

RESOLUTION NO. 2024-7

AUTHORIZING CONTRACT NO. 2023-161 WITH BUCKEYE POWER SALES CO., INC. TO PROVIDE GENERATOR PREVENTATIVE MAINTENANCE, SERVICE AND PARTS, FOR A BASE PERIOD OF THREE YEARS IN AN AMOUNT NOT TO EXCEED \$174,550.00, WITH TWO, ONE-YEAR OPTIONS IN AMOUNTS NOT TO EXCEED \$60,850.00 AND \$61,350.00, RESPECTIVELY, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$296,750.00 FOR A PERIOD OF FIVE YEARS (GENERAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has an ongoing need for a qualified vendor to provide generator preventative maintenance, service and parts; and

WHEREAS, the proposal of Buckeye Power Sales Co., Inc., located at 8465 Tower Drive, Twinsburg, Ohio, 44087, for generator preventative maintenance, service and parts for a base period of three years in an amount not to exceed \$174,550.00, with two, one-year options in amounts not to exceed \$60,850.00 and \$61,350.00, respectively, for a total contract amount not to exceed \$296,750.00 for a period of five years was received on November 27, 2023; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Buckeye Power Sales Co., Inc., as negotiated, to provide generator preventative maintenance, service and parts for a base period of three years with two, one-year options, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Buckeye Power Sales Co., Inc. to provide generator preventative maintenance, service and parts for a base period of three years with two, one-year options, as modified by negotiations, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Buckeye Power Sales Co., Inc. to provide said services for a base period of three years with two, one-year options exercisable by the General Manager, Chief Executive Officer.

Section 3. That said contract shall be payable from the General Fund, Service Management Department budget, in an amount not to exceed \$174,550.00 for the base period of three years, with two, one-year options in amounts not to exceed \$60,850.00 and \$61,350.00, respectively, for a total contract amount not to exceed \$296,750.00 for a period of five years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor with the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Buckeye Power Sales Co., Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 23, 2024



President

Attest:



Secretary-Treasurer



<p>TITLE/DESCRIPTION: CONTRACT: GENERATOR PREVENTATIVE MAINTENANCE, SERVICE AND PARTS</p> <p>VENDOR: BUCKEYE POWER SALES CO., INC.</p> <p>AMOUNT: AMOUNT NTE \$174,550.00 FOR A BASE PERIOD OF THREE YEARS WITH TWO, ONE-YEAR OPTIONS IN AMOUNTS NTE \$60,850.00 AND \$61,350.00, RESPECTIVELY, FOR A TOTAL CONTRACT AMOUNT NTE \$296,750.00 OVER THE FIVE-YEAR PERIOD</p>	<p>Resolution No.: 2024-7</p> <p>Date: January 18, 2024</p> <p>Initiator: Service Management Department</p>
<p>ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____</p>	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority (“Authority”) to enter into a contract for preventative maintenance, service and parts for its generators at various facilities throughout the Authority for a base period of three years with two, one-year options.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority currently has fourteen generators at various public-facing properties and districts. A qualified vendor is needed to provide preventative maintenance and other resources required to ensure the units are, at all times, available for use. The Authority does not employ personnel trained or qualified to perform the necessary annual maintenance or repairs on these units.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals (“RFP”) was posted on the Authority’s Procurement website and advertised in the local newspapers. Eight (8) interested parties downloaded the solicitation. One proposal was received in response to the solicitation on November 27, 2023. After an initial evaluation by a panel of Authority employees, the proposer was asked to submit its best and final offer. The best and final offer was reviewed by a panel of Authority employees in accordance with established Procurement Department policies and procedures. After negotiations, the proposal of Buckeye Power Sales Co., Inc., to provide said services for a period of three years in an amount not to exceed \$174,550.00, with two, one-year options in amounts not to exceed \$60,850.00 and \$61,350.00, respectively, for a total contract amount not to exceed \$296,750.00 for a period of five years was determined to be the most advantageous proposal to the Authority, price and all other factors considered.

A cost analysis was performed, and the Procurement Department has determined the offer of Buckeye Power Sales Co., Inc. to be fair and reasonable for the Authority. The negotiated contract amount is 20% below the independent cost estimate.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for the procurement due to the lack of certified DBE firms.

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Service Management Department budget, in an amount not to exceed \$174,550.00 for a three-year base period with two, one-year options in amounts not to exceed \$60,850.00 and \$61,350.00, respectively, for a total contract amount not to exceed \$296,750.00 for a period of five years.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would delay the continued maintenance, service and parts replacement for the generators at the Authority's facilities. Delaying these services would affect the safety of both the public and the Authority's employees and could cause the Authority to fall out of compliance with the Americans with Disabilities Act.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the January 9, 2024 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer of Buckeye Power Sales Co., Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer