scheduled for **Tuesday, March 29, 2022** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. The public is welcome to attend in person.

23. Adjournment

Minutes

RTA Board of Trustees Meeting

10:32 a.m. January 25, 2022

Board Members: Lucas, (Chair), Moss (Vice Chair), Byrne, Duarte, Joyce, Koomar, McCall, Pellet, Serrano, Weiss

Not present: None

Staff: Benford, Birdsong, Blaze, Burney, Caver, Coffey, Dangelo, Davidson, Fields, Fleig, Freilich, Garofoli, Gautam, Harris, Holder, Kirkland, Miller, Mothes, Paull, Petit, Richardson, Schipper, Talley, Togher, Walker-Minor

Public: Davis, Gibbons, Gruber, Loh

The meeting to order at 10:32 a.m. The secretary called the roll and reported that ten (10) board members were present.

This meeting was live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. Based on Centers for Disease Control guidance to continue to avoid large events and gatherings and Ohio Department of Public Health advice that businesses may continue to require mitigation measures, as well as RTA's interest in protecting community and employee health and safety, several measures were put in place for in-person attendance, which are spelled out on the meeting notice. The public was allowed to attend the meeting in-person.

The Secretary advised that notice of this meeting have been posted more than twenty-four hours in advance of the meeting, that the usual notification has been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting have been complied with.

Minutes

President Lucas stated that the minutes from the December 7, 2021 Special Board Meeting and December 21, 2021 Board Meeting had been previously distributed and reviewed, and asked whether there were any additions and/or corrections. There were no corrections. The December 7, 2021 Special Board Meeting minutes were approved. The roll was called for December 21, 2021 Board Meeting minutes. There were nine (9) ayes and one abstention from Ms. Moss. The minutes were approved.

Public Comments – Agenda Items (comments were submitted in-person and by phone)

1. Robert Davis – East Cleveland, OH – He is with the ATU Local 268. The Board is being asked to approve the subcontracting of engine repair work historically performed by union workers to an outside vendor. Union workers are trained to do this work. Though this work is historically union work, the union has in the past agreed to share the performance of this work with the vendor. Not because they are not qualified or not performing up to standards. But the limitations placed on them by management has limited their ability to accomplish this task in a timely manner, considering the quantity of work. That limitation being the failure of the RTA to provide the equipment needed to do the work and the manpower. He requested the Board either hold or deny approval so that RTA and the Union can do good faith bargaining to reach an amicable resolution.

2. Rev. Pamela Pinkney-Butts – Cleveland, OH – She opposes today's agenda. She will oppose it until she sees positive results of some of her concerns. The agenda is racially oriented. Just as the CEO, GM is obligated to the RTA, she also has an obligation to the community.
3. Airric Stewart – Cleveland, OH – He referenced emails he has sent. The #50 which runs hourly in a 15 hour cycle M-F and 14 hour cycle S-T should maintain itself hourly but should begin at Marymount Hospital to give customers more service. This will allow the #48 bus to be an hourly bus. This would allow for the 48A to be put back into service. The #15A should be put back in place starting from Pinecrest along with his other suggestions in his email. The #15 should be at 20-minutes opposed to 15 minutes running in a 16 hour period.
4. Mr. Alex Rubbins – Dr. Caver said on Ideastream media that RTA suspended service last week because it was not safe to operate because there was too much snow and the roads had not been plowed quick enough. According to RTA's statement, RTA executed their winterization plan before the snow fell based on the National Weather Service forecast. He asked why RTA was not prepared to keep the Red Line running since RTA has the lines right away and the winterization plan includes clearing snow from its tracks. And how will RTA revise this plan based on the failures of Jan. 17, 2022.

Committee Reports

Dr. Caver, COO of Operations gave a report to the Organizational Services and Performance Monitoring Committee on the inclement weather service recap for Monday, January 17, 2022. Each fall RTA produces a Winter Service Management plan. It chronicles the steps taken for winter storms. It also catalogs the equipment used. There are requirements the Service Quality Department will enact in a winter storm or ice event. They include:

- Snow Trains
- Overnight Train Storage – moved to rail equipment shop and under Tower City so they don't get snowed in or iced in
- Early Operator Arrivals – 30 minutes before shift to have time to get to work location
- Snow Removal Crews
- Service Communications

There was 15" of snow that came down in Cleveland over a 12-hour period. Bus and rail service had to be suspended. RTA and Cleveland went to social media to report the difficulty with keeping up with snow removal. He showed a few pictures of the roads and buses and emergency vehicles being stuck in the snow.

Storm Timeline – Sunday, Jan. 16, 2022

- 7:00 a.m. NWS Heavy Winter Storm Warning – Snowfall Forecast Increased, 1" of snow per hour possible Sunday into Monday Morning.
- 10:00 a.m. Bus & Rail District Notifications of Winter Storm Plan Implementation.
- 11:49 a.m. Rail Operators notified to report 30 minutes early for Monday's start of service.
- 12:01 p.m. Rail Shop made available for overnight railcar storage.
- 1:06 p.m. All GCRTA winter service plans and actions confirmed as executed, or ready for execution.

Monday, Jan. 17, 2022

- 2:54 a.m. Notification that snow trains were operating overnight. One HRV snow train for the Red Line and two LRV snow trains for Blue & Green Lines. The trains crack ice and keep the snow off the track
- 3:28 a.m. Hayden District assisted the city of East Cleveland in plowing/salting roads. In order to operate south, they have to run up hill.
- 3:30 a.m. Multiple buses stuck throughout the county.
- 4:02 a.m. Suspended remaining pull-out at the E. 55th Yard due to heavy snowfall
Six (6) of eight (8) Red Line trains & two (2) of five (5) Blue & Green Line trains successfully deployed on the Mainline in service. Three (3) of the Blue & Green Line trains not scheduled for service till 5:03 am or later.
- 4:51 a.m. Red Line Train unable to proceed at E. 55th due to visibility issues – single track established to maintain rail service.
- 5:58 a.m. Initial single track concluded upon resolution, second single track initiated at West 30th to maintain rail service due to switch obstruction.
- 6:30 a.m. Approximately fifty (50) buses are stuck throughout the county.
Two (2) Three-Emergency Broadcasts received, where trains slid backwards in the Yard and on the Mainline rail at Kinsman.
Rail service suspended for safety reasons.
- 6:35 a.m. Rail snow plow & crews mobilized to clear snow from all rail lines.
- 6:54 a.m. Bus service suspended for safety reasons. (13 accidents, 10 Big Bus/3 Para)

Restoration - Monday, Jan. 17, 2022

- 7:43 p.m. Blue & Green Line service was restored.
- 9:53 p.m. Red Line service between Tower City and Windermere restored.
- 10:47 p.m. Red Line service between Tower City and the Airport restored.

In the late evening, Transit Police and Service Quality Supervisors provided courtesy rides home to customers in Tower City. The staff continued to work throughout the day to restore service and get riders home. Several bus routes from both garages were restored throughout the evening. Snow crews were deployed throughout the Authority to clear snow on RTA property and on the rail. Staff was sent out to look at switch issues on the rail. RTA communicated to the public, media and Board through social media, email, RTA's Transit App and media channels. Dr. Caver interviewed with TV-5, TV-8 and Ideastream. There is always room for improvements with communication. Staff is looking at ways to reach its riders and audiences. Municipal collaborations included:

City of Cleveland: Mayor's Office

- RTA provided list of critical snow removal needs
- RTA assisted by plowing some streets, where buses travel
- Remained in touch with Snow Bird Dispatch Center

City of East Cleveland: Streets Department

- RTA assisted by plowing and salting roads where buses travel
- Priority - the hills in East Cleveland (Superior, Taylor, Noble, and Lee) this is the only way RTA can travel south from East Cleveland

Other Municipalities

- Communicated with streets departments

He was confident with the decision to prioritize the safety, life and health of the community. The 13 bus accidents were minor. There was no loss of life or injury. RTA is required to report major system issues to FTA for safety oversight. There were no reportable incidents on the rail system. Rev. Lucas commended the staff. He was in contact with them throughout the day. He was happy that Paratransit was able to continue running for critical care appointments like dialysis treatments.

Paratransit transported 171 people that day. Mr. Joyce commended the staff and first line workers. He witnessed the buses traversing the streets.

He asked if there is a visibility standard on the rail. Dr. Caver said they have to be able to see the switches and signals. Occupancy track information and the direction is included in the signal system to provide safe train separation. Ms. McCall asked if RTA ever had to suspend service. Dr. Caver did not recall service being suspended during his 19 years with the Authority. She added that the Board was briefed regularly and the social media was good. She reminded everyone that even though the rail cars are old, they held up through the storm.

Ms. Pellet asked if the service suspension was posted on the Transit app. Dr. Caver said it was updated on the app. Staff will follow-up with her to see where the updates were posted. Ms. Birdsong said her staff debriefed after the storm. They are looking to reorganize the website and ways to improve communication and prioritize alerts. Suspending service is not an easy decision. It was a health and safety issue. In her experience, there is a layered affect to pulling back service in inclement weather. Articulated buses are pulled first because they can fish tail. Then side streets are removed because of plowing, then major streets, etc. The snow affected all areas and streets at once so the steps had to be skipped. We have to be able to work with the City to have a plan that reflects a layered affect. We worked with the City and used are equipment to the best of our ability considering the circumstances.

Dr. Caver commended the staff for showing up and doing their job during the storm. Mayor Byrne was impressed with the communication, operational staff, management and services. He said these type of incidents pull organizations together. He has been impressed with the Authority since he joined the Board. RTA is a well-run organization and well respected in the community. Rev. Lucas thanked the staff and workers on behalf of the Board for how they handled the storm.

Community Advisory Committee (CAC)

There were no reports.

Ad Hoc Committee Reports

Ms. Pellet said she is working with staff to create the 2022 meeting schedule.

Introduction of New Employees/Promotions

Tiffany Holder, the new Talent Acquisition Managers introduced the new hires and promotions.

New Hires:

1. Lynnette Adams, Operator
2. Masario Atkins, Laborer
3. Victor Day, Equipment Servicer
4. James Deloach, Operator
5. Ryan Foxx, Operator
6. Sheila Gales, Operator
7. Michael Gomez, Equipment Servicer
8. Grant Kersh, Engineering Co-Op
9. Samuel Littlejohn, Operator
10. Eric Marks, Operator
11. Grace Murphy, Intern
12. Gregory Neal, Operator
13. Hector Olmeda, Operator
14. Shontai O'Neal, Operator

15. Alice Pearson, Operator
16. Jassen Peterson, Operator
17. Jasmine Richardson, Operator
18. Aaron Russo, Jr., Operator
19. John Sulik, Associate Counsel I
20. Tommy Tidwell, Laborer
21. Tramel Tucker, Operator

Promotions:

1. Truceilla Besses, Service Quality Coordinator
2. Parasram Bisesar, Assistant Supervisor – Equipment
3. Nicauya Ware, Dispatcher
4. Larhonda Johnson, HRIS Specialist

Introduction of Resolutions:

- A. 2022-1 – Expressing congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the fourth quarter of 2021, the adoption of which was moved by Ms. McCall, seconded by Mr. Serrano and approved by unanimous vote.

There were 36 retirees.
- B. 2022-2 – Authorizing Contract No. 2021-156 with K&J Safety and Security Consulting Services, Inc. for Project 19.18 – Consultant Services for Safety Certification of GCRTA Rail Transit Projects-2021 in an amount not to exceed \$400,000.00 for a period of 36 months (RTA Capital and/or RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Ms. McCall, seconded by Mayor Byrne and approved by unanimous vote.
- C. 2022-3 – Authorizing Contract No. 2021-169 with Feghali Brothers, LLC for Project 18.68 – GCRTA Main Office Building Vestibule Modifications, as specified and as required, in an amount not to exceed \$176,000.00 (RTA Capital Fund, Engineering & Project Development Department budget), the adoption of which was moved by Mr. Serrano, seconded by Ms. Pellot and approved by unanimous vote.
- D. 2022-4 – Authorizing Contract No. 2021-175 with Oracle America, Inc. to provide Oracle software maintenance, licenses and support services for a period of one year in an amount not to exceed \$404,116.34 (General Fund, Innovation & Technology Department budget), the adoption of which was moved by Ms. McCall, seconded by Mayor Byrne and approved by unanimous vote.
- E. 2022-5 – Authorizing Contract No. 2021-179 with Cleveland Charcoal and Salt Supply Company for the furnishing of chemical ice melt, as specified and as required, for a period of two years in an amount not to exceed \$133,000.00 (General Fund, Fleet Management Department budget), the adoption of which was moved by Ms. McCall, seconded by Ms. Pellot and approved by unanimous vote.
- F. 2022-6 – Authorizing Contract No. 2021-180 with Amerigas Propane, L.P. for the furnishing of liquid propane gas, as required, for a period of one year in an amount not to exceed \$180,000.00 (General Fund, Paratransit Department budget), the adoption of which was moved by Mr. Joyce, seconded by Mr. Serrano and approved by unanimous vote.

