RESOLUTION NO. 2023-103

MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY DURING FISCAL YEAR 2024

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA") has both a legal and managerial requirement to establish the revenues to be received for the upcoming fiscal year, including all taxes, user fees, and other types of revenues, as well as estimates of all expenditures or outlays for the operation of its public transportation system in the fiscal year ("FY") to be paid or met from said revenue; and

WHEREAS, in order to meet those requirements, a budget for GCRTA's operations for the fiscal year beginning January 1, 2024 and ending December 31, 2024 ("FY 2024 Budget") was prepared; and

WHEREAS, the FY 2024 Budget has been made available for public inspection for at least ten (10) days by having at least two (2) copies thereof on file in the GCRTA Office of Management and Budget and a copy posted on GCRTA's web site; and

WHEREAS, the FY 2024 Budget is based on the Management and Non-Bargaining Salary Structure approved on December 20, 2022 by the Board of Trustees in Resolution No. 2022-112, which remains unchanged as set forth in Attachment 1; and

WHEREAS, the Operational Planning & Infrastructure Committee of the Board of Trustees discussed the FY 2024 Budget on November 14, 2023 and December 5, 2023, and public hearings were held on November 14, 2023 and December 5, 2023, with public notices given by publication in the Cleveland Plain Dealer and the Call & Post on October 26, 2023 and October 29, 2023, as well as by posting of notice in the first floor lobby of the GCRTA Main Office Building and on GCRTA's Facebook and Twitter pages.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. The GCRTA Board of Trustees hereby sets aside and appropriates the following current expenses and other expenditures during FY 2024:

Operations Division	
Paratransit District	\$ 27,928,673
Rail District	25,464,153
Asset & Configuration Management	923,144
Transit Police	17,434,492
Service Management	9,930,015
Power & Way	15,650,397
Service Quality Management	7,926,318
Fleet Management	36,473,876
Brunswick Pass-Thru	600,000
Hayden District	48,371,230
Triskett District	37,131,273
Information Technology	10,207,874
Total Operations Division	238,041,445

Finance Division	
Office of Business Development	548,563
Accounting	4,129,073
Management Information Services	3,753,841
Support Services	1,271,721
Procurement	1,872,452
Revenue	2,259,189
Office of Management & Budget	9,310,543
Total Finance Division	23,145,382
Engineering & Project Management Division	
Project Support	388,476
Programming & Planning	3,106,708
Engineering & Project Development	2,381,124
Total Engineering & Project Management Division	5,876,308
Legal Affairs Division	
Safety	1,050,539
Legal	4,280,742
Risk Management	5,293,915
Total Legal Affairs Division	10,625,196
Human Resources Division	
Human Resources	2,116,178
Labor & Employee Relations	2,336,015
Training & Employee Development	4,790,258
Total Human Resources Division	9,242,451
Executive Division	
Executive	1,379,168
Secretary/Treasurer - Board of Trustees	404,840
Internal Audit	1,010,594
Fund Transfers	40,208,615
Total Executive Division	43,003,217
Administration & External Affairs Division	
Administration & External Affairs	3,911,576
Total Administration & External Affairs Division	3,911,576
Total General Fund Budget	\$ 333,845,575

CAPITAL IMPROVEMENT FUND

(Resolution No. 2023-040, approved on May 16, 2023)

Construction and Acquisition of Transit Facilities and Equipment \$146,274,914

BOND RETIREMENT FUND

Debt Service – Principal \$7,995,000
Debt Service – Interest 1,481,450
Other 1,500

INSURANCE FUND

Claims & Premium Outlay \$3,078,000

SUPPLEMENTAL PENSION FUND

Benefits Payments \$9,000

LAW ENFORCEMENT FUND

Safety & Security Training \$25,000 Capital & Related Items 0

RESERVE FUND

Transfers to General Fund \$30,000,000 Transfers to RTA Development Fund 10,000,000

CUMULATED APPROPRIATIONS

 General Fund
 \$333,845,575

 Capital Improvement Funds
 146,274,914

 Bond Retirement Fund
 9,477,950

 Insurance Fund
 3,078,000

 Supplemental Pension Fund
 9,000

 Law Enforcement Fund
 25,000

 Reserve Fund
 40,000,000

Resolution No. 2023-103 Page 4

Section 2. That transfers of funds may be made in the FY 2024 Budget from one division to another, or from one department to another, or from one line item to another, or from one of the funds established by Chapter 460 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority ("Fund") to another, as long as the total appropriation in the Fund is not exceeded and transfers of funds is reported to the Board within thirty (30) days after the end of the month in which said transfer occurred.

