



MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, July 14, 2020** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon.

In accordance with House Bill 197 of the 133rd General Assembly, signed by the Governor of the State of Ohio on March 27, 2020, the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the April 30, 2020 order of the Director of the Ohio Department of Public Health prohibiting any gathering of ten (10) or more people, the Board Committee meetings will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. **Only Board members and essential RTA staff will be allowed in the Board Room.** The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

In accordance with Chapter 214 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the April 30, 2020 order of the Director of the Ohio Department of Public Health prohibiting any gathering of ten (10) or more people, the **Public Hearing** on the **2021 Tax Budget** will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. **Only Board members and essential RTA staff will be allowed in the Board Room.**

Public comments for the **Public Hearing** can be submitted by email at (Public-Comment@gcrta.org). All public comments received by Friday, July 10, 2020 will be submitted to the Operational Planning and Infrastructure Committee before the Public Hearing. All comments received after Friday, July 10, 2020 will be submitted to the Committee after the Public Hearing. All comments received by the end of the Public Hearing will be summarized and read at the Public Hearing. Comments should be 250 words or less.

9:00 A.M. Operational Planning & Infrastructure Committee

- RFP Procurement - On-Call Architect/Engineering Services - Presentation of a competitive negotiated procurement for On Call Architect/Engineering services for 24 month period.
- IFB Procurement - Rehabilitation of the Light Rail Trunk Line Guard Walls & Retaining Walls - Presentation of a competitive procurement for the Rehabilitation of the Light Rail Trunk Line guard and retaining walls from E. 103rd Street to Shaker Square.
- August Service Change - Update on August Service Changes.
- FY 2021 Tax Budget – Discussion of FY 2021 Tax Budget.
- Public Hearing – FY 2021 Tax Budget.

Organizational Services and Performance Monitoring Committee

- Vehicle Procurement:
 - State Contract - Paratransit Coaches - Presentation of a competitive procurement off the State of Ohio Cooperative Purchasing Program for ten (10) cutaway paratransit coaches.
- RFP Procurement - Underwriting Services - Presentation of a competitive negotiated procurement for Underwriting Services for a period of 5 years.

India L. Birdsong
General Manager, Chief Executive Officer

AGENDA

RTA OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, July 14, 2020

Committee Members: Mr. Terence P. Joyce, Chair
Rev. Charles P. Lucas, Vice Chair
Mayor Michael P. Byrne
Ms. Karen Gabriel Moss
Ms. Luz N. Pellot
Mr. Leo Serrano

- I. Roll Call
- II. Presentations:
 - RFP Procurement: On-Call Architect/Engineering Services - 2020 – Presentation of a competitive negotiated procurement for On-Call Architect/Engineering Services-2020 for 24-month Period. (*Kathleen McGervey and Jonathon Laule*)
 - IFB Procurement – Rehabilitation of the Light Rail Trunk Line Guard Walls and Retaining Walls – Presentation on the competitive procurement for the Rehabilitation of the Light Rail guard and retaining walls from E. 103rd to Shaker Square. (*Matt Marotta and Jonathon Laule*)
 - August Service Changes – Update on the August Service Changes. (*Joel Freilich*)
 - FY 2021 Tax Budget – Discussion on the 2021 Tax Budget. (*Kay Sutula*)
 - Public Hearing – FY 2021 Tax Budget
- III. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: Floun'say R. Caver, Ph.D., Acting *Floun'say R. Caver, Ph.D., Acting*
General Manager, Chief Executive Officer

Date: July 9, 2020

Subject: On-Call Architect/Engineering Services – 2020
Information on RFP Procurement

At the July 14, 2020 Operational Planning & Infrastructure Committee meeting, we will make a presentation on the RFP procurement for a consultant to provide On-Call Architect/Engineering Services on a Task Order basis to support the delivery of our Capital Improvement Program.

The Task Orders anticipated in this contract will be to provide architectural and engineering support to our staff. These projects will involve some or all of the following design efforts: building renovations, structures, mechanical and electrical systems.

We will be requesting that the Operational Planning & Infrastructure Committee approve the recommendation that the contract be placed on the July 28, 2020 Board meeting agenda for action. We are providing the Board members with the attached Summary of Proposed Award for the Board's information.

Please call me if you have any questions or require additional information prior to the July 14, 2020 meeting.


FRC:MJS



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: Floun'say R. Caver, Ph.D., Acting
General Manager, Chief Executive Officer 

Date: July 9, 2020

Subject: Light Rail Trunk Line Guard Walls and Retaining Walls
Information on IFB Procurement

At the July 14, 2020 Operational Planning & Infrastructure Committee meeting, we will make a presentation on the IFB procurement for the rehabilitation of the Light Rail Trunk Line Guard Walls and Retaining Walls from East 103rd to Shaker Square.

This is the second of two rehabilitation projects along the Light Rail Trunk Line. The first was completed in 2017. This project will include the rehabilitation and replacement of the inlaid brick in the guard walls parallel to Shaker Boulevard, rehabilitation of retaining wall concrete adjacent to the tracks, and selective cutting of trees and undergrowth between the guard and retaining walls.

We will be requesting that the Operational Planning & Infrastructure Committee approve the recommendation that the contract be placed on the July 28, 2020 Board meeting agenda for action. We are providing the Board members with the attached Summary of Award for the Board's information.

Please call me if you have any questions or require additional information prior to the July 14, 2020 meeting.