- G. 2022-7 – Authorizing Contract No. 2021-181 with Swiger Coil Systems, a Wabtec Co., to provide heavy rail traction motor overhaul services for a total contract amount not to exceed \$2,210,344.00 for a two-year period (General Fund, Rail District Department budget), the adoption of which was moved by Mayor Koomar, seconded by Ms. McCall and approved by unanimous vote.
- H. 2022-8 – Repealing Section 628.02 and removing Section 644.12 from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the adoption of which was moved by Mr. Serrano, seconded by Ms. Pellot and approved by unanimous vote.
- I. 2022-9 – Repealing Section 628.01, amending Section 646.02 and moving Section 646.02 from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority to the Personnel Policies, the adoption of which was moved by Mr. Serrano, seconded by Mayor Byrne and approved by unanimous vote.
- J. 2022-10 – Authorizing Electric Vehicle Charging Station Program Partner Agreements between the Northeast Ohio Areawide Coordinating Agency (NOACA) and the Greater Cleveland Regional Transit Authority (GCRTA), the adoption of which was moved by Ms. McCall, seconded it by Mr. Serrano. There were nine (9) ayes and one abstention from Mayor Weiss.

The last two resolutions were transposed.

- L. 2022-12 - Authorizing an interagency agreement with Shaker Heights providing for Shaker Heights to contribute towards the cost of relocating an electrical duct bank for service to the Warrensville/Van Aken Substation in an amount up to \$114,643.98, the adoption of which was moved by Mr. Serrano, seconded by Mayor Byrne. There was discussion.

Ms. Moss has commented on this issue at the committee level and in executive session. She has issues with it. Shaker Heights City Council passed an ordinance and the Mayor of Shaker Heights signed the ordinance in which they agreed to pay 70% of the cost and RTA would pay 30%. Since that ordinance was passed, there has been a change that RTA and Shaker Heights would split the project cost 50/50 and that any overrun of the project would be paid by RTA. She is not pleased with the reasons given in executive session and publicly about the change so she will be voting no.

Ms. McCall will support this if the ordinance that was passed by Shaker Heights is amended to reflect the 50/50 agreement. The current resolution executed by Shaker Heights is explicit that it shall be paid at the 70/30 split. Rev. Lucas said the Law Director at Shaker Heights agreed to take that back to Shaker Heights City Council. She request the RTA resolution be amended to reflect the request to Shaker Heights for an updated resolution.

Ms. McCall made a motion to amend the RTA resolution to make RTA's approval contingent upon an updated ordinance from Shaker Heights to represent the 50/50 split. Ms. McCall said that Shaker Heights ordinance 21-114 states that Shaker Heights will pay \$114,643.90 which represents the 70/30 split. It was seconded by Ms. Pellot. Mayor Byrne asked for clarification that we would request the amendment from Shaker Heights. That was confirmed. Ms. Benford said the request could be made. Shaker Heights Law Director said even though not legally required, he could make the request. Mr. Gruber,

Shaker Heights Law Director said he would present the request to their Council with the approval of the Mayor and Clerk of Council, legislation that would amend the ordinance to reflect the 50/50 split.

The roll was called on the amendment. There was eight (8) ayes, one (1) nay from Ms. Moss and one (1) recuse from Mayor Weiss. The amendment passed.

The roll was called on the amended resolution. There was eight (8) ayes, one (1) nay from Ms. Moss and one (1) abstention from Mayor Weiss. The amended resolution passed.

- K. 2022-11 – Authorizing an amendment to an existing utility agreement with Cleveland Electric Illuminating Company to relocate an existing duct bank in conjunction with extending electric service to the new Warrensville Van Aken Substation (Project No. 60B) in an amount not to exceed \$163,777.12, the adoption of which was moved by Mr. Serrano, seconded by Mayor Koomar. There was discussion.

Ms. McCall asked how this contract amount relates to Resolution 2022-12. Is it just what we are paying CEI? Does it take the \$114,643.90 amount in that resolution into consideration. Mr. Schipper said this resolution reflects the 50/50 split. Section 3 of the resolution designates what RTA will pay and what will be reimbursed by Shaker Heights. Ms. McCall made a motion to amend this resolution so that it is consistent with the same amendment in 2022-12. That it be contingent upon an updated ordinance from Shaker Heights to represent the 50/50 split. Mayor Koomar stated that this is a separate agreement with CEI and not Shaker Heights.

Ms. Moss asked if this repeals what the Board approved last September. Ms. Benford said this amends what the Board voted for last September. Rev. Lucas asked if this matches. Ms. Benford said this is a contract between RTA and CEI. Ms. McCall said it assumes that Shaker Heights is paying 50%. She wants the amendment to show Shaker Heights has authority from their Council and Mayor to pay 50%. Ms. Birdsong added that this amendment stands alone from the Interagency Agreement with Shaker Heights that will be ratified to include the 50/50. The same amendment is not required for the CEI agreement. Ms. Benford confirmed. Ms. McCall said that even though it is not required, the 50/50 amount is cited in the resolution without the authority from Shaker Heights. The motion was seconded by Ms. Pellot. Mayor Byrne asked if this is required. Ms. Benford said we are not legally required to do this and it will not invalidate the contract if we do not amend it.

The roll was called for the amendment. There were five (5) ayes (Duarte, Joyce, Lucas, McCall, Pellot), four (4) nays (Byrne, Koomar, Moss, Serrano) and one abstention from Mayor Weiss. The amendment failed.

The roll was called on the resolution. There were five (5) ayes (Byrne, Duarte, Koomar, Lucas, Serrano), four (4) nays (Joyce, McCall, Moss, Pellot) and one abstention from Mayor Weiss. The resolution failed.

Rev. Lucas said this was amending what the Board approved last September. Ms. Birdsong summarized that the Board approved amending the language for the agreement with Shaker Heights and received a declination to authorize an amendment of an existing utility agreement. Legal confirmed. Ms. Benford said they might have to come back with another resolution for the utility agreement because the work is needed. Mr. Schipper

said CEI is moving forward with the agreement the Board approved last September to get the work done unless agreement is amended later.

Secretary-Treasurer's Report

Rajan Gautam, Deputy General Manager of Finance and Secretary-Treasurer, gave the report. The unemployment rate of the U.S. is compared to the State of Ohio and Cuyahoga County. The source of these rates is the Bureau of Labor Statistics. December unemployment rates have shown steady decline from January 2021, both U.S. and Ohio, showing the lowest rates since March 2020. The U.S. rate of 3.9% represents a 73.5% decline from April 2020. Ohio was at 4.5%, which is a decline of 70.4% from April 2020. This was in the early stages of the Pandemic. December ridership increased by 21.8% when compared to the previous year. December 2020 had 1.12 million riders. December 2021 had 1.36 million riders. Year-end riders is 6.8% below 2020 levels.

December 2021 Passenger fares were 1.4% lower than December 2020. YTD total passenger fares are 10.4% lower than 2020. Total passenger fares were \$21.5 million. The largest source of our operating revenue is Sales Tax, which has remained strong. YTD 2021 versus 2020, sales tax revenue was 13.9% higher. Most of that increase was a result of the different categories that make up the sales tax. Motor vehicles and water craft were 20.3% higher. On-line sales were up 43.0% higher. Regular State and wide sales were 11.2% higher. January 2022 receipts were 12.8% higher than January 2021. Fifteen of the 23 categories that make up the base were positive when comparing January 2022 to 2021. Motor vehicles and water craft were 55.6% higher. On-line sales were up 40.0% higher. Regular and State wide sales were 15.6% higher.

General Manager/CEO Report

India Birdsong, General Manager/CEO, presented the report. Recapping the Jan. 16-17 winter storm presentation, RTA was at the mercy of the weather with several buses stuck in the snow. We revised service and pleased to say that it took less than 24 hours. We will continue our pledge to the city and residents to create a reliable system. She thanked the staff for reporting to work during the storm. Transit Police did a great job assisting customers home who were waiting at Tower City.

RTA received a clean 2021 drawdown review from FTA. The Finance department did a good job in being good stewards in drawing down the federal funds. RTA scorecards are a part of the performance management process for each Division and Departments. The scorecards are being finalized and will be sent to the Board by the end of the week. The Board received a draft last October. They are working with Internal Audit to include this in their future plan. RTA's TransitStat performance management meeting will be revamped and reported out quarterly after an internal review. Surveys will be part of the process. Staff will shadow our consultant on the survey process.

The NBA All Star weekend is Feb. 18-20, 2022. Major event locations include Rocket Mortgage Fieldhouse, Wolstein Center and Cleveland Public Auditorium. We will work with the City of Cleveland, CAVS and NBA to provide service. A draft of the service was presented to them.

- Trolley – modified hours – extended until 11 pm (*Request into FTA*)
- Added Trolley service Saturday-Sunday from 9 am to 12 midnight
- All-Star Route: From Tower City Center, via Prospect Ave. to Rocket Mortgage and Wolstein; via Euclid Ave. from CSU to E. 9th; via Lakeside to Cleveland Public Auditorium
- Will create All-Star Trolley map with venues and hotels
- Train Service: Will operate a minimum of 60 minutes after Rocket Mortgage Fieldhouse events

A co-branded logo with RTA, NBA and the City of Cleveland was approved. The logo will be printed on masks. We're working with the airport to have signage, car cards, wayfinding, etc.

The HealthLine is celebrating 13 years of partnership with Cleveland Clinic and University Hospitals. We recently unveiled the new HL buses to them. Staff met with leadership at both hospitals and UH Rainbow Babies & Children. Some of the features include hand sanitizer, stroller racks and improved safety features. Kudos to Board Member Roberta Duarte with connecting RTA to the Hispanic Promise, which is a national pledge to ensure RTA works towards inclusivity in hiring Latinos. More than 190 companies have signed the pledge. RTA is the first transit agency to sign the pledge.

Public Comments – Non-Agenda Items (comments were submitted in-person and phone)

1. Loh – She said snow is normal for us. What we get is not always consistent with the national forecast. She attended a CPT meeting where there were complaints about RTA service during the storm. RTA staff are heroes, shoveling the snow and clearing the tracks. However, there is room for improvement. RTA should issue alerts that are more frequent during inclement weather. Customers expected service. They did not know soon enough about the shutdown. This will help RTA's image.
2. Rev. Pamela Pinkney-Butts – She wants to assist RTA but finds herself in a catfight. She is disappointed in the CEO and our transportation system. The women will not work with her. She has filed complaints with RTA. She requested a meeting with President Lucas. The E. 79th Superior Rapid has been down for over a year.
3. Airric Stewart – If you start the 15A at Pinecrest and run it every hour for 16 hours, the bus covers the same stops that the regular 15 covers. It allows one stop service to the Blue and Green Line at Shaker Square and the Red Line between University Circle and Quincy. The 15A will reach two additional hospitals the 15 will not touch as well at CSU, Tri-C Metro and Tri-C East, several public schools, libraries and more retail.
4. Dontez Taylor – He thanked RTA for life saving service on Paratransit during the recent storm.

Ms. Birdsong thanked the callers for their recommendations and criticisms. She requested the comments be respectful and non-biased. This request will be advertised during all meetings.

Upcoming Meetings

The next regular Board meeting is scheduled for Tuesday, February 15, 2022 in the Board Room of the Authority, Root-McBride Building, and 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live streamed on RTA's Facebook page for staff and members of the public at www.facebook.com/riderta The public is allowed to attend in-person.

