

## Minutes

### RTA Operational Planning & Infrastructure Committee

9:21 a.m. March 7, 2023

**Committee Members:** Welch (Chair), Moss (Vice), Joyce

**Other Board Members:** Koomar, Lucas, McCall, Weiss

**Not present:** Biasiotta, Pelot

**Staff:** Birdsong Terry, Bober, Caver, Dangelo, Davidson, Ferraro, Fields, Fleig, Freilich, Garofoli, Gautam, Kirkland, Laule, McGory, McKervey, Miller, Miranda, Schipper, Walker-Minor

**Public:** Gibbons, Loh

The meeting was called to order at 9:21 a.m. Three (3) committee members were present.

#### RFP Procurement for On-Call Architecture/Engineering Services

Presenters included Kathleen McGervey, Resident Engineer/Architect and Jonathan Laule, Program Contract Manager.

#### *Project Overview*

- Preparation of plans and specifications to augment GCRTA in-house personnel
- Independent cost estimates and construction support
- Work is by Task Order Assignment
- Total Task Orders not to exceed \$300,000 over a 24-month term

#### Potential Task Order Examples:

- Modifications to the new Brookpark Facility Maintenance Garage
- Platform modifications for the new rail car service
- Rail shop modifications required for new rail service
- General HVAC replacement design
- Other projects as they arise

#### *Procurement Overview*

The Request for Proposal (RFP) was issued December 19, 2022. It was accessed on the GCRTA website by twenty-seven (27) interested parties. Two (2) firms submitted a proposal. Two (2) firms were interviewed. The evaluation panelist consisted of members from various RTA departments using the Brooks Act criteria. The most technically qualified vendor is HDR Engineering, Inc. A 9% DBE goal was assigned to this project and will be met by utilizing 2LMN, Inc. and Moody Engineering, LLC.

HDR Engineering, Inc. has successfully completed projects for the Central Ohio Transit Authority, Greater Cleveland Regional Transit Authority, Metropolitan Transit System, Nashville Metro Transit Authority, Southwest Ohio Regional Transit Authority, and Houston Metro, among others. HDR Engineering, Inc.'s personnel are experienced and familiar with multiple transit systems throughout the nation.

Operational, Planning & Infrastructure Committee

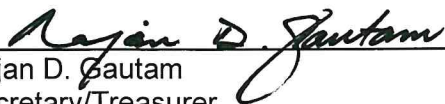
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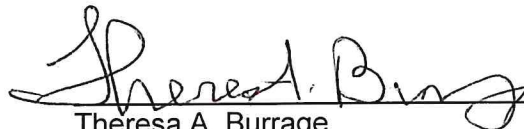
Staff Requests that the Operational Planning and Infrastructure Committee recommend award to HDR Engineering, Inc. for Consulting Services for the On-Call Architect/Engineer Services - 2022. The contract is not to exceed \$300,000.00 for the period of 24 months.

Ms. Moss asked if the DBE goal is checked after the project is in place to ensure compliance. Mr. Kirkland said they do check for compliance. It was moved by Ms. Moss, seconded by Mr. Joyce and approved to move this to the full Board.

The meeting was adjourned at 9:27 a.m.



Rajan D. Gautam  
Secretary/Treasurer



Theresa A. Burrage  
Executive Assistant