FRC:MJS



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: Floun'say R. Caver, Ph.D. Acting
General Manager, Chief Executive Officer

Date: July 9, 2020

Subject: Update on August Service Changes

At the July 14, 2020 meeting of the Operational Planning & Infrastructure Committee, staff will present the schedule adjustments that will take effect August 9, 2020. Service frequency will be increased on selected bus routes to ensure that enough capacity is available for fall 2020 ridership.

Also, the B-Line trolley route will operate every 15 minutes on a modified alignment that serves Public Square in both directions. All three Park-N-Ride routes will be restored at a 30-minute frequency that is sufficient to accommodate customers who will not be working from home this fall. The Blue Line and Green Line rail service will be restored to the pre-shutdown schedule.


System-wide (bus and rail combined) weekly vehicle-hours of service will grow to 93 percent of pre-COVID levels.

Please call me if you have any questions or require additional information prior to the July 14, 2020 meeting.

FRC/JBF



To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: Floun'say R. Caver, Ph.D., 
Acting General Manager, Chief Executive Officer

Date: July 9, 2020

Subject: Proposed FY 2021 TAX BUDGET

On Tuesday, July 14, 2020, staff will present the Proposed 2021 Tax Budget with the explanations and financial assumptions. This is the first of two legislative steps to establish the financial plan for the upcoming Fiscal Year (FY). The Operational Planning and Infrastructure Committee will be asked to recommend the Proposed 2021 Tax Budget to the full Board for discussion and action at the July 28, 2020 RTA Board Meeting. Once the Tax Budget is adopted, it will be filed with the County Budget Commission.

The development of a Tax Budget requires an early review and analysis of the Authority's projected revenues and expenditures. It provides the initial framework for the next budget cycle and begins the process for formally adopting the FY 2021 budget appropriations. The Tax Budget defines anticipated expenses in very broad terms, but its primary emphasis is on expected revenues. Of significant concern for the upcoming budget years is the COVID-19 pandemic's impact to the Authority's two largest sources of revenue, the Sales & Use Tax and Passenger Fares and our ability to offset those losses with the remaining CARES Act funds that we have received from FTA.

To provide an opportunity for the public to comment, a formal public hearing will be held in the Board Room of the Authority on July 14, 2020.

KMS:

Attachment



Greater Cleveland
Regional Transit Authority

1240 West 6th Street
Cleveland, Ohio 44113-1302
Phone: 216-566-5100
riderta.com

July 8, 2020

Notice is hereby given that a public hearing on the Proposed 2021 Tax Budget of the Greater Cleveland Regional Transit Authority will be held at 9:00 A.M. Eastern Daylight Time on Tuesday, July 14, 2020 in the Board Room of the Greater Cleveland Regional Transit Authority, 1240 West Sixth Street, Cleveland, OH 44113. The meeting will also be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA).

A copy of the proposed tax budget is on file in the Office of Management and Budget of the Greater Cleveland Regional Transit Authority, 4th Floor, 1240 West Sixth Street, Cleveland, Ohio, and is available for public inspection on RTA's Website (www.riderta.com), on RTA's Facebook page and Twitter page.

Public comments for the Public Hearing can be submitted by email at (Public-Comment@gcrta.org). All public comments received by Friday July 10, 2020 will be submitted to the Operational Planning and Infrastructure Committee before the Public Hearing. All comments received after Friday July 10, 2020 will be submitted to the Committee after the Public Hearing. All comments received by the end of the Public Hearing will be summarized and read at the Public Hearing.

A handwritten signature in black ink, appearing to read 'India L. Birdsong, Ph.D. Acting'. The signature is fluid and cursive.

India L. Birdsong
General Manager, Chief Executive Officer

AGENDA

RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, July 14, 2020

Committee Members: Rev. Charles P. Lucas, Chair
 Mr. Justin M. Bibb
 Mayor Michael P. Byrne
 Mr. Leo Serrano
 Mayor David E. Weiss

- I. Roll Call
- II. Vehicle Procurement:
 - State Contract – Paratransit Coaches – Presentation of a Competitive negotiated procurement of the State of Ohio Cooperative Purchasing Program for ten (10) cutaway paratransit coaches (*Dan Dietrich and Ted Pickett*)
- III. RFP Procurement – Underwriting Services – Presentation of a competitive negotiated procurement for Underwriting Services for a period of 5 years. (*Craig Wiehe and Vanessa Penning*)
- IV. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: Floun'say R. Caver, Ph.D. Acting *Floun'say R. Caver Ph.D.*
General Manager, Chief Executive Officer

Date: July 9, 2020

Subject: State Contract Purchase – Paratransit Vehicles

The GCRTA needs to replace ten (10) paratransit vehicles that have exceeded their useful life. These vehicles are available for purchase from Myers Equipment Corporation under State of Ohio Contract No. 248-20. This contract was awarded by the State of Ohio as a result of a competitive solicitation.

At the July 14, 2020, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the procurement process and staff recommendation for contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the July 28, 2020 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IB/MD



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: Floun'say R. Caver, Ph.D. Acting *Floun'say R. Caver, Ph.D.*
General Manager, Chief Executive Officer

Date: July 9, 2020

Subject: Summary of Proposed Award- Underwriting Services

This is a RFP procurement for qualified firms to be part of the Authority's underwriting syndicate in connection with the sale of its long and short-term debt issuances for a period of five (5) years.

At the July 14, 2020, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the RFP procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the July 28, 2020 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IB/MD
Attachment