The meeting was adjourned at 12:13 p.m.

President

Attest: _____
Secretary-Treasurer

RESOLUTION NO. 2022-13

EXPRESSING APPRECIATION TO THE HONORABLE MICHAEL P. BYRNE FOR HIS SERVICE AS A MEMBER OF THE BOARD OF TRUSTEES OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY AND EXTENDING BEST WISHES FOR MANY YEARS TO COME

WHEREAS, the Honorable Michael P. Byrne has served as a member of the Board of Trustees of the Greater Cleveland Regional Transit Authority for 3 years, having been selected for appointment by the Cuyahoga County Mayors and City Managers Association in 2019; and

WHEREAS, the Honorable Michael P. Byrne has been a faithful and dedicated Board Trustee during his tenure, serving as Chair of the Organizational, Services & Performance Monitoring Committee since 2021; and

WHEREAS, during his tenure as a member of the Board of Trustees, the Honorable Michael P. Byrne was a strong advocate for public transit and demonstrated his unwavering commitment to local, regional and state collaboration in order to achieve the best possible outcomes for all; and

WHEREAS, the Honorable Michael P. Byrne served with distinction as the 14th Mayor of the City of Parma Heights from 2010 to 2021; and

WHEREAS, the Honorable Michael P. Byrne has performed with great diligence, insight and passion in serving the citizens of Cuyahoga County.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the Board of Trustees hereby extends its sincere appreciation to the Honorable Michael P. Byrne for his dedicated service to the Authority and his community.

Section 2. That the members of the Board of Trustees express their gratitude to the Honorable Michael P. Byrne for his diligence in the performance of his responsibilities to the residents of Cuyahoga County.

Section 3. That the Board of Trustees offers its best wishes to the Honorable Michael P. Byrne on his retirement.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: February 15, 2022

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PARTS WASHER TANK SERVICES VENDOR: SAFETY-KLEEN SYSTEMS, INC. AMOUNT: NTE \$190,546.20 FOR A THREE-YEAR PERIOD	Resolution No.: 2022-14
	Date: February 10, 2022
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a three-year contract for the furnishing of parts washer tank services.

2.0 DESCRIPTION/JUSTIFICATION: The Authority has an ongoing need to clean parts and equipment required for the maintenance of its rail cars, non-revenue vehicles, and main line and paratransit buses. The Authority currently has forty-nine (49) parts washer tanks installed at six (6) locations. Forty-six (46) parts washer tanks are leased and serviced, while three (3) parts washer tanks are owned by the Authority and require service only. The selected contractor will provide installation of various parts washer tanks, maintenance, cleaning solvents, tank cleaning, and fluid waste removal and disposal, for a three-year period.

3.0 PROCUREMENT BACKGROUND: The Request for Proposals (RFP) was posted on the GCRTA website on October 11, 2021 and advertised in the local newspapers. Notifications were sent to two (2) potential proposers. Eight (8) interested parties downloaded the solicitation and two (2) proposals were received on November 10, 2021. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, the proposal of Safety-Kleen Systems, Inc. to provide parts washer tank services in an amount not to exceed \$190,546.20, for a three-year period, was determined to be the most advantageous to the Authority, price and all other factors considered.

A cost analysis was performed and the Procurement Department has determined that the price is fair and reasonable to the Authority.

4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

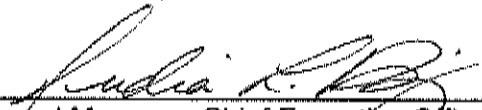
5.0 POLICY IMPACT: Does not apply.

6.0 ECONOMIC IMPACT: This procurement shall be funded through the General Fund, Fleet Management Department budget, in a total amount not to exceed \$190,546.20 for a three-year period. The contract award is 3.8% below the independent cost estimate.

7.0 ALTERNATIVES: Reject this offer. Rejection of the offer would affect the Authority's ability to service its fleet of buses and trains, and its ability to maintain safe and hazardous-free repair facilities.

- 8.0 RECOMMENDATION: This procurement was discussed by the Organizational, Services & Performance Monitoring Committee at the February 1, 2022, meeting. It is recommended that the offer of Safety-Kleen Systems, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2022-14

AUTHORIZING CONTRACT NO. 2021-123 WITH SAFETY-KLEEN SYSTEMS, INC. TO PROVIDE PARTS WASHER TANK SERVICES FOR A THREE-YEAR PERIOD IN A TOTAL CONTRACT AMOUNT NTE \$190,546.20 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has a recurring requirement for parts washer tank services to maintain its fleet of buses and trains; and

WHEREAS, the proposal of Safety-Kleen Systems, Inc., located at 1169 Industrial Parkway North, Brunswick, Ohio 45212, to provide parts washer tank services for a three-year period, was received on November 10, 2021; and

WHEREAS, the General Manager, Chief Executive Officer, deems the offer of Safety-Kleen Systems, Inc., as negotiated, to provide parts washer tank services to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer from Safety-Kleen Systems, Inc. to provide parts washer tank services for a three-year period, as modified by negotiations, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be, and she is hereby authorized to enter into a contract with Safety-Kleen Systems, Inc. to provide parts washer tank services for a three-year period.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, for a total contract amount not to exceed \$190,546.20 for a three-year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding; compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Safety-Kleen Systems, Inc., will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 15, 2022

President


Attest: _____
Secretary-Treasurer



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: February 10, 2022

Subject: Disadvantaged Business Enterprise (DBE) Prime Contractor for
February 15, 2022 Board meeting

Please be advised the following resolution involving a DBE firm as the prime contractor will be presented at the February 15, 2022 Board meeting.

- Authorizing Contract No. 2021-127 with Moore Counseling & Mediation Services, Inc. to provide professional services for Contract No. 2021-127 – Employee Assistance Program (EAP).

If you have any questions please feel free to contact me. You can also contact Carl Kirkland, Director of Office of Business Development directly at (216)-356-3128.

CC:IB:CK:db



TITLE/DESCRIPTION: CONTRACT: EMPLOYEE ASSISTANCE PROGRAM (EAP) SERVICES VENDOR: MOORE COUNSELING & MEDIATION SERVICES, INC. AMOUNT: AMOUNT NTE \$237,600.00 FOR THE BASE THREE YEARS AND AN AMOUNT NTE \$79,200.00 FOR EACH OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NTE \$396,000.00 FOR THE FIVE-YEAR PERIOD	Resolution No.: 2022-15
	Date: February 10, 2022
	Initiator: Labor & Employee Relations Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for an Employee Assistance Program (EAP) for a period of three years with two, one-year options.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has offered its employees an EAP since 1989. The EAP provides employees with professional help for personal, family, financial, legal, and alcohol and drug dependency problems. An EAP allows for self and management referrals of employees for ongoing problems, as well as crisis intervention. The Authority will work with the EAP provider to enhance its efforts to help alleviate stress of its employees, especially its operators. The EAP will provide monthly on-site counseling opportunities to employees at the districts to assist them with work and personal issues. By reducing stress and outside complications, the Authority also hopes to reduce absenteeism and improve the productivity of employees.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (RFP) was posted on the Procurement section of the RTA web site and advertised in the local newspapers. Ten (10) interested parties downloaded the solicitation and two (2) proposals were received on November 12, 2021. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, and after negotiations, the proposal of Moore Counseling & Mediation Services, Inc. to provide EAP services was determined to be most advantageous to the Authority. An amount not to exceed \$237,600.00 for the base contract of three years with two, one-year options in an amount not to exceed \$79,200.00 per option year, for a total contract amount not to exceed \$396,000.00, was agreed upon.

 A cost analysis was performed. The Procurement Department has determined the negotiated offer from MCMS to be fair and reasonable for the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A DBE goal of 15% was established for this procurement. The prime contractor is Moore Counseling & Mediation Services, Inc., a certified DBE (Female-owned) firm which will be fulfilling the DBE participation goal established for the contract.

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Labor & Employee Relations Department budget in an amount not-to-exceed \$237,600.00 for the base three years, and in an amount not-to-exceed \$79,200.00 for each of the two option years, for a total contract amount not-to-exceed \$396,000.00 for the five-year period. This is approximately 4% above the previous contract and is consistent with the independent cost estimate.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would delay procurement of future EAP services and risk disruption in the EAP services currently provided to employees.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Organizational, Services & Performance Monitoring Committee at the February 1, 2022 meeting. It is recommended that the offer of Moore Counseling & Mediation Services, Inc. be accepted, and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2022-15

AUTHORIZING CONTRACT NO. 2021-127 WITH MOORE COUNSELING & MEDIATION SERVICES, INC. TO PROVIDE AN EMPLOYEE ASSISTANCE PROGRAM FOR A BASE PERIOD OF THREE YEARS WITH TWO, ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$237,600.00 FOR THE BASE THREE YEARS AND AN AMOUNT NOT TO EXCEED \$79,200.00 FOR EACH OPTION YEAR FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$396,000.00 (GENERAL FUND, LABOR & EMPLOYEE RELATIONS DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the services of an Employee Assistance Program (EAP) to offer professional help to its employees for personal, family, financial, legal, and alcohol and drug dependency problems; and

WHEREAS, the proposal of Moore Counseling & Mediation Services, Inc., located at 22639 Euclid Avenue, Euclid, Ohio 44117 to provide an EAP for a base period of three years commencing March 1, 2022, with an option for two additional one-year periods, was received on November 12, 2021; and

WHEREAS, after negotiations, monthly rates totaling an amount not to exceed \$237,600.00 for the base three-year period with two, one-year options in an amount not to exceed \$79,200.00 per option year, for a total contract amount not to exceed \$396,000.00 for the five-year period, was agreed upon; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Moore Counseling & Mediation Services, Inc., as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Moore Counseling & Mediation Services, Inc., as negotiated, to provide an Employee Assistance Program (EAP) for a base period of three years, with two, one-year options, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be, and she is hereby authorized to enter into a contract with Moore Counseling & Mediation Services, Inc. to provide EAP services for a period of three years, with two, one-year options subject to approval of the exercise of each option by the General Manager, Chief Executive Officer.

Section 3. The contract will be funded through the General Fund, Labor & Employee Relations Department budget, in an amount not to exceed \$237,600.00 for the base three-year period with the Authority retaining two, one-year options in an amount not to exceed \$79,200.00 for each option year, for a total contract amount not to exceed \$396,000.00 for the five-year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon approval of future funding; compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Moore Counseling & Mediation Services, Inc. will attempt to exceed the 15% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 15, 2022

President

Attest: _____
Secretary-Treasurer

RTA Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS


<p>TITLE/DESCRIPTION: CONTRACT: FURNISHING OF ULTRA LOW SULFUR DIESEL FUEL, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF THREE YEARS</p> <p>VENDOR: PORTS PETROLEUM CO., INC.</p> <p>AMOUNT: \$.0223/GALLON BELOW OPIS INDEX FOR YEAR 1, \$.0223/GALLON BELOW OPIS INDEX FOR YEAR 2, \$.0223/GALLON BELOW OPIS INDEX FOR YEAR 3</p>	<p>Resolution No.: 2022-16</p> <p>Date: February 10, 2022</p> <p>Initiator: Fleet Management Department</p>
<p>ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____</p>	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the furnishing of ultra-low sulfur diesel fuel, as specified and as required, for a period of three years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** Ultra low sulfur diesel fuel is required to power the Authority's revenue vehicles.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Nineteen interested parties downloaded the solicitation package. Six responsive bids were received on January 19, 2022 as identified in Attachment A – ULSDF Bid Summary. In addition, Attachment A identifies the estimated dollar value of the fuel taxes the Authority is required to pay. The Authority has adopted an Energy Risk Management Policy & Strategy to better manage its fuel cost due to the volatile fuel market. As part of the energy risk management strategy, the Authority plans to price the delivery of its diesel fuel requirements on the Oil Price Information Services (OPIS) average daily rate. The bid price reflects the cost of the OPIS average daily fuel cost billed the day the fuel is ordered.

A price analysis has been performed and the Procurement Department has determined the bid of Ports Petroleum Co., Inc. to be a responsive bid from a responsible bidder.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget. The cost of ULSDF will fluctuate daily depending on the Oil Price Information Service (OPIS) index. The proposed budget of ULSDF for the base year is forecasted at \$2.15 per gallon. The anticipated usage of ULSDF for the term of this contract is as follows: Year 1 – 2,000,000 gallons, Year 2 – 2,000,000 gallons, and Year 3 – 2,000,000 gallons.