Section 3. As part of this appropriation, the General Manager, Chief Executive Officer is granted the authority to upgrade or downgrade positions within GCRTA, provided that the total number of positions approved in the budget is not exceeded. Furthermore, the General Manager, Chief Executive Officer may transfer positions from one department to another so long as the total number of positions approved in the budget does not exceed 2,423 full-time equivalent (FTE) positions.

Section 4. That the budget includes an appropriation of funds for coffee, meals, refreshments, and other amenities for employees or other persons in furtherance of official business of GCRTA, and such expenditures are hereby determined to be for a public purpose.

Section 5. That the FY 2024 Budget may, from time to time, be amended and additional monies received in FY 2024, if applicable, may be appropriated.

Section 6. That this resolution shall become effective immediately upon its adoption.

Attachment 1 - GCRTA 2024 Management & Non-Bargaining Salary Structure

Adopted: December 19, 2023

President

Attest:

Secretary-Tréasurer

Attachment 1

2024 Non-bargaining Salary Structure

Grade			
	Min	Mid	Max
116	\$131,701.39	\$164,626.74	\$204,137.16
115	\$118,864.07	\$148,580.09	\$184,239.31
114	\$107,472.04	\$134,340.05	\$166,581.66
113	\$97,347.86	\$121,684.82	\$150,889.18
112	\$88,337.44	\$110,421.80	\$136,923.03
111	\$80,306.76	\$100,383.46	\$124,475.48
110	\$73,139.13	\$91,423.91	\$113,365.65
109	\$66,732.78	\$83,415.98	\$103,435.81
108	\$60,998.89	\$76,248.61	\$94,548.27
107	\$55,859.79	\$69,824.73	\$86,582.67
106	\$51,247.51	\$64,059.39	\$79,433.64
105	\$47,102.49	\$58,878.11	\$73,008.86
104	\$43,372.46	\$54,215.57	\$67,227.31
103	\$40,011.49	\$50,014.37	\$62,017.82
102	\$36,979.20	\$46,224.00	\$57,317.76
101	\$34,240.00	\$42,800.00	\$53,072.00

Form 100-326 01-12-22



Greater Cleveland Regional Transit Authority STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION:	Resolution No.: 2023-103
APPROVING THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY'S FISCAL YEAR 2024 BUDGET	Date: December 14, 2023
	Initiator: Office of Management & Budget
ACTION REQUEST:	
☑ Approval □ Review/Comment □ Information Only □ Other	

- 1.0 PURPOSE/SCOPE: This action will authorize an appropriations budget for Fiscal Year ("FY") 2024 ("FY 2024 Budget") for the operation of the transit system, including required fund transfers for the funds established by Chapter 460 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority ("Funds").
- 2.0 DESCRIPTION/JUSTIFICATION: FY 2024 Budget begins January 1, 2024 and ends December 31, 2024.

The process for developing the FY 2024 Budget began in July 2023 with the adoption of the FY 2024 Tax Budget. It also involved extensive staff analysis and preparation as well as a presentation to the Board's Operational Planning & Infrastructure Committee on November 14, 2023. A second presentation was made on December 5, 2023. One public hearing was held on November 14, 2023, and a second public hearing was held on December 5, 2023 to discuss the FY 2024 Budget. The budget and fund transfers proposed for adoption herein represent GCRTA's spending plans for FY 2024.

- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: The FY 2024 Budget totals \$333,845,575. It includes salaries, overtime, payroll taxes, and fringe benefit resources to fund 2,423 FTE positions. This cost is based on the Management and Non-Bargaining Salary Structure approved by the Board through Resolution No. 2022-112 on December 20, 2022, as updated by staff in Attachment 1 to this resolution. Adoption of this budget will fulfill GCRTA's legal and managerial requirements to establish the revenues and expenditures for the operation of GCRTA's public transit system. The 2024 Capital Improvement Budget was approved by the Board of Trustees through Resolution No. 2023-040 on May 16, 2023.
- 6.0 ECONOMIC IMPACT: The proposed FY 2024 Budget provides for spending \$333,845,575 on estimated revenues of \$335,447,051. The projected beginning balance for 2024 is \$22,025,630. The projected year-end balance of \$23,627,106 will provide the operating reserve required by Section 460.02(c)(2) of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority.
- 7.0 ALTERNATIVES: Modify the proposed FY 2024 Budget by adding or subtracting expenditures or revenues for specific activities, positions, or programs.

- 8.0 RECOMMENDATION: The proposed FY 2024 Budget has been reviewed by the Operational Planning & Infrastructure Committee and is recommended for adoption. It is recommended that the Board approve the proposed FY 2024 Budget, fund transfers, and budgets for the Funds as proposed herein.
- 9.0 ATTACHMENTS:
 - A: General Fund Balance Analysis
 - B: Financial Policy Goals
 - C: Budgeted Positions by Division
 - D: Capital Improvement Fund Balance Analysis
 - E: Bond Retirement Fund Balance Analysis
 - F: Insurance Fund Balance Analysis
 - G: Supplemental Pension Fund
 - H: Law Enforcement Fund Balance Analysis
 - I: Reserve Fund Balance Analysis
 - J: 2024 Funds Budget Summary

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.

General Manager, Chief Executive Officer

Attachment A

General Fund Balance Analysis

	FY 2024 Budget	FY 2025 Plan	FY 2026 Plan
Revenues	Dauget	rian	T IGH
Operating Revenues			
Passenger Fares	\$ 27,100,000	\$ 27,650,000	\$ 28,200,000
Advertising & Concessions	2,061,751	2,061,751	2,061,751
Naming Rights	485,300	485,300	485,300
Investment Income	1,000,000	700,000	600,000
Total Operating Revenues	30,647,051	30,897,051	31,347,051
Non-Operating Revenues			
Sales & Use Tax	268,300,000	273,650,000	279,100,000
Reimbursed Expenditures	5,000,000	5,000,000	5,000,000
Other Revenue	1,500,000	1,500,000	1,500,000
Transfer from Reserve Fund - Revenue Stabilization	30,000,000	35,000,000	34,300,000
Total Non-Operating Revenues	304,800,000	315,150,000	319,900,000
Total Revenues	335,447,051	346,047,051	351,247,051
Expenditures			
Operating Expenditures			
Salaries & Overtime	164,283,362	173,584,980	175,496,000
Payroll Taxes & Fringes	57,564,329	60,747,498	61,423,600
Fuel (Diesel, CNG, Propulsion Power, Propane, Gasoline)	9,683,400	9,780,234	9,878,036
Utilities	3,964,200	4,003,842	4,043,880
Inventory	13,000,000	13,000,000	13,000,000
Services, Materials & Supplies	25,938,982	26,068,677	26,199,020
Purchased Transportation	11,533,644	11,591,312	11,649,269
Other Expenditures	7,669,043	7,676,712	7,684,389
Total Operating Expenditures	293,636,960	306,453,255	309,374,195
Revenues less Operating Expenses	41,810,091	39,593,796	41,872,856
Transfers to Other Funds			
Transfers to/from Insurance Fund	2,500,000	3,000,000	3,000,000
Transfers to/from Reserve Fund	10,878,615	6,378,615	10,878,615
Transfers to/from Capital			
Transfers to/from Bond Retirement Fund	9,346,959	9,184,042	7,134,061
Transfers to/from Capital Improvement Fund	17,483,041	18,180,958	20,775,939
Total Transfes to/from Capital	26,830,000	27,365,000	27,910,000
Total Transfers to/from Other Funds	40,208,615	36,743,615	41,788,615
Total Expenditures	333,845,575	343,196,870	351,162,810
Net Increase (Decrease)	1,601,476	2,850,181	84,241
Beginning Balance	22,025,630	23,627,106	26,477,287
Projected Ending Balance	\$ 23,627,106	\$ 26,477,287	\$ 26,561,528
# Months Reserves - Estimated	1.0	1.0	1.0