- 7.0 ALTERNATIVES: Reject all bids. Rejection of this bid would significantly impact the Authority's ability to provide diesel fuel to the Authority's revenue vehicles, which would significantly affect the Authority's ability to service its customers.
- 8.0 RECOMMENDATION: This purchase was discussed by the Organizational, Services & Performance Monitoring Committee at the February 1, 2022 meeting. It is recommended that the bid of Ports Petroleum Co., Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: Attachment A- Ultra Low Sulfur Diesel Fuel Bid Summary

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

Attachment A - ULSD/F Bid Summary

Year	Estimated OPIS Per Gallon Price	Estimated Yearly Usage	TAXES	
2022	\$ 2.15	2,000,000	Federal LUST Fee	\$ 0.00100
2023	\$ 2.21	2,000,000	Federal MF Environmental Fee DSL	\$ 0.00214
2024	\$ 2.27	2,000,000	Ohio Excise Tax	\$ 0.47000
			Ohio Diesel Petroleum Activity Tax	\$ 0.01410
			Total Taxes per gallon	\$ 0.48724

Bidder	Year	Full Load OPIS Differential	Estimated Yearly Fuel Total Price	Taxes	Total
Ports Petroleum	2022	\$ {0.0223}	\$ 4,255,400.00	\$ 974,480.00	
	2023	\$ {0.0223}	\$ 4,375,400.00	\$ 974,480.00	
	2024	\$ {0.0223}	\$ 4,495,400.00	\$ 974,480.00	
			\$13,126,200.00	\$2,923,440.00	\$16,049,640.00
Guttman Energy	2022	\$ {0.0150}	\$ 4,270,000.00	\$ 974,480.00	
	2023	\$ {0.0150}	\$ 4,390,000.00	\$ 974,480.00	
	2024	\$ {0.0150}	\$ 4,510,000.00	\$ 974,480.00	
			\$13,170,000.00	\$2,923,440.00	\$16,093,440.00
Mansfield Oil	2022	\$ 0.0058	\$ 4,311,600.00	\$ 974,480.00	
	2023	\$ 0.0090	\$ 4,438,000.00	\$ 974,480.00	
	2024	\$ 0.0122	\$ 4,564,400.00	\$ 974,480.00	
			\$13,314,000.00	\$2,923,440.00	\$16,237,440.00
Petroleum Traders	2022	\$ 0.0116	\$ 4,323,200.00	\$ 974,480.00	
	2023	\$ 0.0166	\$ 4,453,200.00	\$ 974,480.00	
	2024	\$ 0.0216	\$ 4,583,200.00	\$ 974,480.00	
			\$ 13,359,600.00	\$ 2,923,440.00	\$ 16,283,040.00

		TAXES	
Year	Estimated OPIS Per Gallon Price	Estimated Yearly Usage	
2022	\$ 2.15	2,000,000	Federal LUST Fee \$ 0.00100
2023	\$ 2.21	2,000,000	Federal MIF Environmental Fee DSL \$ 0.00214
2024	\$ 2.27	2,000,000	Ohio Excise Tax \$ 0.47000
			Ohio Diesel Petroleum Activity Tax \$ 0.01410
			Total Taxes per gallon \$ 0.48724

Bidder	Year	Full Load OPIS Differential	Estimated Yearly Fuel Total Price	Taxes	Total
Colonial Oil	2022	\$ 0.0201	\$ 4,340,200.00	\$ 974,480.00	
	2023	\$ 0.0211	\$ 4,462,200.00	\$ 974,480.00	
	2024	\$ 0.0221	\$ 4,584,200.00	\$ 974,480.00	
			\$ 13,386,600.00	\$ 2,923,440.00	\$ 16,310,040.00
Gladieux Trading & Marketing	2022	\$ 0.0287	\$ 4,357,400.00	\$ 974,480.00	
	2023	\$ 0.0322	\$ 4,484,400.00	\$ 974,480.00	
	2024	\$ 0.0357	\$ 4,611,400.00	\$ 974,480.00	
			\$ 13,453,200.00	\$ 2,923,440.00	\$ 16,376,640.00

RESOLUTION NO. 2022-16

AUTHORIZING CONTRACT NO. 2021-188 WITH PORTS PETROLEUM CO., INC., FOR THE FURNISHING OF APPROXIMATELY 6,000,000 GALLONS OF ULTRA LOW SULFUR DIESEL FUEL, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF THREE YEARS, AT A PRICE OF \$.0223/GALLON BELOW OPIS INDEX FOR YEAR 1, \$.0223/GALLON BELOW OPIS INDEX FOR YEAR 2, AND \$.0223/GALLON BELOW OPIS INDEX FOR YEAR 3 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS the Authority has a need for ultra low sulfur diesel fuel (ULSDF) to power its revenue vehicles; and

WHEREAS, the bid of Ports Petroleum Co., Inc., with offices located at 1337 Blachleyville Road, Wooster, OH 44691, for the furnishing of approximately 6,000,000 gallons of ULSDF, as specified and required, for a period of three years was received on January 19, 2022; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Ports Petroleum Co., Inc., to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Ports Petroleum Co., Inc., for the furnishing of ultra low sulfur diesel fuel (ULSDF), as specified and as required, for a period of three years, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Ports Petroleum Co., Inc., for the furnishing of approximately 6,000,000 gallons of ULSDF, as specified and as required, for a period of three years.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget. The cost of the ULSDF will fluctuate daily depending on the Oil Price Information Service (OPIS) index. The proposed budget for the base year delivery of ULSDF is forecasted at \$2.15 per gallon or \$4,300,000.00. The cost per gallon will be \$.0223/gallon below OPIS index for year 1, \$.0223/gallon below OPIS index for year 2 and \$.0223/gallon below OPIS index for year 3. The anticipated usage for the term of this contract is 2,000,000 gallons per year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Ports Petroleum Co., Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 15, 2022

President

Attest: _____

Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: HASTUS MAINTENANCE AND SUPPORT VENDOR: GIRO, INC. AMOUNT: NTE \$960,670.00 FOR A THREE-YEAR PERIOD	Resolution No.: 2022-17
	Date: February 10, 2022
	Initiator: Innovation & Technology Division
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to renew a sole source contract to provide software maintenance and support of the HASTUS scheduling and bid dispatching system for a period of three years.

2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has an ongoing and recurring need for maintenance and support of its HASTUS software. The HASTUS system provides scheduling, run-cutting, and dispatching for the Authority's bus and rail operations. Because of the critical nature of this system, it must be able to function without significant downtime or delays. This maintenance agreement will assure timely expert support to resolve any delay-threatening problems.

3.0 **PROCUREMENT BACKGROUND:** Ohio Revised Code Section 306.43(H)(3) states that competitive procedures are not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns. GIRO, Inc. developed the HASTUS software, and is the sole source for technical maintenance, support, and upgrade services due to the proprietary nature of the software. GIRO, Inc. has offered to provide HASTUS software maintenance, support and upgrade services for a total contract price not to exceed \$960,670.00 for a period of three years (2022 - \$310,806.00, 2023 - \$320,130.00 and 2024 - \$329,734.00). Maintenance fees are calculated based on the number of vehicles operating at peak hours (500 vehicles) and the type of HASTUS optional modules the Authority uses.

A cost analysis has been performed and the Procurement Department has determined that the rates and price are fair and reasonable to the Authority. GIRO's new maintenance and support model provides that future upgrades will be excluded from any licensing fees, a significant portion of the costs of each upgrade. The new model will allow the Authority to upgrade its HASTUS software more frequently, only having to pay for services and expenses.

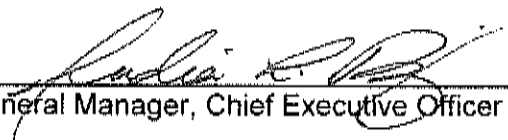
4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

5.0 **POLICY IMPACT:** Does not apply.

6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Innovation & Technology Division budget at a total price not to exceed \$960,670.00 for a period of three years. The proposed price is 0.2% below the independent cost estimate and reflects an annual increase of 3%.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would prevent the Authority from receiving maintenance and support for its HASTUS scheduling and bid dispatching software system, and would expose the Authority to potential problems with scheduling, dispatching, and operator payroll, among others, should the system experience technical issues.
- 8.0 RECOMMENDATION: It is recommended that the offer of GIRO, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2022-17

AUTHORIZING CONTRACT NO. 2022-05 WITH GIRO, INC., FOR MAINTENANCE AND SUPPORT OF THE HASTUS SOFTWARE SYSTEM FOR A PERIOD OF THREE YEARS FOR A TOTAL PRICE NOT TO EXCEED \$960,670.00 (GENERAL FUND, INNOVATION & TECHNOLOGY DIVISION BUDGET)

WHEREAS, the Authority has a recurring requirement to procure maintenance and support for its HASTUS software system; and

WHEREAS, the offer of GIRO, Inc., located at 75 Port-Royal Est, Bureau 500, Montreal (Quebec), Canada H3L 3T1, to provide continuing maintenance and support for the Authority's HASTUS scheduling and bid dispatch system for a period of three years, was received on January 26, 2022; and

WHEREAS, after discussions, a total price not to exceed \$960,670.00 for a period of three years for these services was agreed upon; and

WHEREAS, Section 306.43H(3) of the Ohio Revised Code provides that competitive bidding is not required when the expenditure is for renewal or renegotiation of a lease or license for telecommunications or data processing equipment service or systems, or for upgrade of such equipment services or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, the General Manager, Chief Executive Officer deems acceptance of the offer of GIRO, Inc. to be in the best interest of the Authority, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of GIRO, Inc. for the maintenance of the Authority's HASTUS software system for a period of three (3) years be and the same is hereby accepted as in the best interest of the Authority.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with GIRO, Inc. to provide maintenance of the Authority's HASTUS software system for a period of three (3) years.

Section 3. That said contract shall be payable from the General Fund, Innovation & Technology Division budget, in a total contract amount not to exceed \$960,670.00 for a period of three (3) years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that GIRO, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 15, 2022

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: MANAGED FAT PIPE ROUTER SERVICES VENDOR: AT&T CORPORATION AMOUNT: NTE \$208,800.00 FOR A PERIOD OF THREE YEARS	Resolution No.: 2022-18
	Date: February 10, 2022
	Initiator: Innovation & Technology Division
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will permit the Authority to enter into a telecommunications agreement with AT&T Corporation ("AT&T") to provide Managed Fat Pipe Router Services for a period of three-years.

2.0 **DESCRIPTION/JUSTIFICATION:** In support of the operations of the Authority, the Innovation & Technology Department maintains a substantial voice and data network that connects various Authority facilities and systems allowing customers to access the Authority's public-facing services, such as the RTAanswerline and the riderta.com website. The network is comprised of private infrastructure and supplemented by leased telecommunications services, including analog telephone service, local and long-distance service, off-premise extensions for emergency call boxes, direct inward-dial service, point-to-point data circuits, internet service, metro-ethernet, etc.

This technology upgrade is required because the Authority's existing system has no redundancy. If a single cable is cut, the Authority is without service until it is repaired. As more of the Authority's critical systems move to cloud hosted solutions, connectivity uptime becomes mission critical.

3.0 **PROCUREMENT BACKGROUND:** This contract is exempt from competitive bidding under Section 306.43 (H)(3) of the Ohio Revised Code, which states that competitive procedures are not required when "the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns."

The Authority has been utilizing AT&T services since 2004. Due to this service being added to an existing network of AT&T circuits, it cannot be provided by alternate vendors. Service from an alternate vendor would not connect to the existing AT&T network, thereby requiring the construction of a parallel network at a substantially higher cost.

The monthly recurring cost for AT&T's Managed Fat Pipe Router Services is approximately \$5,800.00, resulting in a total cost not to exceed \$208,800.00 over the three-year period.

4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through General Fund, Innovation & Technology Division budget, in an amount not to exceed \$208,800.00 for a period of three years.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would require the Authority to procure an alternative solution from an alternative vendor, which will not integrate with existing AT&T services, causing substantial disruption to daily operations that rely on this connectivity.
- 8.0 **RECOMMENDATION:** It is recommended that the offer of AT&T be accepted, and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2022-18

AUTHORIZING CONTRACT NO. 2022-009 WITH AT&T CORPORATION TO PROVIDE MANAGED FAT PIPE ROUTER SERVICES FOR A PERIOD OF THREE YEARS IN AN AMOUNT NOT TO EXCEED \$208,800.00 (GENERAL FUND, INNOVATION & TECHNOLOGY DIVISION BUDGET)

WHEREAS, the Authority has a need for a technology upgrade to its current AT&T Corporation ("AT&T") services to add Managed Fat Pipe Router Services, improving the Authority's ability to conduct daily operations and to provide mission critical redundancy; and

WHEREAS, this technology upgrade is required because the Authority cannot continue to operate without a redundant path as more mission critical services become cloud based; and

WHEREAS, due to the fact that the Authority has an existing network of AT&T circuits, only AT&T can provide Managed Fat Pipe Router Services; and

WHEREAS, the Ohio Revised Code, Section 306.43 (H)(3) provides that competitive bidding is not required when "the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns"; and

WHEREAS, AT&T, located at One AT&T Way, Bedminster, New Jersey 07921, has offered to provide Managed Fat Pipe Router Services in an amount not to exceed \$208,800.00 for a period of three years; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of AT&T to provide Managed Fat Pipe Router Services for a period of three years to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of AT&T Corporation ("AT&T") to provide Managed Fat Pipe Router Services be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with AT&T to provide Managed Fat Pipe Router Services for a period of three years.

Section 3. This contract will be funded through the General Fund, Innovation & Technology Division budget, in an amount not to exceed \$208,800.00 for a period of three years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding; compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that AT&T will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 15, 2022

President

Attest: _____
Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: REMOVING SECTION 628.03, AMENDING SECTIONS 628.035 AND 644.10 AND MOVING SECTIONS 628.035 AND 644.10 FROM THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY TO THE PERSONNEL POLICIES	Resolution No.: 2022-19
	Date: February 10, 2022
	Initiator: Human Resources
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will remove Section 628.03 Pick up of P.E.R.S. Contributions, amend Sections 628.035 Pick up of Additional Service Credits and 644.10 Ohio Public Employees Retirement System, and move Sections 628.035 and 644.10 from the Codified Rules and Regulations ("Code") of the Greater Cleveland Regional Transit Authority to replace Personnel Policy Section 400.10.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Policies and Procedures of the Board of Trustees were codified in 1989, pursuant to Resolution 1989-176. The Code Book is now undergoing a comprehensive review and update so that the Code will conform to the current structure and operations of the Authority.

 Human Resources provisions are located in three places: (1) the Code Book, which provides the broad, overarching guidance for the Authority enacted by the Board of Trustees; (2) the Personnel Policies, which govern day-to-day operations and are approved by the Board of Trustees and (3) the Personnel Procedures, which contain detailed procedures that are not approved by the Board of Trustees. The proposed amendment will move certain provisions from the Code Book to the Personnel Policies.
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** Adoption of the resolution will result in a more up-to-date policy.
- 6.0 **ECONOMIC IMPACT:** Does not apply.
- 7.0 **ALTERNATIVES:** Not adopting this resolution. Not adopting this resolution would result in a Code Book containing provisions that are obsolete.
- 8.0 **RECOMMENDATION:** This resolution was discussed at the February 1, 2022 Committee of the Whole meeting and recommended for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.
- 9.0 **ATTACHMENTS:**
 - A. Red-line of proposed amendments to Section 644.10
 - B. Red-line of proposed amendments to Sections 628.03 and 628.035

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

General Manager, Chief Executive Officer

ATTACHMENT A TO STAFF SUMMARY

644.10 OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM (“OPERS”).

(a) All employees of the Authority are required by State law to participate in the Ohio Public Employees Retirement System (“OPERS”). Employees hired after June 30, 1986, will be subject to the mandatory percentage of Medicare ~~Tax~~tax. All OPERS contributions and Medicare tax withholding will be automatically deducted from the employees' wages.

(b) OPERS Pick-up Plan.

- (1) Internal Revenue Service ~~Law makes~~regulations make it possible for an employer to pay (pick-up) employee contributions for members of OPERS. This ~~is a technique that~~ enables employers to designate employee contributions picked up by the employer as employer contributions.
- (2) The ~~Federal law states~~regulations state that employer contributions to a qualified pension plan are nontaxable to the employee until such time as the contributions are received as a refund or as retirement benefits.
(Res. 2001-119. Passed 8-21-01; Res. 2013-95. Passed 9-17-13.)

ATTACHMENT B TO STAFF SUMMARY

~~628.03 — PICK UP OF P.E.R.S. CONTRIBUTIONS.~~

~~(a) A P.E.R.S. pick-up plan is hereby established for all employees of the Authority who are members of the Public Employment Retirement System (P.E.R.S.) and who are not covered by collective bargaining agreements and those who are covered by collective bargaining agreements, if such agreements require participation in the plan. On the effective date of this section (Resolution 1987-294, passed November 17, 1987) the authority shall reduce the current compensation payable to all employees who are members of P.E.R.S. and are eligible either as part of a group or as provided herein. The amount of contribution for each employee under this plan shall be equal to the mandatory employee contribution to P.E.R.S. as determined pursuant to Ohio R.C. 145.47, currently 8.5 percent of earnable compensation. The authority shall pay this amount to P.E.R.S. for each such employee but without withholding the same from the employee's compensation.~~

~~(b) Beginning on the effective date of this section (Resolution 1987-294, passed November 17, 1987), the Authority shall reduce the then current compensation payable to all of its employees who are members of P.E.R.S.; and who are not covered by collective bargaining agreements and, if the Authority enters into a collective bargaining agreement which requires the Authority to pick up employee contributions to P.E.R.S. for employees covered by such agreement, then by an amount equal to the mandatory employee contribution to P.E.R.S. as determined pursuant to Ohio R.C. 145.47, currently 8.5 percent of earnable compensation, and in addition shall pay (pick up) the employee contribution to P.E.R.S. for such employee, without withholding the same from the compensation of such employees.~~

~~(c) All employee contributions to P.E.R.S. made by the Authority pursuant to this section shall be considered part of the compensation of each employee affected by this section for purposes of determining the required employee contribution to P.E.R.S.~~

~~(d) All amounts contributed to P.E.R.S. by the Authority pursuant to this section shall be designated as employee contributions, but, although so designated, shall be paid by the Authority in lieu of contributions by employees affected by this section.~~

~~(e) Employees affected by this section shall not be given the option of choosing to receive the contributed amount directly instead of having them paid by the Authority to P.E.R.S.~~

~~(f) The General Manager/Secretary Treasurer shall request a private letter ruling from the Internal Revenue Service that this section meets the requirements of Section 414(h)(2) of the Internal Revenue Code and the criteria set forth in Rev. Ruls. 81-35 and 81-36.~~

~~(g) This section shall become effective on the first day of the pay period after the Authority obtains the private letter ruling from the Internal Revenue Service and delivers such ruling, together with a copy of this section, to P.E.R.S.~~

~~(h) Employees shall become covered by this section on the first day of the first pay period occurring at least thirty days after the Authority notifies P.E.R.S. of the changes effected by this section.~~

~~(i) The General Manager/Secretary Treasurer is hereby authorized to take such further action and execute and deliver such further documents as, acting with the advice of counsel, he or she shall deem necessary and appropriate to carry out the intent of this section.~~

~~(Res. 1987-294. Passed 11-17-87.)~~

~~(j) See Section 650.06 et seq. for additional provisions regarding pensions.~~

628.035 PICK-UP EMPLOYEE PURCHASE OF ADDITIONAL SERVICE CREDITS.

~~(a) All employees who are contributing members of the Ohio Public Employees Retirement System (P.E.R.S. "OPERS") of Ohio may purchase additional service credits, tax-deferred, in accordance with OPERS requirements. Such purchases may be made by payroll deduction.~~

~~(b) The Authority shall withhold the required service credit deduction from the gross pay of each person who elects to do so and shall pick up such deduction to the P.E.R.S.~~

~~(c) A person electing this pick-up deduction shall not have the option of choosing to receive the payroll deduction directly instead of having this deduction picked up by the Authority.~~

~~(d) Members who have elected to participate in this plan cannot increase, decrease or terminate the amount of the pick-up deduction.~~

~~(e) The CEO/General Manager/Secretary Treasurer is hereby authorized and directed to implement the provisions of this section to effect the pick-up of the payroll deduction for the purchase of additional service credit to the P.E.R.S. for the employees within the class established in subsection (a) herein.~~

~~(Res. 2001-33. Passed 2-27-01. Res. 2022-XX. Passed 2-15-2022)~~

RESOLUTION NO. 2022-19

REMOVING SECTION 628.03, AMENDING SECTIONS 628.035 AND 644.10
AND MOVING SECTIONS 628.035 AND 644.10 FROM THE CODIFIED RULES
AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT
AUTHORITY TO THE PERSONNEL POLICIES

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees of the Authority codified the resolutions establishing its policies and procedures; and

WHEREAS, the Authority has conducted a review and determined that Section 628.03 Pick up of P.E.R.S. Contributions should be removed and Sections 628.035 Pick up of Additional Service Credits and 644.10 Ohio Public Employees Retirement System should be amended and moved to the Personnel Policies.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Section 628.03 is hereby removed from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority.

Section 2. That Section 628.035 is hereby amended to read as specified in Attachment A hereto.

Section 3. That Section 644.10 is hereby amended to read as specified in Attachment B hereto.

Section 4. That Sections 628.035 and 644.10 shall be removed from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority and shall replace Section 400.10 of the Personnel Policies, to read as specified in Attachment C hereto.

Section 4. That the Board of Trustees hereby waives the fourteen-day period provided for in Article XI, Section 2 of the Bylaws.

Section 5. That this resolution shall become effective immediately upon its adoption.

Attachments: A. Clean copy of Section 628.035
B. Clean copy of Section 644.10
C. Clean copy of Personnel Policy Section 400.10

Adopted: February 15, 2022

President

Attest: _____
Secretary-Treasurer

ATTACHMENT A TO RESOLUTION

628.035 EMPLOYEE PURCHASE OF ADDITIONAL SERVICE CREDITS.

All employees who are contributing members of the Ohio Public Employees Retirement System (“OPERS”) may purchase additional service credits, tax-deferred, in accordance with OPERS requirements. Such purchases may be made by payroll deduction.

(Res. 2001-33. Passed 2-27-01. Res. 2022-XX. Passed 2-15-2022)

ATTACHMENT B TO RESOLUTION

644.10 OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM ("OPERS").

(a) All employees of the Authority are required by State law to participate in the Ohio Public Employees Retirement System ("OPERS"). Employees hired after June 30, 1986, will be subject to the mandatory percentage of Medicare tax. All OPERS contributions and Medicare tax withholding will be automatically deducted from the employees' wages.

(b) OPERS Pick-up Plan.

- (1) Internal Revenue Service regulations make it possible for an employer to pay (pick-up) employee contributions for members of OPERS. This enables employers to designate employee contributions picked up by the employer as employer contributions.
- (2) The regulations state that employer contributions to a qualified pension plan are nontaxable to the employee until such time as the contributions are received as a refund or as retirement benefits.

(Res. 2001-119. Passed 8-21-01; Res. 2013-95. Passed 9-17-13.)

ATTACHMENT C TO RESOLUTION

400.10 OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM ("OPERS")

All employees of the Authority are required by State law to participate in the Ohio Public Employees Retirement System ("OPERS"). Employees hired after June 30, 1986, will be subject to the mandatory percentage of Medicare Tax. All OPERS contributions and Medicare tax withholding will be automatically deducted from the employees' wages.

OPERS PICK-UP PLAN:

Internal Revenue Service regulations make it possible for an employer to pay (pick-up) employee contributions for members of OPERS. This enables employers to designate employee contributions picked up by the employer as employer contributions.

The regulations state that employer contributions to a qualified pension plan are non-taxable to the employee until such time as the contributions are received as a refund or as retirement benefits.

EMPLOYEE PURCHASE OF ADDITIONAL SERVICE CREDITS.