Attachment B

		Financial Policy Goals	Goals			
			Goal	FY 2024	FY 2025	FY 2026
				Budget	Plan	Plan
γɔneiɔi	Operating Ratio	Ratio that shows the efficiency of management by comparing operating expenses to operting revenues. Operating Revenues divided by Operating Expenses. Operating Revenues include Passenger Fares, Advertising & Concessions, Naming Rights, Investment Income, Other Revenue	> 25%	10.5%	10.1%	10.2%
iff3 gni:	Cost per Service Hour	Measure of service efficiency. Total Operating Expenses (less force account labor) divided by Total Service Hours		160.99	168.03	169.64
Operat	Growth per Year	Cost of delivering a unit of service (Cost per Hour), compared to the prior year; to be kept at or below the rate of inflation	≤ Rate of Inflation 2.8%	2.6%	4.4%	1.0%
	Operating Reserve (months)	Equal or above one month's operating expenses to cover unforseen or extraordinary fluctuations in revenues or expenses	≥ 1 month	1.0	1.0	1.0
λοue	Debt Service Coverage	The measure of the Authority's ability to meet annual interest and principal payments on outstanding debt.	_ ≥ 1.5	4.63	4.44	5.84
oital Efficio	Sales Tax Contribution to Capital	Sales tax revenues to be allocated directly to the Capital Improvement Fund to support budgeted projects or to the Bond Retirement Fund to support debt service payments.	> 10%	10%	10%	10%
Cap	Capital Maintenance to Expansion	The capital program requires a critical balance between maintenance of existing assets and expansion efforts.	%06 - %6 <i>L</i>	300%	100%	100%

Attachment C

2024 Budgeted Positions by Division

Positions

Division	FY 2023	FY 2024	Variance
Operations Division	2,118.5	2,132.5	14.0
Finance Division	93.0	97.0	4.0
Engineering & Project Management Division	28.0	30.0	2.0
Legal Affairs Division	43.0	43.0	=
Human Resources Division	62.0	67.0	5.0
Executive Division	29.0	30.0	1.0
Administration & External Affairs Division	23.0	23.0	-
Total Positions	2,397	2,423	26

Attachment D

Capital Improvement Fund Balance Analysis

	FY 2024 Budget	FY 2025 Plan	FY 2026 Plan
Revenues			
Federal / State Revenues			
Federal Capital Grants	\$ 71,876,582	\$ 72,393,400	\$ 48,219,950
State Capital Grants	 41,116,997	66,345,747	45,170,747
Total Federal / State Revenues	112,993,579	138,739,147	93,390,697
Other Revenue			
Investment Income	1,100,000	1,100,000	1,100,000
Other Revenue	 26,520,794	 34,500,000	25,000,000
Total Other Revenue	27,620,794	35,600,000	26,100,000
Transfers			
Transfer from General Fund	17,483,041	18,180,958	20,775,939
Transfer from Reserve Fund	 10,000,000	10,000,000	10,000,000
Total Transfers	27,483,041	28,180,958	30,775,939
Total Revenue	168,097,414	202,520,105	150,266,636
Expenditures			
Capital Outlay			
Capital Outlay - Development Fund	142,245,993	173,495,767	145,965,697
Asset Maintenance	2,310,000	2,410,000	2,310,000
Routine Capital	1,718,921	1,627,524	1,636,353
Total Capital Outlay	146,274,914	177,533,291	149,912,050
Total Expenditures	146,274,914	 177,533,291	149,912,050
Net Increase (Decrease)	21,822,500	24,986,814	354,586
Beginning Balance	300,928,668	345,519,548	370,506,362
Projected Ending Balance	\$ 322,751,168	\$ 370,506,362	\$ 370,860,948