All employees who are contributing members of the Ohio Public Employees Retirement System ("OPERS") may purchase additional service credits, tax-deferred, in accordance with OPERS requirements. Such purchases may be made by payroll deduction.



TITLE/DESCRIPTION: REMOVING SECTION 628.04 FROM THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY AND ADDING A NEW SECTION 400.15 TO THE PERSONNEL POLICIES	Resolution No.: 2022-20
	Date: February 10, 2022
	Initiator: Human Resources
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will remove Section 628.04 Ohio Deferred Compensation from the Codified Rules and Regulations ("Code") of the Greater Cleveland Regional Transit Authority and add a new Section 400.15 Ohio Deferred Compensation to the Personnel Policies.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Policies and Procedures of the Board of Trustees were codified in 1989, pursuant to Resolution 1989-176. The Code Book is now undergoing a comprehensive review and update so that the Code will conform to the current structure and operations of the Authority.

 Human Resources provisions are located in three places: (1) the Code Book, which provides the broad, overarching guidance for the Authority enacted by the Board of Trustees; (2) the Personnel Policies, which govern day-to-day operations and are approved by the Board of Trustees and (3) the Personnel Procedures, which contain detailed procedures that are not approved by the Board of Trustees. The proposed amendment will remove one provision from the Code Book and add a new provision to the Personnel Policies.
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** Adoption of the resolution will result in a more up-to-date policy.
- 6.0 **ECONOMIC IMPACT:** Does not apply.
- 7.0 **ALTERNATIVES:** Not adopting this resolution. Not adopting this resolution would result in a Code Book containing provisions that are obsolete.
- 8.0 **RECOMMENDATION:** This resolution was discussed at the February 1, 2022 Committee of the Whole meeting and recommended for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.
- 9.0 **ATTACHMENTS:** A. Red-line of proposed amendments to Section 628.04

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

General Manager, Chief Executive Officer

ATTACHMENT A TO STAFF SUMMARY

~~628.04 ——— DEFERRED COMPENSATION.~~

~~(a) The Board of Trustees hereby adopts the Ohio Public Employees Deferred Compensation Program and extends to all eligible employees the opportunity to join such Program.~~

~~(b) The General Manager/Secretary Treasurer is hereby authorized to execute an agreement with the Ohio Public Employees Deferred Compensation Board on terms and conditions which he or she determines are in the best interest of the Authority. Such agreement shall authorize the Board to offer the Program to all eligible employees of the Authority and thereafter to administer the Program on behalf of such employees. (Res. 1977-65. Passed 2-22-77.)~~

RESOLUTION NO. 2022-20

REMOVING SECTION 628.04 FROM THE CODIFIED RULES
AND REGULATIONS OF THE GREATER CLEVELAND
REGIONAL TRANSIT AUTHORITY AND ADDING A NEW
SECTION 400.15 TO THE PERSONNEL POLICIES

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees of the Authority codified the resolutions establishing its policies and procedures; and

WHEREAS, the Authority has conducted a review and determined that Section 628.04 Ohio Deferred Compensation should be removed and a new Section 400.15 should be added to the Personnel Policies.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Section 628.04 is hereby removed from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority.

Section 2. That Section 400.15 of the Personnel Policies is hereby enacted to read as specified in Attachment A hereto.

Section 3. That the Board of Trustees hereby waives the fourteen-day period provided for in Article XI, Section 2 of the Bylaws.

Section 4. That this resolution shall become effective immediately upon its adoption.

Attachment: A. Clean Copy of Personnel Policy 400.15

Adopted: February 15, 2022

President

Attest: _____

Secretary-Treasurer

ATTACHMENT A TO RESOLUTION

400.15 OHIO DEFERRED COMPENSATION

All eligible GCRTA employees may participate in the Ohio Deferred Compensation program. Ohio Deferred Compensation qualifies as a deferred compensation plan under Section 457(b) of the Internal Revenue Code of 1986, 26 U.S.C. 457 and is organized under Chapter 148 of the Ohio Revised Code. Employees may enroll in the program by contacting Ohio Deferred Compensation directly at Ohio457.org. GCRTA will make deferrals to the program by payroll deduction.

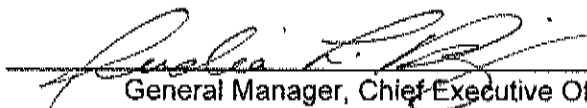


Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: APPROVAL OF THE AUTHORITY'S 2022 PUBLIC TRANSPORTATION AGENCY SAFETY PLAN (PTASP)	Resolution No.: 2022-21
	Date: February 10, 2022
	Initiator: Safety Department
ACTION REQUEST: <input type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will approve the Authority's 2022 Public Transportation Agency Safety Plan (PTASP). Under Federal Transit Administration (FTA) regulations, the PTASP must be approved by the transit agency's governing board.
- 2.0 DESCRIPTION/JUSTIFICATION: The Authority's Safety Department has prepared a 2022 PTASP with updated performance targets to meet FTA requirements per 49 CFR Part 673. The PTASP is a risk and performance based plan utilizing Safety Management System (SMS) principles to describe safety processes and guide the Authority's activities in such areas as emergency preparedness, hazard reporting and management, safety training, and the promotion of safety to maintain a positive safety culture. The PTASP contains a requirement for annual updates and subsequent approvals from the Authority's Board of Trustees.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Adoption of the Resolution will enable the Authority to comply with 49 CFR Part 673.
- 6.0 ECONOMIC IMPACT: Failure to adopt the Resolution will result in failure to satisfy FTA's approval requirements which could cause the Authority to be out of compliance with grantee requirements and affect current and future funding.
- 7.0 ALTERNATIVES: Rejection of the resolution would impact and delay compliance with FTA regulations.
- 8.0 RECOMMENDATION: The plan was discussed by the Audit, Safety Compliance & Real Estate Committee at the February 1, 2022 meeting. The Committee reviewed and referred it to the full Board for approval. It is recommended that the resolution be approved to satisfy FTA's requirements.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2022-21

APPROVING THE AUTHORITY'S 2022 PUBLIC TRANSPORTATION AGENCY
SAFETY PLAN (PTASP)

WHEREAS, the Board of Trustees has been granted the power and authority, pursuant to Chapter 306 of the Ohio Revised Code, to manage and conduct the affairs of the Greater Cleveland Regional Transit Authority (the "Authority"); and

WHEREAS, the Authority's 2022 Public Transportation Agency Safety Plan (PTASP) will replace the Authority's 2021 version; and

WHEREAS, under federal regulation, 49 CFR Part 673, the Federal Transit Administration ("FTA") has set forth requirements and guidelines for a PTASP; and

WHEREAS, as set forth in the regulation, the Authority's governing board is required to review and approve each transit agency's annual PTASP; and

WHEREAS, on January 27, 2022, the PTASP was emailed to all members of the Board of Trustees; and

WHEREAS, on February 1, 2022, the Audit, Safety Compliance & Real Estate Committee considered the PTASP and recommended approval to the full Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the Authority's 2022 Public Transportation Agency Safety Plan, which is in the form of the attachment hereto, is approved, and the General Manager, Chief Executive Officer is hereby authorized to submit the PTASP to the Ohio Department of Transportation for adoption and approval.

Section 2. That this resolution shall become effective immediately upon its adoption.

Attachment: 2022 Public Transportation Agency Safety Plan (PTASP).

Adopted: February 15, 2022

President

Attest: _____
Secretary-Treasurer

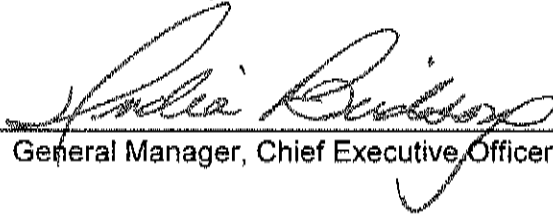


TITLE/DESCRIPTION:		Resolution No.:
CONTRACT:	AMENDMENT TO UTILITY AGREEMENT TO EXTEND ELECTRIC SERVICE TO THE NEW WARRENSVILLE VAN AKEN SUBSTATION	2022-22
VENDOR:	CLEVELAND ELECTRIC ILLUMINATING COMPANY ("CEI")	Date: February 10, 2022
AMOUNT:	\$163,777.12	Initiator: Engineering & Project Management
ACTION REQUEST:		
<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____		

- 1.0 **PURPOSE/SCOPE:** This resolution seeks Board approval for an amendment to a utility agreement with the Cleveland Electric Illuminating Company ("CEI") for the purpose of relocating an existing duct bank in conjunction with extending electric service to the new Warrensville Van Aken Substation located north and west of the terminus of the Blue Line in Shaker Heights, Ohio.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The existing duct bank crosses a parcel owned by the City of Shaker Heights ("City") that is available for transit-oriented development. Amending the utility agreement and relocating the existing duct bank into the right-of-way of Chagrin Road and Tuttle Road will facilitate the potential for transit-oriented development. It will also prevent future disruption of electrical service to the new Warrensville/Van Aken substation.
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
- 4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** Amending the utility agreement will increase the cost of the electrical service installation by \$163,777.12. It is payable through the RTA Development Fund, Engineering and Project Development Department budget, including but not limited to Capital Grant OH-2018-027 for a total amount of \$49,479.97 (\$39,583.98 in federal funds which represents 80% of the cost), additional GCRTA local funding of \$32,408.59, and a contribution of \$81,888.56 from the City of Shaker Heights.
- 7.0 **ALTERNATIVES:** The RTA can refrain from amending the utility agreement with CEI at this time and utilize the existing duct line to install utility cabling and equipment. This approach would interfere with the City's plans for redevelopment of the site. Also, this approach would be inconsistent with the 1975 Mass Transit Transfer Agreement between Shaker Heights and GCRTA and the 2016 amendments thereto. Relocating the duct bank when the transit-oriented development site is under construction would interrupt electrical service to the new substation.

- 8.0 RECOMMENDATION: The amendment to the utility agreement was discussed with the Board of Trustees at the January 11, 2022 Operational Planning & Infrastructure Committee meeting and at the January 25, 2022 Committee of the Whole meeting. It is recommended that the Board of Trustees approve the resolution authorizing the General Manager, Chief Executive Officer to execute the amendment to the utility agreement with CEI.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION 2022-22

AUTHORIZING AN AMENDMENT TO AN EXISTING UTILITY AGREEMENT WITH CLEVELAND ELECTRIC ILLUMINATING COMPANY TO RELOCATE AN EXISTING DUCT BANK IN CONJUNCTION WITH EXTENDING ELECTRIC SERVICE TO THE NEW WARRENSVILLE VAN AKEN SUBSTATION (PROJECT NO. 60B) IN AN AMOUNT NOT TO EXCEED \$163,777.12

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA") is constructing the Warrensville Van Aken Substation at a new location north and west of the former location at the end of the Blue Line in Shaker Heights, Ohio; and

WHEREAS, Cleveland Electric Illuminating Company ("CEI") is the electricity supplier at this location; and

WHEREAS, GCRTA has a need for electric service to be extended to the new location of the Warrensville Van Aken Substation; and

WHEREAS, GCRTA executed a utility agreement with CEI to extend electric service to the new substation for a total price not to exceed \$850,520.03.00; and

WHEREAS, GCRTA and the City of Shaker Heights need to relocate an existing CEI utility duct bank to facilitate transit-oriented development just east of the terminus of the Blue Line; and

WHEREAS, GCRTA must amend the utility agreement with CEI in order to perform this relocation, and CEI is willing to amend the agreement for a net increase of \$163,777.12, and to perform the duct bank relocation; and

WHEREAS, the Ohio Revised Code Section 306.43(H)(2) provides that competitive bidding is not required when the expenditure is for goods or services, or any combination thereof, and after reasonable inquiry the board or any officer or employee the board designates finds that only one source of supply is reasonably available; and

WHEREAS, CEI has been determined to be the only source for this work; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of CEI to be in the best interest of GCRTA and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of CEI to relocate an existing duct bank in conjunction with the extension of electric service to the new Warrensville Van Aken Substation north and west of the terminus of the Blue Line in Shaker Heights, Ohio is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to amend the agreement with CEI to relocate the duct bank while constructing the extension of electric service to the new Warrensville Van Aken Substation.

Section 3. That said contract should be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2018-027, in an amount not to exceed \$49,479.97 (\$39,583.98 in federal funds which represents 80% of the cost), additional GCRTA local funding of \$32,408.59, and a contribution of \$81,888.56 from the City of Shaker Heights.

Section 4. That said agreement shall be binding upon and an obligation of the Authority contingent upon appropriation of funds; compliance by the contractor to the Specifications and Addenda thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements, as applicable; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: February 15, 2022

President

Attest: _____
Secretary-Treasurer

THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT OF CASH RECEIVED COMPARED TO PRIOR YEARS - GENERAL FUND
 FOR THE PERIOD ENDED JANUARY 31, 2021 AND JANUARY 31, 2022

	CURRENT MONTH	PRIOR YR MONTH	VARIANCE	%CHANGE	CURRENT % OF TOTAL	2022 YTD	2021 YTD	VARIANCE	%CHANGE	CURRENT % OF TOTAL
PASSENGER FARES:										
CASH FARES	\$ 640,878	\$ 644,906	\$ (4,028)	(0.62%)	2.66%	\$ 640,878	\$ 644,906	\$ (4,028)	(0.62%)	2.66%
PASS/TICKET SALES	509,952	421,169	87,783	20.84%	2.11%	509,952	421,169	87,783	20.84%	2.11%
OMSD - STUDENT FARECARDS	8,238	3,393	4,845	142.79%	0.03%	8,238	3,393	4,845	142.79%	0.03%
U-PASS					0.00%					0.00%
MOBILE TICKETING	365,981	314,253	51,728	16.46%	1.52%	365,981	314,253	51,728	16.46%	1.52%
SUBTOTAL PASSENGER FARES	1,524,049	1,388,721	140,328	10.14%	6.33%	1,524,049	1,388,721	140,328	10.14%	6.33%
OPERATING SUBSIDIES:										
SALES & USE TAX	20,884,157	18,510,754	2,373,403	12.82%	85.64%	20,884,157	18,510,754	2,373,403	12.82%	85.64%
SUBTOTAL OPERATING SUBSIDIES	20,884,157	18,510,754	2,373,403	12.82%	85.64%	20,884,157	18,510,754	2,373,403	12.82%	85.64%
OTHER REVENUE:										
ADVERTISING/CONCESSIONS/COMMISSIONS	1,081,431	113,383	968,048	853.79%	4.49%	1,081,431	113,383	968,048	853.79%	4.49%
NAMEING RIGHTS/LESS COMMISSIONS	179,429		179,429	0.74%	0.74%	179,429		179,429	0.74%	0.74%
RENTAL INCOME	37,408	27,108	300	1.11%	0.11%	37,408	27,108	300	1.11%	0.11%
INTEREST INCOME	2,866	10,561	(7,695)	(72.89%)	0.01%	2,866	10,561	(7,695)	(72.89%)	0.01%
OTHER	39,186	22,425	16,761	74.74%	0.08%	39,186	22,425	16,761	74.74%	0.08%
SUBTOTAL OTHER REVENUE	1,337,320	173,477	1,163,843	668.33%	5.44%	1,337,320	173,477	1,163,843	668.33%	5.44%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:										
FUEL/ONG/PROPANE TAX REFUNDS	338,533	315,545	22,988	7.29%	1.40%	338,533	315,545	22,988	7.29%	1.40%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)		9,734	(9,734)	(100.00%)	0.00%		9,734	(9,734)	(100.00%)	0.00%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)					0.00%					0.00%
FEDERAL OPERATIONS ASSISTANCE					0.00%					0.00%
MISCELLANEOUS RECEIPTS	46,570	25,035	21,535	86.01%	0.19%	46,570	25,035	21,535	86.01%	0.19%
FEDERAL CARES ACT					0.00%					0.00%
FEDERAL CRISMA					0.00%					0.00%
FEDERAL ARP					0.00%					0.00%
COVID VACCINE - WOLSTEIN CTR REIMBURSEMENT					0.00%					0.00%
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	385,103	350,334	34,769	9.92%	1.80%	385,103	350,334	34,769	9.92%	1.80%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 24,403,629	\$ 20,458,286	\$ 3,945,343	19.31%	100.00%	\$ 24,403,629	\$ 20,458,286	\$ 3,945,343	19.31%	100.00%

THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND
 FOR THE PERIOD ENDED JANUARY 31, 2021 AND JANUARY 31, 2022

	BUDGET MONTH	CURRENT MONTH	VARIANCE	% CHANGE	CURRENT % OF TOTAL	2022 YTD BUDGET	2022 YTD	VARIANCE	% CHANGE	CURRENT % OF TOTAL
PASSENGER FARES:										
CASH FARES	\$ 500,000	\$ 640,878	\$ 140,878	28.38%	2.65%	\$ 500,000	\$ 640,878	\$ 140,878	28.18%	2.66%
PASS/TICKET SALES	600,000	508,952	(91,048)	(15.17%)	2.11%	600,000	508,952	(91,048)	(15.17%)	2.11%
CM50 - STUDENT FARECARDS	1,000	8,238	7,238	723.80%	0.03%	1,000	8,238	7,238	723.80%	0.03%
UP-PASS	-	-	-	-	0.00%	-	-	-	-	0.00%
MOBILE TICKETING	330,629	365,981	35,352	10.69%	1.52%	330,629	365,981	35,352	10.69%	1.52%
SUBTOTAL PASSENGER FARES	1,431,629	1,524,049	92,420	6.46%	6.22%	1,431,629	1,524,049	92,420	6.46%	6.22%
OPERATING SUBSIDIES:										
SALES & USE TAX	18,880,969	20,064,157	2,003,188	10.61%	86.64%	18,880,969	20,064,157	2,003,188	10.61%	86.64%
SUBTOTAL OPERATING SUBSIDIES	18,880,969	20,064,157	2,003,188	10.61%	86.64%	18,880,969	20,064,157	2,003,188	10.61%	86.64%
OTHER REVENUE:										
ADVERTISING/CONCESSIONS/COMMISSIONS	306,000	1,081,431	781,431	256.45%	4.45%	300,000	1,081,431	781,431	260.48%	4.45%
MARKING RIGHTS LESS COMMISSIONS	196,106	179,429	(16,677)	(8.50%)	0.74%	196,106	179,429	(16,677)	(8.50%)	0.74%
RENTAL INCOME	20,000	27,408	7,408	37.04%	0.11%	20,000	27,408	7,408	37.04%	0.11%
INTEREST INCOME	40,000	2,866	(37,134)	(92.84%)	0.01%	40,000	2,866	(37,134)	(92.84%)	0.01%
OTHER	80,200	19,136	(60,814)	(76.02%)	0.08%	80,000	19,136	(60,814)	(76.02%)	0.08%
SUBTOTAL OTHER REVENUE	626,106	1,310,320	674,214	108.95%	5.44%	616,106	1,310,320	674,214	108.95%	5.44%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:										
FUELS/PROPANE TAX REFUNDS	180,000	338,533	158,533	88.07%	1.40%	180,000	338,533	158,533	88.07%	1.40%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	30,000	-	(30,000)	-	0.00%	30,000	-	(30,000)	-	0.00%
REVENUE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	-	-	-	0.00%	-	-	-	-	0.00%
FEDERAL OPERATING ASSISTANCE	-	-	-	-	0.00%	-	-	-	-	0.00%
MISCELLANEOUS RECEIPTS	40,000	46,570	6,570	16.43%	0.19%	40,000	46,570	6,570	16.43%	0.19%
FEDERAL CARES ACT	-	-	-	-	0.00%	-	-	-	-	0.00%
FEDERAL CARES ACT	-	-	-	-	0.00%	-	-	-	-	0.00%
FEDERAL ARP	20,000,000	-	(20,000,000)	-	0.00%	20,000,000	-	(20,000,000)	-	0.00%
COVID VACCINE - WOULSTEIN CTR REIMBURSEMENT	-	-	-	-	0.00%	-	-	-	-	0.00%
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	20,250,000	385,103	(19,864,897)	(98.10%)	1.60%	20,250,000	385,103	(19,864,897)	(98.10%)	1.60%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 41,198,704	\$ 24,103,629	\$ (17,095,075)	(41.49%)	100.00%	\$ 41,198,704	\$ 24,103,629	\$ (17,095,075)	(41.49%)	100.00%

2022 Allocation

2022 Allocation - Hard coded

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
INVENTORY OF TREASURY INVESTMENTS
AS OF JANUARY 31, 2022**

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND	1/31/2022	2/1/2022	MONEY MARKET	HUNTINGTON BANK	1	\$5,068,130	\$0	1	0.02%
	5/8/2019	5/31/2022	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	1118	\$247,412	\$766	120	2.10%
TOTAL BOND RETIREMENT FUND						\$5,315,543	\$766		0.10%
GENERAL FUND	1/31/2022	2/1/2022	MERCHANT ACCT-KEY MMKT	KEY BANK	1	\$406,759	\$0	1	0.35%
	3/1/2021	3/1/2024	FFCB	STIFEL NICOLAUS	1095	\$4,997,500	\$11,667	759	0.25%
	9/30/2021	9/30/2024	FHLB	STIFEL NICOLAUS	1095	\$3,000,000	\$5,938	970	0.57%
	11/10/2021	3/15/2022	INCHIA CP	HILLTOP SECURITIES	125	\$4,996,354	\$2,392	43	0.21%
	11/15/2021	1/15/2024	US TREASURY	STIFEL NICOLAUS	1095	\$4,995,508	\$8,342	1018	0.78%
	12/8/2021	12/9/2024	FFCB	STIFEL NICOLAUS	1095	\$4,994,785	\$6,993	1011	0.96%
	1/27/2022	1/27/2025	FHLB	STIFEL NICOLAUS	1095	\$3,000,000	\$400	1091	1.20%
	1/31/2022	2/1/2022	STAR OHIO	STATE OF OHIO	1	\$38,032,960	\$0	1	0.12%
	1/31/2022	2/1/2022	EMPLOYEE ACTIVITY FUND	KEY BANK	1	\$86,254	\$0	1	0.35%
	1/31/2022	2/1/2022	PNC CUSTODY ACCOUNT	PNC BANK	1	\$16,598	\$0	1	0.01%
	1/31/2022	2/1/2022	SALES TAX ACCOUNT	HUNTINGTON BANK	1	\$4,401	\$0	1	0.03%
	1/31/2022	2/1/2022	KEY ECR	KEY BANK	1	\$7,491,106	\$0	1	0.35%
TOTAL GENERAL FUND						\$72,021,224	\$95,731		0.33%
INSURANCE FUND	1/31/2022	2/1/2022	STAR OHIO	STATE OF OHIO	1	\$4,112,530	\$0	1	0.12%
	1/31/2022	2/1/2022	KEY ECR	KEY BANK	1	\$67,565	\$0	1	0.35%
TOTAL INSURANCE FUND						\$4,180,095	\$0		0.12%
LAW ENFORCEMENT FUND	1/31/2022	2/1/2022	LAW ENFORCEMENT	KEY BANK-SWEEP	1	\$107,397	\$0	1	0.35%
	1/31/2022	2/1/2022	STAR OHIO	STATE OF OHIO	1	\$44,047	\$0	1	0.12%
TOTAL LAW ENFORCEMENT FUND						\$151,444	\$0		0.23%
LOCAL MATCH FUND	1/31/2022	2/1/2022	PNC CUSTODY ACCOUNT	PNC BANK	1	\$5,041,000	\$0	1	0.01%
	1/31/2022	2/1/2022	LOCAL MATCH-STAR OHIO	STATE OF OHIO	1	\$78,692,929	\$0	1	0.12%
	1/31/2022	2/1/2022	LOCAL MATCH-KEY ECR	KEY BANK	1	\$98,955	\$0	1	0.35%
	1/31/2022	2/1/2022	GRANT-ECR	KEY BANK	1	\$1,109,619	\$0	1	0.35%
	1/31/2022	2/1/2022	CATCH BASIN-KEY ECR	KEY BANK	1	\$101,691	\$0	1	0.35%
TOTAL LOCAL MATCH FUND						\$85,044,393	\$0		0.12%
PENSION FUND	1/31/2022	2/1/2022	KEY ECR	KEY BANK	1	\$87,072	\$0	1	0.35%
	1/31/2022	2/1/2022	STAR OHIO	STATE OF OHIO	1	\$1,229,700	\$0	1	0.12%
TOTAL PENSION FUND						\$1,316,772	\$0		0.14%