Attachment E

Bond Retirement Fund Balance Analysis

	FY 2024 FY 2025		FY 2026	
	Budget	Plan		Plan
Revenues				
Transfers				
Transfer from the General Fund	\$ 9,346,959	\$	9,184,042	\$ 7,134,061
Total Transfers	9,346,959		9,184,042	7,134,061
Other Revenues				
Investment Income	100,000		100,000	100,000
Total Other Revenues	100,000		100,000	100,000
Total Revenues	9,446,959		9,284,042	7,234,061
Expenditures				
Debt Service				
Principal	7,995,000		8,355,000	6,935,000
Interest	1,481,450		1,115,500	697,750
Total Debt Service	 9,476,450		9,470,500	7,632,750
Other Expenditures				
Other Expenditures	1,500		1,500	1,500
Total Other Expenditures	1,500		1,500	1,500
Total Expenditures	9,477,950		9,472,000	7,634,250
Net Increase (Decrease)	(30,991)		(187,958)	(400,189)
Beginning Balance	1,117,638		1,086,647	898,689
Projected Ending Balance	\$ 1,086,647	\$	898,689	\$ 498,500

Attachment F

Insurance Fund Balance Analysis

	FY 2024 Budget		FY 2025 Plan		
Revenues					
Transfer from General Fund	\$ 2,500,000	\$	3,000,000	\$	3,000,000
Investment Income	100,000		100,000		50,000
Total Revenues	2,600,000		3,100,000		3,050,000
Expenditures					
Claims and Premium Outlay	3,078,000		3,100,000		3,100,000
Total Expenditures	3,078,000		3,100,000		3,100,000
Net Increase (Decrease)	(478,000)		-		(50,000)
Beginning Balance	6,579,653		6,101,653		6,101,653
Projected Ending Balance	\$ 6,101,653	\$	6,101,653	\$	6,051,653

Attachment G

Supplemental Pension Fund Balance Analysis

	FY 2024 Budget		FY 2025 Plan		FY 2026 Plan
Revenues					
Investment Income	\$ 40,000	\$	30,000	\$	30,000
Total Revenues	40,000		30,000		30,000
Expenditures					
Benefit Payments	9,000		9,000		9,000
Total Expenditures	9,000		9,000		9,000
Net Increase (Decrease)	31,000		21,000		21,000
Beginning Balance	1,397,563		1,428,563		1,449,563
Projected Ending Balance	\$ 1,428,563	\$	1,449,563	\$	1,470,563

Attachment H

Law Enforcement Fund Balance Analysis

	FY 2024 Budget			1	FY 2026 Plan
Revenues					
Law Enforcement Revenue	\$ 20,000	\$	15,000	\$	15,000
Investment Income	5,000		5,000		5,000
Total Revenues	25,000		20,000		20,000
Expenditures					
Capital & Related Expenditures	25,000		25,000		25,000
Total Expenditures	25,000		25,000		25,000
Net Increase (Decrease)	-		(5,000)		(5,000)
Beginning Balance	121,864		121,864		116,864
Projected Ending Balance	\$ 121,864	\$	116,864	\$	111,864

Attachment I

Reserve Fund Balance Analysis

	FY 2024 Budget	FY 2025 Plan	FY 2026 Plan
Revenues			
Transfers			
Transfer from GF for Rolling Stock Reserve	\$ 10,000,000	\$ 10,000,000 \$	10,000,000
Transfer from GF for 27th Pay	878,615	878,615	878,615
Total Transfers	10,878,615	10,878,615	10,878,615
Other Revenue			
Investment Income	4,000,000	3,000,000	2,000,000
Total Other Revenue	4,000,000	3,000,000	2,000,000
Total Revenues	14,878,615	13,878,615	12,878,615
Expenditures			
Transfers			
Transfer to RTA Development Fund for Rolling Stock Reserve	10,000,000	10,000,000	10,000,000
Transfer to GF for 27th Pay	-	4,500,000	-
Transfer to GF for Revenue Stabilization	30,000,000	35,000,000	34,300,000
Total Transfers	40,000,000	49,500,000	44,300,000
Total Expenditures	40,000,000	49,500,000	44,300,000
Net Increase (Decrease)	(25,121,385)	(35,621,385)	(31,421,385)
Beginning Balance	157,185,686	132,064,301	96,442,916
Projected Ending Balance	\$ 132,064,301	\$ 96,442,916 \$	65,021,531

Attachment J

2024 Funds Budget Summary

				BEC	RESTRICTED ELINIDS				
	General	RTA Develonment	RTA Capital	Bond	EXTERNATED	Supplemental	Law	Reserve	Total of All
	Fund	Fund	Fund	Fund	Fund P	Pension Fund	Fund	Fund	Funds
		CAPITAL FUNDS	JNDS						
revenues Operating Revenues									
Passenger Fares Advertising & Concessions	\$ 27,100,000 2,061,751							ψ.	27,100,000
Naming Rights									485,300
Investment Income Total Operating Revenues	30 647 051	1,000,000 \$	100,000 \$	100,000 \$	100,000 \$	40,000 \$	\$,000 \$	4,000,000	6,345,000
Non-Operating Revenues		000000	00000	000	00000	10,000	000,6	4,000,000	35,392,051
Sales & Use Tax Reimbursed Expanditures	268,300,000								268,300,000
Federal	00000	71.876.582							5,000,000
State		41,116,997							41,116,997
Other Revenue	1,500,000	26,520,794					20,000		28,040,794
Total Non-Operating Revenues Transfers	274,800,000	139,514,373					20,000		414,334,373
Transfer from General Fund			17,483,041	9,346,959	2,500,000			10,878,615	
Transfer from RTA Capital Fund		14,500,000							
For Rolling Stock Reserve	BAGI	10,000,000							
For Revenue Stabilization	30,000,000								
Total Transfers	30,000,000	24,500,000	17,483,041	9,346,959	2,500,000	•	æ	10,878,615	
Total Revenues	335,447,051	165,014,373	17,583,041	9,446,959	2,600,000	40,000	25,000	14,878,615	450,326,424
Expenditures Operating Expenditures									
Salaries & Overtime	164,283,362								164 283 362
Payroll Taxes & Fringes	57,564,329								57,564,329
Fuel (Diesel, CNG, Propulsion Power,									
Propane, Gasoline)	9,683,400								9,683,400
Unities	3,964,200								3,964,200
Services, Materials & Supplies	25,938,982								75 938 982
Purchased Transportation	11,533,644								11,533,644
Other Expenditures	7,669,043								7,669,043
Total Operating Expenditures	293,636,960								293,636,960
Capital Outlay		142 245 993	4 028 921						1
Debt Service (Principal & Interest)				9,476,450					9,476,450
Other Expenditures				1,500	3,078,000	000'6	25,000		3,113,500
Total Non-Operating Expenditures Sub-Total Expenditures	293,636,960	142,245,993	4,028,921	9,477,950	3,078,000	000'6	25,000		158,864,864
Revenues less Expenditures	41,810,091	22,768,380	13,554,120	(30,991)	(478,000)	31.000	200(51	14.878.615	(2.175.400)
Transfers to Other Funds									
Transfer to General Fund Transfer to Insurance Fund	2,500,000								
Transfer to Bond Retirement Fund	9,346,959								
Transfer to RTA Capital Fund	17,483,041		14 500 000						
Transfer to Reserve Fund			14,500,000						
For Rolling Stock Reserve	10,000,000							10,000,000	
For 27th Pay For Revenue Stabilization	8/8/915							000 000 08	
Total Transfers to Other Funds	40,208,615	3.2	14,500,000				70	40,000,000	
lotal Expenditures	333,845,575	142,245,993	18,528,921	9,477,950	3,078,000	000'6	25,000	40,000,000	452,501,824
Net increase (Decrease) Beginning Balance	1,601,476	22,768,380	(945,880)	(30,991)	(478,000)	31,000	131 064	(25,121,385)	(2,175,400)
Available Ending Balance	\$ 23,627,106	\$ 317,796,381 \$	4,954,787 \$	1,086,647 \$	6,101,653 \$	1,428,563 \$	121,864 \$	132,064,301 \$	487,181,302