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 INVENTORY OF TREASURY INVESTMENTS
 AS OF JANUARY 31, 2022

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
RTA CAPITAL FUND	1/31/2022	2/1/2022	KEY ECR	KEY BANK	1	\$5,566,379	\$0	1	0.35%
	8/28/2021	8/26/2024	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$9,496	936	0.43%
	9/30/2021	9/30/2024	FHLB	STIFEL NICOLAUS	1095	\$2,000,000	\$3,958	970	0.57%
	8/5/2021	5/22/2022	NATXNY CP	HILLTOP SECURITIES	270	\$4,994,375	\$3,729	91	0.15%
	4/5/2021	4/5/2024	FFCB	STIFEL NICOLAUS	1095	\$2,000,000	\$2,163	794	0.33%
	3/4/2021	3/4/2024	FNMA	STIFEL NICOLAUS	1095	\$499,750	\$1,480	762	0.34%
TOTAL RTA CAPITAL FUND					\$20,060,504	\$20,827		0.34%	
RESERVE FUND	9/15/2021	5/23/2022	AGRI BANK CP	HILLTOP SECURITIES	250	\$4,993,750	\$3,450	188	0.18%
	1/28/2022	5/27/2022	NATXNY CP	HILLTOP SECURITIES	119	\$4,995,042	\$125	116	0.30%
	1/28/2022	4/28/2022	NATXNY CP	HILLTOP SECURITIES	90	\$4,997,000	\$100	87	0.24%
	1/31/2022	2/1/2022	PNC CUSTODY ACCOUNT	PNC BANK	1	\$5,041,000	\$0	1	0.01%
	1/31/2022	2/1/2022	t	KEY BANK	1	\$63,838	\$0	1	0.35%
	1/31/2022	2/1/2022	STAR OHIO	STATE OF OHIO	1	\$79,338,874	\$0	1	0.09%
TOTAL RESERVE FUND					\$99,429,503	\$3,675		0.11%	
TOTAL ALL FUNDS					\$287,519,479	\$60,998	113	0.19%	

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
DEBT SERVICE SCHEDULE AND STATUS
AS OF JANUARY 31, 2022**

Bonds	Final Maturity Date	Total Principal Outstanding 12/31/2021	Interest Payable/		Debt Service Requirement/		Principal Payable/		Debt Service Requirement/		Total Debt Requirement 2022
			6/1/2022	12/1/2022	6/1/2022	12/1/2022	6/1/2022	12/1/2022	6/1/2022	12/1/2022	
Series 2012-Sales Tax Rev.	Dec. 2022	2,285,000.00	57,125.00	57,125.00	57,125.00	57,125.00	0.00	2,285,000.00	2,342,125.00	2,399,250.00	
Series 2014A-Sales Tax Rev.	Dec. 2025	6,575,000.00	147,475.00	147,475.00	147,475.00	147,475.00	1,535,000.00	1,682,475.00	1,682,475.00	1,929,950.00	
Series 2015-Sales Tax Rev.	Dec. 2026	19,455,000.00	486,375.00	486,375.00	486,375.00	486,375.00	3,520,000.00	4,006,375.00	4,006,375.00	4,492,750.00	
Series 2016-Sales Tax Rev.	Dec. 2027	8,105,000.00	202,625.00	202,625.00	202,625.00	202,625.00	1,195,000.00	1,397,625.00	1,397,625.00	1,600,250.00	
Series 2019-Sales Tax Rev.	Dec. 2030	11,030,000.00	275,750.00	275,750.00	275,750.00	275,750.00	1,900,000.00	1,275,750.00	1,275,750.00	1,551,500.00	
Total Bonds		\$47,450,000.00	\$1,169,350.00	\$1,169,350.00	\$1,169,350.00	\$1,169,350.00	\$9,535,000.00	\$10,704,350.00	\$11,873,700.00		

Bond Retirement
\$5,068,130

Current Balance (Set Aside for 2022)

Monthly Set Aside Required
\$680,557

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SUMMARY OF INVESTMENT PERFORMANCE
YEAR TO DATE THROUGH JANUARY 31, 2022**

<u>MONTH</u>	<u>2022</u>		<u>2021</u>		<u>INTEREST EARNED</u>	<u>AVERAGE YIELD</u>	<u>STANDARD YIELD #</u>	<u>MARKET YIELD #</u>	<u>AVERAGE BALANCE</u>	<u>INTEREST EARNED</u>	<u>AVERAGE YIELD</u>	<u>STANDARD YIELD #</u>	<u>MARKET YIELD #</u>
	<u>AVERAGE BALANCE</u>	<u>INTEREST EARNED</u>	<u>AVERAGE YIELD</u>	<u>STANDARD YIELD #</u>									
JANUARY	\$274,475,413	\$37,367	0.19%	0.16%	\$25,844	0.24%	0.10%	0.01%	\$241,578,777	\$25,844	0.24%	0.10%	0.01%
FEBRUARY					\$39,863	0.21%	0.09%	0.01%	\$233,701,962	\$39,863	0.21%	0.09%	0.01%
MARCH					\$31,822	0.22%	0.08%	0.01%	\$226,630,970	\$31,822	0.22%	0.08%	0.01%
APRIL					\$31,038	0.20%	0.07%	0.01%	\$251,992,878	\$32,939	0.20%	0.06%	0.01%
MAY					\$32,939	0.20%	0.06%	0.01%	\$287,664,318	\$51,309	0.18%	0.05%	0.01%
JUNE					\$51,309	0.18%	0.05%	0.01%	\$288,788,088	\$30,698	0.19%	0.05%	0.01%
JULY					\$30,698	0.19%	0.05%	0.01%	\$243,356,737	\$31,714	0.19%	0.05%	0.01%
AUGUST					\$31,714	0.19%	0.05%	0.01%	\$272,326,795	\$40,612	0.19%	0.05%	0.01%
SEPTEMBER					\$40,612	0.18%	0.05%	0.01%	\$273,878,183	\$39,359	0.18%	0.05%	0.01%
OCTOBER					\$39,359	0.21%	0.06%	0.01%	\$265,861,732	\$27,571	0.21%	0.06%	0.01%
NOVEMBER					\$27,571	0.47%	0.19%	0.01%	\$282,288,744	\$39,633	0.47%	0.19%	0.01%
DECEMBER					\$39,633								
YEAR TO DATE	274,475,413	\$37,367	0.19%	0.16%	\$2,008,071	0.88%	0.64%	0.25%	\$184,786,142	\$2,008,071	0.88%	0.64%	0.25%
RTA AVERAGE YIELDS OVER (UNDER) INDEX													

Moving average coupon equivalent yields for 6 month Treasury Bills,

Market Yield equals US Treasury Money Fund 7 Day Yield

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 JANUARY 2022

BOND RETIREMENT FUND		
HUNTINGTON MONEY MARKET		
	JANUARY 2022	<u>\$77.37</u>
	2022 YEAR TO DATE	\$77.37
	2021 YEAR TO DATE	\$22.24
GENERAL FUND		
HUNTINGTON-SALES TAX ACCOUNT		\$0.36
STAROHIO		\$2,743.35
KEY BANK SWEEP ACCOUNT		\$119.90
PNC CUSTODY ACCOUNT		\$0.11
MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT		<u>\$2.64</u>
	JANUARY 2022	\$2,866.36
	2022 YEAR TO DATE	\$2,866.36
	2021 YEAR TO DATE	\$10,561.10
INSURANCE FUND		
STAROHIO		<u>\$363.37</u>
	JANUARY 2022	\$363.37
	2022 YEAR TO DATE	\$363.37
	2021 YEAR TO DATE	\$413.25
LAW ENFORCEMENT FUND		
KEY BANK SWEEP ACCOUNT		\$0.90
STAROHIO		<u>\$3.89</u>
	JANUARY 2022	\$4.79
	2022 YEAR TO DATE	\$4.79
	2021 YEAR TO DATE	\$3.92

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
JANUARY 2022**

LOCAL MATCH FUND		
STAROHIO-LOCAL MATCH		\$6,796.10
FFCB		\$41,000.00
KEY BANK SWEEP ACCOUNT		<u>\$37.74</u>
	JANUARY 2022	\$47,833.84
	2022 YEAR TO DATE	\$47,833.84
	2021 YEAR TO DATE	\$43,405.13
PENSION FUND		
STAROHIO		\$108.65
KEY BANK SWEEP ACCOUNT		<u>\$0.74</u>
	JANUARY 2022	\$109.39
	2022 YEAR TO DATE	\$109.39
	2021 YEAR TO DATE	\$106.03
EMPLOYEE ACTIVITY ACCOUNT		
KEY BANK MONEY MARKET		<u>\$0.74</u>
	JANUARY 2022	\$0.74
	2022 YEAR TO DATE	\$0.74
	2021 YEAR TO DATE	\$1.34
RTA CAPITAL FUND		
KEY BANK SWEEP ACCOUNT		<u>\$48.42</u>
	JANUARY 2022	\$48.42
	2022 YEAR TO DATE	\$48.42
	2021 YEAR TO DATE	\$53.81

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 JANUARY 2022

RESERVE FUND		\$7,605.79
STAROHIO		\$41,000.00
FFCB		<u>\$12.82</u>
KEY BANK SWEEP ACCOUNT		\$48,618.61
	JANUARY 2022	\$48,618.61
	2022 YEAR TO DATE	\$45,042.48
	2021 YEAR TO DATE	\$99,922.89
TOTAL ALL FUNDS	JANUARY 2022	\$99,922.89
	2022 YEAR TO DATE	\$99,922.89
	2021 YEAR TO DATE	\$99,609.30

INTEREST RECEIVED (CASH BASIS)	JANUARY	2022 YEAR
ACCRUED INTEREST:	\$99,923	TO DATE
BEGINNING:		\$99,923
ENDING:	(\$123,554)	
INTEREST INCOME EARNED:	\$60,998	
AVERAGE INVESTMENT BALANCE (COST):	\$37,367	
AVERAGE YIELD ON INVESTMENTS:	\$274,475,413	\$274,475,413
	<u>0.19%</u>	<u>0.19%</u>

COMPOSITION OF INVESTMENT PORTFOLIO
AS JANUARY 31, 2022

Instrument	PRINCIPAL	FACE AMOUNT	PERCENT OF TOTAL	AVERAGE YIELD	AVERAGE MATURITY
Money Market Account	\$15,560,291	\$15,560,290	5.41%	0.78%	1
Key Bank Sweep Account	\$210,248	\$210,248	0.07%	0.35%	1
Star Ohio	\$201,451,040	\$201,451,040	70.07%	0.12%	1
Earnings Credit Rate Account	\$14,586,425	\$14,586,425	5.07%	0.35%	1
Commercial Paper	\$24,976,521	\$25,000,000	8.69%	0.22%	49
U.S. Government Securities	\$30,734,954	\$30,750,000	10.69%	0.65%	834
Total Investment Portfolio	<u>\$287,519,479</u>	<u>\$287,558,003</u>	<u>100.00%</u>	<u>0.19%</u>	<u>113</u>

Greater Cleveland Regional Transit Authority
 Banking and Financial Relationships
 As of January 31, 2022

Bank/Financial Institution	Nature of relationship
Key Bank	Main banking services
PNC Bank	Custodial Account and Credit card
Fifth Third	Escrow Account
Huntington Bank	Bond Retirement and Sales Tax Account Underwriter STAR Ohio-Investments
Bank of New York Mellon	Bond Registrar
BMO Harris Bank	Fuel Hedge

NOTE:

This information is being provided for applicable individuals to be in compliance with:

Ohio Revised Code Sections 102.03(D) and (E)

Ohio Ethics Commission Informal Opinion Number 2003-INF-0224-1

Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020

Ohio Ethics Commission Opinion Number 2011-08

Ohio Ethics Commission Staff Advisory Opinion to R. Brent Minney dated March 27, 2012

Please refer to Chapter 656 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority (Travel Policy), Administrative Procedure 024 and Board of Trustees Resolution No. 2020-80 for additional information.